



# **SEBASTOPOL**

**Local Flavor. Global Vision.**

## **CITY OF SEBASTOPOL FISCAL YEAR 2012/2013 ADOPTED BUDGET**

### **MAYOR**

Guy Wilson

### **VICE MAYOR**

Michael Kyes

### **COUNCILMEMBERS**

Kathleen Shaffer

Patrick Slayter

Sarah Glade Gurney

*Sebastopol City Hall  
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*City Manager (707) 823-1153  
Administrative Services (707) 823-7863*



## Budget Transmittal Letter

May 17, 2012

Mayor and Councilmembers,

In the following pages, you will find the proposed budget for the City of Sebastopol for Fiscal Year 2012 - 13. In accordance with State Law, we are presenting you with a balanced budget. In addition to being in balance, the budget is reflective of the City Council's stated goals and objectives and attempts to maintain levels of service consistent with years in the recent past.

While it appears that economic conditions are starting to improve, that improvement is coming quite slowly and the City should expect that conditions will moderate at a very deliberate pace. In addition to a still sluggish economy, this budget is the first City budget in a post-redevelopment world. The elimination of redevelopment in early 2012, will likely provide some benefits to the City's General Fund, however, at this time, the full extent and timing of those benefits is still somewhat of a mystery. This budget assumes additional property tax revenue due to the elimination of redevelopment. Staff has recommended a conservative approach to budgeting those revenues given the uncertainty that still surrounds the dismantling of redevelopment agencies statewide.

An issue that the City should be mindful of for future years is the action by the California Public Employees Retirement System (CalPERS) to reduce their investment rate assumption by .25%. That change will result in additional costs to the City in Fiscal Year 2013 - 14 of approximately \$120,000. The CalPERS Board of Directors was advised by its actuary to reduce the rate by .50%, but chose .25% instead. The possibility remains that CalPERS will revisit that issue again and a second reduction would have a similar financial impact to the City. Given the certainty of an approximate \$120,000 hit in FY 2013 - 14 and potential additional hits in later years, this budget does not utilize any of the reserves that have been grown in the general fund during the course of FY 2011 - 12.

These sluggish economic times and CalPERS issues, together with some attrition within the City's employment ranks has resulted in a reduction in staffing in both the Police Department and Public Works Department. The Police Department is now down to thirteen (13) sworn officers. This is the minimum that the Police Chief believes is possible to maintain a reasonable level of service and ensure that no officer works a shift on their own. I agree with the Police Chief's view and would not recommend any further reductions in the Police Department workforce. In Public Works, a retirement late in Fiscal Year 2011 - 12

has created a vacancy. Given the split funded nature of the Public Works Department, this budget leaves the funds in to replace that employee, however, it is my recommendation that the position not be refilled for at least six months to generate salary savings.

Lastly, with respect to personnel issues and salary savings, the departure of the City Manager in May of 2012 and the subsequent plan to have the City Attorney serve as Interim City Manager through at least the first half of FY 2012 -13, yields some salary savings. The personnel costs portion of the City Manager's departmental budget reflects those savings. A significant portion of those savings have been transferred to the Contract Services line item to provided both the City Council and the Interim City Manager with the ability to retain consultant services as the fiscal year unfolds.

Another issue that the City will need to wrestle with is the increasing burden the Village Mobile Home Park is placing on the City's finances. As the Council will recall, the property was purchased in 2007 as part of a grant the City received to redevelop the former "campground" as a recreational park. The effort to construct those improvements is continuing. The balance of the park has remained in residential usage. The plan, such as it was when the property was purchased, was to reduce the number of residents in the park through attrition. The theory was that at some point the City could close the park and reuse the property for recreational park purposes. The attrition plan is moving slowly forward and costs to the City for maintenance and management of the property are consuming larger portions of the city's General Fund. There will come a point in time where those costs may be considered unacceptable. The City will need to decide when is the right time to "pull the trigger" and pay the significant costs to relocate the current residents to another location and close the park. This budget includes an increase in operational offsets for Village Park of \$36,000 or 116%.

The voters of the City approved a Utility Users Tax in November of 2008. That approval created a new funding source for the City which has essentially made up for the lack of growth in property and sales tax and the drop in other general fund revenue sources such as Real Estate Transfer Tax, Interest Income, Planning Fees and other miscellaneous revenues. In Fiscal Year 2011 -12 , the City reduced its Real Estate Transfer Tax Rate and will see revenues drop in that source by roughly 70%. The City Council's Budget Subcommittee discussed potential revenue enhancing measures and that discussion will likely become a focus in the near future. The Utility Users Tax expires in 2015, therefore, that revenue will be eliminated in the relatively near future if a revenue enhancement measure is not brought forward.

The Budget Subcommittee has discussed the idea of a new revenue measure to be presented to the voters. It has not reached an agreement on whether to, how or what a revenue measure should be. This budget does not assume any such new revenue, nor is it clear what direction the Budget Subcommittee or City Council might go with respect to such a proposition. Staff provided the Budget Subcommittee with background information on potential new revenue sources at its request. That information is included at the conclusion of this transmittal letter.

Both the Water and Sewer enterprise funds are struggling to keep pace with costs and the water operations fund remains in a deficit condition. The spring of 2012 saw a lengthy public discussion regarding water and sewer rate increases. Those discussions focused on both the operational aspects of the systems as well as the long term maintenance and rehabilitation/replacement costs of the system. The City will need to move a proposed rate increase forward to the ratepayers for their consideration under Proposition 218.

The Fiscal Year 2012 - 13 budget does not contain any assumptions with respect to State takeaways. The State continues to deal with significant budget issues and the possibility that local revenues could be affected by what the State ultimately does remains. The proposed budget projects General Fund revenues of \$5,065,970 and General Fund expenditures of \$5,056,090. This budget does not contemplate utilizing reserves to balance the budget.

In terms of the General Fund, the projected starting fund balance for Fiscal Year 2012 - 13 is \$417,524. This represents 8.25% of the General Fund budget. The Council adopted policy for general fund reserves is 15%. The projected reserve balance is an improvement over the prior fiscal year, however, it is primarily due to one time revenues through the sale of a City owned property. As the economy slowly recovers, the City should continue to attempt to rebuild its reserve balance. Additionally, the City Council's adopted reserve policy contemplates setting aside reserves for equipment, vehicle and other capital replacement programs. Other than a limited street reserve, the City does not have funds set aside for these regular replacement needs. This budget introduces line items for contributions to equipment, vehicle and technology replacement funds, however, no funding is provided.

I would like to recognize our full time employees, part time employees and volunteers for the contributions they make to the city. Their efforts and those of the City Council have positioned the City well to deal effectively with this economic downturn and have placed the City in the enviable position of being ready to take advantage of opportunities as conditions improve.

I would specifically like to thank all of the department heads. Without exception, the City's senior management team continues to recognize the fiscal challenges the City faces and developed budgets that will allow them to continue to deliver high quality services.

Special thanks go to Karen Cano and Sue Kelly for their efforts in preparing and organizing this budget.

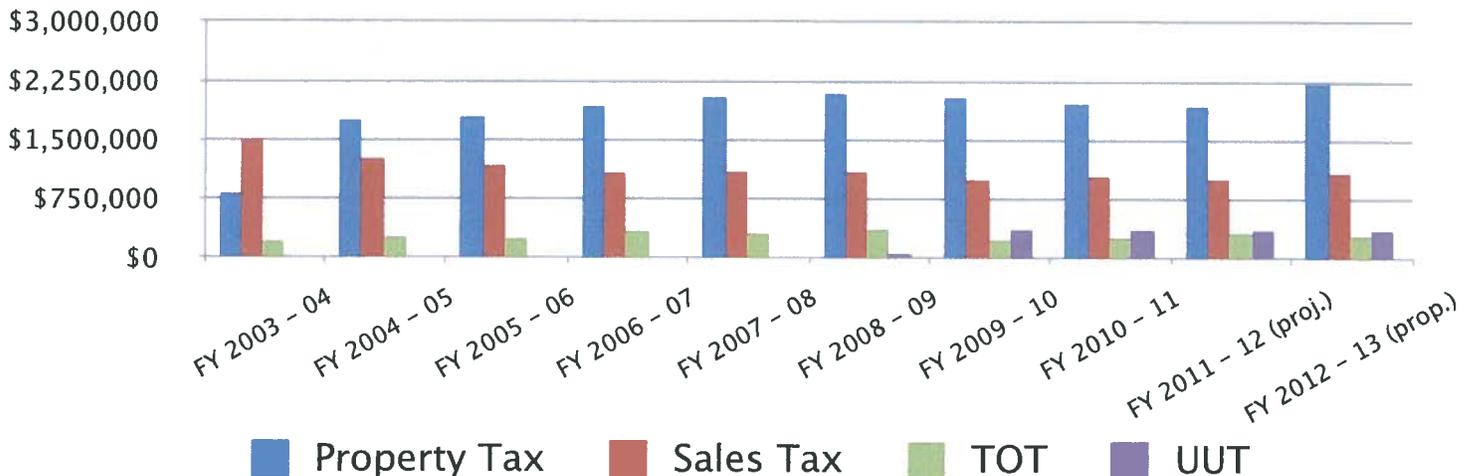
Lastly, staff thanks the Council's Budget Subcommittee, Vice Mayor Kyes and Councilmember Shaffer, for their dedication, attention and patience in this process. Their insight and questions were very helpful to us in creating this budget.

## REVENUES

As the economy has slowed, the City’s two largest revenue sources, property tax and sales tax have also. Both of these revenues have essentially flattened over the past three years. While this would seem to be a problem and it does create difficulties for the City, Sebastopol has not seen the significant drops in these revenue sources that many other cities have experienced. On the other hand, however, while other cities have seen a recovery in these funding sources, particularly sales tax, Sebastopol’s recovery has been slower. Staff believes that the staple consumer nature of much of the City’s sales tax base results in slower declines as well as slower recoveries.

The graph below shows the revenues generated from our four major general fund sources. Note the change from FY 2003-04 to FY 2004-05 as the “triple flip”. The proposed increase in FY 2012 - 13 for property tax reflects payments coming to the General Fund as a result of the elimination of redevelopment.

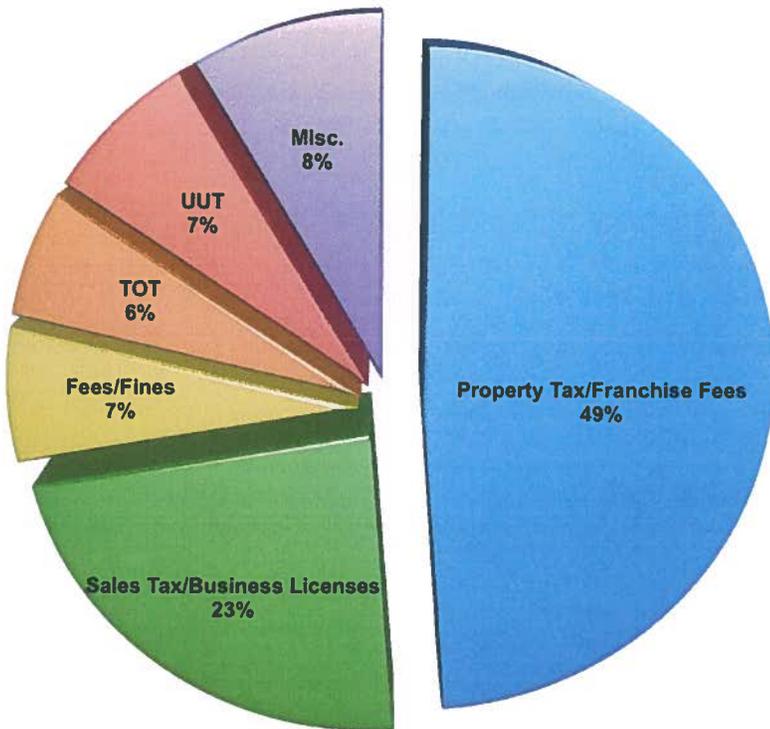
### Historic Trends – Major General Fund Revenues



In terms of total General Fund revenues, the figure below indicates that the City’s revenues are fairly well distributed among the major revenue categories. Sales Tax/Business Licenses make the second largest portion of the revenue base at 23%. It should be a long-term goal of the City to develop a diverse and well-balanced revenue base. Having nearly one quarter of our revenues associated with business activity in the City highlights the importance of having a successful and expanding business climate in the City. Continued downward pressure in this area, especially with respect to sales tax, is the greatest threat to the City’s long term financial health. This fact will require the City to carefully consider economic and land development decisions and policies from all perspectives, including long term revenue generation.

Lastly, with respect to General Fund revenues, we are anticipating a flattening of revenues within the planning, building and engineering fee areas. We expect continued fees from projects such as the Barlow, however, fees for other development projects have not been assumed in this budget. Only projects approved as of the presentation of this budget were included. Over the past two to three years, many cities have reduced their personnel costs in these areas. In many places, layoffs were quite common. With our small staffs in these areas already, no cuts are recommended at this time. A larger policy consideration that the Council may need to keep in mind in the future if these revenues head in a downward direction is to what extent the general fund should compensate for reduced fee revenue. Any increases in that general fund offset will hamper the Council's ability to fund other areas in the general fund budget. Also, with respect to planning specifically, the City will be initiating its General Plan update process. That effort will generate significant workload and, to the extent practical, as much work as possible will be undertaken by City staff.

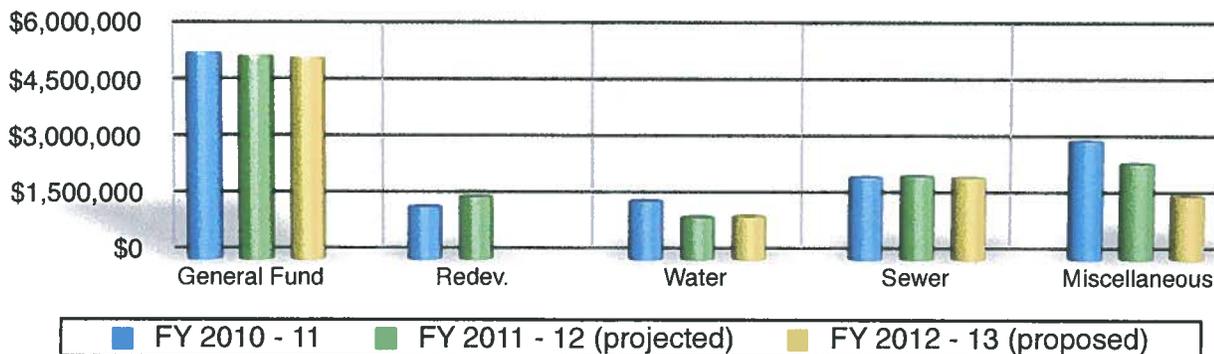
**FY 2012 - 13 General Fund Revenues, By Source**



Only projects approved as of the presentation of this budget were included. Over the past two to three years, many cities have reduced their personnel costs in these areas. In many places, layoffs were quite common. With our small staffs in these areas already, no cuts are recommended at this time. A larger policy consideration that the Council may need to keep in mind in the future if these revenues head in a downward direction is to what extent the general fund should compensate for reduced fee revenue. Any increases in that general fund offset will hamper the Council's ability to fund other areas in the general fund budget. Also, with respect to planning specifically, the City will be initiating its General Plan update process. That effort will generate significant workload and, to the extent practical, as much work as possible will be undertaken by City staff.

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While most discussions of City finances revolve around the General Fund, the revenue picture in other funds, most notably the sewer and water funds are lethargic as well. The chart below provides a summary of major revenue sources over the past three years.



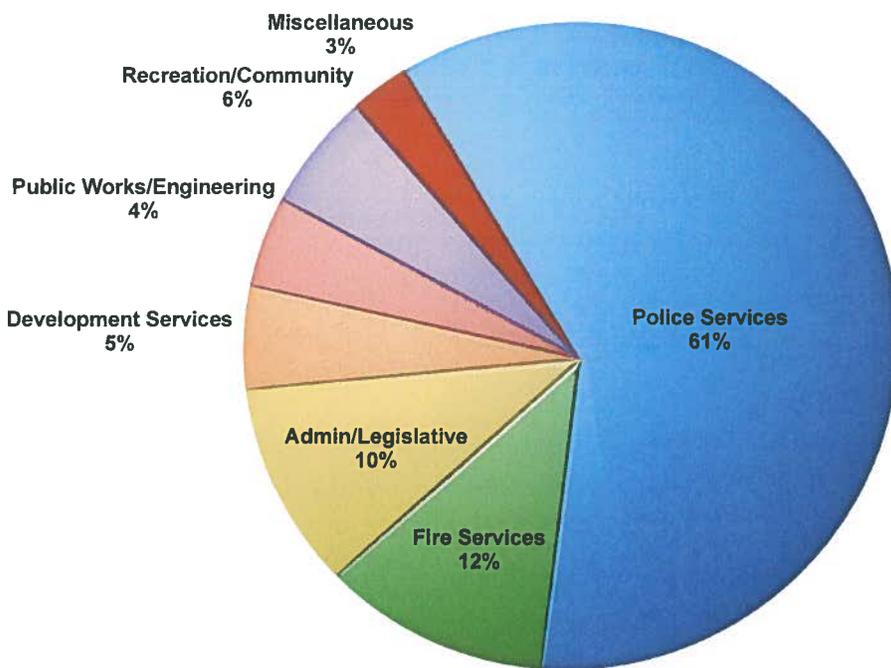
## Expenditures

At the outset of the budget process, the direction provided to department heads was to prepare their budgets assuming zero increases will be available and cuts may be possible. The budget subcommittee has met several times including meetings with all department heads.

In terms of where the City spends its general fund, the chart below shows City spending by department. Not surprisingly, public safety makes up the largest portion of City general fund spending.

(Note that some department expenditures are paid by enterprise funds or other funds such as development impact fees, grants, etc.)

Net General Fund Expenditures



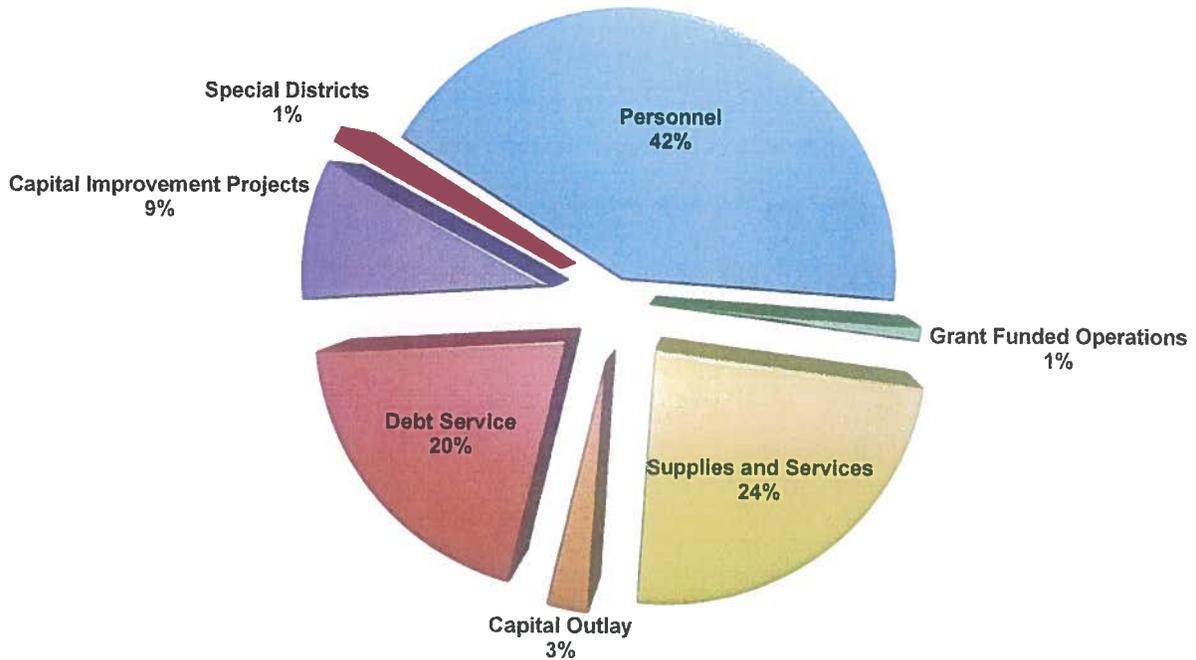
The use of 73% of the City's general fund budget on Police and Fire is an increase over prior years and reflects staffing reductions in Administration and Public Works. It is somewhat higher than other cities, however, as staffing changes again, particularly in Administration, those percentages should drop to closer to their historic norms. This does demonstrate the difficulties the City may face if economic conditions worsen and expenditures need to be constrained further.

As a small, service oriented community, the City spends the lion share of its funds on personnel services. Over the past three years, attempts have been made to scale back on personnel expenditures while at the same

time minimizing service reductions and staffing levels. The City is consistently at the bottom in terms of the compensation it provides to its employees compared to other Sonoma County cities. The City has reached agreements with its employees over the past few years to share in the increased costs for pension and health insurance. There have been no cost of living adjustments for the majority of the City's employees for four years. The City has been operating on a 36 hour work week as a trade off for increased City employee benefit costs and while this change has resulted in somewhat lower levels of service delivery, it appears that such reductions have been generally accepted by the residents of

the City. The below chart provides the breakdown of where the City spends its funds by expenditure type.

Proposed FY 2012 - 13 Expenditures by Type



### Summary

While all levels of the public sector, private sector and non-profit agencies are struggling to make ends meet, the City is in, if not a strong financial position, a stable one that is slightly improving. We are pleased to present to you a balanced budget which does not significantly degrade services, reduce the City's workforce and does not impact on the City's General Fund Reserves.

In terms of our other funds, all have positive fund balances, with the exception of the Water Operations Fund. Both the City's Water and Sewer funds continue to show significant signs of distress. The Council's ongoing discussions about Water and Sewer rate adjustments and the eventual increase of those rates is critical to the long term fiscal health of those enterprise funds.

Respectfully Submitted,

  
Jack Griffin, City Manager

  
Larry McLaughlin, Interim City Manager



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## **CITY OF SEBASTOPOL FISCAL YEAR 2012/2013 ADOPTED BUDGET**

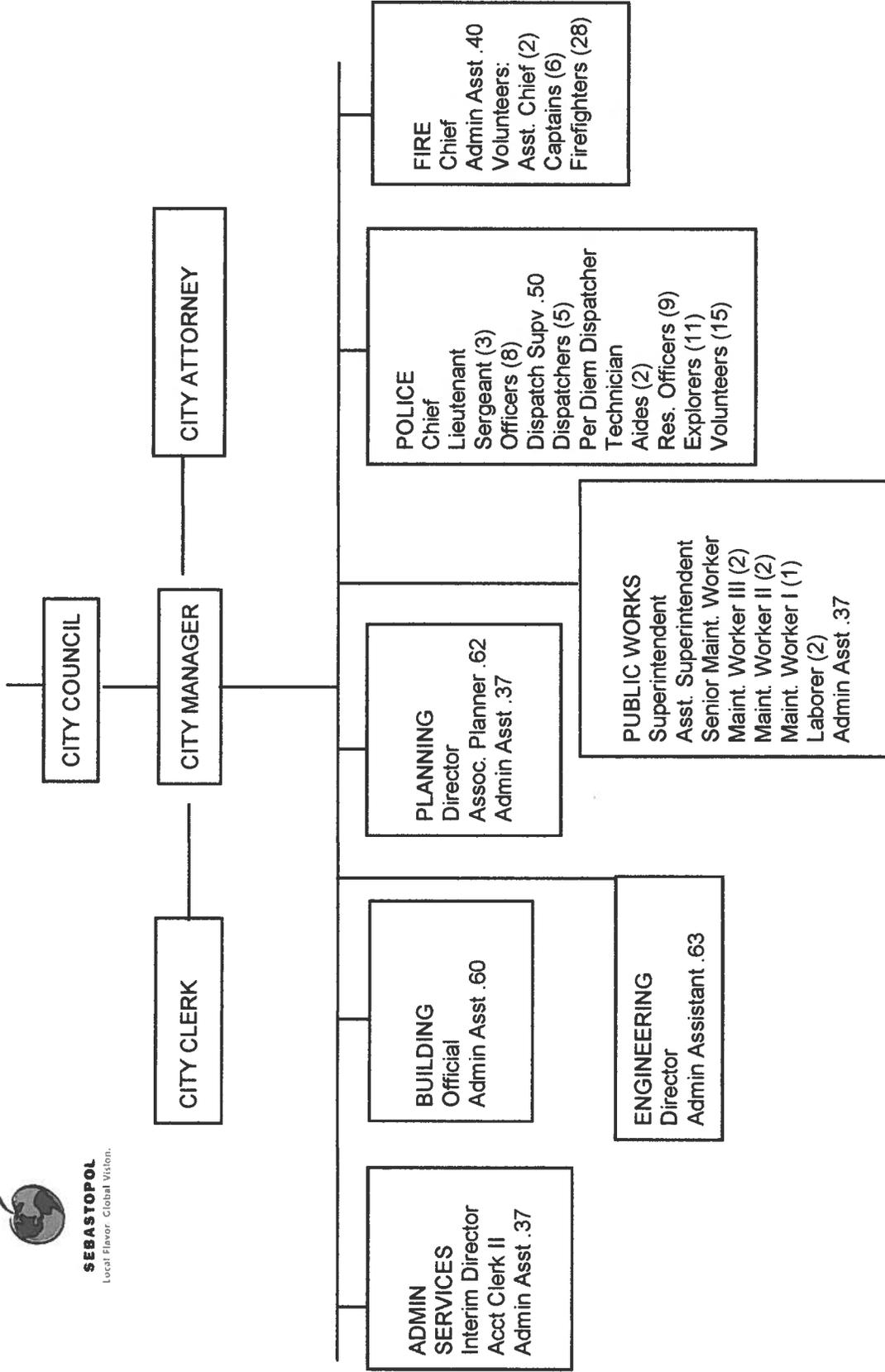
### **STAFF**

Larry McLaughlin, Interim City Manager  
Larry McLaughlin, City Attorney  
Mary Gourley, City Clerk  
Jeffrey Weaver, Police Chief  
William Braga, Fire Chief  
Susan Kelly, Engineering Director  
Kenyon Webster, Planning Director  
Glenn Schainblatt, Building Official  
Rich Emig, Public Works Superintendent  
Karen Cano, Interim Administrative Services Director



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# CITIZENS OF SEBASTOPOL



**CITY OF SEBASTOPOL 2012/13 FISCAL YEAR BUDGET  
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**City of Sebastopol Expenditure Allocations 2012/2013**

Department	General Fund	Water Fund	Sewer Fund	RORF	Gas Tax	Other Funds	Grants	Special Sales Tax	Total
City Council	3,328	12,378	14,441	96,500				3,841	130,488
City Manager	58,697	31,565	31,565	40,000				26,979	188,806
City Clerk	101,712	11,926	10,435	30,000				6,779	160,852
Administrative Services	38,004	86,035	83,504	45,500				3,841	256,884
City Attorney	153,427	9,969	5,981	30,000					199,377
Planning	267,646	14,546	8,728					3,900	294,820
General Plan	0					50,000			50,000
Planning Projects	0					1,000			1,000
Police Services	2,871,268							49,850	2,921,118
SLESF Funding	0						104,810		104,810
Police Grants	0						56,050		56,050
Animal Control	8,350								8,350
Vehicle Abatement	0					2,500			2,500
Police Donations	0					2,800			2,800
Fire Services	539,777	16,694						16,650	573,121
Emergency Preparedness	3,200							1,500	4,700
Fire CERT	0					3,000			3,000
Fire Grants	0						60,000		60,000
Building Inspection	147,831	25,970	25,970					3,110	202,881

