

City of Sebastopol Comprehensive User Fee Schedule



List of adopted City fees and deposits as of
November 1, 2016

*City of Sebastopol
Finance Department
7120 Bodega Ave.
Sebastopol, CA 95472
(707) 823-7863*

RESOLUTION NO. 6109

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL AMENDING
THE COMPREHENSIVE FEES SCHEDULE FOR THE CITY OF SEBASTOPOL

WHEREAS, the City of Sebastopol may, by resolution set fees for services.

BE IT THEREFORE RESOLVED, that the comprehensive fee study as compiled by the Finance Department of the City of Sebastopol is amended by the attached schedule and is adopted as the current fee schedule of the City of Sebastopol effective November 1, 2016, and shall supersede any conflicting fees already set by resolution or Council Policy.

BE IT FURTHER RESOLVED, that the comprehensive fee study shall continue to be reviewed and amended as costs of services and technology change.

IN COUNCIL DULY PASSED this 18th day of October 2016.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by City of Sebastopol City Council following a roll call vote:

Approved:


Mayor Sarah Glade Gurney

VOTE:

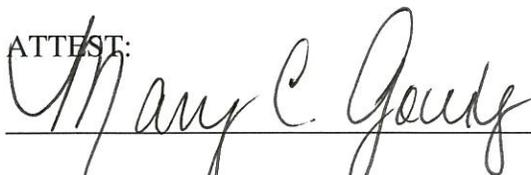
AYES: Councilmembers Eder, Jacob, Slayter, Vice Mayor Glass and Mayor Gurney

NOES: None

ABSTAIN: None

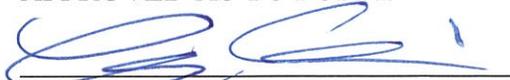
ABSENT: None

ATTEST:



Mary Gourley, Assistant City Manager/City Clerk, MMC

APPROVED AS TO FORM:


Larry McLaughlin, City Attorney

Department:		Building Inspection							
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>	
Fee	1	069-4123	Incremental Fee	Fee for construction inspection and plan checks	\$6.00 Minimum	\$6.00 Minimum	\$0.00	11/1/2016	
Fee	2	068-4124	Permit Electronic System Fee	Fee to establish & maintain electronic permit process.	\$6.00 Minimum	\$6.00 Minimum	\$0.00	11/1/2016	
Fee	3	000-4120	State Mandated Law Inspection	Additional plan review & site inspections	15% Permit Fee	15% Permit Fee	\$0.00	11/1/2016	
Fee	4	000-4120	Uniform Fire Code Plan Review Fee	Review fee for commercial and industrial projects	25% of Building Permit Fee	25% of Building Permit Fee	\$0.00	11/1/2016	

Department:		City Clerk							
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>	
Park Use	1	000-4425	City Park Full Use - Private	Full use of any City park by private group(s)	\$900 + \$25 Per day over first day	\$900 + \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	2	000-4425	City Park Full Use - Non-Profit	Full use of any City park by non-profit group(s)	\$150+ \$25 Per day over first day	\$150+ \$25 Per day over first day	\$0.00	11/1/2016	
Services	3	000-4410	Motor Vehicle Certificate	Fee for legal hearing notice and staff time	\$ 200.00	\$200.00	\$0.00	11/1/2016	
Item Sales	4	000-4410	Municipal Code or DVD for Council Meeting	Copy of Municipal Code or Council meeting on DVD	\$ 20.00	\$20.00	\$0.00	11/1/2016	
Park Use	5	000-4425	Partial Park Use - Private	Partial use of City park(s) by private groups	\$350 + \$25 Per day over first day	\$350 + \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	6	000-4425	Partial Park Use - Non-Profit	Partial use of City park(s) by non-profit groups	\$75+ \$25 Per day over first day	\$75+ \$25 Per day over first day	\$0.00	11/1/2016	
Services	7	000-4410	Photocopy Fee (per page)	Cost of duplication to produce photocopies	\$ 0.25	\$0.25	\$0.00	11/1/2016	
Park Use	8	000-4425	Plaza Use-Pavilion-Open Space - Private	Use of City plaza/Pavilion & open space by private groups	\$350 + \$25 Per day over first day	\$350 + \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	9	000-4425	Plaza Use-Pavilion-Open Space - Non-Profit	Use of City plaza/Pavilion & open space by non-profit groups	\$75+ \$25 Per day over first day	\$75+ \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	10	000-4425	Plaza Use-Pavilion-Open Space & Weeks Way - Private	Use of City plaza/ Pavilion / open space & Weeks Way by private groups	\$600 + \$25 Per day over first day	\$600 + \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	11	000-4425	Plaza Use -Pavilion-Open Space & Weeks Way - Non-Profit	Full use of City plaza/ Pavilion / open space & Weeks Way by non-profit groups	\$100+ \$25 Per day over first day	\$100+ \$25 Per day over first day	\$0.00	11/1/2016	
Park Use	12	000-4425	School Use of Park	Regular school use of any City Park	Set by City Manager	Set by City Manager	\$0.00	11/1/2016	
Park Use	13	000-4425	Security Deposit Park Use - Private	Security deposit for park use by private group(s)	\$ 1,000.00	\$1,000.00	\$0.00	11/1/2016	
Park Use	14	000-4425	Security Deposit Park Use - Non-Profit	Security deposit for park use by non-profit group(s)	\$ 500.00	\$500.00	\$0.00	11/1/2016	
Park Use	15	000-4425	Permit Fee for Use of City Owned Facility - Small Group	Fee use for City facility by small groups	\$25 Per Week	\$25 Per Week	\$0.00	11/1/2016	
Park Use	16	000-4425	Permit Fee for Use of City Owned Facility - Medium Group	Fee use for City facility by medium groups	\$50 Per Week	\$50 Per Week	\$0.00	11/1/2016	
Park Use	17	000-4425	Permit Fee for Use of City Owned Facility - Large Group	Fee use for City facility by large groups	\$75 Per Week	\$75 Per Week	\$0.00	11/1/2016	