Department	General Fund	Water Fund	Sewer Fund	RORF	Gas Tax	Other Funds	Grants	Special Sales Tax	Total
Engineering	77,846	80,206	54,257		23,590			1,800	237,699
Corp Yard Admin.	47,852	135,113	98,520					32,570	314,055
Govt Buildings	18,740	9,370	9,370						37,480
Streets - Gen Fund	83,155				6,888				90,043
Parking Lots	17,682								17,682
Parks & Landscaping	147,984							45,340	193,324
Ives Pool	70,784							90,000	160,784
Recreation	22,768								22,768
Community Support	8,768								8,768
Non -Departmental	67,980		7,515	8,000					83,495
Village Mobile HP	54,940	6,030	6,030						67,000
Community Services	5,000					10,150			15,150
Bus Improv. Area	0					13,100			13,100
So Co Tourism	0					60,500			60,500
Sewage Treatment	0		1,351,800						1,351,800
Sewer Mains	0		262,796						262,796
CIP Cal OSHA	4,500	10,000	10,000		4,500				29,000
Water Utility	0	467,763							467,763
Woodstone	0					35,128			35,128
Street Lighting	0					101,000			101,000
Gas Tax	0				175,406			66,540	241,946
DS - Dump Truck	0	7,418	7,418						14,836

Department	General Fund	Water Fund	Sewer Fund	RORF	Gas Tax	Other Funds	Grants	Special Sales Tax	Total
DS - 1994 COP	0			407,141					407,141
DS - 2007 TAB	0			424,547					424,547
DS - Energy Conserv.	0					12,666		26,595	39,261
DS - Fire Engine	0							139,093	139,093
DS - Vacuum Truck	0	6,917	13,834					6,917	27,668
DS - CREBS	0	31,023				20,299		46,267	97,589
DS - Infrastructure	0	70,802	62,940			31,470		61,355	226,567
DS - Village MHP	0							64,585	64,585
<b>Total Expenditures</b>	<b>4,821,239</b>	<b>1,033,725</b>	<b>2,065,104</b>	<b>1,081,688</b>	<b>210,384</b>	<b>343,613</b>	<b>220,860</b>	<b>697,512</b>	<b>10,474,125</b>
<b>Total Revenues</b>	<b>5,385,156</b>	<b>1,078,450</b>	<b>2,062,000</b>	<b>1,081,688</b>	<b>212,187</b>	<b>343,613</b>	<b>220,860</b>	<b>548,241</b>	<b>10,932,195</b>
Use of Reserves	0	0	0	0	0	0	0	149,271	0
Ending Balance	563,917	44,725	(3,104)	0	1,803	0	0	0	458,070

## City of Sebastopol Fiscal Year 2012 - 13 Budget Major Fund Summaries

General Fund					
Revenues					
Revenue Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Non Departmental Revenue	\$4,303,779	\$4,324,150	\$4,336,183	\$4,152,014	\$4,602,000
Departmental Revenue	\$660,357	\$868,690	\$778,260	\$766,682	\$633,885
<b>Total General Fund Revenue</b>	<b>\$4,964,136</b>	<b>\$5,192,840</b>	<b>\$5,114,443</b>	<b>\$4,918,696</b>	<b>\$5,235,885</b>
Expenditures					
Expenditure Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Non Departmental Expenditures	\$137,017	\$171,301	\$105,945	\$91,425	\$132,420
Departmental Expenditures	\$4,887,681	\$4,741,642	\$4,749,487	\$4,668,570	\$4,688,820
<b>Total General Fund Expenditures</b>	<b>\$5,024,698</b>	<b>\$4,912,943</b>	<b>\$4,855,431</b>	<b>\$4,759,995</b>	<b>\$4,821,240</b>
<b>Net Budget Surplus / Deficit</b>	<b>(\$60,562)</b>	<b>\$279,897</b>	<b>\$259,012</b>	<b>\$158,701</b>	<b>\$414,645</b>
Sewer Operations Fund					
Revenues					
Revenue Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Revenue	\$2,103,085	\$2,072,607	\$2,097,000	\$2,063,277	\$2,062,000
<b>Total Sewer Operations Revenue</b>	<b>\$2,103,085</b>	<b>\$2,072,607</b>	<b>\$2,097,000</b>	<b>\$2,063,277</b>	<b>\$2,062,000</b>
Expenditures					
Expenditure Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Expenditures	\$2,041,510	\$2,134,221	\$2,065,565	\$2,077,609	\$2,065,103
<b>Total Sewer Operations Expenditures</b>	<b>\$2,041,510</b>	<b>\$2,134,221</b>	<b>\$2,065,565</b>	<b>\$2,077,609</b>	<b>\$2,065,103</b>
<b>Net Budget Surplus / Deficit</b>	<b>\$61,575</b>	<b>(\$61,614)</b>	<b>\$31,435</b>	<b>(\$14,332)</b>	<b>(\$3,103)</b>
Water Operations Fund					
Revenues					
Revenue Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Revenue	\$1,097,278	\$1,469,233	\$1,059,950	\$1,094,315	\$1,078,450
<b>Total Water Fund Revenue</b>	<b>\$1,097,278</b>	<b>\$1,469,233</b>	<b>\$1,059,950</b>	<b>\$1,094,315</b>	<b>\$1,078,450</b>
Expenditures					
Expenditure Type	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
Expenditures	\$1,087,754	\$1,026,797	\$1,111,770	\$1,080,712	\$1,033,714
<b>Total Water Fund Expenditures</b>	<b>\$1,087,754</b>	<b>\$1,026,797</b>	<b>\$1,111,770</b>	<b>\$1,080,712</b>	<b>\$1,033,714</b>
<b>Net Budget Surplus / Deficit</b>	<b>\$9,524</b>	<b>\$442,436</b>	<b>(\$51,820)</b>	<b>\$13,603</b>	<b>\$44,736</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-Departmental General Fund Revenues**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Approved Budget	FY 2011 - 12 Amended Budget	YTD Expenditures (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed
4010	Property Tax	\$1,012,500	\$987,192	\$1,075,000	\$1,075,000	\$937,934	\$1,030,000	\$1,050,000
4010	Property Tax - Former Redev. Inc.	\$0	\$0	\$0	\$0	\$0	\$0	\$180,000
4016	Homeowners Property Tax Relief	\$20,978	\$14,061	\$0	\$0	\$7,109	\$7,109	\$7,000
4018	Transient Occupancy Tax	\$238,657	\$269,985	\$270,000	\$270,000	\$234,005	\$330,000	\$300,000
4020	PG&E Franchise	\$63,152	\$65,680	\$68,000	\$68,000	\$62,147	\$68,000	\$68,000
4023	Video Franchise Fees	\$0	\$1,047	\$0	\$0	\$4,149	\$4,000	\$5,000
4025	Redwood Empire Garbage Franchise	\$180,799	\$156,616	\$155,000	\$155,000	\$129,353	\$155,000	\$155,000
4030	Cable TV Franchise	\$77,543	\$79,837	\$78,000	\$78,000	\$54,260	\$78,000	\$78,000
4040	Real Estate Transfer Tax	\$119,943	\$106,145	\$105,000	\$70,000	\$59,544	\$80,000	\$31,000
4045	Utility Users Tax (expires 1/1/15)	\$362,021	\$359,510	\$360,000	\$360,000	\$280,401	\$355,000	\$355,000
4050	Sales Tax	\$991,849	\$971,447	\$1,028,000	\$1,028,000	\$849,419	\$1,000,000	\$1,075,000
4052	Property Tax In-Lieu of Sales Tax	\$337,460	\$355,445	\$340,000	\$340,000	\$325,286	\$325,286	\$330,000
4055	P.S.A.F (Prop 172)	\$56,167	\$53,057	\$50,000	\$50,000	\$57,652	\$57,652	\$50,000
4200	Interest Income	\$2,269	-\$8,577	\$25,000	\$25,000	\$3,587	\$3,800	\$5,000
4205	Cell Tower Lease	\$29,482	\$32,843	\$32,000	\$32,000	\$30,094	\$32,000	\$32,000
4210	Rental Income	\$5,498	\$4,335	\$5,000	\$5,000	\$3,587	\$5,500	\$5,500
4215	Little League	\$0	\$0	\$0	\$500	\$155	\$200	\$500
4300	Vehicle In-Lieu Tax	\$29,920	\$37,363	\$25,000	\$25,000	\$3,930	\$5,000	\$0
4301	Property Tax In-Lieu of VLF	\$565,353	\$559,185	\$560,000	\$560,000	\$561,164	\$561,164	\$570,000
4305	ADA Reimbursements	\$1,761	\$0	\$0	\$0	\$0	\$0	\$0
4320	SB 90 State Mandated Cost Reimb	\$4,048	\$6,063	\$8,000	\$8,000	\$5,424	\$6,000	\$5,000
4390	Beverage Container Grant	\$0	\$0	\$0	\$5,000	\$10,000	\$10,000	\$5,000
4410	Sale of Publications	\$3,004	\$709	\$400	\$400	\$708	\$800	\$700
4415	Management Staff Time	\$26,764	\$344	\$500	\$500	\$7,332	\$8,379	\$5,000
4416	REDCOM Payroll Tax (ended 9/2011)	\$0	\$4,235	\$0	\$0	\$135	\$135	\$0
4417	REDCOM Fringe Benefits	\$0	\$2,589	\$0	\$0	\$434	\$434	\$0
4418	REDCOM PERS Costs	\$0	\$8,634	\$0	\$0	\$3,836	\$3,836	\$0
4421	Notary Fees	\$70	\$40	\$50	\$50	\$90	\$120	\$100
4425	Plaza Rental Fees	\$5,600	\$5,634	\$5,000	\$5,000	\$2,610	\$4,000	\$4,000
4500	Sale of Surplus Property (Ceres 12/13)	\$15,999	\$576	\$500	\$500	\$20,092	\$20,092	\$285,000
4505	Insurance Rebate (Liab & WC)	\$50,880	\$6	\$55,000	\$0	\$0	\$0	\$0
4510	Miscellaneous Income	-\$4,346	\$5,491	\$500	\$500	\$177	\$175	\$200
4830	Federal Grant	\$0	\$0	\$0	\$0	\$332	\$332	\$0
4999	Transfers In	\$106,408	\$244,658	\$0	\$0	\$0	\$0	\$0
3100	Use of Reserves	\$0	\$0	\$90,233	\$90,233	\$0	\$0	\$0
<b>Totals</b>		<b>\$4,303,779</b>	<b>\$4,324,150</b>	<b>\$4,336,183</b>	<b>\$4,251,683</b>	<b>\$3,654,946</b>	<b>\$4,152,014</b>	<b>\$4,602,000</b>

**City of Sebastopol  
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Departmental Revenues**

**Administrative Services**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed	FY 2012 - 13 Approved
4080	Business Licenses	\$121,692	\$116,963	\$120,000	\$115,543	\$115,543	\$115,000	\$115,000
4424	Admin Services Staff Time	\$6,347	\$5,175	\$5,000	\$3,887	\$4,000	\$3,500	\$3,500
4490	Admin Services Loan Processing	\$72	\$66	\$66	\$72	\$60	\$60	\$60
<b>Total Administrative Services Revenue</b>		<b>\$128,111</b>	<b>\$122,204</b>	<b>\$125,066</b>	<b>\$119,502</b>	<b>\$119,603</b>	<b>\$118,560</b>	<b>\$118,560</b>

**Planning**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed	FY 2012 - 13 Approved
4420	Planning Fees	\$35,058	\$33,532	\$30,000	\$37,745	\$35,000	\$30,000	\$30,000
4422	Planning Publications	\$285	\$588	\$350	\$86	\$100	\$300	\$300
<b>Total Planning Revenue</b>		<b>\$35,343</b>	<b>\$34,120</b>	<b>\$30,350</b>	<b>\$37,831</b>	<b>\$35,100</b>	<b>\$30,300</b>	<b>\$30,300</b>

**Police Services**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed	FY 2012 - 13 Approved
4060	Booking Fee Reimbursement	\$0	\$6,212	\$0	\$72	\$72	\$0	\$0
4100	Dog Licenses	\$1,910	\$2,075	\$2,000	\$2,935	\$2,800	\$2,000	\$2,000
4110	Pet Shelter Release Fees	\$4,370	\$5,100	\$4,500	\$1,000	\$1,500	\$2,000	\$2,000
4130	Vehicle Code Fines	\$61,705	\$55,347	\$52,000	\$44,859	\$44,859	\$45,000	\$45,000
4140	Criminal Code Fines	\$1,456	\$11,260	\$82,494	\$84,828	\$88,000	\$7,000	\$7,000
4150	Parking Violations	\$24,950	\$27,989	\$23,000	\$29,381	\$31,635	\$28,000	\$28,000
4220	Parking Space Rentals	\$10,324	\$3,275	\$0	\$507	\$290	\$450	\$450
4330	P.O.S.T. Reimbursements	\$3,946	\$7,583	\$12,000	\$14,042	\$14,042	\$12,000	\$12,000
4460	Police Services/Fingerprinting	\$73,166	\$22,336	\$25,000	\$39,427	\$40,000	\$40,000	\$40,000
4461	Police D.U.I. Recovery	\$2,162	\$3,820	\$2,500	\$1,832	\$1,750	\$2,000	\$2,000
4462	Vehicle Releases	\$10,710	\$10,635	\$10,000	\$9,360	\$10,000	\$10,000	\$10,000
4463	Police Reports/Copies	\$4,475	\$3,385	\$3,500	\$2,705	\$2,705	\$2,500	\$2,500
4464	Police False Alarms	\$438	\$0	\$500	\$0	\$0	\$0	\$0
4467	Police Overtime Reimbursement	\$4,849	\$3,695	\$4,000	\$2,103	\$4,000	\$4,000	\$4,000
<b>Total Police Services Revenue</b>		<b>\$204,461</b>	<b>\$162,712</b>	<b>\$221,494</b>	<b>\$233,051</b>	<b>\$241,653</b>	<b>\$164,950</b>	<b>\$154,950</b>

**Fire Services**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed	FY 2012 - 13 Approved
4465	Fire Department Fees	\$13,638	\$36,742	\$30,000	\$23,119	\$20,000	\$25,000	\$25,000
4470	Weed Abatement	\$0	\$300	\$0	\$0	\$0	\$0	\$0
<b>Total Fire Services Revenue</b>		<b>\$13,638</b>	<b>\$37,042</b>	<b>\$30,000</b>	<b>\$23,119</b>	<b>\$20,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

**Building Inspection**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 - 12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Proposed	FY 2012 - 13 Approved
4120	Building Permit Fees	\$95,705	\$245,933	\$160,000	\$175,951	\$175,951	\$130,000	\$130,000
4423	Building Inspector Revenue	\$0	\$19,232	\$30,000	\$23,990	\$30,000	\$30,000	\$30,000
<b>Total Building Inspection Revenue</b>		<b>\$95,705</b>	<b>\$265,165</b>	<b>\$190,000</b>	<b>\$199,941</b>	<b>\$205,951</b>	<b>\$160,000</b>	<b>\$160,000</b>

**City of Sebastopol  
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Departmental Revenues**

<b>Engineering</b>								
Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 -13 Proposed	FY 2012 - 13 Approved
4430	Encroachment Fees	\$17,966	\$16,790	\$14,000	\$17,825	\$18,000	\$18,000	\$18,000
4431	Engineering Maps/Reports	\$79	\$106	\$100	\$46	\$75	\$75	\$75
4432	Grading Permits	\$1,950	\$500	\$1,000	\$2,050	\$2,200	\$1,000	\$1,000
4433	Engineering Staff Time	\$52,291	\$73,848	\$65,000	\$46,545	\$45,000	\$45,000	\$45,000
4434	Sale of Plans & Specifications	\$1,508	\$2,695	\$2,000	\$25	\$100	\$1,000	\$1,000
<b>Total Engineering Revenue</b>		<b>\$73,794</b>	<b>\$93,939</b>	<b>\$82,100</b>	<b>\$66,491</b>	<b>\$65,375</b>	<b>\$65,075</b>	<b>\$65,075</b>
<b>Public Works</b>								
Account Number	Description	FY 2009 - 10 Actual	FY 2010 - 11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 -13 Proposed	FY 2012 - 13 Approved
4440	Street/Sidewalk Reimbursement	\$29,834	\$17,184	\$19,000	\$17,130	\$19,000	\$20,000	\$20,000
4445	Public Works Services	\$29,905	\$89,926	\$40,000	\$21,618	\$20,000	\$20,000	\$20,000
4480	Ives Pool Reimbursement	\$49,292	\$46,398	\$40,000	\$30,231	\$40,000	\$40,000	\$40,000
4485	Recreation Utility Reimbursement	\$274	\$0	\$250	\$0	\$0	\$0	\$0
<b>Total Public Works Revenue</b>		<b>\$109,305</b>	<b>\$153,508</b>	<b>\$99,250</b>	<b>\$68,979</b>	<b>\$79,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
<b>Total Departmental Revenues</b>		<b>\$660,357</b>	<b>\$868,690</b>	<b>\$778,260</b>	<b>\$748,914</b>	<b>\$766,682</b>	<b>\$633,885</b>	<b>\$633,885</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

**Special Sales Tax (001)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
001-4000	Fire Truck Lease Proceeds	\$0	\$640,256	\$76,953	\$79,953	\$79,953	\$0
001-4050	Sales Tax - .25%	\$445,384	\$466,684	\$470,000	\$431,504	\$526,614	\$545,241
001-4200	Interest	\$3,086	\$2,774	\$3,000	\$2,168	\$2,168	\$3,000
<b>Total Special Sales Tax Revenue</b>		<b>\$448,470</b>	<b>\$1,109,714</b>	<b>\$549,953</b>	<b>\$513,625</b>	<b>\$608,735</b>	<b>\$548,241</b>

**Measure M Transportation Tax (003 and 007)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
003/007-4050/4062	Sonoma County Sales Tax	\$39,939	\$41,468	\$43,000	\$45,093	\$45,093	\$42,000
003/007-4200	Interest	\$0	\$912	\$0	\$488	\$488	\$0
007-4830	Federal Grant	\$0	\$189,942	\$112,000	\$0	\$0	\$165,000
007-4890	County Grant	\$0	\$55,994	\$968,478	\$968,478	\$968,478	\$0
007-4999	Transfer In	\$0	\$51,907	\$0	\$3,068	\$3,068	\$0
<b>Total Measure M Transportation Tax</b>		<b>\$39,939</b>	<b>\$340,223</b>	<b>\$1,123,478</b>	<b>\$1,017,127</b>	<b>\$1,017,127</b>	<b>\$207,000</b>

**Energy Rebate (008)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
008-4504	Energy Rebates (thru 9/14 approx)	\$0	\$155,297	\$0	\$30,631	\$29,239	\$40,900
008-4200	Interest	\$0	\$77	\$0	\$1,772	\$1,772	\$0
<b>Total Energy Rebate</b>		<b>\$0</b>	<b>\$155,374</b>	<b>\$0</b>	<b>\$32,403</b>	<b>\$31,011</b>	<b>\$40,900</b>

**SMIF Seismic Fee (020)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
020-4118	SMIF Fee - Residential	\$0	\$16	\$825	\$308	\$325	\$300
020-4119	SMIF Fee- Commercial	\$0	\$0	\$350	\$798	\$250	\$250
<b>Total Seismic Fee</b>		<b>\$0</b>	<b>\$16</b>	<b>\$1,175</b>	<b>\$1,106</b>	<b>\$575</b>	<b>\$550</b>

**Green Building Fee - SB 1473 (021)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
021-4126	Green Building Fee	\$0	\$16	\$1,000	\$434	\$434	\$400
<b>Total Green Building Fee</b>		<b>\$0</b>	<b>\$16</b>	<b>\$1,000</b>	<b>\$434</b>	<b>\$434</b>	<b>\$400</b>

**Community Fund (033)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
033-4511	Utility Billing Customer Donations	\$1,255	\$1,280	\$1,000	\$1,070	\$1,070	\$1,000
033-4200	Interest	\$0	\$52	\$0	\$58	\$58	\$0
<b>Total Community Funds</b>		<b>\$1,255</b>	<b>\$1,332</b>	<b>\$1,000</b>	<b>\$1,128</b>	<b>\$1,128</b>	<b>\$1,000</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

**Geographic Information Systems Fee (063)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
063-4053	GIS Update Fees	\$0	\$0	\$400	\$380	\$425	\$400
063-4200	Interest	\$0	\$0	\$0	\$7	\$7	\$10
<b>Total GIS Fees</b>		<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$387</b>	<b>\$432</b>	<b>\$410</b>

**Inclusionary Housing & Housing Linkage Fees (065)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
065-4115	Inclusionary Housing Fee	\$0	\$127,974	\$0	\$33,360	\$33,360	\$170,000
065-4116	Housing Linkage Fee	\$0	\$0	\$0	\$0	\$0	\$0
065-4200	Interest	\$0	\$0	\$0	\$720	\$720	\$750
<b>Total Housing Inclusionary Fee</b>		<b>\$0</b>	<b>\$127,974</b>	<b>\$0</b>	<b>\$34,080</b>	<b>\$34,080</b>	<b>\$170,750</b>

**Slow Down Sebastopol (066)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
066-4512	Slow Down Sebastopol Donations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Slow Down Sebastopol Donations</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CERT - FIRE Program (067)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
067-4127	CERT - FIRE Training Program	\$0	\$5,550	\$825	\$4,325	\$4,325	\$2,000
067-4200	Interest	\$0	\$0	\$0	\$6	\$6	\$10
<b>Total CERT - FIRE Program</b>		<b>\$0</b>	<b>\$5,550</b>	<b>\$825</b>	<b>\$4,331</b>	<b>\$4,331</b>	<b>\$2,010</b>

**Building Fees (068 and 069)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
068-4124	Building Permit Technology Fee	\$3,036	\$4,912	\$3,000	\$5,049	\$5,049	\$3,000
068-4200	Interest	\$0	\$60	\$0	\$62	\$62	\$0
069-4123	Building Incremental Fee	\$4,250	\$6,029	\$10,500	\$7,298	\$7,298	\$5,500
069-4200	Interest	\$0	\$64	\$0	\$75	\$75	\$0
<b>Total Building Fees</b>		<b>\$7,286</b>	<b>\$11,065</b>	<b>\$13,500</b>	<b>\$12,484</b>	<b>\$12,484</b>	<b>\$8,500</b>

**Climate Protection Project (073)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
073-4427	Conference Fees	\$0	\$1,220	\$0	\$500	\$500	\$0
<b>Total Climate Protection Project</b>		<b>\$0</b>	<b>\$1,220</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0</b>

**City of Sebastopol  
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Non-General Fund Revenues**

**Business Improvement District (090)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
090-4070	BIA Assessment	\$8,142	\$8,701	\$8,200	\$7,955	\$7,955	\$8,321
090-4200	Interest	\$0	\$38	\$0	\$36	\$36	\$0
<b>Total Business Improvement District</b>		<b>\$8,142</b>	<b>\$8,739</b>	<b>\$8,200</b>	<b>\$7,991</b>	<b>\$7,991</b>	<b>\$8,321</b>

**Tourism BIA (091)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
091-4200	Interest	\$139	\$51	\$0	\$23	\$23	\$0
091-4550	Special Assessment Revenue	\$56,402	\$86,581	\$55,000	\$46,801	\$60,000	\$60,000
<b>Total Tourism BIA</b>		<b>\$56,541</b>	<b>\$86,632</b>	<b>\$55,000</b>	<b>\$46,824</b>	<b>\$60,023</b>	<b>\$60,000</b>

**General Plan Update Fee (095)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
095-4054	General Plan Update Fee	\$52,264	\$25,867	\$25,000	\$17,025	\$8,000	\$20,000
095-4200	Interest	\$0	\$197	\$0	\$211	\$211	\$0
<b>Total General Plan Update</b>		<b>\$52,264</b>	<b>\$26,064</b>	<b>\$25,000</b>	<b>\$17,236</b>	<b>\$8,211</b>	<b>\$20,000</b>

**Federal Funds (212)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
212-4833	Safe Routes Federal Grant	\$0	\$59,856	\$82,206	\$0	\$50,000	\$10,000
<b>Total Federal Funds</b>		<b>\$0</b>	<b>\$59,856</b>	<b>\$82,206</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$10,000</b>

**Laguna Wetland Preserve (221)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
221-4200	Interest	\$0	\$0	\$0	\$24	\$24	\$0
221-4511	Donations	\$0	\$0	\$2,300	\$2,194	\$2,500	\$2,500
221-4870	State Grants	\$0	\$15,150	\$37,000	\$11,252	\$37,000	\$0
<b>Total Laguna Wetlands</b>		<b>\$0</b>	<b>\$15,150</b>	<b>\$39,300</b>	<b>\$13,470</b>	<b>\$39,524</b>	<b>\$2,500</b>

**Vehicle Abatement Fee (224)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
224-4459	Abandoned Vehicles	\$2,618	\$3,635	\$2,000	\$2,759	\$3,200	\$2,500
224-4200	Interest	\$0	\$0	\$0	\$7	\$7	\$0
<b>Total Vehicle Abatement Fee</b>		<b>\$2,618</b>	<b>\$3,635</b>	<b>\$2,000</b>	<b>\$2,766</b>	<b>\$3,207</b>	<b>\$2,500</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

**Sewer Annexation Fee (400)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
400-4200	Interest	\$0	\$47	\$0	\$48	\$48	\$0
<b>Total Sewer Annexation Fee</b>		<b>\$0</b>	<b>\$47</b>	<b>\$0</b>	<b>\$48</b>	<b>\$48</b>	<b>\$0</b>

**Sewer Operating Fund (420)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
420-4200	Interest	\$2,626	-\$2,941	\$2,000	\$1,316	\$1,316	\$2,000
420-4505	Insurance Rebate	\$0	\$0	\$0	\$0	\$0	\$0
420-4720	Sewer Service Fees	\$2,062,812	\$2,040,527	\$2,060,000	\$1,857,710	\$2,025,000	\$2,025,000
420-4745	Late Fees	\$37,647	\$35,021	\$35,000	\$36,961	\$36,961	\$35,000
<b>Total Sewer Operating Fund</b>		<b>\$2,103,085</b>	<b>\$2,072,607</b>	<b>\$2,097,000</b>	<b>\$1,895,987</b>	<b>\$2,063,277</b>	<b>\$2,062,000</b>

**Sewer Capital (421)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
421-4200	Interest	\$2,520	\$0	\$10,000	\$585	\$585	\$0
421-4710	Connection Impact Fees	\$150,135	\$242,658	\$100,000	\$49,717	\$49,717	\$30,000
<b>Total Sewer Capital</b>		<b>\$152,655</b>	<b>\$242,658</b>	<b>\$110,000</b>	<b>\$50,302</b>	<b>\$50,302</b>	<b>\$30,000</b>

**Wastewater Impact Fee (422)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
422-4125	Wastewater Retrofit Impact Fee	\$43,880	\$75,480	\$25,000	\$16,360	\$7,000	\$10,000
422-4200	Interest	\$0	\$520	0	574	\$574	\$0
<b>Total Wastewater Impact Fee</b>		<b>\$43,880</b>	<b>\$76,000</b>	<b>\$25,000</b>	<b>\$16,934</b>	<b>\$7,574</b>	<b>\$10,000</b>

**Water Annexation Fee (500)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
500-4200	Interest	\$0	\$43	\$0	\$43	\$43	\$0
<b>Total Water Annexation Fee</b>		<b>\$0</b>	<b>\$43</b>	<b>\$0</b>	<b>\$43</b>	<b>\$43</b>	<b>\$0</b>

**Water Operating Fund (510)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
510-4200	Interest	\$233	\$1,630	\$250	\$0	\$0	\$0
510-4504	Insurance Rebate	\$0	\$0	\$0	\$5,755	\$0	\$0
510-4750	City Used Water	\$66,783	\$69,793	\$65,000	\$48,921	\$57,000	\$57,000
510-4755	Residential - Inside City	\$778,942	\$795,583	\$750,000	\$730,823	\$800,000	\$790,000
510-4756	Residential - Outside City	\$22,343	\$21,816	\$20,000	\$21,917	\$22,000	\$21,000
510-4760	Commercial - Inside City	\$224,177	\$208,816	\$220,000	\$190,156	\$209,000	\$205,000
510-4761	Commercial - Outside City	\$371	\$853	\$600	\$952	\$1,050	\$1,050
510-4770	Backflow Inspections	\$0	\$950	\$500	\$650	\$650	\$500

**City of Sebastopol  
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Non-General Fund Revenues**

510-4780	New Service Fees	\$3,779	\$3,389	\$3,000	\$3,115	\$3,115	\$2,900
510-4790	Water Meter Sales	\$650	\$2,805	\$600	\$1,260	\$1,500	\$1,000
510-4999	Transfer In from Sewer Op	\$0	\$363,598	\$0	\$0	\$0	\$0
<b>Total Water Operating Fund</b>		<b>\$1,097,278</b>	<b>\$1,469,233</b>	<b>\$1,059,950</b>	<b>\$1,003,549</b>	<b>\$1,094,315</b>	<b>\$1,078,450</b>

**Water Capital (511)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
511-4200	Interest	\$2,061	\$1,741	\$2,000	\$1,663	\$1,663	\$1,500
511-4740	Connection Impact Fees	\$91,470	\$157,297	\$65,000	\$35,045	\$35,045	\$30,000
<b>Total Water Capital</b>		<b>\$93,531</b>	<b>\$159,038</b>	<b>\$67,000</b>	<b>\$36,708</b>	<b>\$36,708</b>	<b>\$31,500</b>

**Donations (600 Series of Funds)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
<b>Planning Donatons</b>							
650-4511	Tree Fund Donations	\$0	\$0	\$0	\$0	\$0	\$500
651-4511	Skate Garden Plot Donations	\$0	\$0	\$0	\$0	\$0	\$500
<b>Police Donations</b>							
660-4512	General Police Donations	\$0	\$0	\$407	\$0	\$0	\$535
"	Police CSV Donations	\$0	\$0	\$0	\$1,349	\$1,413	\$0
"	Police Explorer Donations	\$0	\$0	\$1,250	\$1,405	\$1,446	\$1,250
"	Police Dog Donations	\$0	\$0	\$305	\$1,250	\$0	\$305
"	Police Child Safety Seat Donations	\$0	\$0	\$799	\$799	\$0	\$799
"	Police Midnight Sports Donations	\$0	\$0	\$150	\$124	\$100	\$300
<b>Total Donations</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,911</b>	<b>\$4,927</b>	<b>\$2,959</b>	<b>\$4,189</b>

**Asset Seizure (661)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
661-4513	Police Asset Seizure	\$0	\$0	\$451	\$455	\$480	\$450
<b>Total Asset Seizure</b>		<b>\$0</b>	<b>\$0</b>	<b>\$451</b>	<b>\$455</b>	<b>\$480</b>	<b>\$450</b>

**Skatepark Fund (749)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
749-4200	Interest	\$0	\$205	\$0	\$207	\$207	\$0
749-4511	Donations	\$6,521	\$50	\$0	\$50	\$50	\$50
<b>Total Skatepark Fund</b>		<b>\$6,521</b>	<b>\$255</b>	<b>\$0</b>	<b>\$257</b>	<b>\$257</b>	<b>\$50</b>

**Street Reserve (761)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
761-4200	Interest	\$0	\$1,122	\$0	\$1,000	\$1,000	\$0
761-4999	Transfer In from Special Sales Tax	\$100,000	\$100,000	\$0	\$0	\$0	\$0
<b>Total Street Reserve Fund</b>		<b>\$100,000</b>	<b>\$101,122</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

**Well 4 Litigation Fund (762)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
762-4200	Interest	\$830	\$575	\$2,000	\$527	\$527	\$0
<b>Total Well 4 Litigation Fund</b>		<b>\$830</b>	<b>\$575</b>	<b>\$2,000</b>	<b>\$527</b>	<b>\$527</b>	<b>\$0</b>

**Assessment Districts (778 & 780)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
778-4014	Woodstone Special Assessment	\$30,665	\$32,351	\$32,000	\$31,479	\$31,479	\$32,000
778-4200	Interest (Woodstone)	\$5	\$0	\$0	\$0	\$0	\$0
780-4200	Interest (Street Lighting)	\$0	\$156	\$0	\$199	\$199	\$0
780-4725	Street Lighting Assessment	\$89,097	\$89,430	\$110,000	\$87,645	\$87,645	\$101,000
<b>Total Assessment Districts</b>		<b>\$119,767</b>	<b>\$121,937</b>	<b>\$142,000</b>	<b>\$119,323</b>	<b>\$119,323</b>	<b>\$133,000</b>

**CDBG Grants (800 Series)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
800-4360	Curb Ramps	\$8,371	\$29,000	\$0	\$0	\$0	\$0
801-4360	Wischemann Hall	\$0	\$3,389	\$0	\$0	\$0	\$0
803-4830	ADA Transition Plan	\$0	\$0	\$2,000	\$0	\$0	\$127,000
806-4830	ARRA Energy Efficiency & Conserv.	\$0	\$0	\$41,237	\$0	\$41,237	\$0
<b>Total CDBG Fund</b>		<b>\$8,371</b>	<b>\$32,389</b>	<b>\$43,237</b>	<b>\$0</b>	<b>\$41,237</b>	<b>\$127,000</b>

**REDCOM Agreement (809)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
809-4890	County Agreement (ended 9/2011)	\$0	\$72,990	\$14,130	\$14,130	\$14,130	\$0
<b>Total REDCOM Contract</b>		<b>\$0</b>	<b>\$72,990</b>	<b>\$14,130</b>	<b>\$14,130</b>	<b>\$14,130</b>	<b>\$0</b>

**Special Law Enforcement Supplemental Funds SLESF (812)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
812-4200	Interest	\$208	\$103	\$0	\$33	\$33	\$100
812-4836	SLESF ERAF Return	\$150,000	\$100,000	\$100,000	\$102,707	\$100,000	\$100,000
<b>Total SLESF</b>		<b>\$150,208</b>	<b>\$100,103</b>	<b>\$100,000</b>	<b>\$102,740</b>	<b>\$100,033</b>	<b>\$100,100</b>

**OTS/Avoid the 13th (814)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
814-4870	State Grant (Ongoing)	\$0	\$4,876	\$4,500	\$4,116	\$7,580	\$6,505
<b>Total OTS</b>		<b>\$0</b>	<b>\$4,876</b>	<b>\$4,500</b>	<b>\$4,116</b>	<b>\$7,580</b>	<b>\$6,505</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

**Firefighter Health & Wellness Grant (821)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
821-4830	Federal Grant (2009/10 to 2010/11)	\$0	\$23,473	\$0	\$10,917	\$10,917	\$0
<b>Total Federal Grant 2009</b>		<b>\$0</b>	<b>\$23,473</b>	<b>\$0</b>	<b>\$10,917</b>	<b>\$10,917</b>	<b>\$0</b>

**Department of Health Services DHS Police Grant (823)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
823-4890	Sonoma County Grant (Annual)	\$0	\$50,000	\$50,000	\$37,686	\$50,000	\$50,000
<b>Total DRS Police Grant</b>		<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$37,686</b>	<b>\$50,000</b>	<b>\$50,000</b>

**OTS - Seatbelt Click It or Ticket Police Grant (824)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
824-4870	State Grant (Ongoing)	\$0	\$696	\$0	\$0	\$0	\$0
<b>Total OTS Seatbelt</b>		<b>\$0</b>	<b>\$696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**OTS - Anti DUI Police Grant (825)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
825-4870	Federal Grant (2010/11)	\$0	\$21,498	\$0	\$7,468	\$7,468	\$0
<b>Total OTS DUI (2010 - 11)</b>		<b>\$0</b>	<b>\$21,498</b>	<b>\$0</b>	<b>\$7,468</b>	<b>\$7,468</b>	<b>\$0</b>

**FEMA Fire SAFER Grant (826)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
826-4870	Federal Grant (12/2010 to 12/2014)	\$0	\$29,450	\$29,450	\$29,600	\$60,000	\$60,000
<b>Total FEMA Fire Grant</b>		<b>\$0</b>	<b>\$29,450</b>	<b>\$29,450</b>	<b>\$29,600</b>	<b>\$60,000</b>	<b>\$60,000</b>

**ABC Police Grant (828)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
828-4870	State Grant (2011/12)	\$0	\$2,313	\$0	\$0	\$0	\$0
<b>Total ABC PD Grant</b>		<b>\$0</b>	<b>\$2,313</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Gas Tax Fund (830)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
830-4200	Interest	\$0	\$0	\$0	\$17	\$17	\$0
830-4801	Gas Tax Revenue & Taxation 4360	\$0	\$218,499	\$211,841	\$185,034	\$207,269	\$212,187
830-4805	S2105 Gas Tax (Prop 111)	\$42,887	\$0	\$0	\$0	\$0	\$0

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

830-4810	S2106 Gas Tax	\$34,752	\$0	\$0	\$0	\$0	\$0
830-4815	S2107 Gas Tax	\$57,160	\$0	\$0	\$0	\$0	\$0
830-4820	S2107.5 Gas Tax (Engineering)	\$2,000	\$0	\$0	\$0	\$0	\$0
830-4999	Transfer In	\$0	-\$6,524	\$0	\$0	\$0	\$0
<b>Total Gas Tax</b>		<b>\$136,799</b>	<b>\$211,975</b>	<b>\$211,841</b>	<b>\$185,051</b>	<b>\$207,286</b>	<b>\$212,187</b>

**Traffic Congestion Relief Fund Fund - AB 2928 (835)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
835-4200	Interest	\$412	\$46	\$0	\$0	\$0	\$0
835-4800	AB2928 Traffic Congestion Relief	\$70,462	\$0	\$0	\$0	\$0	\$0
<b>Total Gas Tax Fund - AB 2829</b>		<b>\$70,874</b>	<b>\$46</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Prop 1B Resurfacing State Grant (836)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
836-4200	Interest	\$0	\$961	\$0	\$177	\$177	\$0
<b>Total Prop 1B Resurfacing Fund</b>		<b>\$0</b>	<b>\$961</b>	<b>\$0</b>	<b>\$177</b>	<b>\$177</b>	<b>\$0</b>

**Park In Lieu Fund (860)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
860-4200	Interest	\$1,573	\$1,744	\$1,600	\$2,094	\$2,094	\$1,600
860-4850	Park Impact Fee	\$127,985	\$220,415	\$25,000	\$48,750	\$48,750	\$10,000
<b>Total Park In Lieu</b>		<b>\$129,558</b>	<b>\$222,159</b>	<b>\$26,600</b>	<b>\$50,844</b>	<b>\$50,844</b>	<b>\$11,600</b>

**TFCA Bike Rack & Route Signage Grant (866)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
866-4890	County Grant (ended 03/2011)	\$0	\$17,952	\$0	\$0	\$0	\$0
<b>Total TFCA</b>		<b>\$0</b>	<b>\$17,952</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Traffic Impact Fee (870)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
870-4200	Interest	\$6,064	\$2,293	\$8,000	\$3,504	\$3,504	\$2,000
870-4855	Traffic Impact Fee	\$80,638	\$137,647	\$60,000	\$32,460	\$32,460	\$12,000
<b>Total Traffic Impact Fee</b>		<b>\$86,702</b>	<b>\$139,940</b>	<b>\$68,000</b>	<b>\$35,964</b>	<b>\$35,964</b>	<b>\$14,000</b>

**Utility Undergrounding Fund (875)**

Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
875-4200	Interest	\$0	\$854	\$0	\$868	\$868	\$0
<b>Total Utility Undergrounding Fund</b>		<b>\$0</b>	<b>\$854</b>	<b>\$0</b>	<b>\$868</b>	<b>\$868</b>	<b>\$0</b>

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Non-General Fund Revenues**

<b>Redevelopment Fund (950)</b>							
Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
950-4200	Interest	\$18,119	\$9,811	\$20,000	\$13,421	\$13,421	\$0
950-4950	Tax Increment	\$1,404,970	\$1,371,015	\$1,300,000	\$404,958	\$536,481	\$0
950-4955	Loan Repayments	\$8,000	\$0	\$0	\$0	\$0	\$0
<b>Total Redevelopment Fund</b>		<b>\$1,431,089</b>	<b>\$1,380,826</b>	<b>\$1,320,000</b>	<b>\$418,379</b>	<b>\$549,902</b>	<b>\$0</b>
<b>Low and Moderate Income Housing Fund (951)</b>							
Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
951-4200	Interest	\$0	\$1,212	\$0	\$13,008	\$13,008	\$0
951-4210	Rental Income	\$2,167	\$33,357	\$33,000	\$19,168	\$19,168	\$0
951-4510	Miscellaneous Income	\$0	\$828	\$0	\$0	\$0	\$0
951-4950	Tax Increment	\$33,060	\$518,303	\$515,000	\$517,599	\$517,599	\$0
951-4874	Hollyhock CALHFA Loan Pass Thru	\$0	\$2,252,931	\$0	\$609,409	\$609,409	\$0
951-4875	Hollyhock Loan	\$0	\$843,934	\$0	\$0	\$0	\$0
<b>Total Redevelopment Low &amp; Moderate Income Housing</b>		<b>\$35,227</b>	<b>\$3,650,565</b>	<b>\$548,000</b>	<b>\$1,159,184</b>	<b>\$1,159,184</b>	<b>\$0</b>
<b>RORF Redevelopment Obligation Retirement Fund (950)</b>							
Account Number	Description	FY 2009 - 10 Actual	FY 2010 -11 Actual	FY 2011 - 12 Budget	FY 2011 -12 YTD (6/7/12)	FY 2011 - 12 Projected	FY 2012 - 13 Recommended
950-4200	Interest	\$0	\$0	\$0	\$151	\$151	\$0
950-4210	Rental Income	\$0	\$0	\$0	\$4,322	\$4,000	\$0
950-4874	Hollyhock CALHFA Loan Pass Thru	\$0	\$0	\$0	\$1,166,479	\$1,166,479	\$0
950-4925	Successor Agency Admin Costs	\$0	\$0	\$0	\$250,000	\$250,000	\$250,000
950-4950	Tax Increment	\$0	\$0	\$0	\$131,523	\$131,523	\$0
<b>Redevelopment Obligation Retirement Fund</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,552,475</b>	<b>\$1,552,153</b>	<b>\$250,000</b>
<b>All Funds</b>		<b>\$6,382,890</b>	<b>\$12,159,141</b>	<b>\$7,825,107</b>	<b>\$8,445,551</b>	<b>\$9,104,349</b>	<b>\$5,264,113</b>

## City Council

The City Council is the five member policy and decision making body of the City. Elected for staggered four year terms, the City Council, through the City staff, is responsible for the operation of the City. The City Council budget reflects the costs associated with supporting the Council's activities.

### City Council membership and terms of office:

<u>Councilperson</u>	<u>Term Expires</u>
Guy Wilson, Mayor	November 2012
Michael Kyes, Vice Mayor	November 2014
Sarah Glade Gurney	November 2014
Kathleen Shaffer	November 2012
Patrick Slayter	November 2014

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**City Council**

Staff is Mayor and four Councilmembers, and 1 part time Video Operator. Expenses include rent for the Youth Annex from the Sebastopol Community Cultural Center for the semi-monthly City Council meetings, community service organization grants and council approved initiatives.

**Departmental Revenues**

Operating Revenues	\$0
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$0</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	12%
Sewer Fund	14%
General Fund	74%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$12,378	\$0	\$12,378
Sewer Fund	\$14,441	\$0	\$14,441
General Fund	\$3,329	\$0	\$3,329
<b>Total Operating Expenditures</b>	<b>\$30,147</b>	<b>\$0</b>	<b>\$30,147</b>

Expenditures Category	Expenditures
Personnel Services	\$62,945
Supplies and Services	\$63,702
Capital Outlay	\$3,841
<b>Total Departmental Expenditures</b>	<b>\$130,488</b>

**TOTAL NET GENERAL FUND EXPENDITURES**

**\$3,329**

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**City Council - 6010**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	12%
Sewer Fund	14%
General Fund	74%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$19,177	\$19,811	\$19,066	\$17,669	\$19,066	\$19,800	\$19,800
6023	Benefits	\$37,171	\$51,534	\$40,688	\$40,688	\$40,688	\$41,566	\$41,566
6443	Retiree Health Insurance Benefits	\$0	\$0	\$1,579	\$223	\$1,579	\$1,579	\$1,579
<b>Total Personnel Services</b>		<b>\$56,348</b>	<b>\$71,345</b>	<b>\$61,333</b>	<b>\$58,580</b>	<b>\$61,333</b>	<b>\$62,945</b>	<b>\$62,945</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$204	\$225	\$300	\$240	\$300	\$200	\$200
6030	Office Supplies	\$1,947	\$1,705	\$2,000	\$1,571	\$1,800	\$2,500	\$2,500
6050	Misc. Supplies/Services (Includes STEP newsletter)	\$755	\$1,022	\$1,000	\$663	\$1,000	\$1,000	\$1,425
6060	Training	\$2,483	\$3,525	\$1,300	\$1,145	\$2,000	\$4,000	\$4,000
6065	Meetings	\$2,251	\$2,169	\$1,500	\$1,358	\$1,500	\$1,500	\$1,500
6070	Dues/Subscriptions	\$6,654	\$8,457	\$8,500	\$11,971	\$13,000	\$12,700	\$16,000
6320	Publications	\$8,970	\$4,026	\$6,500	\$3,199	\$4,000	\$7,500	\$7,500
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$2,438	\$2,844	\$3,086	\$3,086	\$3,086	\$3,877	\$3,877
6868	Council Approved Initiatives	\$4,043	\$7,699	\$3,200	\$1,104	\$3,200	\$3,200	\$3,200
6874	Community Support Contracts	\$0	\$0	\$23,500	\$23,310	\$23,500	\$44,400	\$23,500
<b>Total Supplies and Services</b>		<b>\$29,745</b>	<b>\$31,672</b>	<b>\$50,886</b>	<b>\$47,647</b>	<b>\$53,386</b>	<b>\$80,877</b>	<b>\$63,702</b>
<b>Total Operational Costs</b>		<b>\$86,093</b>	<b>\$103,017</b>	<b>\$112,219</b>	<b>\$106,227</b>	<b>\$114,719</b>	<b>\$143,822</b>	<b>\$126,647</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6010-6972	Photocopier Lease	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
<b>Total Capital Outlay</b>		<b>\$3,674</b>	<b>\$4,662</b>	<b>\$3,675</b>	<b>\$3,574</b>	<b>\$3,675</b>	<b>\$3,841</b>	<b>\$3,841</b>

**Departmental Costs By Funding Source**

Less Community Support Contracts	\$0	\$0	\$23,500	\$23,310	\$23,500	\$44,400	\$23,500
Less Special Sales Tax	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
<b>Allocated Operational Expenditures</b>	<b>\$86,093</b>	<b>\$103,017</b>	<b>\$88,719</b>	<b>\$82,917</b>	<b>\$91,219</b>	<b>\$99,422</b>	<b>\$103,147</b>
(Former Redevelopment Fund) Beginning 2/1/2012 RORF	\$5,497	\$23,866	\$5,323	\$3,105	\$23,705	\$96,500	\$96,500
Water Fund	\$10,667	\$10,679	\$10,646	\$9,950	\$10,946	\$11,931	\$12,378
Sewer Fund	\$12,168	\$12,168	\$12,421	\$11,608	\$12,771	\$13,919	\$14,441
Net General Fund (includes Community Service Contracts)	\$57,761	\$56,304	\$83,829	\$81,564	\$67,297	\$21,472	\$3,329

**Community Support Contracts (Object Code 6874)**

Organization	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13 Requested	FY 2012/13 Recommended	Community Fund Allocation (Fund 033)	Total Allocation
SEB03 Community Cultural Center	\$23,750	\$22,500	\$11,300	\$11,300	\$11,300	\$0	\$11,300
SEB04 Center for the Arts	\$8,000	\$7,600	\$3,800	\$10,000	\$3,800	\$200	\$4,000
SEB01 Chamber of Commerce	\$5,250	\$5,000	\$2,500	\$9,000	\$2,500	\$2,500	\$5,000
WES06 Historical Society	\$2,000	\$1,900	\$1,000	\$2,000	\$1,000	\$1,000	\$2,000
SEB11 Rainbow House	\$4,000	\$3,800	\$1,900	\$4,000	\$1,900	\$2,100	\$4,000
BUR07 Senior Center	\$4,250	\$4,000	\$2,000	\$2,100	\$2,000	\$100	\$2,100
SEB28 Sebastopol World Friends	\$2,000	\$1,900	\$1,000	\$2,500	\$1,000	\$500	\$1,500
REP02 REP Theater/Main Stage West	\$400	\$380	\$0	\$500	\$0	\$500	\$500
SEB03 SCCC Teen Temps	\$0	\$0	\$0	\$3,000	\$0	\$2,000	\$2,000
<b>Total Community Support Contracts</b>	<b>\$49,650</b>	<b>\$47,080</b>	<b>\$23,500</b>	<b>\$44,400</b>	<b>\$23,500</b>	<b>\$8,900</b>	<b>\$32,400</b>

## **City Manager**

The City Manager is the chief administrator of the City. Under direction of the City Council, the City Manager is responsible for the implementation of Council policies, ordinances and budgetary decisions. The City Manager is also responsible for administration of personnel rules, policies and employee Memorandums of Understanding serving as the Chief Negotiator with the City's two formally recognized bargaining units and the unrepresented employees of the city.

The City Manager provides oversight of the city contracts for goods and services including franchise agreements. The City Manager also represents the City on regional boards and committees as appropriate and liaisons with other governmental entities on priority issues identified by the City Council. Significant collaboration occurs with nonprofit agencies when services and events are provided to benefit the city.

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

<b>City Manager</b>
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Staffing includes the Interim City Manager.

<b>Departmental Revenues</b>
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Operating Revenues	\$0
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$0</b>

<b>Departmental Expenditures</b>
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<b>Funding Allocations</b>
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Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	20%
Sewer Fund	20%
General Fund	60%

<b>Expenditures</b>
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Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$40,000	\$0	\$40,000
Water Fund	\$31,565	\$0	\$31,565
Sewer Fund	\$31,565	\$0	\$31,565
General Fund	\$58,696	\$0	\$58,696
<b>Total Operating Expenditures</b>	<b>\$161,827</b>	<b>\$0</b>	<b>\$161,827</b>

Expenditures Category	Expenditures
Personnel Services	\$101,494
Supplies and Services	\$60,333
Capital Outlay	\$26,979
<b>Total Departmental Expenditures</b>	<b>\$188,806</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$58,696</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**City Manager - 6020**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	20%
Sewer Fund	20%
General Fund	60%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$146,854	\$232,182	\$140,000	\$147,295	\$150,000	\$140,000	\$70,000
6016	Vehicle Allowance	\$4,200	\$4,200	\$4,200	\$3,792	\$4,200	\$4,200	\$1,750
6023	Benefits	\$58,155	\$95,053	\$47,843	\$48,503	\$48,503	\$51,337	\$25,162
6443	Retiree Health Insurance Benefits	\$0	\$0	\$4,582	\$5,660	\$4,582	\$4,582	\$4,582
<b>Total Personnel Services</b>		<b>\$209,209</b>	<b>\$331,435</b>	<b>\$196,625</b>	<b>\$205,250</b>	<b>\$207,285</b>	<b>\$200,119</b>	<b>\$101,494</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$408	\$451	\$0	\$0	\$0	\$0	\$0
6030	Office Supplies	\$1,898	\$1,452	\$0	\$0	\$0	\$0	\$0
6040	Vehicle	\$82	\$124	\$0	\$0	\$0	\$0	\$0
6045	Equipment	\$131	\$626	\$0	\$0	\$0	\$0	\$0
6060	Training	\$722	\$2,067	\$500	\$498	\$700	\$700	\$700
6065	Meetings	\$494	\$540	\$0	\$0	\$0	\$150	\$150
6070	Dues/Subscriptions	\$374	\$255	\$200	\$45	\$100	\$200	\$200
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$9,878	\$11,313	\$6,832	\$6,832	\$6,832	\$7,123	\$7,123
6860	Contract Services	\$474	\$740	\$0	\$1,404	\$1,404	\$5,000	\$46,000
6900	Mobile Home Rent Control	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000
8009	Website Maintenance	\$1,392	\$4,210	\$2,000	\$720	\$1,000	\$2,160	\$2,160
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$15,853</b>	<b>\$21,778</b>	<b>\$9,532</b>	<b>\$9,499</b>	<b>\$10,036</b>	<b>\$19,333</b>	<b>\$60,333</b>
<b>Total Operating Expenditures</b>		<b>\$225,062</b>	<b>\$353,213</b>	<b>\$206,157</b>	<b>\$214,749</b>	<b>\$217,321</b>	<b>\$219,452</b>	<b>\$161,827</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6020-6907	Phone System	\$0	\$5,000	\$0	\$0	\$0	\$20,000	\$20,000
001-6020-6940	Computer	\$0	\$927	\$20,000	\$17,988	\$20,000	\$5,000	\$5,000
001-6020-6972	Photocopier Lease	\$3,674	\$4,662	\$1,838	\$1,787	\$1,838	\$1,979	\$1,979
<b>Total Capital Outlay</b>		<b>\$3,674</b>	<b>\$10,590</b>	<b>\$21,838</b>	<b>\$19,775</b>	<b>\$21,838</b>	<b>\$26,979</b>	<b>\$26,979</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$3,674	\$10,590	\$21,838	\$19,775	\$21,838	\$26,979	\$26,979
Less Mobile Home Rent Control	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000
<b>Allocated Operational Expenditures</b>	<b>\$225,062</b>	<b>\$353,213</b>	<b>\$206,157</b>	<b>\$214,749</b>	<b>\$217,321</b>	<b>\$215,452</b>	<b>\$157,827</b>
(Former Redevelopment Fund) Beginning 2/1/2012 RORF	\$50,043	\$124,881	\$61,847	\$36,077	\$96,077	\$40,000	\$40,000
Water Fund	\$29,322	\$29,322	\$41,231	\$42,950	\$43,464	\$43,090	\$31,565
Sewer Fund	\$24,850	\$24,850	\$41,231	\$42,950	\$43,464	\$43,090	\$31,565
Plus Mobile Home Rent Control	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000
<b>Net General Fund Cost</b>	<b>\$120,847</b>	<b>\$174,160</b>	<b>\$61,847</b>	<b>\$92,772</b>	<b>\$34,316</b>	<b>\$93,271</b>	<b>\$58,696</b>

## **City Clerk**

The City Clerk provides coordination of local ballot measures and City Council elections with the County Registrar of Voters, compliance with state campaign reporting and conflict of interest laws, maintaining the official records of the City and Records Retention; Awards Committee; maintains a complete and accurate record of City Council and Community Development Agency proceedings; coordinates the annual Goals and Priority Setting Sessions for City Council and Community Development Agency; Processes Subpoenas, Summons, Public Record Act Requests, appeals and claims; monitors and processes all appointments, resignations and terminations for Boards and Commissions; Contract Management and Administration; compliance with REMIF requirements; Ethics Training; Meeting and Event Coordination and Set Up; Scheduling of Meeting Rooms; Special Events Permits; Diversified Risk Assessment Reporting; Agenda and Agenda Packet Preparation; Legal Notice Publications; Maintain Municipal Code and Official Seal; and provides prompt and courteous service to citizens' requests for assistance.

### **Major Accomplishments in 2012/2012:**

- Conducted 18 Public Hearings
- Prepared and Posted 28 City Council and Community Development Agency Agendas and Agenda Packets
- Prepared and Posted 3 Special Meeting Agendas and Packets
- Adopted 7 City Council Ordinances
- Adopted 35 City Council Resolutions
- Completed 18 Special Events Permits (for use of City Parks)
- Through the City's web site, City Council meeting agendas and packets are made available to the public 72 hours prior to meeting.
- Administered the Provisions of the Maddy Act
- Completed 5 Public Records Request Act Submissions
- Completed 6 Claims Processing

### **Objectives for 2012/2013:**

- Continue to review and enhance practices and procedures to improve customer service to the Public, City Council and other City departments by enhanced organization and management of City information and records.
- Continue to improve easy programs to ensure quick and efficient retrieval of public records.
- Encourage Departments to update inventory of records to identify those that may be destroyed.
- Continue to enhance ways for access to City records on City web site with continued postings of resolutions, policies, ordinances, etc.
- Continue to maintain accurate records and a legislative history of City Council actions.
- Research cost effective ways for electronic agenda and meeting management programs.
- Continued Campaign and Statement of Economic Interest reporting

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**City Clerk**

Staffing includes the City Clerk. The City Clerk and City Manager had been budgeted as a single department prior to Fiscal Year 2011 - 12.