Department: City Clerk - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>
Services	---	000-4425	Solemnization of Marriage	Cost for City Clerk solemnization of marriage during business hours at City Hall	\$ 50.00	\$50.00	\$0.00	11/1/2016
Services	---	000-4425	Solemnization of Marriage	Cost for City Clerk solemnization of marriage other than normal business hours, private residence or facility	\$75 + mileage Cost	\$75 + mileage Cost	\$0.00	11/1/2016

Department:		Engineering							
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Incl/Dec)	Effective	
Fee	1	000-4430	Encroachment Permit - Annual	Annual permit for all Contractor operations	\$ 840.00	\$840.00	\$0.00	11/1/2016	
Fee	2	000-4430	Encroachment Permit - Debris Box	North Bay Corp. placement of debris boxes	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016	
Deposit	3	xxx-6870	Encroachment Permit - Recordable	Deposit for Recordable permit for private improvements on City property	\$ 1,000.00	\$1,000.00	\$0.00	11/1/2016	
Fee	4	000-4430	Encroachment Permit - Homeowner Contractor	Encroachment Permit for homeowners	\$ 200.00	\$200.00	\$0.00	11/1/2016	
Fee	5	000-4430	Encroachment Permit - Single Contractor	Encroachment Permit - Single Contractor	\$ 480.00	\$480.00	\$0.00	11/1/2016	
Fee	6	000-4430	Encroachment Permit - Additional Contractor	Encroachment Permit - Additional Contractor(s)	\$ 275.00	\$275.00	\$0.00	11/1/2016	
Fee	7	000-4432	Grading Permit - Minor	Application fee for regular grading permit less than 500 cubic yards	\$ 600.00	\$600.00	\$0.00	11/1/2016	
Fee	8	000-4432	Grading/ Sitework Permit - Major	Application fee for Grading Permit in connection with major use permit; design review or subdivision	\$ 900.00	\$900.00	\$0.00	11/1/2016	
Deposit	9	xxx-6870	Minor Plan Check	Deposit for grading plans, sewer or water main extensions, and/or minor street improvements	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016	
Deposit	10	xxx-6870	Plan Check - Major Subdivision	Deposit for plan check of final map and improvement plans for major subdivisions	\$ 6,500.00	\$6,500.00	\$0.00	11/1/2016	
Deposit	11	xxx-6870	Plan Check - Minor Subdivision	Deposit for plan check of parcel map and improvement plans for minor subdivisions	\$ 4,500.00	\$4,500.00	\$0.00	11/1/2016	
Deposit	12	xxx-6870	Plan Check - Major Commercial Project	Deposit for Engineering plan check of improvement plans for major commercial project	\$ 5,000.00	\$5,000.00	\$0.00	11/1/2016	
Deposit	13	xxx-6870	Plan Check - Minor Commercial Project	Deposit for Engineering plan check of improvement plans for minor commercial project	\$ 2,500.00	\$2,500.00	\$0.00	11/1/2016	
Deposit	14	xxx-6870	Plan Check - Major Residential Project	Deposit for Engineering plan check of improvement plans for major residential project	\$ 2,500.00	\$2,500.00	\$0.00	11/1/2016	
Deposit	15	xxx-6870	Plan Check - Minor Residential Project	Deposit for Engineering plan check of improvement plans for minor residential project	\$ 1,200.00	\$1,200.00	\$0.00	11/1/2016	
Deposit	16	xxx-6875	Inspection - Major Subdivision	Deposit for major subd sitework improvements	\$ 3,500.00	\$3,500.00	\$0.00	11/1/2016	
Deposit	17	xxx-6875	Inspection - Minor Subdivision	Deposit for minor subd sitework improvements	\$ 2,000.00	\$2,000.00	\$0.00	11/1/2016	
Deposit	18	xxx-6875	Inspection - Major Commercial Project	Deposit for major commercial project inspections	\$ 3,400.00	\$3,400.00	\$0.00	11/1/2016	
Deposit	19	xxx-6875	Inspection - Minor Commercial Project	Deposit for minor commercial project inspections	\$ 1,700.00	\$2,000.00	\$300.00	11/1/2016	
Deposit	20	xxx-6875	Inspection - Major Residential Project	Deposit for major residential project inspections	\$ 3,400.00	\$3,400.00	\$0.00	11/1/2016	
Deposit	21	xxx-6875	Inspection - Minor Residential Project	Deposit for minor residential project improvements	\$ 1,700.00	\$1,700.00	\$0.00	11/1/2016	
Deposit	22	xxx-6875	Inspection - Minor Permits	Deposit for minor permits	\$ 350.00	\$450.00	\$100.00	11/1/2016	
Deposit	23	xxx-6870	Certificate of Correction	Engineering review of Certificate of Correction	\$ 350.00	\$350.00	\$0.00	11/1/2016	

Department: Engineering - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>
Deposit	24	xxx-6870	Infrastructure Reimbursement Agreement	Deposit for development of infrastructure reimbursement agreement	\$ 900.00	\$900.00	\$0.00	11/1/2016
Deposit	25	xxx-6870	Legal Document Description Review	Deposit for right of way legal document description reviews and processing	\$ 600.00	\$600.00	\$0.00	11/1/2016
Deposit	26	xxx-6870	Map Amendment	Deposit for review of map amendments	\$ 650.00	\$950.00	\$300.00	11/1/2016
Deposit	27	xxx-6870	Notice of Voluntary Merger	Deposit for notice of voluntary merger	\$ 400.00	\$400.00	\$0.00	11/1/2016
Deposit	28	xxx-6870	Outside Service Area Agreement	Deposit for processing application and deferred annexation agreement, etc.	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016
Deposit	29	xxx-6870	Reversion to Acreage	Deposit for review of reversion to acreage	\$ 2,400.00	\$2,400.00	\$0.00	11/1/2016
Deposit	30	xxx-6870	Preliminary Review/Meetings	Deposit for information research by Engineering Manager	\$ 250.00	\$450.00	\$200.00	11/1/2016

Department:		Finance							
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>	
Item Sales	1	000-4510	City Budget on paper	Costs of reproducing City budget on paper	\$ 20.00	\$20.00	\$0.00	11/1/2016	
Services	2	000-4510	Monthly Administration Fee	Fee to maintain corp yard water deposit accounts	\$ 20.00	\$35.00	\$15.00	11/1/2016	
Services	3	000-4424	Research Fee	Research fee for confidential employee information	\$30.00 per ½ Hour	\$50.00 per ½ Hour	\$20.00	11/1/2016	
Services	4	000-4510	Returned Check	Costs associated with returned checks	\$ 30.00	\$35.00	\$5.00	11/1/2016	
Services	5	510-4755	Shut Off for Water	Fee charged to discontinue water service for non-payment of water bill	\$ 35.00	\$55.00	\$20.00	11/1/2016	
Services	6	510-4580	Start Up Water Bill Account	To establish new account user for water/sewer	\$ 20.00	\$40.00	\$20.00	11/1/2016	
Services	6	510-4580	Deposit on New Water Account	To establish deposit on new user for water/sewer	\$ 30.00	\$100.00	\$70.00	11/1/2016	
Services	7	000-4080	Business License Application Processing Fee	Fee for processing business application	\$ 25.00	\$35.00	\$10.00	11/1/2016	