**Departmental Revenues**

Operating Revenues	\$0
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$0</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	8%
Sewer Fund	7%
General Fund	85%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$30,000	\$0	\$30,000
Water Fund	\$11,926	\$0	\$11,926
Sewer Fund	\$10,435	\$0	\$10,435
General Fund	\$101,712	\$0	\$101,712
<b>Total Operating Expenditures</b>	<b>\$154,073</b>	<b>\$0</b>	<b>\$154,073</b>

Expenditures Category	Expenditures
Personnel Services	\$133,976
Supplies and Services	\$20,097
Capital Outlay	\$6,779
<b>Total Departmental Expenditures</b>	<b>\$160,852</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$101,712</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**City Clerk - 6021**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	8%
Sewer Fund	7%
General Fund	85%

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$0	\$0	\$85,680	\$78,540	\$85,680	\$91,920	\$91,920
6023	Benefits	\$0	\$0	\$36,062	\$36,062	\$36,062	\$38,469	\$38,469
6443	Retiree Health Insurance Benefits	\$0	\$0	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587
<b>Total Personnel Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$125,329</b>	<b>\$118,189</b>	<b>\$125,329</b>	<b>\$133,976</b>	<b>\$133,976</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$0	\$0	\$400	\$367	\$400	\$100	\$100
6030	Office Supplies	\$0	\$0	\$2,000	\$1,305	\$1,800	\$2,000	\$2,000
6040	Vehicle	\$0	\$0	\$300	\$258	\$100	\$300	\$300
6045	Equipment	\$0	\$0	\$500	\$114	\$350	\$500	\$500
6060	Training	\$0	\$0	\$1,500	\$1,476	\$1,500	\$4,500	\$4,500
6065	Meetings	\$0	\$0	\$750	\$748	\$748	\$750	\$750
6070	Dues/Subscriptions	\$0	\$0	\$300	\$236	\$300	\$700	\$700
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$0	\$0	\$4,704	\$4,704	\$4,704	\$4,747	\$4,747
6610	Election Expense	\$68	\$4,393	\$100	\$0	\$0	\$5,000	\$5,000
6860	Contract Services	\$0	\$0	\$1,500	\$300	\$1,000	\$1,500	\$1,500
8009	Website Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$68</b>	<b>\$4,393</b>	<b>\$12,054</b>	<b>\$9,508</b>	<b>\$10,902</b>	<b>\$20,097</b>	<b>\$20,097</b>
<b>Total Operating Expenditures</b>		<b>\$68</b>	<b>\$4,393</b>	<b>\$137,383</b>	<b>\$127,697</b>	<b>\$136,231</b>	<b>\$154,073</b>	<b>\$154,073</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6021-6610	Sales Tax Measure Election Expense	\$0	\$0	\$0	\$0	\$0	\$4,800	\$4,800
001-6021-6972	Photocopier Lease	\$0	\$0	\$1,837	\$1,787	\$1,837	\$1,979	\$1,979
<b>Total Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,837</b>	<b>\$1,787</b>	<b>\$1,837</b>	<b>\$6,779</b>	<b>\$6,779</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$1,837	\$1,787	\$1,837	\$6,779	\$6,779
Less Election Expense	\$68	\$4,393	\$100	\$0	\$0	\$5,000	\$5,000
<b>Allocated Operational Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$137,283</b>	<b>\$127,697</b>	<b>\$136,231</b>	<b>\$149,073</b>	<b>\$149,073</b>
(Former Redevelopment Fund) Beginning 2/1/2012 RORF	\$0	\$0	\$20,607	\$12,020	\$72,020	\$30,000	\$30,000
Water Fund	\$0	\$0	\$10,991	\$10,216	\$10,898	\$11,926	\$11,926
Sewer Fund	\$0	\$0	\$9,617	\$8,939	\$9,536	\$10,435	\$10,435
Plus Election Expense	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
<b>Net General Fund Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$96,068</b>	<b>\$96,522</b>	<b>\$43,776</b>	<b>\$106,712</b>	<b>\$101,712</b>

## **Administrative Services**

The Administrative Services Department provides support in three distinct areas of: Finance, Human Resources, and Risk Management. This department is responsible for the control of the City's financial records; City payroll functions; Employee Benefit and Personnel administration; and Risk Management administration. This department also performs counter and telephone service for City Hall. Ongoing functions of this department include:

### Finance

- Preparation of the annual City budget and ongoing monitoring of City's financial health
- Preparation of the annual State Controller reports for the Redevelopment Agency, Gas Tax Street Report, and the general City-wide report of Financial Transactions
- Financial management of the Water and Sewer enterprise funds including billing, collecting, rate setting, and invoicing 2,850 water bill customers every two months
- Maintenance and ongoing annual administration of the City's User Fee Schedule
- Processing of weekly Accounts Payables averaging 700 vendors annually, and administering best purchasing practices
- Ongoing invoicing and collection of Accounts Receivables for: Business Licenses including the Business Improvement Area; Development Deposit Accounts, Transient Occupancy Taxes, Retiree Medical Insurance, Rehabilitation Loans, Western So Co Swimmers, DUI billings, Sidewalk Repairs, Water & Sewer After-hours call-outs, and all other revenue & monies owed to City
- Administers the Lighting Assessment District program
- Management of the City's bank accounts
- Balancing all the financial records to the general ledger including payroll, accounts receivables, accounts payables, utility billing, business licenses, the monthly reconciliation of all cash and checking accounts, and reports of balances held in developer deposit accounts
- Preparation of all mandated financial Federal and State filings
- Assists Auditor in compliance of financial records on an ongoing basis
- Manages all of the City's Grants and Projects by providing accounting and reconciliation support to the Department Heads on an ongoing basis
- Services the City's various long term Municipal Bond debt, Certificates of Participation and other sources of financing used for major capital projects
- Maintains the Fixed Asset inventory including posting of yearly depreciation
- Provides other departments with monthly financial reports and assistance in budget management on an ongoing basis
- Provides support and information to City staff as requested for all financial functions of the City

### Human Resources

- Maintains and manages the City's Payroll, Personnel, Medical, and Worker's Compensation records
- Provides a legally compliant City payroll service for 100+ employees
- Serves as the insurance and benefit administrator for City staff
- Updates job descriptions for all departments
- Manages Public Employee Retirement System program
- Administration of required AB1825 Anti-Harassment training for City staff
- Administers City's 457 Deferred Compensation programs
- Administration of the City's self-funded Dental and Vision insurance programs
- Administers the City's Child Care benefit program

- Administration of the Health, Life, and Long Term Disability insurance programs
- Administers the City's Medical After Retirement program
- Administers the COBRA program
- Administration of HIPAA privacy act, and Cal/OSHA compliance
- Creates and implements various employee benefit / insurance programs and policies as needed
- Assists employees with all of the City's benefit programs

#### Risk Management

- Responsible for REMIF's Risk Management programs including City insurances for Property Insurance, Liability Insurance, Vehicle Insurance, Earthquake & Flood Insurance, and Boiler Insurance
- Responsible for REMIF's Employee Insurance programs including Health Insurance, Life Insurance, Long Term Disability Insurance, and Voluntary Life Insurances
- Responsible for management of REMIF's Workers Compensation Insurance coverage
- Responsible for maintaining REMIF's list of all property insured for the City including City buildings, City property and the City's vehicle and equipment fleet

#### **Objectives for 2012/2013:**

This department has entered into a job-share arrangement with the Administrative Assistant in the Engineering Department at a part-time employment level. To accommodate this change in department personnel - salaries were increased in Administrative Services, and decreased in the Engineering Department. This is the first step towards restoring our department staffing levels, when they were reduced by 50% beginning in 1992 and again in 2011.

- Enhance the City's Fixed Asset program by bringing it up to date.
- Create a Fixed Asset and Inventory Control policy.

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Administrative Services**

Staffing includes the Interim Administrative Services Director, Account Clerk II and .42 Administrative Assistant.

**Departmental Revenues**

Operating Revenues	\$118,560
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$118,560</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	34%
Sewer Fund	33%
General Fund	33%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$45,500	\$0	\$45,500
Water Fund	\$86,035	\$0	\$86,035
Sewer Fund	\$83,504	\$0	\$83,504
General Fund	\$38,004	\$118,560	-\$80,556
<b>Total Operating Expenditures</b>	<b>\$253,043</b>	<b>\$118,560</b>	<b>\$134,483</b>

Expenditures Category	Expenditures
Personnel Services	\$211,156
Supplies and Services	\$41,887
Capital Outlay	\$3,841
<b>Total Departmental Expenditures</b>	<b>\$256,884</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>-\$80,556</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Administrative Services - 6030**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	34%
Sewer Fund	33%
General Fund	33%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$214,624	\$171,156	\$134,724	\$123,841	\$134,724	\$160,224	\$160,224
6013	Health In- Lieu Benefit	\$3,120	\$3,120	\$3,120	\$2,860	\$3,120	\$3,120	\$3,120
6023	Benefits	\$71,039	\$56,797	\$34,847	\$34,847	\$34,847	\$36,753	\$36,753
6435	Employer Paid Deferred Comp	\$3,780	\$3,780	\$3,780	\$3,465	\$3,780	\$3,780	\$3,780
6443	Retiree Health Insurance Benefits	\$0	\$0	\$3,315	\$4,731	\$3,315	\$3,541	\$3,541
6490	Retirement Health	\$0	\$3,563	\$5,005	\$3,407	\$5,005	\$3,738	\$3,738
<b>Total Personnel Services</b>		<b>\$292,563</b>	<b>\$238,416</b>	<b>\$184,791</b>	<b>\$173,151</b>	<b>\$184,791</b>	<b>\$211,156</b>	<b>\$211,156</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$727	\$798	\$750	\$1,241	\$1,360	\$1,100	\$1,100
6030	Office Supplies	\$6,940	\$5,787	\$6,000	\$4,294	\$6,000	\$6,000	\$6,000
6045	Equipment (Postage Meter Lease, etc.)	\$3,720	\$2,357	\$3,000	\$1,479	\$3,000	\$3,000	\$3,000
6060	Training	\$228	\$203	\$750	\$39	\$750	\$750	\$750
6065	Meetings	\$0	\$12	\$0	\$0	\$0	\$0	\$0
6070	Dues/Subscriptions	\$195	\$569	\$600	\$634	\$634	\$650	\$650
6075	Award Program (Transferred to Dept. 6120)	\$525	\$1,426	\$0	\$0	\$0	\$0	\$0
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$2,529	\$10,836	\$9,105	\$9,105	\$9,105	\$7,687	\$7,687
6850	Sales Tax Audit	\$10,637	\$2,076	\$2,500	\$2,697	\$2,697	\$2,700	\$2,700
6860	Software Maintenance/Contract Services	\$10,349	\$11,392	\$15,000	\$8,524	\$9,000	\$15,000	\$15,000
6940	Computer Purchase and Expense	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$35,850</b>	<b>\$35,456</b>	<b>\$37,705</b>	<b>\$28,013</b>	<b>\$32,546</b>	<b>\$41,887</b>	<b>\$41,887</b>
<b>Total Operating Expenditures</b>		<b>\$328,413</b>	<b>\$273,873</b>	<b>\$222,496</b>	<b>\$201,164</b>	<b>\$217,337</b>	<b>\$253,043</b>	<b>\$253,043</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6030-6972	Photocopier Lease	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
001-6030-6940	Computer Server Replacement	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
<b>Total Capital Outlay</b>		<b>\$3,674</b>	<b>\$4,662</b>	<b>\$3,675</b>	<b>\$3,574</b>	<b>\$3,675</b>	<b>\$3,841</b>	<b>\$3,841</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
<b>Allocated Operational Expenditures</b>	<b>\$328,413</b>	<b>\$273,873</b>	<b>\$222,496</b>	<b>\$201,164</b>	<b>\$217,337</b>	<b>\$253,043</b>	<b>\$253,043</b>
(Former Redevelopment Fund) Beginning 2/1/2012 RORF	\$17,493	\$28,162	\$11,125	\$6,489	\$85,889	\$45,500	\$45,500
Water Fund	\$122,973	\$94,882	\$75,649	\$68,396	\$73,895	\$86,035	\$86,035
Sewer Fund	\$115,336	\$89,607	\$73,424	\$66,384	\$71,721	\$83,504	\$83,504
<b>Net General Fund Cost</b>	<b>\$72,611</b>	<b>\$61,222</b>	<b>\$62,298</b>	<b>\$59,895</b>	<b>-\$14,168</b>	<b>\$38,004</b>	<b>\$38,004</b>

## **City Attorney**

The City Attorney is responsible for legal advice and representation of the City Council and all city departments. The City Attorney coordinates all legal representation of the City, including outside counsel, if needed. At the direction of the City Council, the City Attorney prepares all ordinances and other legal documents for Council consideration.

### **Duties include:**

- Attending all City Council meetings and Planning Commission meetings as needed.
- Advice and support to City Manager, City Clerk, Administrative Services, Building Inspection, Engineering, Fire, Planning, and Public Works departments.
- Response to public inquiries.
- Continuing education on public law, land use law, conflict of interest laws, etc.
- Review development plans.
- Review insurance requirements of city contractors.
- Review matters of interest to Community Development Agency.
- Review matters of interest pertaining to Redevelopment Successor Agency

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**City Attorney**

Staffing includes the City Attorney.

**Departmental Revenues**

Operating Revenues	\$0
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$0</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	5%
Sewer Fund	3%
General Fund	92%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$30,000	\$0	\$30,000
Water Fund	\$9,969	\$0	\$9,969
Sewer Fund	\$5,981	\$0	\$5,981
General Fund	\$153,427	\$0	\$153,427
<b>Total Operating Expenditures</b>	<b>\$199,377</b>	<b>\$0</b>	<b>\$199,377</b>

Expenditures Category	Expenditures
Personnel Services	\$134,782
Supplies and Services	\$64,595
Capital Outlay	\$0
<b>Total Departmental Expenditures</b>	<b>\$199,377</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$153,427</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**City Attorney - 6040**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	5%
Sewer Fund	3%
General Fund	92%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$93,480	\$93,480	\$93,480	\$85,690	\$93,480	\$93,480	\$93,480
6023	Benefits	\$36,515	\$37,919	\$38,907	\$32,361	\$38,907	\$41,302	\$41,302
<i>Total Personnel Services</i>		\$129,995	\$131,399	\$132,387	\$118,051	\$132,387	\$134,782	\$134,782

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Misc. Supplies/Services	\$122	\$296	\$300	\$300	\$0	\$300	\$300
6060	Training	\$120	\$239	\$500	\$500	\$500	\$500	\$500
6310	Litigation Expense	\$64,636	\$43,085	\$57,000	\$30,813	\$57,000	\$57,000	\$57,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$5,740	\$5,583	\$6,496	\$6,496	\$6,496	\$6,795	\$6,795
<i>Total Supplies and Services</i>		\$70,618	\$49,204	\$64,296	\$38,109	\$63,996	\$64,595	\$64,595
<i>Total Operating Expenditures</i>		\$200,613	\$180,603	\$196,683	\$156,160	\$196,383	\$199,377	\$199,377

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Allocated Operational Expenditures	\$200,613	\$180,603	\$196,683	\$156,160	\$196,383	\$199,377	\$199,377
(Former Redevelopment Fund) Beginning 2/1/2012 RORF	\$8,285	\$8,285	\$9,834	\$5,633	\$25,663	\$30,000	\$30,000
Water Fund	\$7,780	\$7,780	\$9,834	\$7,808	\$9,819	\$9,969	\$9,969
Sewer Fund	\$5,676	\$5,676	\$5,900	\$4,685	\$5,891	\$5,981	\$5,981
Net General Fund Cost	\$178,872	\$158,862	\$171,115	\$138,034	\$155,009	\$153,427	\$153,427

## **Planning Department**

The Planning Department provides planning and environmental review assistance to the City Council, Planning Commission, Design Review Board, Tree Board, Public Arts Committee, Business Outreach Committee, citizen committees, residents and the real estate, development and construction industries. This service is divided into two primary functions, current and advance planning. With a small staff (full-time Director, part-time Associate Planner, and part-time Administrative Assistant shared with the Public Works Department), the Department has a challenging workload.

Current planning includes staffing a public counter, responding to questions from potential applicants and members of the public, assisting the Building Official in enforcement efforts, receiving and processing applications for land use permits, subdivision and other development permits, preparing staff reports for the appropriate City boards and commissions and performing inspections to assure compliance with zoning, environmental, and other planning regulations.

Advance planning includes preparation of long-range planning documents, including the General Plan, Specific Plans, Economic Development Strategy, Community Development Agency reports, grant preparation, park and community facility planning, special studies, and new policy documents and ordinances. In addition to traditional planning and land use related functions, the Department manages park development projects. The Department also prepares the City newsletter and the City economic development newsletter.

### **Major Accomplishments during 2011/2012:**

- Continuing review for the Barlow renovation project including multiple Use Permits.
- Processing of applications for new pharmacy and bank on former Pellini Chevrolet site.
- Processing of public art ordinance amendments.
- Coordination with Caltrans regarding Highway 12 bridge replacement project.
- Coordinate implementation of State Parks habitat restoration grant.
- Assist in coordination of restoration grant from Open Space District.
- Manage design process of Village Park park improvements.
- Implement re-landscaping and irrigation repair project at Skategarden Park.
- Initiate Growth Management General Plan and Zoning Ordinance amendments.
- Initiate General Plan Update Report with Sonoma State University.

### **Objectives for 2012/2013:**

The budget includes continuation of the current and advance planning functions detailed above as well as the following special projects listed below.

- Continued processing of Use Permits, Variances, subdivisions, design review, building permit plan checks, and tree removal applications.
- Monitor construction projects.
- Monitor construction of Hollyhock affordable housing project.
- Process additional Design Review, Use Permits, and plan checks for the Barlow renovation project.
- Continued processing of Pellini site project.
- Monitor funding opportunities for Skategarden Park expansion and Ives Park Master Plan.
- Monitor funding opportunities for implementation of Village Park campground park conversion project.
- Manage Sonoma State preparation of General Plan Update Report.

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Planning**

Staffing includes the Planning Director, .62 Associate Planner, and .37 Administrative Assistant.

**Departmental Revenues**

Operating Revenues	\$30,300
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$30,300</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	5%
Sewer Fund	3%
General Plan Fund	0%
General Fund	82%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$14,546	\$0	\$14,546
Sewer Fund	\$8,728	\$0	\$8,728
General Plan Fund	\$0	\$0	\$0
General Fund	\$267,646	\$30,300	\$237,346
<b>Total Operating Expenditures</b>	<b>\$290,920</b>	<b>\$30,300</b>	<b>\$260,620</b>

Expenditures Category	Expenditures
Personnel Services	\$0
Supplies and Services	\$0
Capital Outlay	\$3,900
<b>Total Departmental Expenditures</b>	<b>\$3,900</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$237,346</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Planning - 6050**

**Funding Allocations**

Special Sales Tax Redevelopment Fund	100 % of Capital Outlay 0%
Water Fund	5%
Sewer Fund	3%
General Fund	82%
General Plan (Fund 095)	10%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$197,823	\$171,340	\$174,120	\$152,013	\$174,120	\$178,966	\$178,966
6015	Long Term Disability	\$0	\$7,068	\$0	\$0	\$0	\$0	\$0
6023	Benefits	\$83,425	\$82,790	\$81,459	\$83,106	\$83,106	\$79,020	\$79,020
6435	Employer Paid Deferred Comp	\$2,832	\$2,124	\$1,654	\$1,418	\$1,654	\$2,835	\$2,835
6490	Retirement Health Savings	\$0	\$2,901	\$7,413	\$6,661	\$7,413	\$7,449	\$7,449
<b>Total Personnel Services</b>		<b>\$284,080</b>	<b>\$266,223</b>	<b>\$264,646</b>	<b>\$243,198</b>	<b>\$266,293</b>	<b>\$268,270</b>	<b>\$268,270</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$1,186	\$1,024	\$1,200	\$1,052	\$1,200	\$1,320	\$1,320
6030	Office Supplies	\$2,810	\$2,976	\$3,500	\$2,867	\$3,500	\$3,500	\$3,500
6040	Vehicle	\$0	\$124	\$125	\$0	\$125	\$125	\$125
6045	Equipment	\$700	\$386	\$500	\$139	\$500	\$500	\$500
6060	Training	\$365	\$522	\$300	\$300	\$300	\$300	\$300
6065	Meetings - Youth Annex Use	\$671	\$1,800	\$1,200	\$600	\$1,200	\$1,200	\$1,200
6070	Dues/Subscriptions	\$652	\$650	\$650	\$650	\$650	\$650	\$650
6320	Publications	\$556	\$1,602	\$550	\$390	\$550	\$550	\$550
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$10,190	\$11,337	\$10,107	\$10,107	\$10,107	\$10,005	\$10,005
6860	Contract Services	\$7,992	\$5,205	\$4,500	\$240	\$4,500	\$4,500	\$4,500
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$25,122</b>	<b>\$25,626</b>	<b>\$22,632</b>	<b>\$16,345</b>	<b>\$22,632</b>	<b>\$22,650</b>	<b>\$22,650</b>
<b>Total Operating Expenditures</b>		<b>\$309,202</b>	<b>\$291,849</b>	<b>\$287,278</b>	<b>\$259,543</b>	<b>\$288,925</b>	<b>\$290,920</b>	<b>\$290,920</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6050-6972	Photocopier Lease	\$3,430	\$3,705	\$3,600	\$3,001	\$3,600	\$3,900	\$3,900
<b>Total Capital Outlay</b>		<b>\$3,430</b>	<b>\$3,705</b>	<b>\$3,600</b>	<b>\$3,001</b>	<b>\$3,600</b>	<b>\$3,900</b>	<b>\$3,900</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$3,430	\$3,705	\$3,600	\$3,001	\$3,600	\$3,900	\$3,900
<b>Allocated Operational Expenditures</b>	<b>\$309,202</b>	<b>\$291,849</b>	<b>\$287,278</b>	<b>\$259,543</b>	<b>\$288,925</b>	<b>\$290,920</b>	<b>\$290,920</b>
Redevelopment Fund	\$81,003	\$156,316	\$75,290	\$43,919	\$0	\$0	\$0
Water Fund	\$11,121	\$11,121	\$11,583	\$0	\$14,446	\$14,546	\$14,546
Sewer Fund	\$11,121	\$11,121	\$11,583	\$7,786	\$8,668	\$8,728	\$8,728
General Plan (Fund No. 095)	\$0	\$0	\$28,958	\$25,954	\$28,893	\$0	\$0
<b>Net General Fund Cost</b>	<b>\$205,957</b>	<b>\$113,291</b>	<b>\$159,864</b>	<b>\$181,883</b>	<b>\$236,919</b>	<b>\$267,646</b>	<b>\$267,646</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**General Plan / Housing Element Update 095 - 6051**

**Funding Allocations**

General Plan Update Fee	100%
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**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
095-6051-6860	Contract Services	\$20,085	\$2,731	\$19,608	\$0	\$0	\$50,000	\$50,000
xxx	Staff Time Allocation	\$0	\$0	\$28,958	\$0	\$28,893	\$0	\$0
<b>Total Operating Expenditures</b>		<b>\$20,085</b>	<b>\$2,731</b>	<b>\$48,566</b>	<b>\$0</b>	<b>\$28,893</b>	<b>\$50,000</b>	<b>\$50,000</b>

**Departmental Cost By Funding Source**

General Plan Update Fee 095-4054	\$20,085	\$2,731	\$48,566	\$0	\$28,893	\$50,000	\$50,000
Net (Decrease) or Increase to General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Planning Projects 650 & 651 - 6065**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
650-6065-6050	Tree Fund Expenditures	\$0	\$0	\$600	\$0	\$0	\$500	\$500
651-6065-6050	Skate Garden Expenditures	\$0	\$0	\$0	\$0	\$0	\$500	\$500
<b>Total Supplies and Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>

## **Police Department**

The level of criminal activity within our community has an impact on our living and working environments. Since Sebastopol has the lowest violent crime rate in Sonoma County, pride in the community is enhanced. The Police Department has an important role in helping to improve the quality of life in Sebastopol through the prevention of crime, the investigation of criminal acts, and the delivery of a variety of public services. Our primary goal is to provide a safe and secure environment for all city residents and anyone who works in or visits Sebastopol.

The Sebastopol Police Department is a full-service law enforcement agency composed of 13 sworn peace officers and 7 civilian support staff. The department is managed by the Chief of Police and the Lieutenant. Line supervision is provided by 3 Police Sergeants and a half-time Dispatch/Records Supervisor. The Sebastopol Police Department's volunteer bureau augments the paid staff and is composed of 11 Reserve Police Officers, 15 Community Service Volunteers, and 8 Police Explorers.

The department is organized into three major components; Administration, Operations, and Technical and Support Services.

**Administration:** Consists of the management of the department, who insures that operations are efficient, professional, and directed toward organizational goals and objectives. Administration is also responsible for insuring that fiscal and personnel matters are handled properly and that the agency continues to maintain its exemplary standards of performance and community service.

**Operations:** The Operations Division consists of 11 uniformed peace officers who respond to calls for service and crisis intervention twenty-four hours a day, seven days a week; and also the members of the Volunteer Bureau. Members are responsible for training newly-hired officers and volunteers, on-going training of existing officers and volunteers, investigation of all criminal activity in Sebastopol, traffic enforcement, the processing of arrestees, and providing general patrol and service delivery around the clock.

**Technical and Support Service:** The maintenance, processing, and distribution of records are combined with dispatching services, both of which constitute Technical and Support Services. The dispatch center is responsible for accepting all emergency and non-emergency telephone calls for public safety services, both from the public and other agencies. The dispatchers are responsible for directing available resources to address identified community needs. The Dispatch/Records Supervisor and the five Dispatchers are also responsible for staffing the front counter, providing a variety of requested services. The division is also responsible for handling and storage of property

and evidence, assisting with the maintenance of the Police Services building, parking enforcement and animal control services.

Objectives for 2012/13:

Goal #1: Provide an effective response to current and anticipated events, and focus on finding opportunities to address issues pro-actively.

Goal #2: Work in collaboration with west county organizations to continue efforts to educate the community about youth access to alcohol, tobacco and other dangerous drugs.

Goal #3: Continue efforts to maintain an adequate level of professional training that meets State-mandates as well as other necessary areas.

Goal #4: Maintain our enhanced traffic enforcement efforts through the use of enforcement strategies, education, and the City's Traffic Calming Program to address concerns.

Goal #5: To provide safe, effective and efficient parking control and management.

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Police Services**

Staffing includes the Police Chief, Lieutenant, (3) Sergeants, (8) Officers, .50 Dispatch Supervisor, (5) Dispatchers, Per Diem Dispatcher, Technician, (9) Reserve Officers.