Department:		Fire							
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Incl/Dec)	Effective	
Services	1	000-4465	Auto Fire Sprinkler - Comm/Multi	Inspect seven (7) or more heads on system	\$ 450.00	\$450.00	\$0.00	11/1/2016	
Services	2	000-4465	Auto Fire Sprinkler - Comm/Multi - Reinspection Fee	Inspect seven (7) or more heads on system	\$ -	\$225.00	\$225.00	11/1/2016	
Services	3	000-4465	Auto Fire Sprinkler - Residential	Inspect seven (7) or more heads on system	\$ 350.00	\$350.00	\$0.00	11/1/2016	
Services	4	000-4465	Auto Fire Sprinkler - Residential - Reinspection Fee	Inspect seven (7) or more heads on system	\$ -	\$175.00	\$175.00	11/1/2016	
Services	5	000-4465	Automatic Fixed Extinguishing System	Inspect FM200 and other fixed extinguish systems	\$ 250.00	\$250.00	\$0.00	11/1/2016	
Services	6	000-4465	Automatic Fixed Extinguishing System - Reinspection Fee	Inspect FM200 and other fixed extinguish systems	\$ -	\$125.00	\$125.00	11/1/2016	
Permit	7	000-4465	Burn Permit	Fee for burn permit, including fire inspection	\$ 125.00	\$125.00	\$0.00	11/1/2016	
Permit	8	000-4465	Tent Permit	180 day (6 months) tent permit for temporary usage per calendar year	\$ -	\$175.00	\$175.00	11/1/2016	
Permit	9	000-4465	Business License Inspect - Commercial	Inspect commercial businesses for fire safety	\$ 250.00	\$125.00	\$(125.00)	11/1/2016	
Permit	10	000-4465	Business License Inspect - Home Occupancy	Inspect home occupation business for fire safety	\$ 150.00	\$75.00	\$(75.00)	11/1/2016	
Services	11	000-4465	Call Response	Fee to recover costs for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016	
Services	12	000-4465	Command Vehicle	Hourly cost of equipment for emergency mitigation	\$ 150.00	\$150.00	\$0.00	11/1/2016	
Permit	13	000-4465	Day Care - Fire Permit	Annual inspection of commercial day care	\$ 150.00	\$150.00	\$0.00	11/1/2016	
Services	14	000-4465	Engine / Ladder	Hourly cost of equipment for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016	
Services	15	000-4465	Fire Alarm System	Inspection of installation of fire alarm system	\$ 300.00	\$300.00	\$0.00	11/1/2016	
Services	16	000-4466	Fire Alarm System - Reinspection Fee	Inspection of installation of fire alarm system	\$ -	\$150.00	\$150.00	11/1/2016	
Services	17	000-4465	Fire Hydrant Flow Test	Fee to assess fire hydrant flow	\$ 250.00	\$250.00	\$0.00	11/1/2016	
Services	18	000-4465	Fire Report	To recover, copy & produce a fire response report	\$ 100.00	\$100.00	\$0.00	11/1/2016	
Services	19	000-4465	False Alarms	Unwarranted Fire Alarm Notification (>3) per calendar year	\$ -	\$1,450.00	\$1,450.00	11/1/2016	
Permit	20	000-4465	Fireworks - Public Display	To utilize fireworks for public display or SFX	\$ 300.00	\$300.00	\$0.00	11/1/2016	
Permit	21	000-4465	Fireworks Stand	Permit to operate a fireworks stand	\$ 150.00	\$150.00	\$0.00	11/1/2016	
Permit	22	000-4465	Institutional Care Facility < 50 persons	Institutional care facility holding less than 50 persons	\$ 200.00	\$200.00	\$0.00	11/1/2016	
Permit	23	000-4465	Institutional Care Facility < 50 persons - Reinspection Fee	Institutional care facility holding less than 50 persons	\$ -	\$100.00	\$100.00	11/1/2016	
Permit	24	000-4465	Institutional Care Facility > 50 persons	Institutional care facility holding > 50 persons	\$ 300.00	\$300.00	\$0.00	11/1/2016	
Permit	25	000-4465	Institutional Care Facility > 50 persons - Reinspection Fee	Institutional care facility holding > 50 persons	\$ -	\$150.00	\$150.00	11/1/2016	

Department: Fire Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>
Services	26	000-4465	Rescue Squad	Hourly cost of equipment for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016
Services	27	000-4465	Special Events Permit - Private	Fee to inspect fire and life safety equipment at special events.	\$ 150.00	\$ 150.00	\$0.00	11/1/2016
Services	28	000-4465	Special Events Permit - Non-Profit	Fee to inspect fire and life safety equipment at special events.	\$ 150.00	\$ 150.00	\$0.00	11/1/2016

Department:		Planning							
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Incl/Dec)	Effective	
Fee	1	000-4420	Adjustment	Fee	\$285.00	\$290.00	\$5.00	11/1/2016	
Fee	2	000-4420	Administrative Permit Review	Fee for staff-level permit review	\$230.00	\$240.00	\$10.00	11/1/2016	
Fee	3	000-4420	Administrative Time Extension	Fee for staff extension of permits	\$100.00	\$110.00	\$10.00	11/1/2016	
Deposit	4	xxx-6880	Annexation Request - Preliminary	Deposit for costs to process annexation request	\$2,450.00	\$2,565.00	\$115.00	11/1/2016	
Deposit	5	xxx-6880	Annexation/ Prezone Request	Deposit for annexation / prezone request	\$4,845.00	\$5,100.00	\$255.00	11/1/2016	
Fee	6	000-4420	Antenna Permit (Administrative)	Fee for administrative review of antenna permit	\$485.00	\$500.00	\$15.00	11/1/2016	
Fee	7	000-4420	Appeal of Commission, Board, or Staff determination	Fee for appeal of planning commission or design review board decision	\$385.00	\$400.00	\$15.00	11/1/2016	
Fee	8	000-4420	Building Permit Review- Major	Review of major building permit	\$155.00	\$170.00	\$15.00	11/1/2016	
Fee	9	000-4420	Building Permit Review - Minor	Review of minor building permit	\$55.00	\$60.00	\$5.00	11/1/2016	
Fee	10	000-4420	Business License App. Review	Review of business license application	\$25.00	\$25.00	\$0.00	11/1/2016	
Deposit	11	xxx-6880	Certificate of Compliance	Deposit for certificate of compliance	\$1,345.00	\$1,400.00	\$55.00	11/1/2016	
Fee	12	000-4420	Design Review (Administrative)	Fee for administrative design review	\$125.00	\$140.00	\$15.00	11/1/2016	
Deposit	13	xxx-6880	Design Review - Major	Deposit for major design review	\$1,075.00	\$1,100.00	\$25.00	11/1/2016	
Fee	14	xxx-6880	Design Review - Minor	Deposit for minor design review	\$300.00	\$300.00	\$0.00	11/1/2016	
Fee	15	000-4420	Design Review Minor Amendment	Fee for minor amend. DR or Tree Board approval	\$145.00	\$145.00	\$0.00	11/1/2016	
Deposit	16	xxx-6880	Development Agreement	Deposit to process development agreement	\$10,055.00	\$10,500.00	\$445.00	11/1/2016	
Deposit	17	xxx-6880	EIR Review	Deposit for admin & review of EIR preparation.	\$6,755.00	\$6,800.00	\$45.00	11/1/2016	
Deposit	18	xxx-6880	Initial Study Preparation	Deposit for initial study preparation	\$2,530.00	\$2,545.00	\$15.00	11/1/2016	
Fee	19	000-4420	Filming Permit	Services provided for filming applications	\$520.00	\$530.00	\$10.00	11/1/2016	
Fee	20	000-4420	Filming Permit - Still	Services provided for filming applications	\$395.00	\$395.00	\$0.00	11/1/2016	
Fee	21	000-4420	Non Profit or Student Filming Permit	Services provided for filming applications	\$100.00	\$100.00	\$0.00	11/1/2016	
Deposit	22	xxx-6880	General Plan Map or Text Amend.	Deposit for general plan map or text amendment	\$3,180.00	\$3,255.00	\$75.00	11/1/2016	
Fee	23	000-4420	General Plan / Zoning Ordinance	Annual revenue to recover costs of 15-year updates	\$23,750.00	\$30,000.00	\$6,250.00	11/1/2016	
Fee	24	000-4420	Historic Interest Site	Fee for historic interest site	\$465.00	\$485.00	\$20.00	11/1/2016	
Fee	25	000-4420	Landmark Designation	Fee for landmark designation	\$550.00	\$565.00	\$15.00	11/1/2016	
Deposit	26	xxx-6880	Lot Line Adjustment	Deposit for lot line adjustment	\$1,455.00	\$1,555.00	\$100.00	11/1/2016	
Fee	27	000-4420	Mailing List Preparation - Major	Fee for major project mailing list preparation	\$140.00	\$140.00	\$0.00	11/1/2016	
Fee	28	000-4420	Mailing List Preparation - Minor	Fee for minor project mailing list preparation	\$130.00	\$140.00	\$10.00	11/1/2016	
Deposit	29	xxx-6880	Major Variance	Deposit for major variance	\$775.00	\$795.00	\$20.00	11/1/2016	
Fee	30	000-4420	Medical Cannabis Admin Exception	Fee for Admin Exception	\$95.00	\$100.00	\$5.00	11/1/2016	
Fee	31	000-4420	Minor Administrative Permit Review	Fee for staff-level permit review	\$85.00	\$90.00	\$5.00	11/1/2016	
Fee	32	000-4420	Photocopying	Fee to recover photocopying costs.	\$0.25	\$0.25	\$0.00	11/1/2016	