**Departmental Revenues**

Operating Revenues	\$154,950
SLESF Revenues	\$100,100
Grant Revenues	\$56,505
<b>Total Revenues</b>	<b>\$311,555</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	0%
Sewer Fund	0%
General Fund	100%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0
General Fund	\$2,879,618	\$154,950	\$2,724,668
<b>Total Operating Expenditures</b>	<b>\$2,879,618</b>	<b>\$154,950</b>	<b>\$2,724,668</b>

Expenditures Category	Expenditures
Personnel Services	\$2,620,147
Supplies and Services	\$420,786
Capital Outlay	\$49,850
<b>Total Departmental Expenditures</b>	<b>\$3,090,783</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$2,724,668</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Police Services - 6200**

**Funding Allocations**

Special Sales Tax General Fund	100 % of Capital Outlay 100%
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**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$1,354,048	\$1,368,121	\$1,382,362	\$1,270,015	\$1,382,362	\$1,368,359	\$1,368,359
6012	Vacation In-Lieu	\$4,530	\$20,459	\$7,000	\$14,929	\$16,000	\$15,000	\$15,000
6013	Health In-Lieu Benefit	\$2,475	\$2,475	\$2,475	\$2,270	\$2,475	\$2,475	\$2,475
6014	Worker's Compensation	\$874	\$0	\$0	\$7,048	\$7,048	\$0	\$0
6018	Uniform Allowances	\$24,250	\$23,074	\$21,500	\$21,250	\$22,450	\$24,950	\$24,950
6019	Holiday Pay	\$77,555	\$71,124	\$72,226	\$76,438	\$76,438	\$72,300	\$72,300
6020	Overtime Pay (includes Comp Time prior to 11/12)	\$89,963	\$85,338	\$90,000	\$104,738	\$104,738	\$90,000	\$90,000
6021	Staff Janitorial Services	\$4,055	\$4,339	\$4,055	\$4,132	\$4,250	\$4,474	\$4,474
6022	Compensation Time In-Lieu	\$32,193	\$25,758	\$13,000	\$37,760	\$48,000	\$35,000	\$35,000
6023	Benefits	\$825,013	\$782,825	\$782,883	\$779,619	\$782,883	\$811,663	\$811,663
6420	Unemployment Insurance	\$8,566	\$833	\$0	\$426	\$400	\$1,000	\$1,000
6435	Employer Paid Deferred Compensation	\$3,600	\$3,600	\$3,600	\$3,300	\$3,600	\$3,600	\$3,600
6443	Retiree Health Insurance Benefits	\$0	\$0	\$26,315	\$33,461	\$33,000	\$34,478	\$34,478
6465	Child Care In-Lieu Benefit	\$0	\$0	\$0	\$600	\$600	\$1,200	\$1,200
6490	Retirement Health Savings	\$0	\$155,391	\$83,108	\$46,034	\$83,108	\$50,838	\$50,838
<b>Total Personnel Services</b>		<b>\$2,427,122</b>	<b>\$2,543,337</b>	<b>\$2,488,524</b>	<b>\$2,402,020</b>	<b>\$2,567,352</b>	<b>\$2,515,337</b>	<b>\$2,515,337</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$20,522	\$18,584	\$16,000	\$13,505	\$15,000	\$14,000	\$14,000
6030	Office Supplies	\$10,331	\$7,664	\$8,500	\$6,912	\$8,000	\$8,000	\$8,000
6040	Vehicle	\$55,373	\$63,004	\$60,000	\$62,388	\$64,000	\$80,000	\$80,000
6045	Equipment	\$8,573	\$4,900	\$10,000	\$14,446	\$15,000	\$10,000	\$10,000
6050	Misc. Supplies/Services	\$13,909	\$13,621	\$16,000	\$9,439	\$11,500	\$16,000	\$16,000
6051	Booking Fees	\$16,438	\$31,169	\$18,000	\$1,844	\$1,844	\$5,000	\$5,000
6053	Fingerprint Fees	\$41,606	\$0	\$42,000	\$20,434	\$22,000	\$22,000	\$22,000
6060	Training	\$27,926	\$31,578	\$4,000	\$19,554	\$20,000	\$25,000	\$25,000
6070	Dues/Subscriptions	\$1,095	\$1,332	\$1,000	\$1,080	\$1,030	\$1,030	\$1,030
6330	Utilities	\$18,439	\$15,775	\$17,500	\$15,710	\$17,500	\$20,326	\$20,326
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$81,574	\$90,427	\$91,688	\$91,688	\$91,688	\$103,575	\$103,575
6860	Contract Services	\$94,470	\$96,276	\$100,000	\$85,345	\$85,345	\$51,000	\$51,000
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$390,256</b>	<b>\$374,331</b>	<b>\$384,688</b>	<b>\$342,345</b>	<b>\$352,907</b>	<b>\$355,931</b>	<b>\$355,931</b>
<b>Total Operating Expenditures</b>		<b>\$2,817,378</b>	<b>\$2,917,668</b>	<b>\$2,873,212</b>	<b>\$2,744,365</b>	<b>\$2,920,259</b>	<b>\$2,871,268</b>	<b>\$2,871,268</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6200-6045	Police Equipment	\$18,278	\$3,673	\$0	\$0	\$0	\$8,850	\$8,850
001-6200-6903	Police Vehicle Purchase	\$0	\$49,531	\$0	\$0	\$0	\$36,500	\$36,500
001-6200-6940	Computer Equipment	\$0	\$2,080	\$2,000	\$1,920	\$1,920	\$4,500	\$4,500
<b>Total Capital Outlay</b>		<b>\$18,278</b>	<b>\$55,284</b>	<b>\$2,000</b>	<b>\$1,920</b>	<b>\$1,920</b>	<b>\$49,850</b>	<b>\$49,850</b>

<b>Vehicle Fuel Consumption</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12 (est)</b>	<b>2012-13 (proj)</b>	<b>2012-13 (app)</b>
Petrol Cost	\$27,539	\$30,846	\$37,022	\$37,910	\$38,000	\$38,000
Natural Gas Cost	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Fuel Cost</b>	<b>\$27,539</b>	<b>\$30,846</b>	<b>\$37,022</b>	<b>\$37,910</b>	<b>\$38,000</b>	<b>\$38,000</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$18,278	\$55,284	\$2,000	\$1,920	\$1,920	\$49,850	\$49,850
Street Reserve (761)	\$0	\$155,391	\$0	\$0	\$0	\$0	\$0
General Fund	\$2,817,378	\$2,762,277	\$2,873,212	\$2,744,365	\$2,920,259	\$2,871,268	\$2,871,268

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Police Services - SLESF Funding - 812-6201**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
SLESF Grant Funding	\$100,000
Redevelopment Fund	0%
Water Fund	0%
Sewer Fund	0%
General Fund	Cost - \$100,000

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$69,228	\$73,284	\$60,234	\$55,092	\$60,234	\$63,246	\$63,246
6018	Uniform Allowance	\$950	\$950	\$950	\$950	\$950	\$950	\$950
6019	Holiday Pay	\$4,792	\$5,073	\$4,274	\$3,797	\$4,274	\$4,379	\$4,379
6023	Benefits	\$53,599	\$53,598	\$35,955	\$38,951	\$35,955	\$36,235	\$36,235
<b>Total Personnel Services</b>		<b>\$128,569</b>	<b>\$132,905</b>	<b>\$101,413</b>	<b>\$98,790</b>	<b>\$101,413</b>	<b>\$104,810</b>	<b>\$104,810</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6045	Equipment	\$1,037	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$1,037</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Expenditures</b>		<b>\$129,606</b>	<b>\$132,905</b>	<b>\$101,413</b>	<b>\$98,790</b>	<b>\$101,413</b>	<b>\$104,810</b>	<b>\$104,810</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Allocated Operational Expenditures</b>	<b>\$129,606</b>	<b>\$132,905</b>	<b>\$101,413</b>	<b>\$98,790</b>	<b>\$101,413</b>	<b>\$104,810</b>	<b>\$104,810</b>
SLESF Grant Funding	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
SLESF Interest	\$209	\$103	\$0	\$0	\$0	\$0	\$0
Beginning Fund Balance	\$19,348	\$37,568	\$19,105	\$4,766	\$4,766	\$4,810	\$4,810
Ending Fund Balance	\$39,951	\$4,766	\$17,692	\$5,976	\$3,353	\$0	\$0
General Fund Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Police Grants - 814/823/824/825/828-6201**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<b>Office of Traffic Safety - Avoid the 13th</b>								
814-6201-6020	Office of Traffic Safety Overtime	\$10,795	\$4,876	\$4,500	\$7,580	\$7,580	\$6,505	\$6,505
<b>Total Avoid the 13th Grant Expenditures</b>		<b>\$10,795</b>	<b>\$4,876</b>	<b>\$4,500</b>	<b>\$7,580</b>	<b>\$7,580</b>	<b>\$6,505</b>	<b>\$6,505</b>
<b>Department of Health Services - Environmental Prevention</b>								
823-6201-6010	Salaries	\$0	\$2,260	\$0	\$0	\$0	\$0	\$0
823-6201-6020	Overtime	\$0	\$663	\$0	\$1,410	\$1,410	\$0	\$0
823-6201-6023	Benefits	\$0	\$397	\$0	\$500	\$500	\$0	\$0
823-6201-6030	Office Support and Postage	\$0	\$167	\$0	\$0	\$0	\$0	\$0
823-6201-6860	Health Services - Environmental Prevention	\$50,000	\$46,513	\$50,000	\$43,516	\$48,090	\$50,000	\$50,000
<b>Total DHS Environmental Prevention Exp.</b>		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$45,426</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Office of Traffic Safety - Click It or Ticket</b>								
824-6201-6020	OTS Click It or Ticket Overtime	\$4,776	\$696	\$0	\$0	\$0	\$0	\$0
<b>Total Click It or Ticket Grant Expenditures</b>		<b>\$4,776</b>	<b>\$696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Office of Traffic Safety - Anti DUI \$29,000 Grant (ended 2011/12)</b>								
825-6201-6020	Overtime	\$0	\$15,867	\$0	\$7,438	\$7,438	\$0	\$0
825-6201-6030	Office Support and Postage	\$0	\$1,112	\$0	\$0	\$0	\$0	\$0
825-6201-6045	Equipment	\$0	\$1,281	\$0	\$0	\$0	\$0	\$0
825-6201-6050	Departmental Supplies	\$0	\$28	\$0	\$0	\$0	\$0	\$0
825-6201-6860	Contract Services	\$0	\$3,211	\$4,000	\$30	\$30	\$0	\$0
<b>Total Anti DUI Grant Expenditures</b>		<b>\$0</b>	<b>\$21,498</b>	<b>\$4,000</b>	<b>\$7,468</b>	<b>\$7,468</b>	<b>\$0</b>	<b>\$0</b>
<b>ABC PD Grant</b>								
828-6201-6020	Overtime	\$0	\$2,314	\$0	\$0	\$0	\$0	\$0
<b>Total ABC PD Grant</b>		<b>\$0</b>	<b>\$2,314</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL GRANT EXPENDITURES</b>		<b>\$65,571</b>	<b>\$79,384</b>	<b>\$58,500</b>	<b>\$60,474</b>	<b>\$65,048</b>	<b>\$56,505</b>	<b>\$56,505</b>

**Departmental Cost By Funding Source**

814-4870	OTS Avoid the 13th Grant Funding	\$10,795	\$4,876	\$4,500	\$7,580	\$7,580	\$6,505	\$6,505
823-4890	DHS - Environ. Prevention Grant Funding	\$50,000	\$50,000	\$50,000	\$45,426	\$50,000	\$50,000	\$50,000
824-4870	OTS Click It or Ticket Grant Funding	\$4,776	\$696	\$0	\$0	\$0	\$0	\$0
825-4870	OTS Anti DUI Grant Funding	\$0	\$21,498	\$4,000	\$7,468	\$7,468	\$0	\$0
828-4870	ABC Police Grant Funding	\$0	\$2,314	\$0	\$0	\$0	\$0	\$0
General Fund Expenditures		\$0	-\$0	\$0	\$0	\$0	\$0	\$0

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Police Services - Animal Control 000 - 6220**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	0%
Sewer Fund	0%
General Fund	100%

**Expenditures**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
000-6200-6050	Misc. Supplies / Services	\$1,200	\$305	\$100	\$56	\$56	\$100	\$100
000-6200-6860	Contract Services	\$9,582	\$8,563	\$8,250	\$5,592	\$8,250	\$8,250	\$8,250
<b>Total Supplies and Services</b>		<b>\$10,782</b>	<b>\$8,868</b>	<b>\$8,350</b>	<b>\$5,648</b>	<b>\$8,306</b>	<b>\$8,350</b>	<b>\$8,350</b>
<b>Total Operating Expenditures</b>		<b>\$10,782</b>	<b>\$8,868</b>	<b>\$8,350</b>	<b>\$5,648</b>	<b>\$8,306</b>	<b>\$8,350</b>	<b>\$8,350</b>

**Police Services - Annexation - 072-6200**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
072-6200-6903	New Police Car	\$0	\$924	\$0	\$0	\$0	\$0	\$0

**Police Services - Vehicle Abatement - 224-6200**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
224-6200-6010	Salaries	\$0	\$3,725	\$2,000	\$2,767	\$3,000	\$2,500	\$2,500

**Police Services - Donations & Seizure Assets - 660 & 661 - 6205**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
660-6205-6050	General Donations	\$0	\$0	\$535	\$0	\$0	\$500	\$500
"	Community Service Volunteers	\$0	\$0	\$150	\$687	\$150	\$150	\$150
"	Police Explorers	\$0	\$0	\$0	\$140	\$0	\$1,500	\$1,500
"	Police Dog Training	\$0	\$0	\$1,250	\$293	\$239	\$0	\$0
"	Child Safety Seats	\$0	\$0	\$799	\$36	\$799	\$0	\$0
"	Midnight Sports	\$0	\$0	\$305	\$0	\$305	\$200	\$200
	<b>Subtotal Police Donation Accounts</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,039</b>	<b>\$1,156</b>	<b>\$1,493</b>	<b>\$2,350</b>	<b>\$2,350</b>
661-6205-6050	Seizure Assets	\$0	\$0	\$451	\$348	\$451	\$500	\$450
<b>Total Police Donations &amp; Seizure Assets</b>		<b>\$0</b>	<b>\$0</b>	<b>\$3,490</b>	<b>\$1,504</b>	<b>\$1,944</b>	<b>\$2,850</b>	<b>\$2,800</b>

## **Fire Department**

The Fire Department is responsible for traditional fire safety programs and emergency response. The Fire Department is operated by one full-time Fire Chief, one full-time Technician shared with the Building and Safety Department, and 30 dedicated Volunteer Firefighters.

The Fire Department provides emergency response to fires, vehicle accidents, medical emergencies, and hazardous conditions. It provides non-emergency response to public assists, invalid assists, water clean up, smoke removal, and trapped animals. One of its major services is its public education and fire inspection programs, designed to reduce the likelihood and severity of fires.

### **Major Accomplishments during 2011/2012:**

- Responded to 793 calls for service
- Conducted 50 Training Drills
- Conducted CERT Training
- Continued the SAFER Grant
- Received misc grants
- Actively recruited new volunteers
- Continued on our Hydrant Program
- Worked on our Retention Program
- Attended Leadership Workshops
- Installed "I Am Responding" Response Program

### **Objectives for 2012/2013:**

- On schedule for 800 calls for service
- Apply for additional funding/grants
- Recruit new Volunteer Firefighters
- Participate in SRJC Career Day and visit local high schools for recruitment
- Purchase/install new FD Emergency Generator to replace old, aging unit
- Purchase new Pagers/Radio Equipment to meet 2013 FCC Narrow-Banding
- Purchase/replace new SCBA Tanks that have or will expire (15 year lifespan)
- Continue to work on Retention Programs

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Fire Services**

Staffing includes the Fire Chief, .40 Administrative Assistant, and 30 Volunteers.

**Departmental Revenues**

Operating Revenues	\$25,000
Grant Revenues	\$62,010
<b>Total Revenues</b>	<b>\$87,010</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	3%
Sewer Fund	0%
General Fund	97%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$16,694	\$0	\$16,694
Sewer Fund	\$0	\$0	\$0
General Fund	\$542,977	\$25,000	\$517,977
<b>Total Operating Expenditures</b>	<b>\$559,671</b>	<b>\$25,000</b>	<b>\$534,671</b>

Expenditures Category	Expenditures
Personnel Services	\$397,011
Supplies and Services	\$225,660
Capital Outlay	\$18,150
<b>Total Departmental Expenditures</b>	<b>\$640,821</b>

**TOTAL NET GENERAL FUND EXPENDITURES**

**\$517,977**

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Fire Services - 6280**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	3%
Sewer Fund	0%
General Fund	97%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$252,919	\$284,945	\$290,074	\$262,794	\$275,248	\$288,589	\$288,589
6023	Benefits	\$113,127	\$108,451	\$103,260	\$105,326	\$103,260	\$97,774	\$97,774
6420	Unemployment Insurance	\$979	\$3,294	\$2,030	\$2,026	\$2,030	\$2,000	\$2,000
6433	SAFER Benefit Continuation	\$9,600	\$20,491	\$0	\$0	\$0	\$0	\$0
6435	Health In- Lieu Benefit	\$0	\$0	\$2,350	\$2,115	\$2,350	\$2,820	\$2,820
6443	Retiree Health Insurance Benefits	\$0	\$0	\$3,396	\$3,717	\$3,396	\$3,949	\$3,949
6490	Retirement Health Savings	\$0	\$5,140	\$19,928	\$19,628	\$19,928	\$1,879	\$1,879
817-6010	SAFER Salaries (Grant ended 2009/10)	\$39,929	\$0	\$0	\$0	\$0	\$0	\$0
817-6433	SAFER Grant (Grant ended 2009/10)	\$61,797	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Personnel Services</b>		<b>\$478,351</b>	<b>\$422,320</b>	<b>\$421,038</b>	<b>\$395,606</b>	<b>\$406,212</b>	<b>\$397,011</b>	<b>\$397,011</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$5,191	\$3,428	\$5,380	\$6,503	\$6,000	\$6,200	\$6,200
6030	Office Supplies	\$1,145	\$1,009	\$2,000	\$2,279	\$2,000	\$2,000	\$2,000
6040	Vehicle	\$22,395	\$30,341	\$30,000	\$28,366	\$25,000	\$35,000	\$35,000
6045	Equipment	\$5,133	\$7,700	\$9,300	\$7,962	\$9,300	\$9,500	\$9,500
6050	Misc. Supplies/Services	\$70,106	\$65,914	\$64,900	\$65,449	\$64,900	\$32,500	\$32,500
6060	Training	\$5,227	\$6,637	\$6,000	\$6,130	\$6,200	\$7,500	\$7,500
6070	Dues/Subscriptions	\$4,241	\$4,453	\$4,550	\$4,529	\$4,550	\$4,500	\$4,500
6080	Miscellaneous Supplies	\$2,599	\$2,728	\$3,000	\$2,652	\$3,000	\$2,500	\$2,500
6330	Utilities	\$8,538	\$9,215	\$6,500	\$4,166	\$6,500	\$8,151	\$8,151
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$15,925	\$18,577	\$18,283	\$18,283	\$18,283	\$19,609	\$19,609
6860	REDCOM Contract Services	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$140,500</b>	<b>\$150,002</b>	<b>\$149,913</b>	<b>\$146,319</b>	<b>\$145,733</b>	<b>\$159,460</b>	<b>\$159,460</b>
<b>Total Operating Expenditures</b>		<b>\$618,851</b>	<b>\$572,322</b>	<b>\$570,951</b>	<b>\$541,925</b>	<b>\$551,945</b>	<b>\$556,471</b>	<b>\$556,471</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6280-6916	Fire Truck Lease (to Debt Service page 11/12)	\$97,058	\$627,797	\$12,498	\$12,498	\$12,498	\$0	\$0
001-6280-6918	Heater / Water Heater Replacement	\$0	\$10,168	\$0	\$0	\$0	\$0	\$0
001-6280-6934	Jackets - Firefighters	\$0	\$6,475	\$0	\$0	\$0	\$0	\$0
001-6280-6946	Pagers / Radio Equipment	\$6,000	\$0	\$13,000	\$3,144	\$13,000	\$10,000	\$10,000
001-6280-6947	SCBA Tanks and Gear	\$8,356	-\$74	\$14,400	\$12,729	\$12,729	\$2,000	\$2,000
001-6280-6972	Photocopier Lease	\$1,965	\$2,651	\$2,600	\$3,135	\$3,135	\$2,650	\$2,650
001-6280-8016	Storage Shed	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
001-6280-7097	Fire Engine (Bennett Valley)	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$113,379</b>	<b>\$655,017</b>	<b>\$42,498</b>	<b>\$31,506</b>	<b>\$41,362</b>	<b>\$16,650</b>	<b>\$16,650</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$113,379	\$655,017	\$42,498	\$31,506	\$41,362	\$16,650	\$16,650
<b>Allocated Operational Expenditures</b>	<b>\$618,851</b>	<b>\$572,322</b>	<b>\$570,951</b>	<b>\$541,925</b>	<b>\$551,945</b>	<b>\$556,471</b>	<b>\$556,471</b>
SAFER Grant - Fund 817	\$104,726	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$18,191	\$18,191	\$17,129	\$16,258	\$16,558	\$16,694	\$16,694
<b>Net General Fund Cost</b>	<b>\$495,934</b>	<b>\$554,131</b>	<b>\$553,822</b>	<b>\$525,667</b>	<b>\$535,387</b>	<b>\$539,777</b>	<b>\$539,777</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Emergency Preparedness - 6230**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	0%
Sewer Fund	0%
General Fund	100%

**Expenditures**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$976	\$972	\$1,000	\$710	\$1,000	\$500	\$500
6030	Office Supplies	\$0	\$0	\$200	\$0	\$200	\$200	\$200
6050	Misc. Supplies/Services	\$2,114	\$2,000	\$2,000	\$2,355	\$2,500	\$2,500	\$2,500
<i>Total Supplies and Services</i>		\$3,090	\$2,972	\$3,200	\$3,065	\$3,700	\$3,200	\$3,200
<i>Total Operating Expenditures</i>		\$3,090	\$2,972	\$3,200	\$3,065	\$3,700	\$3,200	\$3,200

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6230-7063	EOC Equipment	\$0	\$1,045	\$0	\$0	\$0	\$0	\$0
001-6230-7063	Replace Food Supplies	\$0	\$0	\$500	\$0	\$0	\$500	\$500
001-6230-7063	CERT Radio Equipment	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
<i>Total Capital Outlay</i>		\$0	\$1,045	\$1,500	\$0	\$0	\$1,500	\$1,500

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$1,045	\$1,500	\$0	\$0	\$1,500	\$1,500
General Fund	\$3,090	\$2,972	\$3,200	\$3,065	\$3,700	\$3,200	\$3,200

**Fire Services - CERT - 067-6235**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
067-6235-6050	Misc. Supplies / Services	\$0	\$6,198	\$825	\$1,613	\$1,613	\$3,000	\$3,000

**Fire Services - Annexation - 071-6280**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
071-6280-6045	Equipment	\$0	\$2,804	\$0	\$0	\$0	\$0	\$0

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Fire Services - REDCOM Agreement - 809-6281**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salary (Agreement ended Sept. 2011)	\$36,058	\$55,357	\$9,354	\$9,353	\$9,353	\$0	\$0
6023	Benefits (Personal Time Off)	\$1,517	\$16,144	\$4,527	\$4,527	\$4,527	\$0	\$0
xxxx	Payroll Taxes	\$2,495	\$0	\$4,128	\$0	\$0	\$0	\$0
xxxx	PERS Retirement	\$0	\$0	\$26,569	\$0	\$0	\$0	\$0
xxxx	City Administrative Services	\$651	\$0	\$720	\$0	\$0	\$0	\$0
<b>Total Personnel Services</b>		<b>\$40,721</b>	<b>\$71,502</b>	<b>\$45,298</b>	<b>\$13,880</b>	<b>\$13,880</b>	<b>\$0</b>	<b>\$0</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Telephone / Communications	\$0	\$888	\$250	\$250	\$250	\$0	\$0
6040	Vehicle	\$0	\$600	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$0</b>	<b>\$1,488</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Expenditures</b>		<b>\$40,721</b>	<b>\$72,990</b>	<b>\$45,548</b>	<b>\$14,130</b>	<b>\$14,130</b>	<b>\$0</b>	<b>\$0</b>

**Departmental Cost By Funding Source**

REDCOM Contract	\$40,721	\$72,990	\$45,548	\$14,130	\$14,130	\$0	\$0
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**Fire Services - Fire Grants - 821/826 - 6281**

**Funding Allocations**

Fund 821 Grant	95%
Fund 826 Grant	100%
General Fund (Grant Fund 821 Only)	5%

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<b>FEMA Firefighter Health &amp; Wellness (Grant ended 2011/12)</b>								
821-6281-6050	Misc. Supplies/Services	\$0	\$23,415	\$0	\$10,975	\$10,975	\$0	\$0
<b>Total FEMA Grant Expenditures</b>		<b>\$0</b>	<b>\$23,415</b>	<b>\$0</b>	<b>\$10,975</b>	<b>\$10,975</b>	<b>\$0</b>	<b>\$0</b>
<b>FEMA Firefighter SAFER Benefit Program</b>								
826-6281-6050	Misc. Supplies/Services	\$0	\$29,450	\$60,000	\$58,100	\$60,000	\$60,000	\$60,000
<b>Total SAFER Grant Expenditures</b>		<b>\$0</b>	<b>\$29,450</b>	<b>\$60,000</b>	<b>\$58,100</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>TOTAL GRANT EXPENDITURES</b>		<b>\$0</b>	<b>\$52,865</b>	<b>\$60,000</b>	<b>\$69,075</b>	<b>\$70,975</b>	<b>\$60,000</b>	<b>\$60,000</b>

**Departmental Cost By Funding Source**

FEMA Firefighter Health & Wellness 821-4830	\$0	\$23,415	\$0	\$10,974	\$10,975	\$0	\$0
FEMA Firefighter Benefit Program 826-4830	\$0	\$29,450	\$60,000	\$58,100	\$60,000	\$60,000	\$60,000
General Fund	\$0	\$0	\$0	\$1	\$0	\$0	\$0

## **Building Inspection**

The Building and Safety Division is responsible for the administration and enforcement of the City of Sebastopol's construction codes relative to new and existing development and alteration and repairs to existing buildings. The Division plans, coordinates and manages all city activities related to public and private building construction, inspections including review of plans and specifications for compliance with federal, state and local regulations. The Division is responsible for Floodplain management, ADA coordinator, compliance with sustainable building codes and verification of flow appliances.

The Building and Safety Division also investigates complaints regarding possible Housing and Municipal Code violations, gathers evidence, maintains files and resolve violations. The Division conducts consultation with architects, engineers, contractors and property owners concerning building construction and land development. The Division maintains building permit files and property records for review by interested parties. The Division works with other city departments in reviewing projects for compliance with Municipal Code regulations.

Since January 2011 the City of Sebastopol has contracted with the City of Cotati to provide administrative services for their Building and Safety Division. This has resulted in some salary savings for our Division.

The Division is staffed by one full time Building Official and one half time Building Fire Technician.

The Division has seen an increase in permit activity this year. Since January we have issued permits for two new single-family homes, a large addition at the Community Church and 6 new commercial shell buildings and 4 structural upgrade/remodel permits for existing buildings at the Barlow project.

### **Major Budget Changes for 2012/2013:**

None

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Building Inspection**

Staffing includes the Building Official and .60 Administrative Assistant.