Department: Planning - Continued									
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Decl</u>	<u>Effective</u>	
Deposit	33	xxx-6880	Preliminary Review	Deposit for preliminary review	\$1,455.00	\$1,500.00	\$45.00	11/1/2016	
Deposit	34	xxx-6880	Public Art Review	Deposit for public art review	\$860.00	\$905.00	\$45.00	11/1/2016	
Fee	35	000-4420	Reasonable Accommodation Request	Fee for staff-level permit review	\$345.00	\$400.00	\$55.00	11/1/2016	
Fee	36	000-4420	Research Fee	Hourly fee charged for staff researched information	\$40.00	\$50.00	\$10.00	11/1/2016	
Deposit	37	xxx-6880	Rezone or Text Amendment	Deposit for rezone or text amendment	\$3,060.00	\$3,100.00	\$40.00	11/1/2016	
Fee	38	000-4420	Sandwich Board Sign/Banner Rev.	Fee for staff review of sandwich board/banner signs	\$25.00	\$25.00	\$0.00	11/1/2016	
Fee	39	000-4420	Sign Removal	Fee for removal, storage & pickup of signs	\$25.00	\$25.00	\$0.00	11/1/2016	
Fee	40	000-4420	Sign Review - Individual / Minor	Fee for sign review	\$100.00	\$130.00	\$30.00	11/1/2016	
Fee	41	000-4420	Sign Review - Major	Fee for major sign review	\$170.00	\$230.00	\$60.00	11/1/2016	
Fee	42	000-4420	Sign Review - Staff	Fee for staff sign review	\$75.00	\$95.00	\$20.00	11/1/2016	
Fee	43	000-4420	Sign Variance	Fee to process exception to Sign Ordinance	\$55.00	\$55.00	\$0.00	11/1/2016	
Fee	44	000-4420	Site Inspection	Fee for site inspection	\$85.00	\$90.00	\$5.00	11/1/2016	
Fee	45	000-4420	Subdivision Ordinance Exception	Deposit for subdivision ordinance exception	\$940.00	\$985.00	\$45.00	11/1/2016	
Fee	46	000-4420	Supplies, Major Permit	Fee for supply costs	\$35.00	\$35.00	\$0.00	11/1/2016	
Fee	47	000-4420	Supplies, Minor Permit	Fee for supply costs	\$15.00	\$15.00	\$0.00	11/1/2016	
Deposit	48	xxx-6880	Tentative Major Subdivision	Deposit for tentative major subdivision	\$5,180.00	\$5,450.00	\$270.00	11/1/2016	
Deposit	49	xxx-6880	Tentative Minor Subdivision	Deposit for tentative minor subdivision	\$4,745.00	\$4,900.00	\$155.00	11/1/2016	
Fee	50	000-4420	Time Extension Request	Fee for time extension request	\$125.00	\$130.00	\$5.00	11/1/2016	
Fee	51	000-4420	Transfer of Alcoholic Beverages	Fee for administrative review of transfer of alcoholic beverages use permit	\$85.00	\$90.00	\$5.00	11/1/2016	
Fee	52	000-4420	Tree Protection Plan	Fee for tree protection plan	\$370.00	\$380.00	\$10.00	11/1/2016	
Fee	53	000-4420	Tree Removal - Tree Board	Fee for tree removal review, requiring Tree Board approval	\$300.00	\$300.00	\$0.00	11/1/2016	
Fee	54	000-4420	Tree Removal - City Arborist	Fee for City Arborist services, for tree removal review for single family and duplex properties	\$250.00	\$250.00	\$0.00	11/1/2016	
Deposit	55	xxx-6880	Use Permit - Major	Deposit for major use permit	\$1,220.00	\$1,280.00	\$60.00	11/1/2016	
Deposit	56	xxx-6880	Use Permit - Minor	Deposit for minor use permit	\$845.00	\$895.00	\$50.00	11/1/2016	
Fee	57	000-4420	Use Permit - Temporary	Fee for temporary use permit	\$185.00	\$185.00	\$0.00	11/1/2016	
Fee	58	000-4420	Water Efficient Landscape Review	Fee for water efficient landscape review	\$370.00	\$375.00	\$5.00	11/1/2016	
Fee	59	000-4420	Zoning Determination	Fee for zoning determination	\$75.00	\$80.00	\$5.00	11/1/2016	
Fee	60	000-4420	Zoning Ordinance Interpretation	Fee to process special interpretation of Zoning Ordinance	\$375.00	\$375.00	\$0.00	11/1/2016	