**Departmental Revenues**

Operating Revenues	\$160,000
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$160,000</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	13%
Sewer Fund	13%
General Fund	74%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$25,970	\$0	\$25,970
Sewer Fund	\$25,970	\$0	\$25,970
General Fund	\$147,831	\$160,000	-\$12,169
<b>Total Operating Expenditures</b>	<b>\$199,771</b>	<b>\$160,000</b>	<b>\$39,771</b>

Expenditures Category	Expenditures
Personnel Services	\$175,634
Supplies and Services	\$24,137
Capital Outlay	\$3,110
<b>Total Departmental Expenditures</b>	<b>\$202,881</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>-\$12,169</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Building Inspection - 6290**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	13%
Sewer Fund	13%
General Fund	74%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$130,262	\$130,262	\$128,386	\$116,025	\$128,386	\$129,990	\$129,990
6023	Benefits	\$43,221	\$43,924	\$36,701	\$36,701	\$36,701	\$39,587	\$39,587
6435	Employer Paid Deferred Comp	\$2,820	\$2,820	\$2,820	\$2,585	\$2,820	\$2,820	\$2,820
6490	Retirement Health Savings	\$0	\$4,592	\$5,577	\$5,578	\$5,578	\$3,237	\$3,237
<b>Total Personnel Services</b>		<b>\$176,303</b>	<b>\$181,598</b>	<b>\$173,484</b>	<b>\$160,889</b>	<b>\$173,485</b>	<b>\$175,634</b>	<b>\$175,634</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$2,376	\$2,536	\$2,200	\$1,985	\$2,200	\$2,320	\$2,320
6030	Office Supplies	\$5,671	\$2,954	\$4,850	\$4,349	\$4,850	\$3,000	\$3,000
6040	Vehicle	\$2,375	\$3,121	\$2,000	\$444	\$2,000	\$2,000	\$2,000
6050	Misc. Supplies / Services	\$1,584	\$3,795	\$2,500	\$642	\$2,500	\$2,000	\$2,000
6060	Training	\$2,755	\$1,366	\$150	\$0	\$150	\$2,000	\$2,000
6070	Dues/Subscriptions	\$1,951	\$2,500	\$1,500	\$1,468	\$1,500	\$2,000	\$2,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$5,540	\$6,098	\$6,621	\$6,621	\$6,621	\$6,817	\$6,817
6860	Contract Services	\$5,432	\$4,839	\$11,000	\$14,755	\$18,000	\$4,000	\$4,000
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$27,684</b>	<b>\$27,209</b>	<b>\$30,821</b>	<b>\$30,264</b>	<b>\$37,821</b>	<b>\$24,137</b>	<b>\$24,137</b>
<b>Total Operating Expenditures</b>		<b>\$203,987</b>	<b>\$208,807</b>	<b>\$204,305</b>	<b>\$191,153</b>	<b>\$211,306</b>	<b>\$199,771</b>	<b>\$199,771</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6290-6972	Photocopier Lease	\$3,911	\$2,358	\$3,000	\$2,548	\$3,000	\$3,110	\$3,110
<b>Total Capital Outlay</b>		<b>\$3,911</b>	<b>\$2,358</b>	<b>\$3,000</b>	<b>\$2,548</b>	<b>\$3,000</b>	<b>\$3,110</b>	<b>\$3,110</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$3,911	\$2,358	\$3,000	\$2,548	\$3,000	\$3,110	\$3,110
Allocated Operational Expenditures	\$203,987	\$208,807	\$204,305	\$191,153	\$211,306	\$199,771	\$199,771
Water Fund	\$26,843	\$26,843	\$26,560	\$24,850	\$27,470	\$25,970	\$25,970
Sewer Fund	\$26,843	\$26,843	\$26,560	\$24,850	\$27,470	\$25,970	\$25,970
Net General Fund Cost	\$150,301	\$155,121	\$151,186	\$141,453	\$156,366	\$147,831	\$147,831

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Building Permit Fees - 020/021/063/065/068/069-XXXX**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<b>Strong Motion (Seismic Permit)</b>								
020-6291-6050	Misc. Supplies/Services	\$0	\$0	\$1,175	\$324	\$500	\$1,175	\$600
<b>Total Seismic Permit Fees</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,175</b>	<b>\$324</b>	<b>\$500</b>	<b>\$1,175</b>	<b>\$600</b>
<b>SB1473 (Green Building) Permit Fees</b>								
021-6291-6050	Misc. Supplies/Services	\$0	\$0	\$1,000	\$242	\$300	\$1,000	\$500
<b>Total Green Building Permit Fees</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$242</b>	<b>\$300</b>	<b>\$1,000</b>	<b>\$500</b>
<b>Geographic Information System Fees</b>								
063-6100-6050	Misc. Supplies/Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Geographic Information System Fee</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Inclusionary Housing &amp; Housing Linkage Fees</b>								
065-6055-6050	Misc. Supplies/Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Affordable Housing Fees</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Building Permit Technology Fee</b>								
068-6291-6050	Computers	\$0	\$0	\$4,500	\$5,394	\$5,394	\$5,000	\$5,000
<b>Total Building Permit Technology Fee</b>		<b>\$0</b>	<b>\$0</b>	<b>\$4,500</b>	<b>\$5,394</b>	<b>\$5,394</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Building Incremental Fee</b>								
069-6291-6050	Misc. Supplies/Services	\$0	\$0	\$10,466	\$10,466	\$10,466	\$6,500	\$6,500
<b>Total Building Incremental Fee</b>		<b>\$0</b>	<b>\$0</b>	<b>\$10,466</b>	<b>\$10,466</b>	<b>\$10,466</b>	<b>\$6,500</b>	<b>\$6,500</b>

## **Engineering Department/Assistant to the City Manager**

The Engineering Department provides administrative and technical support and professional engineering services to Public and Private development projects. Services include engineering design, plan review, inspection and construction management, project management, grant writing, and administration of a variety of consulting and construction contracts. Engineering works closely with Public Works on matters such as Pavement Management, Water, Sewer and Storm Drainage Utilities Regulatory Compliance, record-keeping and reporting. The Engineering Director manages all engineering activities, and is responsible for the City's Capital Improvement Programming, Budget and Implementation.

The Assistant to the City Manager works on a variety City-wide projects under the direction of the City manager, including labor negotiations with the City's two bargaining units, and represents the City on a variety of countywide committees dealing with waste management, sewer, water, storm drainage and transportation.

### **Major Budget Changes for 2012/13:**

The Administrative Assistant hours in Engineering will be reduced to 0.6 FTE beginning July 1. The decrease in salaries from the previous year reflects this change. The remaining portion of the Admin Assistant's time will be spent in Administrative Services.

### **Major Accomplishments in 2011/12:**

The Engineering Department continued to focus primarily on delivery of Capital projects included in the Capital Improvement Program. CIP project status during the current fiscal year is as follows:

- Safe Routes to School Program (SCBC) – Completed fourth and final year of program.
- Morris Street Pump Station Improvements – In construction since May 2009 and still pending satisfactory completion of pump installation and other minor punchlist items at this writing.
- Street Smart Sebastopol Phase 2 – Completed.
- Street Smart Sebastopol Phase 3 – Completed.
- Bike Lane Feasibility Study – Completed; Bike and Ped Master Plan Amended November 2011
- Inflow and Infiltration Study – Completed.

### **Objectives for 2012/13:**

Consistent with established City Council Priorities Engineering Department efforts will continue to focus on projects and programs in the following areas

- Capital Improvement Plan Projects:
  - o Completion of Morris Street Pump Station
  - o ADA Transition Plan
  - o Street Rehabilitation Program for Local Streets
  - o CCTV Inspection Program for City Sanitary Sewer
  - o Groundwater Management; continue participation in SR Plain Basin Advisory Panel
  - o Pavement Management Plan update 2013
  - o Seek funding for implementation of Bicycle and Pedestrian Master Plan projects
- Stormwater Management Plan Implementation
- Sanitary Sewer Management Plan (Regulatory Compliance)
- Development Planning and Engineering Review - during 11-12, City staff began a regular series of meetings with the developer and consultants working on The Barlow and The Co-op projects. This work is expected to continue well into FY 2012-13.

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Engineering**

Staffing includes the Engineering Director and .58 Administrative Assistant.

**Departmental Revenues**

Operating Revenues	\$65,075
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$65,075</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	34%
Sewer Fund	23%
Gas Tax	10%
General Fund	33%

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$80,206	\$0	\$80,206
Sewer Fund	\$54,257	\$0	\$54,257
Gas Tax	\$23,590	\$0	\$23,590
General Fund	\$77,847	\$65,075	\$12,772
<b>Total Operating Expenditures</b>	<b>\$235,899</b>	<b>\$65,075</b>	<b>\$170,824</b>

Expenditures Category	Expenditures
Personnel Services	\$215,190
Supplies and Services	\$20,709
Capital Outlay	\$1,800
<b>Total Departmental Expenditures</b>	<b>\$237,699</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$23,590</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Engineering - 6300**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	34%
Sewer Fund	23%
General Fund	33%
Gas Tax	10%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$155,865	\$160,357	\$160,374	\$147,240	\$160,374	\$144,623	\$144,623
6023	Benefits	\$55,958	\$57,556	\$54,004	\$56,388	\$56,388	\$61,694	\$61,694
6420	Unemployment Insurance	\$2,700	\$7,855	\$2,945	\$1,145	\$2,945	\$0	\$0
6490	Retirement Health Savings	\$0	\$4,163	\$10,381	\$2,300	\$10,381	\$8,873	\$8,873
<b>Total Personnel Services</b>		<b>\$214,523</b>	<b>\$229,931</b>	<b>\$227,704</b>	<b>\$207,073</b>	<b>\$230,088</b>	<b>\$215,190</b>	<b>\$215,190</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$1,078	\$1,042	\$1,000	\$1,098	\$1,253	\$1,300	\$1,300
6040	Vehicle	\$612	\$739	\$1,000	\$677	\$700	\$750	\$750
6050	Misc. Supplies / Services	\$2,306	\$2,456	\$2,500	\$781	\$781	\$1,500	\$1,500
6060	Training	\$0	\$0	\$500	\$0	\$0	\$500	\$500
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$7,080	\$8,020	\$7,925	\$7,925	\$7,925	\$8,659	\$8,659
6860	Contract Services	\$3,974	\$8,229	\$10,000	\$2,944	\$8,000	\$8,000	\$8,000
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$15,050</b>	<b>\$20,486</b>	<b>\$22,925</b>	<b>\$13,425</b>	<b>\$18,659</b>	<b>\$20,709</b>	<b>\$20,709</b>
<b>Total Operating Expenditures</b>		<b>\$229,573</b>	<b>\$250,417</b>	<b>\$250,629</b>	<b>\$220,498</b>	<b>\$248,747</b>	<b>\$235,899</b>	<b>\$235,899</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6300-6972	Photocopier Lease	\$1,860	\$1,852	\$1,675	\$1,501	\$1,675	\$1,800	\$1,800
001-6300-7046	Engineering Streets	\$4,600	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$6,460</b>	<b>\$1,852</b>	<b>\$1,675</b>	<b>\$1,501</b>	<b>\$1,675</b>	<b>\$1,800</b>	<b>\$1,800</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$6,460	\$1,852	\$1,675	\$1,501	\$1,675	\$1,800	\$1,800
<b>Allocated Operational Expenditures</b>	<b>\$229,573</b>	<b>\$250,417</b>	<b>\$250,629</b>	<b>\$220,498</b>	<b>\$248,747</b>	<b>\$235,899</b>	<b>\$235,899</b>
Redevelopment Fund	\$0	\$24,874	\$27,569	\$16,081	\$0	\$0	\$0
Water Fund	\$82,320	\$82,320	\$85,214	\$74,969	\$84,574	\$80,206	\$80,206
Sewer Fund	\$56,595	\$56,595	\$57,645	\$50,715	\$57,212	\$54,257	\$54,257
Gas Tax	\$0	\$0	\$25,063	\$22,050	\$24,875	\$23,590	\$23,590
<b>Net General Fund Cost</b>	<b>\$90,658</b>	<b>\$86,628</b>	<b>\$55,139</b>	<b>\$56,683</b>	<b>\$82,067</b>	<b>\$77,847</b>	<b>\$77,847</b>

## **Public Works Department**

The Public Works Department is responsible for the operation and maintenance of the City infrastructure, including government buildings, parks and pool, streets and sidewalks, and water and sewer. In addition, Public Works provides inspection support and services for private and public construction in the public right-of-way, and works closely with the City's Engineering Department and contract engineers on projects. In addition to operations and maintenance, the Public Works Department is involved in other projects such as the Well 06 water project, set for construction this year.

Water, sewer, storm water, air quality, and ADA standards have become ever more stringent in regards to regulatory compliance. They require diligence to stay abreast of changing regulations, and the Public Works Department works with State agencies in all these fields, as well as the Engineering Department, to remain in compliance.

Department staff includes ten full-time employees who work primarily in the field, and a part-time administrative assistant who's time is shared with the Planning Department.

### **Major Accomplishments in 2011/2012:**

- City Hall and Fire Department: Exterior paint per long term maintenance plan
- Senior Center: Exterior paint per long term maintenance plan
- Senior Center: Additional roof vents per Building Department recommendation
- Public Works pickups: Replace three compressed natural gas fuel tanks set to expire
- Morris Street sewer pump station: Repairs to overhead garage door
- Gravenstein Hwy South at Fircrest Ave: Replacement of pressure sustaining valve

### **Major Budget Changes for 2012/2013:**

- Replace forks on City forklift for CalOSHA compliance
- Replace Corp Yard HVAC per long term maintenance plan
- Repave Libby Park paths per long term maintenance plan
- Resurface Ives Pool fiberglass surface
- Rebuild Well 4 per long term maintenance plan
- Repaint First Street water tank per long term maintenance plan
- Contract for Drinking Water Regulatory Compliance Feasibility Study
- Contract for CalOSHA regulatory compliance for safety and training policies

### **Objectives for 2012/2013:**

- Maintain regulatory compliance with water, sewer, storm water, air quality, and ADA standards. \*Note: Air quality compliance deadline for off-road equipment has been extended four years, to 2019, enabling City to defer purchase of equipment, if desired.
- Maintain City facilities per long term maintenance plan
- Complete Drinking Water Regulatory Compliance Feasibility Study
- Complete CalOSHA regulatory compliance safety and training policies

## **Corporation Yard**

The Public Works Department is responsible for operation and maintenance of the City infrastructure, including the water and sewer systems, streets, parks, pool, parking lots, and government buildings. Public Works also provides inspection of private and public construction projects on public streets and properties.

Objectives for 2012/2013:

Replace forks on City forklift for CalOSHA compliance	\$770
Replace HVAC at Corp Yard per long term maintenance plan	\$30,000

## **Government Buildings**

The Government Buildings account is the maintenance of City Hall, Police Department, Fire Department, and Public Works buildings.

Major Budget Changes for 2012/2013:

No changes

## **General Fund Streets**

Major Budget Changes for 2012/2013:

No changes

## **Parking Lots**

Major Budget Changes for 2012/2013:

No changes

## **Parks and Landscaping Department**

Public Works maintains all City parks and landscape areas. The City has four major parks including the skate garden, three of which include restrooms and play structures. The Plaza is at the center of the City and currently includes a pavilion, restroom, and landscaping. The Laguna Preserve is a natural habitat area at the edge of the City that contains plantings and trails and also includes an outdoor classroom.

Becoming Independent performs landscape maintenance and litter abatement at the skate garden in exchange for parking and equipment storage at the City's Corporation Yard.

Major Budget Changes for 2012/2013:

Repave Libby Park paths	\$35,000
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**Ives Pool**

Public Works maintains and monitors the municipal pool's filters, heaters, chemical system, bath house, landscaping, and apparatus around the deck of the pool. The West Sonoma County Swimmers (WSCS) operate the pool functions, such as public swim, lap swimming, and swim meets.

Major Budget Changes for 2012/2013:

Resurface Ives Pool with new fiberglass surface	\$90,000
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**Recreation**

Major Budget Changes for 2012/2013:

No changes

**Community Support**

Major Budget Changes for 2012/2013:

No changes

**City of Sebastopol  
Fiscal Year 2012 - 13 Budget  
Departmental Budget Summary**

**Public Works**

Staffing includes the Public Works Director, Assistant Public Works Director, Senior Maintenance Worker, Maintenance Worker III, (2) Maintenance Worker II, Maintenance Worker I, (2) Laborer, .37 Administrative Assistant.

**Departmental Revenues**

Operating Revenues	\$80,000
Grant Revenues	\$0
<b>Total Revenues</b>	<b>\$80,000</b>

**Departmental Expenditures**

**Funding Allocations**

Special Sales Tax	100% of Capital Outlay
Redevelopment Fund	0%
Water Fund	Variable (see detail sheets)
Sewer Fund	Variable (see detail sheets)
General Fund	Variable (see detail sheets)

**Expenditures**

Operating Expenditures	Gross Expenditures	Revenue Credit	Net Expenditures
Redevelopment Fund	\$0	\$0	\$0
Water Fund	\$144,483	\$0	\$144,483
Sewer Fund	\$107,890	\$0	\$107,890
General Fund	\$417,733	\$80,000	\$337,733
<b>Total Operating Expenditures</b>	<b>\$670,106</b>	<b>\$80,000</b>	<b>\$590,106</b>

Expenditures Category	Expenditures
Personnel Services	\$427,925
Supplies and Services	\$249,069
Capital Outlay	\$167,910
<b>Total Departmental Expenditures</b>	<b>\$844,904</b>

<b>TOTAL NET GENERAL FUND EXPENDITURES</b>	<b>\$337,733</b>
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Corporation Yard - 6310**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Water Fund	48%
Sewer Fund	35%
General Fund	17%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$130,946	\$132,346	\$129,793	\$119,100	\$129,793	\$129,801	\$129,801
6018	Clothing Allowance	\$4,240	\$4,240	\$4,240	\$4,240	\$4,240	\$4,240	\$4,240
6020	Overtime	\$0	\$0	\$0	\$30	\$30	\$0	\$0
6023	Benefits	\$53,644	\$54,417	\$45,082	\$47,053	\$45,082	\$51,738	\$51,738
6420	Unemployment Insurance	\$2	\$0	\$0	\$0	\$0	\$0	\$0
6443	Retiree Health Insurance Benefits	\$0	\$0	\$13,502	\$13,774	\$13,502	\$13,502	\$13,502
6465	Child Care In-Lieu Benefit	\$0	\$0	\$0	\$550	\$600	\$600	\$600
6490	Retirement Health Savings	\$0	\$10,866	\$15,798	\$16,507	\$16,507	\$15,612	\$15,612
<b>Total Personnel Services</b>		<b>\$188,832</b>	<b>\$201,869</b>	<b>\$208,415</b>	<b>\$201,254</b>	<b>\$209,754</b>	<b>\$215,493</b>	<b>\$215,493</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$4,271	\$4,315	\$4,320	\$6,705	\$6,705	\$6,620	\$6,620
6030	Office Supplies	\$718	\$737	\$1,000	\$796	\$1,000	\$1,000	\$1,000
6040	Vehicle (fuel consumption detail is below)	\$33,560	\$30,756	\$34,150	\$29,533	\$32,000	\$35,000	\$35,000
6050	Misc. Supplies / Services	\$8,844	\$8,506	\$8,000	\$7,598	\$8,000	\$8,000	\$8,000
6330	Utilities	\$5,742	\$6,325	\$5,400	\$5,837	\$5,837	\$4,600	\$4,600
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$7,494	\$8,508	\$11,060	\$11,060	\$11,060	\$10,772	\$10,772
6860	Contract Services	\$5,089	\$0	\$0	\$0	\$0	\$0	\$0
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$65,718</b>	<b>\$59,148</b>	<b>\$63,930</b>	<b>\$61,529</b>	<b>\$64,602</b>	<b>\$65,992</b>	<b>\$65,992</b>
<b>Total Operating Expenditures</b>		<b>\$254,550</b>	<b>\$261,017</b>	<b>\$272,345</b>	<b>\$262,783</b>	<b>\$274,356</b>	<b>\$281,485</b>	<b>\$281,485</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6310-6972	Photocopier Lease	\$1,570	\$1,852	\$1,675	\$1,501	\$1,675	\$1,800	\$1,800
001-6310-6910	Forklift Forks	\$0	\$0	\$0	\$0	\$0	\$770	\$770
001-6310-7067	HVAC	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
<b>Total Capital Outlay</b>		<b>\$1,570</b>	<b>\$1,852</b>	<b>\$1,675</b>	<b>\$1,501</b>	<b>\$1,675</b>	<b>\$32,570</b>	<b>\$32,570</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$1,570	\$1,852	\$1,675	\$1,501	\$1,675	\$32,570	\$32,570
Allocated Operational Expenditures	\$254,550	\$261,017	\$272,345	\$262,783	\$274,356	\$281,485	\$281,485
Water Fund	\$120,683	\$120,683	\$130,726	\$126,136	\$131,691	\$135,113	\$135,113
Sewer Fund	\$87,499	\$87,499	\$95,321	\$91,974	\$96,025	\$98,520	\$98,520
Net General Fund Cost	\$46,368	\$52,835	\$46,299	\$44,673	\$46,641	\$47,852	\$47,852

Vehicle Fuel Consumption	2008-09	2009-10	2010-11	2011-12 (est)	2012-13 (proj)	2012-13 (app)
Petrol Cost	\$12,650	\$15,452	\$13,191	\$15,000	\$21,000	\$21,000
Natural Gas Cost	\$3,727	\$3,924	\$3,776	\$4,000	\$4,000	\$4,000
<b>Total Fuel Cost</b>	<b>\$16,377</b>	<b>\$19,376</b>	<b>\$16,967</b>	<b>\$19,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Government Buildings - 6060**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Water Fund	25%
Sewer Fund	25%
General Fund	50%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$10,366	\$10,366	\$10,366	\$10,392	\$10,366	\$8,034	\$8,034
6021	Staff Janitorial Services	\$2,712	\$2,686	\$2,686	\$2,779	\$2,779	\$2,983	\$2,983
6023	Benefits	\$6,406	\$6,542	\$5,763	\$5,763	\$5,763	\$5,501	\$5,501
<b>Total Personnel Services</b>		<b>\$19,484</b>	<b>\$19,594</b>	<b>\$18,815</b>	<b>\$18,934</b>	<b>\$18,908</b>	<b>\$16,518</b>	<b>\$16,518</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$2,019	\$2,427	\$2,000	\$2,770	\$2,770	\$2,200	\$2,200
6050	Misc. Supplies / Services	\$14,645	\$12,490	\$12,165	\$12,408	\$12,408	\$12,000	\$12,000
6330	Utilities (City Hall only beginning in 2011/12)	\$4,134	\$7,348	\$7,000	\$4,039	\$4,500	\$3,800	\$4,500
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$1,258	\$1,423	\$1,394	\$1,394	\$1,394	\$1,462	\$1,462
6860	Contract Services	\$0	\$0	\$950	\$756	\$756	\$800	\$800
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$22,056</b>	<b>\$23,688</b>	<b>\$23,509</b>	<b>\$21,367</b>	<b>\$21,828</b>	<b>\$20,262</b>	<b>\$20,962</b>
<b>Total Operating Expenditures</b>		<b>\$41,540</b>	<b>\$43,282</b>	<b>\$42,324</b>	<b>\$40,301</b>	<b>\$40,736</b>	<b>\$36,780</b>	<b>\$37,480</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6060-6943	Exterior Painting - City Hall & Fire Station	\$0	\$0	\$23,000	\$13,357	\$13,357	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$23,000</b>	<b>\$13,357</b>	<b>\$13,357</b>	<b>\$0</b>	<b>\$0</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$23,000	\$13,357	\$13,357	\$0	\$0
<b>Allocated Operational Expenditures</b>	<b>\$41,540</b>	<b>\$43,282</b>	<b>\$42,324</b>	<b>\$40,301</b>	<b>\$40,736</b>	<b>\$36,780</b>	<b>\$37,480</b>
Water Fund	\$0	\$0	\$10,581	\$10,075	\$10,184	\$9,195	\$9,370
Sewer Fund	\$0	\$0	\$10,581	\$10,075	\$10,184	\$9,195	\$9,370
<b>Net General Fund Cost</b>	<b>\$41,540</b>	<b>\$43,282</b>	<b>\$21,162</b>	<b>\$20,151</b>	<b>\$20,368</b>	<b>\$18,390</b>	<b>\$18,740</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - General Fund Streets - 6330**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$121,679	\$66,606	\$34,164	\$31,422	\$34,164	\$34,212	\$34,212
6020	Overtime	\$577	\$614	\$1,600	\$1,650	\$1,650	\$420	\$420
6023	Benefits	\$73,786	\$36,188	\$14,821	\$13,586	\$14,821	\$15,328	\$15,328
<b>Total Personnel Services</b>		<b>\$196,042</b>	<b>\$103,407</b>	<b>\$50,585</b>	<b>\$46,658</b>	<b>\$50,635</b>	<b>\$49,960</b>	<b>\$49,960</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Misc. Supplies / Services	\$29,618	\$24,671	\$31,600	\$29,224	\$31,600	\$31,600	\$31,600
6330	Utilities	\$8,991	\$5,129	\$10,550	\$5,093	\$4,911	\$5,000	\$5,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$6,857	\$8,058	\$8,060	\$8,060	\$8,060	\$3,483	\$3,483
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$45,466</b>	<b>\$37,858</b>	<b>\$50,210</b>	<b>\$42,377</b>	<b>\$44,571</b>	<b>\$40,083</b>	<b>\$40,083</b>
<b>Total Operating Expenditures</b>		<b>\$241,508</b>	<b>\$141,265</b>	<b>\$100,795</b>	<b>\$89,035</b>	<b>\$95,206</b>	<b>\$90,043</b>	<b>\$90,043</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6330-6860	Contract Services: CNG Tank Replacement	\$0	\$0	\$6,000	\$0	\$6,000	\$0	\$0
001-6330-6927	Preventive Maintenance Streets	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$106,000</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$106,000	\$0	\$6,000	\$0	\$0
Gas Tax Offset	\$0	\$0	\$0	\$0	\$9,820	\$6,888	\$6,888
General Fund	\$241,508	\$141,265	\$100,795	\$89,035	\$85,386	\$83,155	\$83,155

**Public Works - Parking Lots - 6340**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$7,062	\$7,162	\$7,162	\$6,610	\$7,162	\$7,159	\$7,159
6023	Benefits	\$6,257	\$6,409	\$5,601	\$5,601	\$5,601	\$5,723	\$5,723
<b>Total Personnel Services</b>		<b>\$13,319</b>	<b>\$13,571</b>	<b>\$12,763</b>	<b>\$12,211</b>	<b>\$12,763</b>	<b>\$12,882</b>	<b>\$12,882</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Supplies, Maintenance and Repairs	\$127	\$100	\$100	\$117	\$117	\$100	\$100
6330	Utilities	\$4,748	\$9,324	\$8,700	\$4,320	\$4,674	\$4,700	\$4,700
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$4,875</b>	<b>\$9,424</b>	<b>\$8,800</b>	<b>\$4,437</b>	<b>\$4,791</b>	<b>\$4,800</b>	<b>\$4,800</b>
<b>Total Operating Expenditures</b>		<b>\$18,194</b>	<b>\$22,994</b>	<b>\$21,563</b>	<b>\$16,648</b>	<b>\$17,554</b>	<b>\$17,682</b>	<b>\$17,682</b>

**Departmental Cost By Funding Source**

General Fund	\$18,194	\$22,994	\$21,563	\$16,648	\$17,554	\$17,682	\$17,682
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**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Parks and Landscaping - 6380**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$50,774	\$51,371	\$51,509	\$47,490	\$51,509	\$51,518	\$51,518
6011	Standby	\$4,185	\$4,373	\$4,435	\$4,643	\$4,643	\$4,435	\$4,435
6023	Benefits	\$40,890	\$41,861	\$36,664	\$36,664	\$36,664	\$37,523	\$37,523
<b>Total Personnel Services</b>		<b>\$95,849</b>	<b>\$97,605</b>	<b>\$92,608</b>	<b>\$88,797</b>	<b>\$92,816</b>	<b>\$93,476</b>	<b>\$93,476</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6042	Landscaping Supplies	\$10,854	\$9,578	\$10,340	\$8,164	\$10,340	\$10,340	\$10,340
6043	Middle Way Contract	\$11,820	\$11,820	\$11,823	\$10,835	\$11,823	\$11,823	\$11,823
6044	Park and Playground Repairs	\$0	\$10,448	\$0	\$0	\$0	\$0	\$0
6330	Utilities	\$37,332	\$31,818	\$42,100	\$21,980	\$25,212	\$26,000	\$26,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$4,456	\$5,178	\$5,717	\$5,717	\$5,717	\$6,345	\$6,345
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$64,462</b>	<b>\$68,843</b>	<b>\$69,980</b>	<b>\$46,696</b>	<b>\$53,092</b>	<b>\$54,508</b>	<b>\$54,508</b>
<b>Total Operating Expenditures</b>		<b>\$160,311</b>	<b>\$166,448</b>	<b>\$162,588</b>	<b>\$135,493</b>	<b>\$145,908</b>	<b>\$147,984</b>	<b>\$147,984</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6380-6044	Playground Repairs	\$10,842	\$10,448	\$10,340	\$10,835	\$10,835	\$10,340	\$10,340
001-6380-6975	Park Path Paving (Ives & Libby) Approved Libby	\$0	\$0	\$0	\$0	\$0	\$144,000	\$35,000
<b>Total Capital Outlay</b>		<b>\$10,842</b>	<b>\$10,448</b>	<b>\$10,340</b>	<b>\$10,835</b>	<b>\$10,835</b>	<b>\$154,340</b>	<b>\$45,340</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$10,842	\$10,448	\$10,340	\$10,835	\$10,835	\$154,340	\$45,340
General Fund	\$160,311	\$166,448	\$162,588	\$135,493	\$145,908	\$147,984	\$147,984

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Ives Pool - 6385**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$20,354	\$20,354	\$20,354	\$21,260	\$24,000	\$17,078	\$17,078
6023	Benefits	\$9,825	\$10,013	\$8,883	\$8,883	\$8,883	\$8,982	\$8,982
<i>Total Personnel Services</i>		<i>\$30,179</i>	<i>\$30,367</i>	<i>\$29,237</i>	<i>\$30,143</i>	<i>\$32,883</i>	<i>\$26,060</i>	<i>\$26,060</i>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$1,487	\$1,719	\$1,521	\$1,614	\$1,614	\$1,775	\$1,775
6046	Pool / Generator Chemicals	\$3,930	\$6,685	\$4,300	\$3,491	\$4,300	\$4,300	\$4,300
6047	Chlorinator, Boiler, Stanrol & Repairs	\$75	\$322	\$500	\$238	\$500	\$500	\$500
6048	Maintenance & Fees	\$8,480	\$14,000	\$8,500	\$8,429	\$10,000	\$8,500	\$8,500
6330	Utilities	\$40,906	\$42,181	\$30,000	\$23,194	\$27,000	\$22,000	\$27,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$2,488	\$2,457	\$2,620	\$2,620	\$2,620	\$2,649	\$2,649
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Total Supplies and Services</i>		<i>\$57,366</i>	<i>\$67,364</i>	<i>\$47,441</i>	<i>\$39,586</i>	<i>\$46,034</i>	<i>\$39,724</i>	<i>\$44,724</i>
<i>Total Operating Expenditures</i>		<i>\$87,545</i>	<i>\$97,731</i>	<i>\$76,678</i>	<i>\$69,729</i>	<i>\$78,917</i>	<i>\$65,784</i>	<i>\$70,784</i>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6385-6973	Bathhouse Roof	\$0	\$7,145	\$0	\$0	\$0	\$0	\$0
001-6385-7065	Pool Heaters	\$6,268	\$0	\$0	\$0	\$0	\$0	\$0
001-6385-6908	Pool Resurfacing	\$0	\$0	\$0	\$0	\$0	\$130,000	\$90,000
<i>Total Capital Outlay</i>		<i>\$6,268</i>	<i>\$7,145</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$130,000</i>	<i>\$90,000</i>

**Departmental Cost By Funding Source**

Special Sales Tax	\$6,268	\$7,145	\$0	\$0	\$0	\$130,000	\$90,000
General Fund	\$87,545	\$97,731	\$76,678	\$69,729	\$78,917	\$65,784	\$70,784

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Recreation - 6390**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$5,133	\$5,183	\$5,183	\$5,196	\$5,500	\$4,017	\$4,017
6023	Benefits	\$3,200	\$2,997	\$2,881	\$2,881	\$2,881	\$2,751	\$2,751
<b>Total Personnel Services</b>		<b>\$8,333</b>	<b>\$8,179</b>	<b>\$8,064</b>	<b>\$8,077</b>	<b>\$8,381</b>	<b>\$6,768</b>	<b>\$6,768</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Misc. Supplies / Services	\$1,015	\$1,339	\$1,000	\$794	\$1,000	\$1,000	\$1,000
6330	Utilities	\$14,344	\$2,125	\$14,344	\$10,835	\$15,117	\$15,000	\$15,000
6860	Community Center Contract (trans to CC)	\$23,750	\$22,500	\$0	\$0	\$0	\$0	\$0
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$39,109</b>	<b>\$25,964</b>	<b>\$15,344</b>	<b>\$11,629</b>	<b>\$16,117</b>	<b>\$16,000</b>	<b>\$16,000</b>
<b>Total Operating Expenditures</b>		<b>\$47,442</b>	<b>\$34,143</b>	<b>\$23,408</b>	<b>\$19,706</b>	<b>\$24,498</b>	<b>\$22,768</b>	<b>\$22,768</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund	\$47,442	\$34,143	\$23,408	\$19,706	\$24,498	\$22,768	\$22,768	

**PUBLIC WORKS / RECREATION DETAIL**

Salaries 6010	2009/10	2010/11	2011/12	2012/13
Community Center Maintenance/Landscaping	\$2,835	\$2,844	\$2,844	\$2,209
Youth Annex Maintenance/Landscaping	\$1,715	\$1,745	\$1,745	\$1,366
Garzot Building Landscaping	\$583	\$594	\$594	\$442
<b>Total/</b>	<b>\$5,133</b>	<b>\$5,183</b>	<b>\$5,183</b>	<b>\$4,017</b>
Miscellaneous Supplies & Services 6050	2009/10	2010/11	2011/12	2012/13
Community Center	\$500	\$500	\$500	\$500
Youth Annex	\$250	\$250	\$250	\$250
Garzot Building	\$250	\$250	\$250	\$250
Miscellaneous expense	\$15	\$0	\$0	\$0
<b>Total/</b>	<b>\$1,015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
Water and Electric/Gas Utilities 6330	2009/10	2010/11	2011/12	2012/13
Community Center Water	\$3,973	\$3,973	\$4,515	\$4,465
Community Center Electric/Gas	\$3,278	\$3,278	\$3,345	\$3,278
Youth Annex Water	\$1,550	\$1,550	\$1,605	\$1,605
Youth Annex Electric/Gas	\$142	\$142	\$142	\$142
Garzot Building Water	\$884	\$884	\$938	\$938
Garzot Building Electric/Gas	\$1,795	\$1,795	\$1,795	\$1,795
So. Main St. Museum & Luther Burbank Cottage Water	\$1,331	\$1,331	\$1,386	\$1,386
So. Main St. Museum & Luther Burbank Cottage Electr	\$1,391	\$1,391	\$1,391	\$1,391
<b>Total/</b>	<b>\$14,344</b>	<b>\$14,344</b>	<b>\$15,117</b>	<b>\$15,000</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Public Works - Community Support - 6395**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$5,133	\$5,183	\$5,183	\$5,196	\$5,500	\$4,017	\$4,017
6020	Overtime	\$1,426	\$896	\$0	\$0	\$0	\$0	\$0
6023	Benefits	\$3,200	\$3,270	\$2,881	\$2,881	\$2,881	\$2,751	\$2,751
<b>Total Personnel Services</b>		<b>\$9,759</b>	<b>\$9,349</b>	<b>\$8,064</b>	<b>\$8,077</b>	<b>\$8,381</b>	<b>\$6,768</b>	<b>\$6,768</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Misc. Supplies / Services	\$3,434	\$4,391	\$4,000	\$1,664	\$1,664	\$2,000	\$2,000
6330	Utilities	\$0	\$8,844	\$0	\$0	\$0	\$0	\$0
6860	Contract Services	\$24,288	\$22,950	\$0	\$0	\$0	\$0	\$0
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$27,722</b>	<b>\$36,185</b>	<b>\$4,000</b>	<b>\$1,664</b>	<b>\$1,664</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Total Operating Expenditures</b>		<b>\$37,481</b>	<b>\$45,534</b>	<b>\$12,064</b>	<b>\$9,741</b>	<b>\$10,045</b>	<b>\$8,768</b>	<b>\$8,768</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6395-6998	Senior Center Exterior Paint	\$0	\$0	\$13,000	\$4,092	\$6,000	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$4,092</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$13,000	\$4,092	\$6,000	\$0	\$0
General Fund	\$37,481	\$45,534	\$12,064	\$9,741	\$10,045	\$8,768	\$8,768

<b>PUBLIC WORKS / COMMUNITY SUPPORT DETAIL</b>				
	2009/10	2010/11	2011/12	2012/13
<b>Salaries 6010</b>				
Library Maintenance / Landscaping	\$2,835	\$2,844	\$2,844	\$2,209
Senior Center Maintenance / Landscaping	\$1,715	\$1,745	\$1,745	\$1,366
Ives Pool Landscaping	\$583	\$594	\$594	\$442
<b>Total</b>	<b>\$5,133</b>	<b>\$5,183</b>	<b>\$5,183</b>	<b>\$4,017</b>
<b>Miscellaneous Supplies &amp; Services 6050</b>				
Library	\$94	\$1,238	\$1,500	\$1,000
Senior Center HVAC Repair	\$500	\$3,153	\$2,500	\$1,000
Senior Center tree removal	\$2,840	\$0	\$0	\$0
<b>Total</b>	<b>\$3,434</b>	<b>\$4,391</b>	<b>\$4,000</b>	<b>\$2,000</b>
<b>Service Agencies 6860 (Trans to CC)</b>				
SEB04 Center for the Arts	\$8,000	\$7,600	\$0	\$0
SEB01 Chamber of Commerce	\$4,038	\$5,000	\$0	\$0
WES06 Historical Society	\$2,000	\$1,900	\$0	\$0
SEB11 Rainbow House	\$4,000	\$3,800	\$0	\$0
BUR07 Senior Center	\$4,250	\$4,000	\$0	\$0
SEB28 Works Friends (less \$125 dues)	\$2,000	\$1,900	\$0	\$0
REP02 REP Theatre (offsets park fees)	\$400	\$380	\$0	\$0
<b>Total</b>	<b>\$24,688</b>	<b>\$24,580</b>	<b>\$0</b>	<b>\$0</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Non - Departmental - 6120**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	9%
Sewer Fund	9%
General Fund	82%

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6012	Vacation in Lieu Pay (SEIU & Unrepresented)	\$59,308	\$17,977	\$25,000	\$17,068	\$25,000	\$25,000	\$25,000
<b>Total Personnel Services</b>		<b>\$59,308</b>	<b>\$17,977</b>	<b>\$25,000</b>	<b>\$17,068</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (4/30/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6054	Property Tax Administration	\$29,259	\$28,667	\$30,000	\$32,381	\$32,381	\$32,000	\$32,000
6075	Employee Award Program	\$0	\$0	\$2,450	\$2,688	\$3,000	\$1,995	\$1,995
6600	Audit	\$21,000	\$19,450	\$20,700	\$15,650	\$20,700	\$21,500	\$21,500
6601	SB 90 State Mandated Claims Administration	\$2,700	\$3,115	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
6602	GASB 45 Valuation (Due triennially)	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$52,959</b>	<b>\$53,232</b>	<b>\$56,150</b>	<b>\$53,719</b>	<b>\$59,081</b>	<b>\$58,495</b>	<b>\$58,495</b>
<b>Total Operating Expenditures</b>		<b>\$112,267</b>	<b>\$71,209</b>	<b>\$81,150</b>	<b>\$70,787</b>	<b>\$84,081</b>	<b>\$83,495</b>	<b>\$83,495</b>

**Departmental Cost By Funding Source**

(Former Redevelopment Fund) Beginning 2/1/2012 RORF	0	0	0	0	10,000	8,000	8,000
Water Fund	\$4,144	\$4,755	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$4,755	\$4,124	\$7,304	\$6,371	\$7,567	\$7,515	\$7,515
General Fund	\$111,656	\$71,840	\$73,847	\$64,416	\$66,514	\$67,980	\$67,980

**Village Park Mobile Home Park - 6130**

**Funding Allocations**

Special Sales Tax	100 % of Capital Outlay
Redevelopment Fund	0%
Water Fund	9%
Sewer Fund	9%
General Fund	82%

**Expenditures**

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Misc Supplies/Services	\$5,160	\$4,345	\$25,000	\$28,145	\$28,145	\$28,000	\$60,000
6310	Litigation	\$0	\$5,155	\$5,000	\$8,194	\$10,000	\$7,000	\$2,000
6860	Contract Services	\$0	\$249	\$1,000	\$648	\$648	\$0	\$5,000
8012	Electrical Repairs	\$0	\$35,102	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$5,160</b>	<b>\$44,852</b>	<b>\$31,000</b>	<b>\$36,987</b>	<b>\$38,793</b>	<b>\$35,000</b>	<b>\$67,000</b>
<b>Total Operating Expenditures</b>		<b>\$5,160</b>	<b>\$44,852</b>	<b>\$31,000</b>	<b>\$36,987</b>	<b>\$38,793</b>	<b>\$35,000</b>	<b>\$67,000</b>

**Departmental Cost By Funding Source**

Water Fund	\$0	\$0	\$2,790	\$3,329	\$3,491	\$3,150	\$6,030
Sewer Fund	\$0	\$0	\$2,790	\$3,329	\$3,491	\$3,150	\$6,030
General Fund	\$5,160	\$44,852	\$25,420	\$30,329	\$31,810	\$28,700	\$54,940

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**REMIF Insurances - 6070**

**Expenditures**

Object Code	Description		2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6400	Liability Premium	\$115,149	\$150,357	\$139,277	\$139,277	\$139,277	\$150,000	\$150,000
6402	Liability Deductible	\$17,969	\$21,099	\$22,000	\$5,803	\$5,803	\$8,500	\$8,500
6405	Property Premium	\$14,231	\$12,567	\$14,992	\$14,992	\$14,992	\$16,000	\$16,000
6406	Vehicle Insurance	\$6,042	\$5,629	\$7,974	\$7,974	\$7,974	\$8,500	\$8,500
6407	Earthquake & Flood	\$40,673	\$38,316	\$44,312	\$44,312	\$44,312	\$45,000	\$45,000
6408	Pool Heater Boiler Insurance	\$1,551	\$1,470	\$1,470	\$1,505	\$1,505	\$2,000	\$2,000
6425	Department Charges	-\$194,049	-\$216,819	-\$219,259	-\$219,262	-\$219,262	-\$230,000	-\$230,000
<b>Total Insurances</b>		<b>\$1,566</b>	<b>\$12,620</b>	<b>\$10,766</b>	<b>-\$5,399</b>	<b>-\$5,399</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>		<b>\$1,566</b>	<b>\$12,620</b>	<b>\$10,766</b>	<b>-\$5,399</b>	<b>-\$5,399</b>	<b>\$0</b>	<b>\$0</b>

**Employee Benefits - 6080**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6015	Long Term Disability	\$0	\$10,171	\$0	\$9,218	\$0	\$0	\$0
6026	Employee Service Awards	\$2,935	\$4,022	\$4,200	\$3,418	\$4,200	\$2,946	\$2,946
6410	Worker's Compensation Premium	\$128,917	\$118,418	\$135,486	\$139,976	\$135,486	\$171,400	\$171,400
6412	Worker's Compensation Deductible	\$28,037	\$38,426	\$30,000	\$18,445	\$30,000	\$30,000	\$30,000
6430	PERS Retirement	\$882,674	\$889,906	\$770,213	\$719,527	\$770,213	\$754,540	\$754,540
6432	Fire Length of Service NAT42	\$10,800	\$10,150	\$10,150	\$8,750	\$10,150	\$7,700	\$7,700
6440	Active Employees Health Insurance Premiums	\$538,286	\$522,458	\$493,096	\$473,710	\$493,096	\$481,100	\$481,100
6445	Medicare Tax	\$48,132	\$49,502	\$48,150	\$44,980	\$48,150	\$48,900	\$48,900
6446	Social Security Tax	\$15,042	\$13,534	\$12,700	\$11,035	\$12,700	\$13,500	\$13,500
6447	S125 Plan Service Fee	\$228	\$0	\$0	\$0	\$0	\$0	\$0
6450	Life Insurance	\$2,689	\$2,864	\$2,700	\$2,591	\$2,700	\$2,635	\$2,635
6460	REMIF Disability Insurance	\$12,964	\$2,921	\$8,053	\$2,931	\$8,053	\$8,091	\$8,091
6461	PORAC Disability Insurance	\$0	\$390	\$4,504	\$312	\$4,504	\$4,446	\$4,446
6465	Child Care Program	\$1,200	\$600	\$0	\$0	\$0	\$1,800	\$1,800
6470	Dental Insurance Program	\$64,157	\$58,935	\$68,000	\$59,984	\$66,600	\$64,000	\$64,000
6472	Dental - Orthodontics	\$0	\$0	\$0	\$4,400	\$1,400	\$0	\$0
6475	Employee Assistance Program EAP	\$4,631	\$5,049	\$4,630	\$4,370	\$4,630	\$4,800	\$4,800
6480	Vision Insurance Program	\$20,025	\$17,760	\$19,500	\$18,292	\$19,500	\$18,000	\$18,000
075-22XX	Medical After Retirement	\$1,440	\$0	\$2,880	\$0	\$2,880	\$3,332	\$3,332
6023	Department Charges	-\$1,753,042	-\$1,714,132	-\$1,614,262	-\$1,593,988	-\$1,614,262	-\$1,617,190	-\$1,617,190
<b>Total Employee Benefits</b>		<b>\$9,115</b>	<b>\$30,974</b>	<b>\$0</b>	<b>-\$72,049</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>		<b>\$9,115</b>	<b>\$30,974</b>	<b>\$0</b>	<b>-\$72,049</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Sebastopol Transactions / Use Sales Tax - Fund 001**

**Expenditures**

Dept / Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010-xxxx	City Council	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
6020-xxxx	City Manager	\$3,674	\$10,590	\$21,838	\$19,775	\$21,838	\$26,979	\$26,979
6021-xxxx	City Clerk	\$0	\$0	\$1,837	\$1,787	\$1,837	\$6,779	\$6,779
6030-xxxx	Administrative Services	\$3,674	\$4,662	\$3,675	\$3,574	\$3,675	\$3,841	\$3,841
6050-xxxx	Planning	\$3,430	\$3,705	\$3,600	\$3,001	\$3,600	\$3,900	\$3,900
6060-6943	Government Buildings	\$0	\$0	\$23,000	\$13,357	\$13,357	\$0	\$0
6090-6515	Debt Service Infrastructure Lease - Interest	\$33,857	\$32,508	\$31,092	\$31,092	\$31,092	\$29,607	\$29,607
6091-6515	Debt Service Infrastructure Lease - Principal	\$27,497	\$28,709	\$30,262	\$30,262	\$30,262	\$31,748	\$31,748
6090-6916	Debt Service Velocity Pumper Fire Engine - Interest	\$9,814	\$16,868	\$16,868	\$16,868	\$16,868	\$13,092	\$13,092
6091-6916	Debt Service Velocity Pumper Fire Engine - Principal	\$0	\$0	\$122,225	\$122,225	\$122,225	\$126,001	\$126,001
6090-6516	Debt Service Village Mobile Home Park - Interest	\$37,887	\$0	\$35,173	\$17,409	\$35,173	\$32,958	\$32,958
6091-6516	Debt Service Village Mobile Home Park - Principal	\$26,698	\$0	\$29,412	\$14,884	\$29,412	\$31,627	\$31,627
6090-7068	Debt Service Energy Conservation Loan - Interest	\$5,540	\$4,582	\$3,589	\$3,589	\$3,589	\$2,533	\$2,533
6091-7068	Debt Service Energy Conservation Loan - Principal	\$21,055	\$0	\$23,006	\$23,006	\$23,006	\$24,062	\$24,062
6091-6517	Debt Service CREBS Payment - Principal	\$0	\$0	\$46,267	\$46,267	\$46,267	\$46,267	\$46,267
6090-6921	Debt Service Vacuum Truck - Interest	\$0	\$0	\$1,425	\$0	\$1,425	\$1,165	\$1,165
6091-6921	Debt Service Vacuum Truck - Principal	\$0	\$0	\$5,492	\$0	\$5,492	\$5,752	\$5,752
6200-xxxx	Police Department	\$18,278	\$55,284	\$2,000	\$1,920	\$1,920	\$49,850	\$49,850
6230-7063	Emergency Preparedness	\$0	\$1,045	\$1,500	\$0	\$0	\$1,500	\$1,500
6280-xxxx	Fire Department	\$113,381	\$655,017	\$42,498	\$31,506	\$41,362	\$16,650	\$16,650
6290-xxxx	Building Department	\$3,911	\$2,358	\$3,000	\$2,548	\$3,000	\$3,110	\$3,110
6300-xxxx	Engineering	\$6,460	\$1,852	\$1,675	\$1,501	\$1,675	\$1,800	\$1,800
6310-xxxx	Corporation Yard	\$1,570	\$1,852	\$1,675	\$1,501	\$1,675	\$32,570	\$32,570
6325-8018	Electric Vehicle Recharging Stations	\$0	\$0	\$6,125	\$0	\$6,125	\$0	\$0
6330-6860	Contract Services: CNG Tank Replacement	\$0	\$0	\$6,000	\$0	\$6,000	\$0	\$0
6330-6927	Pavement Maintenance	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
6330-6050	Gas Tax Misc. Supplies & Services	\$0	\$0	\$68,240	\$38,784	\$68,040	\$66,540	\$66,540
6380-xxxx	Parks	\$10,843	\$10,448	\$10,340	\$10,835	\$10,835	\$154,340	\$45,340
6380-xxxx	Ives Pool	\$6,268	\$7,145	\$0	\$0	\$0	\$130,000	\$90,000
6395-6998	Senior Center Exterior Paint	\$0	\$0	\$13,000	\$4,092	\$6,000	\$0	\$0
6999-3950	Village Park Property Acquisition	\$0	\$193,755	\$0	\$0	\$0	\$0	\$0
<b>Total Project Expenditures</b>		<b>\$337,511</b>	<b>\$1,035,043</b>	<b>\$658,489</b>	<b>\$443,357</b>	<b>\$539,425</b>	<b>\$846,512</b>	<b>\$697,512</b>
<b>Total Fund Expenditures</b>		<b>\$337,511</b>	<b>\$1,035,043</b>	<b>\$658,489</b>	<b>\$443,357</b>	<b>\$539,425</b>	<b>\$846,512</b>	<b>\$697,512</b>

Possible Future Uses of Special Sales Tax:	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Fire Pumper Truck	\$100,000	\$100,000	\$0	\$0	\$0
Police Vehicles	\$0	\$40,000	\$0	\$40,000	\$0
Solar Panels (Debt Service)	\$46,267	\$46,267	\$46,267	\$46,267	\$46,267
Infrastructure Lease Debt Service	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Street Repair Reserve Fund 761	\$150,000	\$200,000	\$200,000	\$200,000	\$200,000
Public Works Vehicles	\$20,000	\$25,000	\$0	\$25,000	\$0
Other Equipment Replacement	\$180,000	\$180,000	\$0	\$200,000	\$0
Computer Replacements	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$556,267</b>	<b>\$651,267</b>	<b>\$306,267</b>	<b>\$571,267</b>	<b>\$306,267</b>

## **Community Fund**

Funds are received from donations from private citizens and community organizations through direct mail or through inclusion with the water/sewer bill payment. The funds are allocated yearly by Council action to organizations or individuals providing needed services to the Sebastopol area.

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Community Services - Funds 000/033/073/760-6100**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
000-6100-6865	Beverage Control Grants	\$0	\$0	\$5,000	\$10,000	\$10,000	\$5,000	\$5,000
033-6100-6874	Community Fund (Water Bills)	\$0	\$0	\$0	\$0	\$2,000	\$8,900	\$8,900
033-6100-7099	Mural Project	\$0	\$0	\$0	\$1,250	\$1,250	\$1,250	\$1,250
073-6100-xxxx	Climate Protection Contract	\$0	\$7,463	\$0	\$500	\$500	\$0	\$0
760-6100-xxxx	Solar Sebastopol (now Solar Sonoma)	\$8,705	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Expenditures</b>		<b>\$8,705</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$11,750</b>	<b>\$13,750</b>	<b>\$15,150</b>	<b>\$15,150</b>

**Downtown Association Business Improvement Area - Fund 090-6360**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
090-6360-6050	Committee Exp. (Fees collected through Bus Llc.)	\$7,744	\$3,894	\$14,000	\$14,000	\$14,000	\$13,100	\$13,100
<b>Total Operating Expenditures</b>		<b>\$7,744</b>	<b>\$3,894</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$13,100</b>	<b>\$13,100</b>

**Departmental Cost By Funding Source**

Business License Special Assessment	\$7,744	\$3,894	\$14,000	\$14,000	\$14,000	\$13,100	\$13,100
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**So Co Tourism Business Improvement Assessment District - Fund 091-6125**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
091-6125-6050	Hotel BIA Assessments (paid to County)	\$0	\$0	\$55,000	\$57,335	\$60,000	\$60,500	\$60,500
<b>Total Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$57,335</b>	<b>\$60,000</b>	<b>\$60,500</b>	<b>\$60,500</b>

**Departmental Cost By Funding Source**

Business License Special Assessment	\$0	\$0	\$55,000	\$57,335	\$60,000	\$60,500	\$60,500
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**Sewer Utility**

**Major Budget Changes for 2012/2013:**

No changes

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Sewer Administration - Fund 420-XXXX**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	City Council	\$12,168	\$12,168	\$12,421	\$12,421	\$12,771	\$13,919	\$14,441
6020	City Manager	\$24,850	\$24,850	\$41,231	\$41,231	\$43,464	\$43,090	\$31,565
6021	City Clerk	\$0	\$0	\$9,617	\$9,617	\$9,536	\$10,435	\$10,435
6030	Administrative Services	\$115,336	\$89,607	\$73,424	\$73,424	\$71,721	\$83,504	\$83,504
6040	City Attorney	\$5,676	\$5,676	\$5,900	\$5,311	\$5,891	\$5,981	\$5,981
6050	Planning	\$11,121	\$11,121	\$11,583	\$11,583	\$8,668	\$8,728	\$8,728
6060	Government Buildings	\$0	\$0	\$10,581	\$10,581	\$10,184	\$9,195	\$9,370
6120	Non - Departmental	\$4,755	\$4,124	\$7,304	\$7,227	\$7,567	\$7,515	\$7,515
6130	Village Park	\$0	\$0	\$2,790	\$2,790	\$3,491	\$3,150	\$6,030
6290	Building Inspection	\$26,843	\$26,843	\$26,560	\$25,650	\$27,470	\$25,970	\$25,970
6300	Engineering	\$56,595	\$56,595	\$57,645	\$57,645	\$57,212	\$54,257	\$54,257
6310	Corporation Yard	\$87,499	\$87,499	\$95,321	\$96,704	\$96,025	\$98,520	\$98,520
<b>Total Operating Expenditures</b>		<b>\$344,843</b>	<b>\$318,483</b>	<b>\$354,376</b>	<b>\$354,184</b>	<b>\$354,000</b>	<b>\$364,264</b>	<b>\$356,315</b>

**Sewage Treatment - Fund 420-6410**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6050	Operation / Maintenance	\$571,282	\$784,233	\$683,988	\$359,709	\$684,231	\$645,162	\$645,516
6512	Debt Service	\$752,211	\$614,758	\$668,006	\$580,561	\$670,857	\$706,276	\$706,284
<b>Total Operating Expenditures</b>		<b>\$1,323,493</b>	<b>\$1,398,991</b>	<b>\$1,351,994</b>	<b>\$940,270</b>	<b>\$1,355,088</b>	<b>\$1,351,438</b>	<b>\$1,351,800</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Sewer Mains - Fund 420**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$112,587	\$113,256	\$113,644	\$106,435	\$113,644	\$115,568	\$115,568
6011	Standby	\$7,972	\$8,330	\$8,448	\$8,844	\$8,448	\$8,448	\$8,448
6020	Overtime	\$285	\$373	\$1,260	\$1,181	\$1,260	\$800	\$800
6023	Benefits	\$56,701	\$55,705	\$52,890	\$52,890	\$52,890	\$54,987	\$54,987
<b>Total Personnel Services</b>		<b>\$177,545</b>	<b>\$177,663</b>	<b>\$176,242</b>	<b>\$169,350</b>	<b>\$176,242</b>	<b>\$179,803</b>	<b>\$179,803</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$2,389	\$2,214	\$2,200	\$2,133	\$2,133	\$2,000	\$2,000
6049	Toilet Rebates (was 6050)	\$14,550	\$6,250	\$10,000	\$825	\$787	\$1,000	\$1,000
6050	Misc. Supplies/Services (detail below)	\$35,948	\$34,529	\$34,735	\$29,848	\$34,735	\$34,735	\$34,735
6060	Training	\$457	\$912	\$1,000	\$799	\$1,000	\$1,000	\$1,000
6310	Litigation Expense	\$0	\$66,416	\$0	\$24,105	\$24,105	\$10,000	\$10,000
6330	Utilities	\$31,834	\$30,674	\$30,000	\$22,105	\$24,500	\$20,000	\$24,500
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$7,347	\$8,857	\$10,025	\$10,025	\$10,025	\$9,758	\$9,758
6860	Contract Services (detail below)	\$9,000	\$8,457	\$10,800	\$1,721	\$10,800	\$0	\$0
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$101,525</b>	<b>\$158,309</b>	<b>\$98,760</b>	<b>\$91,561</b>	<b>\$108,085</b>	<b>\$78,493</b>	<b>\$82,993</b>
<b>Total Operating Expenditures</b>		<b>\$279,070</b>	<b>\$335,972</b>	<b>\$275,002</b>	<b>\$260,911</b>	<b>\$284,327</b>	<b>\$258,296</b>	<b>\$262,796</b>