Department:		Police							
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Incl/Dec)	Effective	
Services	1	39826	Animal Release - Dog	Fee to recover costs incurred for animal release	\$100.00	\$100.00	\$ -	11/1/2016	
Services	2	39826	Animal Release - Cat	Fee to recover costs incurred for animal release	\$35.00	\$35.00	\$ -	11/1/2016	
Fee	3	000-4460	Audio / Video Reproduction	Fee to reproduce police audio and/or video tapes	\$45.00 Minimum	\$45.00 Minimum	\$ -	11/1/2016	
Services	4	000-4460	Clearance Letters	Fee for background check and composition of letter	\$15.00	\$15.00	\$ -	11/1/2016	
Services	5	39816	Dog License - Neutered	Fee to process dog license application	\$10.00	\$10.00	\$ -	11/1/2016	
Services	6	39816	Dog License - Neutered (for Senior Citizens)	Fee to process dog license for owners age 62 or older	\$5.00	\$5.00	\$ -	11/1/2016	
Services	7	39816	Dog License - Non-Neutered	Fee to process non-neutered dog license application	\$20.00	\$20.00	\$ -	11/1/2016	
Services	8	39816	Dog License - Non-Neutered (for Senior Citizens)	Fee to process dog license for owners age 62 or older	\$10.00	\$10.00	\$ -	11/1/2016	
Services	9	000-4464	False Alarm Fee	For Officer response to false alarm	\$75.00	\$75.00	\$ -	11/1/2016	
Services	10	000-4460	Fingerprint / Live Scan Fees	Fee to recover costs for fingerprinting & Live Scan	\$20.00	\$20.00	\$ -	11/1/2016	
Services	11	000-4460	Firearms & Property Storage Fee	Fee to store confiscated firearms & misc property	\$53.00 Minimum	\$53.00 Minimum	\$ -	11/1/2016	
Services	12	000-4460	Hazardous Material Response	To recover costs for response to hazardous material incident	Actual Costs	Actual Costs	\$ -	11/1/2016	
Services	13	000-4460	Noise / Party Abatement Fee	Fee to recover costs of noise disturbance response	\$50.00 Minimum	\$50.00 Minimum	\$ -	11/1/2016	
Services	14	000-4460	Parking Space Rentals	Costs of processing parking rental space invoices	\$30.00	\$30.00	\$ -	11/1/2016	
Services	15	000-4460	Party Control	To recover costs for response to out-of-control party situations	\$100.00	\$100.00	\$ -	11/1/2016	
Permits	16	000-4460	Permit- Annual Oversized Loads	Fee for services necessitated by annual application for transportation permits of oversized loads	\$90.00	\$90.00	\$ -	11/1/2016	
Fee	17	000-4460	Photograph Reproduction	Fee to reproduce police department photographs	\$20.00 Minimum	\$20.00 Minimum	\$ -	11/1/2016	
Permit	18	000-4464	Private Alarm Permit - Commercial	Fee for new alarms installed at commercial property	\$20.00	\$20.00	\$ -	11/1/2016	
Permit	19	000-4464	Private Alarm Permit - Residential	Fee for new alarms installed at commercial property	\$10.00	\$10.00	\$ -	11/1/2016	
Services	20	000-4463	Report Copy	Fee to recover costs of reproducing police report	\$20.00	\$20.00	\$ -	11/1/2016	
Services	21	000-4463	Research / Crime Analysis Fee	Fee to recover costs of research	\$35.00 per hour	\$35.00 per hour	\$ -	11/1/2016	

Department: Police - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>
Permit	22	000-4460	Residential Parking Permit Fee	Fee to recover costs of processing parking permits	\$10.00	\$10.00	\$ -	11/1/2016
Permit	23	000-4460	Special Event Permits - Major	Fee for street closures &/or special events	\$260.00	\$260.00	\$ -	11/1/2016
Permit	24	000-4460	Special Event - Commercial Minor	Fee for street closures &/or special events	\$50.00	\$50.00	\$ -	11/1/2016
Permit	25	000-4460	Special Event - Residential Minor	Fee for street closures &/or special events	\$15.00	\$15.00	\$ -	11/1/2016
Services	26	000-4460	Transportation Permits - Single Trip	Fee for services of single trip applications for transportation permits of large or heavy loads.	\$60.00	\$60.00	\$ -	11/1/2016
Services	27	000-4462	Vehicle Release	Fee to recover costs for vehicle releases	\$75.00	\$75.00	\$ -	11/1/2016
Services	28	000-4130	Vehicle Violation Correction Inspect	Fee to recover costs on all non-city citations	\$10.00	\$10.00	\$ -	11/1/2016
Fee	29	000-4460	VIN Verification Fee	Fee to recover costs to verify vehicle id numbers	\$15.00	\$15.00	\$ -	11/1/2016

Department:		Public Works							
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec</u>	<u>Effective</u>	
Per Hour	1	000-4445	Aerial Lift Tower Truck	Equipment use outside of normal department duties	\$120.00	\$125.00	\$5.00	11/1/2016	
Per Hour	2	000-4445	Aerial Lift Tower Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016	
Fee	3	000-4445	After Hours Phone Call	Fee for Public Works after hours phone call	\$40.00	\$45.00	\$5.00	11/1/2016	
Fee	4	000-4445	After Hours Phone Call - Gap	After hours phone call during Gap Overtime.	\$40.00	\$45.00	\$5.00	11/1/2016	
Fee	5	000-4445	After Hours Public Works Response	Fee for Public Works after hours response	\$85.00	\$150.00	\$65.00	11/1/2016	
Fee	6	000-4445	After Hours PW Response-Gap Overtime	After hours PW response during Gap overtime.	\$80.00	\$150.00	\$70.00	11/1/2016	
Per Hour	7	000-4445	Air Compressor- Jack Hammer	Equipment use outside of normal department duties	\$110.00	\$115.00	\$5.00	11/1/2016	
Per Hour	8	000-4445	Air Compressor- Jack Hammer	Equipment use only	\$15.00	\$15.00	\$0.00	11/1/2016	
Per Hour	9	000-4445	Backhoe Tractor	Equipment use outside of normal department duties	\$120.00	\$130.00	\$10.00	11/1/2016	
Per Hour	10	000-4445	Backhoe Tractor	Equipment use only	\$30.00	\$35.00	\$5.00	11/1/2016	
Fee	11	000-4445	Banner Installation - Inside City	Installation for non-profits inside City + \$1.50/banner	\$175.00	\$265.00	\$90.00	11/1/2016	
Fee	12	000-4445	Banner Installation - Outside City	Installation for non-profits outside City + \$1.75/banner	\$350.00	\$400.00	\$50.00	11/1/2016	
Per Hour	13	000-4445	Concrete Saw	Equipment use outside of normal department duties	\$100.00	\$110.00	\$10.00	11/1/2016	
Per Hour	14	000-4445	Concrete Saw	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016	
Deposit	15	xxx-6875	Inspection- Sewer Main Video	Deposit for sewer main video inspection	\$1,600.00	\$1,700.00	\$100.00	11/1/2016	
Per Hour	16	000-4445	Large Dump Truck	Equipment use outside of normal department duties	\$120.00	\$120.00	\$0.00	11/1/2016	
Per Hour	17	000-4445	Large Dump Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016	
Per Hour	18	000-4445	Multi Trash Pump	Equipment use outside of normal department duties	\$100.00	\$110.00	\$10.00	11/1/2016	
Per Hour	19	000-4445	Multi Trash Pump	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016	
Service	20	000-4445	Pavement Repair & Trench Inspect.	Recover pavement repair & trench inspection costs	\$150.00	\$170.00	\$20.00	11/1/2016	
Per Hour	21	000-4445	Pickup Truck	Equipment use outside of normal department duties	\$85.00	\$95.00	\$10.00	11/1/2016	
Per Hour	22	000-4445	Pickup Truck	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016	
Per ½ Hour	23	000-4445	Property Clean Up Notification	Fee for property clean up to clear city right of way	\$60 per 1/2 hour	\$90 per 1/2 hour	\$30.00	11/1/2016	
Per Hour	24	000-4445	Service Calls	Fee for site visits & service calls	\$110.00	\$110.00	\$0.00	11/1/2016	
Per Hour	25	000-4445	Sewer Camera	Equipment use outside of normal department duties	\$160.00	\$170.00	\$10.00	11/1/2016	

Department: Public Works - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Incl/Dec)</u>	<u>Effective</u>
Per Hour	26	000-4445	Sewer Camera	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Per Hour	27	000-4445	Sewer Cleaning Truck	Equipment use outside of normal department duties	\$190.00	\$235.00	\$45.00	11/1/2016
Per Hour	28	000-4445	Sewer Cleaning Truck	Equipment use only	\$55.00	\$55.00	\$0.00	11/1/2016
Per Hour	29	000-4445	Small Dump Truck	Equipment use outside of normal department duties	\$100.00	\$125.00	\$25.00	11/1/2016
Per Hour	30	000-4445	Small Dump Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Fee	31	420-4720	Village MHP Dump Station Fee	Use of dump station for self contained RV's	\$20.00	\$30.00	\$10.00	11/1/2016