**Capital Maintenance Outlay - Fund 420**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6805	Air Compressor	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
6922	Pipe Cleaning Apparatus	\$1,384	\$0	\$0	\$0	\$0	\$0	\$0
6945	Camera for Sewer Mains	\$8,522	\$0	\$0	\$0	\$0	\$0	\$0
6951	5 Yard Dump Truck (move to Debt Service 11/12)	\$0	\$1,801	\$7,418	\$0	\$0	\$0	\$0
7091	Pipe Locator	\$2,425	\$0	\$0	\$0	\$0	\$0	\$0
8009	Website Redesign	\$0	\$2,200	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>		<b>\$17,331</b>	<b>\$4,001</b>	<b>\$7,418</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL DEPARTMENTAL EXPENDITURES**    **\$1,964,737**    **\$2,057,447**    **\$1,988,790**    **\$1,555,365**    **\$1,993,415**    **\$1,973,998**    **\$1,970,911**

**SEWER MAINS DETAIL**

Description Misc Supplies/Services 6050	2009/10	2010/11	2011/12	2012/13
Lift Station maintenance & repairs	\$12,000	\$12,000	\$12,000	\$12,000
Generator service contract	\$2,310	\$2,310	\$2,310	\$2,310
Sewer Main cleaning	\$12,013	\$12,000	\$12,000	\$12,000
Televise Sewers	\$3,000	\$3,000	\$3,000	\$3,000
Utility Billing Postage expense	\$3,240	\$3,240	\$3,240	\$3,240
Air Quality permit	\$1,200	\$0	\$0	\$0
Stuffing Machine maintenance	\$959	\$959	\$959	\$959
Sanitary Sewer master plan fee SSMP	\$1,226	\$1,226	\$1,226	\$1,226
<b>Total</b>	<b>\$35,948</b>	<b>\$34,735</b>	<b>\$34,735</b>	<b>\$34,735</b>
Contract Services 6860	2009/10	2010/11	2011/12	2012/13
Sewer Main repair / Florence & Mary's	\$2,000	\$0	\$0	\$0
Green Valley Pump Station Rebuild	\$7,000	\$8,520	\$0	\$0
Replace Natural Gas Fuel tank PW truck	\$0	\$0	\$6,000	\$0
Morris St. Sewer Pump Garage Door	\$0	\$4,800	\$4,800	\$0
<b>Total</b>	<b>\$9,000</b>	<b>\$13,320</b>	<b>\$10,800</b>	<b>\$0</b>

## Water Utility

### Major Budget Changes for 2012/2013:

Rebuild Well 4 per long term maintenance plan	\$33,000
Exterior painting of First Street water tank per long term maintenance plan	\$40,000
Drinking Water Regulatory Compliance Feasibility Study	\$70,000

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Water Administration - Fund 510-XXXX**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	City Council	\$10,667	\$10,679	\$10,646	\$10,646	\$10,946	\$11,931	\$12,378
6020	City Manager	\$29,322	\$29,322	\$41,231	\$41,231	\$43,464	\$43,090	\$31,565
6021	City Clerk	\$0	\$0	\$10,991	\$10,991	\$10,898	\$11,926	\$11,926
6030	Administrative Services	\$122,973	\$94,882	\$75,649	\$75,649	\$73,895	\$86,035	\$86,035
6040	City Attorney	\$7,780	\$7,780	\$9,834	\$9,657	\$9,819	\$9,969	\$9,969
6050	Planning	\$11,121	\$11,121	\$11,583	\$11,583	\$14,446	\$14,546	\$14,546
6060	Government Buildings	\$0	\$0	\$10,581	\$10,392	\$10,184	\$9,195	\$9,370
6120	Miscellaneous	\$4,144	\$4,755	\$0	\$0	\$0	\$0	\$0
6130	Village Park	\$0	\$0	\$2,790	\$2,790	\$3,491	\$3,150	\$6,030
6280	Fire	\$18,191	\$18,191	\$16,931	\$16,931	\$16,558	\$16,694	\$16,694
6290	Building Inspection	\$26,843	\$26,843	\$25,650	\$25,650	\$27,470	\$25,970	\$25,970
6300	Engineering	\$82,320	\$82,320	\$85,214	\$85,214	\$84,574	\$80,206	\$80,206
6310	Corporation Yard	\$120,683	\$120,683	\$132,622	\$132,622	\$131,691	\$135,113	\$135,113
<b>Total Operating Expenditures</b>		<b>\$434,044</b>	<b>\$406,576</b>	<b>\$433,723</b>	<b>\$433,356</b>	<b>\$437,437</b>	<b>\$447,824</b>	<b>\$439,801</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Water Utility - Fund 510**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$149,316	\$150,497	\$151,272	\$140,231	\$151,272	\$155,197	\$155,197
6011	Standby	\$7,773	\$8,122	\$8,237	\$8,623	\$8,237	\$8,237	\$8,237
6020	Overtime	\$712	\$1,245	\$1,500	\$1,385	\$1,500	\$780	\$780
6023	Benefits	\$76,796	\$76,919	\$70,506	\$70,506	\$70,506	\$73,291	\$73,291
<b>Total Personnel Services</b>		<b>\$234,597</b>	<b>\$236,782</b>	<b>\$231,515</b>	<b>\$220,745</b>	<b>\$231,515</b>	<b>\$237,505</b>	<b>\$237,505</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6025	Communications	\$5,156	\$3,946	\$3,500	\$3,300	\$3,300	\$2,500	\$2,500
6049	Washing Machine Rebates	\$1,373	\$0	\$0	\$0	\$0	\$0	\$0
6050	Misc. Supplies/Services (detail below)	\$61,631	\$60,074	\$60,395	\$59,195	\$60,395	\$60,395	\$60,395
6060	Training	\$575	\$1,405	\$1,600	\$1,135	\$1,600	\$1,600	\$1,600
6330	Utilities	\$103,605	\$114,929	\$116,000	\$84,878	\$95,000	\$100,000	\$105,000
6425	Liability, Property, Vehicle, Earthquake & Flood Ins.	\$15,147	\$17,303	\$15,538	\$15,538	\$15,538	\$16,636	\$16,636
6806	Backflow Prevention Program	\$2,867	\$1,956	\$1,500	\$1,299	\$1,500	\$1,500	\$1,500
6807	Fire Hydrant Replacement Program	\$7,395	\$9,984	\$15,000	\$8,012	\$15,000	\$15,000	\$15,000
6808	Meter Replacement Program	\$12,128	\$19,213	\$20,000	\$20,019	\$20,019	\$20,000	\$20,000
6860	Contract Services (detail below)	\$58,196	\$3,747	\$16,460	\$13,717	\$16,460	\$4,000	\$4,000
8014	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8015	Technology Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$268,073</b>	<b>\$232,558</b>	<b>\$249,993</b>	<b>\$207,093</b>	<b>\$228,812</b>	<b>\$221,631</b>	<b>\$226,631</b>
<b>Total Operating Expenditures</b>		<b>\$502,670</b>	<b>\$469,340</b>	<b>\$481,508</b>	<b>\$427,838</b>	<b>\$460,327</b>	<b>\$459,136</b>	<b>\$464,136</b>

**Capital Maintenance Outlay - Fund 510**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6805	Air Compressor	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
6951	5 Yard Dump Truck (move to Debt Service 11/12)	\$0	\$1,801	\$7,418	\$0	\$0	\$0	\$0
6966	Well Meter Calibrations	\$932	\$6,000	\$1,000	\$1,081	\$1,000	\$1,000	\$1,000
6968	Pressure Sensing Valve	\$0	\$0	\$9,585	\$6,632	\$9,585	\$0	\$0
7011	1st Street Water Tank Exterior Paint	\$0	\$0	\$35,000	\$0	\$0	\$40,000	\$0
7091	Pipe Locator	\$2,425	\$0	\$0	\$0	\$0	\$0	\$0
7039	Well 8 Repairs	\$0	\$0	\$0	\$27,430	\$27,430	\$0	\$0
8009	Website Redesign	\$0	\$2,200	\$0	\$0	\$0	\$0	\$0
6536	Rebuild Well 4	\$0	\$0	\$0	\$0	\$0	\$33,000	\$0
6537	Replace Cathodic Protection @ Reservoirs	\$0	\$0	\$0	\$0	\$0	\$2,617	\$2,617
<b>Total Capital Outlay</b>		<b>\$8,357</b>	<b>\$10,001</b>	<b>\$53,003</b>	<b>\$35,143</b>	<b>\$38,015</b>	<b>\$76,617</b>	<b>\$3,617</b>
<b>TOTAL DEPARTMENTAL EXPENDITURES</b>		<b>\$945,071</b>	<b>\$885,917</b>	<b>\$968,234</b>	<b>\$896,337</b>	<b>\$935,779</b>	<b>\$983,577</b>	<b>\$907,554</b>

<b>WATER UTILITY DETAIL</b>				
Description Misc Supplies/Services 6050	2009/10	2010/11	2011/12	2012/13
Lab expenses, Water testing	\$17,300	\$17,300	\$17,300	\$17,300
Maintenance and Repairs	\$26,536	\$26,500	\$26,500	\$26,500
Generator service contract	\$575	\$575	\$575	\$575
CA Department of Health Services Fees	\$10,000	\$10,000	\$10,000	\$10,000
Utility Billing Postage expense	\$3,240	\$3,240	\$3,240	\$3,240
CCR Printing expense	\$1,821	\$1,821	\$1,821	\$1,821
Air Quality Permit	\$1,200	\$0	\$0	\$0
Stuffing Machine maintenance	\$959	\$959	\$959	\$959
<b>Total</b>	<b>\$61,631</b>	<b>\$60,395</b>	<b>\$60,395</b>	<b>\$60,395</b>
Contract Services 6860	2009/10	2010/11	2011/12	2012/13
Green Valley Consulting Engineers	\$4,000	\$3,747	\$4,000	\$4,000
Well 7 Motor	\$47,246	\$0	\$0	\$0
Interior Reservoir	\$6,950	\$0	\$0	\$0
CNG Tank Replacement	\$0	\$0	\$6,000	\$0
SCADA Repairs	\$0	\$0	\$6,460	\$0
<b>Total</b>	<b>\$58,196</b>	<b>\$3,747</b>	<b>\$16,460</b>	<b>\$4,000</b>

## **Trust and Agency Funds**

Trust and Agency funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or funds. The following accounts are kept as trusts with the City:

### **Street Lighting Assessment District**

Funds are received from the County via the property tax rolls for the exclusive use of paying the operating costs of street lighting within the City of Sebastopol. The assessment is the subject of an annual hearing to review projected costs and setting of the tax levy.

### **Woodstone Center Assessment District**

The Woodstone Center Assessment District was formed on December 3, 1997 pursuant to the Municipal Improvement Act of 1913, Division 12 of the Streets and Highways Code of the State of California. The bonds were issued to finance construction and acquisition of certain public improvements specially benefitting properties located within the boundaries of City Assessment District 1992-1 (Woodstone Center). Assessments to pay debt service are collected on the property tax rolls of parcels located within that district and may not be used for any purpose not specified in the assessment district documentation.

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Skate Garden Fund 749-6382**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
749-6382-6050	Misc. Supplies and Services	\$0	\$4,880	\$0	\$0	\$0	\$0	\$0

**Woodstone Assessment District Debt Service - Fund 778**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
778-6090-6063	Interest	\$18,685	\$18,085	\$17,185	\$17,185	\$17,185	\$16,128	\$16,128
778-6091-6063	Principal	\$10,000	\$10,000	\$20,000	\$20,000	\$20,000	\$15,000	\$15,000
778-6095-6063	Trustee Fees	\$5,990	\$4,192	\$4,800	\$4,422	\$3,560	\$4,000	\$4,000
<b>TOTAL DEPARTMENTAL EXPENDITURES</b>		<b>\$34,675</b>	<b>\$32,277</b>	<b>\$41,985</b>	<b>\$41,607</b>	<b>\$40,745</b>	<b>\$35,128</b>	<b>\$35,128</b>

**Departmental Cost By Funding Source**

Special Assessment Revenues	\$34,675	\$32,277	\$41,985	\$41,607	\$40,745	\$35,128	\$35,128
Balance to General Fund = (credit is a decrease)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Street Light Assessment District - Fund 780-6330**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
780-6330-6050	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
780-6330-6660	Street Lighting	\$78,663	\$79,181	\$86,800	\$71,852	\$86,800	\$88,536	\$94,000
780-6330-6860	Engineer's Report	\$6,447	\$6,223	\$5,000	\$2,637	\$6,500	\$5,000	\$7,000
<b>TOTAL DEPARTMENTAL EXPENDITURES</b>		<b>\$85,110</b>	<b>\$85,404</b>	<b>\$91,800</b>	<b>\$74,489</b>	<b>\$93,300</b>	<b>\$93,536</b>	<b>\$101,000</b>

**Departmental Cost By Funding Source**

Special Assessment Revenues	\$87,713	\$89,502	\$87,712	\$53,444	\$91,800	\$87,844	\$101,000
Balance to General Fund	\$2,603	\$4,098	-\$4,088	-\$21,045	-\$1,500	\$5,692	\$0

**Gas Tax Fund**

Funds are received from the State of California from the City of Sebastopol's share of the Highway User Tax collected at the gas pump. The proceeds are restricted to the operation and maintenance of City streets.

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Gas Tax Streets - Fund 830-6330**

**Expenditures**

**Personnel Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$16,802	\$73,308	\$106,249	\$99,724	\$106,249	\$106,955	\$106,955
6020	Overtime	\$0	\$1,153	\$0	\$52	\$0	\$0	\$0
6300-6005	Engineering Staff Time Allocation	\$0	\$0	\$25,063	\$22,050	\$24,875	\$23,590	\$23,590
6023	Benefits	\$6,707	\$45,915	\$57,761	\$57,761	\$57,761	\$59,451	\$59,451
<b>Total Personnel Services</b>		<b>\$23,509</b>	<b>\$120,376</b>	<b>\$189,073</b>	<b>\$179,587</b>	<b>\$188,885</b>	<b>\$189,996</b>	<b>\$189,996</b>

**Supplies and Services**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6040	Vehicle	\$902	\$0	\$2,200	\$2,799	\$2,799	\$2,000	\$3,000
6050	Misc. Supplies & Services (trans to Capital below)	\$105,925	\$68,240	\$0	\$0	\$0	\$0	\$0
6330	Utilities	\$4,489	\$12,245	\$4,851	\$5,457	\$5,457	\$5,000	\$5,000
6860	Contract Services	\$0	\$0	\$1,000	\$200	\$1,000	\$1,000	\$1,000
<b>Total Supplies and Services</b>		<b>\$111,316</b>	<b>\$80,485</b>	<b>\$8,051</b>	<b>\$8,456</b>	<b>\$9,256</b>	<b>\$8,000</b>	<b>\$9,000</b>
<b>Total Operating Expenditures</b>		<b>\$134,825</b>	<b>\$200,861</b>	<b>\$197,124</b>	<b>\$188,043</b>	<b>\$198,141</b>	<b>\$197,996</b>	<b>\$198,996</b>

**Capital Outlay - Fund 001**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
001-6330-6050	Misc. Supplies & Services (detail below)	\$0	\$0	\$68,240	\$50,216	\$68,040	\$66,540	\$66,540
<b>Total Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$68,240</b>	<b>\$50,216</b>	<b>\$68,040</b>	<b>\$66,540</b>	<b>\$66,540</b>

**Departmental Cost By Funding Source**

Special Sales Tax	\$0	\$0	\$68,240	\$36,953	\$68,040	\$66,540	\$66,540
Gas Tax	\$134,825	\$200,861	\$197,124	\$188,043	\$198,141	\$197,996	\$198,996

Misc Supplies/Services 001-6330-6050	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Barricades, Misc tools & equipment	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Blacktop, sand, rock, etc.	\$17,540	\$17,540	\$17,540	\$15,840	\$15,840	\$15,840
Sidewalk repairs (co-op program)	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Signal maintenance (Bodega)	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200
Signal maintenance (Caltrans)	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Street painting	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Compost, mulch & plants	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Hazmat Disposal	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
SCTA Dues	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
NPDES Compliance	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Street signs	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500
Miscellaneous repairs & expense	\$37,685	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$105,925</b>	<b>\$68,240</b>	<b>\$68,240</b>	<b>\$66,540</b>	<b>\$66,540</b>	<b>\$66,540</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Ceres Project - Fund 900**

**Expenditures**

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
900-6900-6860	Contract Services	\$0	\$0	\$22,500	\$22,500	\$22,500	\$0	\$0
<b>Total Ceres Project</b>		<b>\$0</b>	<b>\$0</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$0</b>

## **Debt Service**

These funds account for the accumulation of resources and payment of general long-term debt principal and interest.

### **Redevelopment Obligation Retirement Fund**

On March 1, 2004 the Community Development Agency approved a refinance of the original \$4,010,000 First Street Reservoir project (replace the wooden structure with a steel reservoir) by entering into a lease agreement for the 2004 Lease Refunding 1994 Certificates of Participation.

The principal at refinance was \$3,217,000 with an interest rate of 4.05% for 10 years. The debt service will be paid in full on June 1, 2014. The Water enterprise fund is responsible for 20% of the debt. The semi-annual payments are approximately \$203,600 and the debt will be paid in full on June 1, 2013.

On June 1, 2008 the Redevelopment Agency refinanced the Refunding Tax Allocation Bonds, Series 1997 as the 2007 Tax Allocation Refunding bonds. This was a refunding issue of the 1986, 1991, and 1997 Tax Increment bonds. The annual payments range from \$369,175 to \$427,500 and will be paid in full on June 1, 2021. The original 1986 Redevelopment bond proceeds of \$2,330,000 were used for various infrastructure improvements including streets, sewer lines, Burbank Activity Center, Laguna Youth park, Ives Pool, Library rehabilitation, Police building studies, and Morris St. reconstruction. The original \$4,000,000 1991 Tax Allocation Bonds were used for construction of Laguna Park Way, the downtown plaza, and the Streetscape project and acquisition and development of the parking lot next to Sebastopol Cinemas. The 1997 issue was a refinance of the earlier bonds.

## **General City Debt Service**

### **Energy Conservation Loan**

On October 4, 2005 the City Council approved a loan from the California Energy Commission in the amount of \$242,898 to be payable from the calculated savings of the implemented measures. The semi-annual loan payments are \$19,630. The loan will be paid in full on December 22, 2014.

This loan was used to install or upgrade HVAC gas-electric units and other energy reduction equipment at the Library, Police Station, City Hall, and Wells 6 and 7.

### **Fire Engine Lease**

On September 7, 2010 the City Council approved the execution of a lease-purchase agreement for a new Fire Apparatus Pumper Truck. The 5 year lease agreement is \$640,255.75 at 3.066%, with semi-annual payments of \$69,546.67 and will be paid in full in September 2015.

### **Vacuum Truck Lease**

On September 26, 2008 the City purchase a Vactor 2013 truck in the amount of \$180,866 at 4.72% annum. The lease term is 96 months with annual payments of \$26,668. The lease will be paid in full on June 30, 2016.

## **General Obligation Infrastructure Financing CREBS of 2006**

The City Council approved a lease financing of a series of municipal improvement projects on May 16, 2006. The full amount of the lease was \$2,074,000 and the annual debt service payment is \$122,000 with no interest accruing on the principal. In 2011 the City refinanced the debt, and reduced the remaining payment for the life of the lease to \$97,590 annually. The lease will be paid in full on April 1, 2024.

The projects include a new water well (Well 8), a water system booster pump between delivery zones, funds to complete the replacement of the sewer force main to the regional treatment plant, additional funding for the new skate park project, solar panels to generate electricity at the city hall/library complex, the Police station and at the sewer lift station, and funds to implement projects for pedestrian safety contained in the Street Smart Study. Funding for the repayment of this debt is charged proportionately to each fund based upon funds allocated to each project.

### **Infrastructure Lease**

On May 16, 2006 the City adopted a resolution authorizing the lease financing in the amount of \$2,880,000 for various public improvements. The lease cost of issuance was \$20,000, with an interest rate of 4.85% for 20 years. The semi-annual payments are \$113,284 and the lease will be paid in full on June 8, 2026.

The projects included replacing the sewer force main; construction of the Skate Park; installation of a Water Booster Pump which will interconnect the low and high water zones; drill a new Well No. 2 on the existing site of the old well; Street improvements; and install solar ponds at the Sewer pump station, City Hall and Library, and the Police Station.

### **Village Mobile Home Park**

On September 18, 2007 the City authorized the lease financing of the Village Mobile Home Park project in the amount of \$817,500 with an interest rate of 4.90% per annum for 20 years, and a \$17,500 cost of issuance. The semi-annual payments are \$64,585 and the debt will be paid in full on July 1, 2027.

The proceeds were used to finance the acquisition of land and related improvements to the manager's house, laundry boathouse, apartment units, and property in the open, constituting a mobile home park known as Village Park.

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**City Debt Service**

**Expenditures**

P or I	Account Number / Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<b>Water Well No. 7 Lease (Paid in Full 10/23/11)</b>								
Interest	510-6090-6535 Well # 7 Lease	\$7,588	\$4,345	\$891	\$891	\$891	\$0	\$0
Principal	510-6091-6535 Well #7 Lease	\$49,957	\$53,200	\$27,881	\$27,881	\$27,881	\$0	\$0
<b>Total Well 7 Lease</b>		<b>\$57,545</b>	<b>\$57,545</b>	<b>\$28,772</b>	<b>\$28,772</b>	<b>\$28,772</b>	<b>\$0</b>	<b>\$0</b>
<b>2010 Ford Dump Truck 5 Year Lease (PIF 02/09/14) (Transferred from W &amp; S Operating 2012/13) Payments due annually on Feb. 9th</b>								
Principal	420-6091-6951 Sewer	\$7,418	\$5,617	\$6,022	\$6,022	\$6,022	\$6,455	\$6,455
Interest	420-6090-6951 Sewer	\$0	\$1,801	\$1,397	\$1,397	\$1,397	\$963	\$963
Principal	510-6091-6951 Water	\$7,418	\$5,617	\$6,022	\$6,022	\$6,022	\$6,455	\$6,455
Interest	510-6090-6951 Water	\$0	\$1,801	\$1,397	\$1,397	\$1,397	\$963	\$963
<b>Total Water HVAC</b>		<b>\$14,836</b>	<b>\$14,836</b>	<b>\$14,838</b>	<b>\$14,838</b>	<b>\$14,838</b>	<b>\$14,836</b>	<b>\$14,836</b>
<b>Redevelopment 1994 COP (Paid in Full 06/01/13) - 2011/12 Renamed to Redevelopment Obligation Retirement Fund</b>								
Interest	950-6090-6545 2004 COP	\$56,822	\$42,491	\$15,687	\$15,687	\$15,687	\$0	\$0
Principal	950-6091-6545 2004 COP	\$350,300	\$364,700	\$187,900	\$187,900	\$187,900	\$0	\$0
Interest	950-6090-6545 RORF 2004 COP	\$0	\$0	\$11,883	\$11,883	\$6,369	\$12,041	\$12,041
Principal	950-6090-6545 RORF 2004 COP	\$0	\$0	\$191,700	\$191,700	\$115,780	\$395,100	\$395,100
<b>Total 1989 / 1994 / 2004 COP</b>		<b>\$407,122</b>	<b>\$407,191</b>	<b>\$407,170</b>	<b>\$407,170</b>	<b>\$325,736</b>	<b>\$407,141</b>	<b>\$407,141</b>
<b>Redevelopment 2007 Tax Increment Bonds (Paid in Full 06/01/21) - 2011/12 Renamed to Redevelopment Obligation Retirement Fund</b>								
Interest	950-6090-6560 2007 TAB	\$138,347	\$130,001	\$120,713	\$61,547	\$61,547	\$0	\$0
Principal	950-6091-6560 2007 TAB	\$241,714	\$274,891	\$284,370	\$142,185	\$142,185	\$0	\$0
Trustee Fees	950-6095-6560 Trustee Fees	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$0	\$0
Interest	950-6090-6560 RORF 2007 TAB	\$0	\$0	\$0	\$62,417	\$62,417	\$111,186	\$111,186
Principal	950-6091-6560 RORF 2007 TAB	\$0	\$0	\$0	\$150,000	\$150,000	\$289,110	\$289,110
Trustee Fees	950-6095-6560 RORF Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$2,250	\$2,250
<b>Total Tax Increment Bonds of 2007</b>		<b>\$382,311</b>	<b>\$407,142</b>	<b>\$407,333</b>	<b>\$418,399</b>	<b>\$418,399</b>	<b>\$402,546</b>	<b>\$402,546</b>
<b>Low Cost Housing 2007 Tax Increment Bonds (Paid in Full 06/01/21) - 2011/12 Transferred to Redevelopment Obligation Retirement Fund</b>								
Interest	951-6090-6560 2007 TAB	\$7,642	\$7,145	\$6,635	\$3,382	\$3,382	\$0	\$0
Principal	951-6091-6560 2007 TAB	\$13,286	\$15,109	\$15,630	\$7,815	\$7,815	\$0	\$0
Interest	950-6090-6560 RORF 2007 TAB	\$0	\$0	\$0	\$0	\$3,253	\$6,111	\$6,111
Principal	950-6091-6560 RORF 2007 TAB	\$0	\$0	\$0	\$0	\$7,815	\$15,890	\$15,890
<b>Total Tax Increment Bonds of 2007 - HSA Portion</b>		<b>\$20,928</b>	<b>\$22,254</b>	<b>\$22,265</b>	<b>\$11,197</b>	<b>\$22,265</b>	<b>\$22,001</b>	<b>\$22,001</b>
<b>CALHFA Loan - Hollyhock - Renamed to Redevelopment Obligation Retirement Fund (Paid in Full on 5/25/12)</b>								
Principal	951-6091-6518 Hollyhock Pass-through Loan				\$609,409	\$609,409	\$0	\$0
Interest	951-6090-6518 Hollyhock Pass-through Loan				\$10,590	\$10,590	\$0	\$0
Principal	950-6091-6518 RORF Hollyhock Pass-through Loan	\$0	\$0	\$0	\$1,137,659	\$1,137,659	\$0	\$0
Interest	950-6090-6518 RORF Hollyhock Pass-through Loan	\$0	\$0	\$0	\$28,821	\$28,821	\$0	\$0
<b>Total CALHFA Loan - Hollyhock</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,786,479</b>	<b>\$1,786,479</b>	<b>\$0</b>	<b>\$0</b>
<b>Energy Conservation Loan (Paid in Full 12/22/2014) Payments due Dec. 22nd and June 22nd</b>								
Principal	001-6091-7068 Energy Loan (Special Sales Tax)	\$21,055	\$22,014	\$23,006	\$23,006	\$23,006	\$24,062	\$24,062
Interest	001-6090-7068 Energy Loan (Special Sales Tax)	\$5,540	\$4,582	\$3,589	\$3,589	\$3,589	\$2,533	\$2,533
Principal	511-6091-7068 Energy Loan (Water Capital)	\$10,027	\$10,484	\$10,956	\$10,956	\$10,956	\$11,459	\$11,459
Interest	511-6090-7068 Energy Loan (Water Capital)	\$2,639	\$2,182	\$1,710	\$1,710	\$1,710	\$1,207	\$1,207
<b>Total Energy Conservation Loan</b>		<b>\$39,261</b>	<b>\$39,261</b>	<b>\$39,261</b>	<b>\$39,261</b>	<b>\$39,261</b>	<b>\$39,261</b>	<b>\$39,261</b>
<b>Velocity Pumper Fire Engine Lease (Paid in Full 09/15/2015) Payments due Sept. and March</b>								
Principal	001-6091-6916 Fire Truck (Special Sales Tax)	\$0	\$59,732	\$122,225	\$122,225	\$122,225	\$126,001	\$126,001
Interest	001-6090-6916 Fire Truck (Special Sales Tax)	\$0	\$9,814	\$16,868	\$16,868	\$16,868	\$13,092	\$13,092
<b>Total Velocity Pumper Fire Engine Lease</b>		<b>\$0</b>	<b>\$69,547</b>	<b>\$139,093</b>	<b>\$139,093</b>	<b>\$139,093</b>	<b>\$139,093</b>	<b>\$139,093</b>
<b>Vacuum Truck Lease (Paid in Full 6/30/2016) Payments due annually on June 30th</b>								
Principal	000-6091-6921 GF Vacuum Truck	\$5,009	\$5,245	\$0	\$0	\$0	\$0	\$0
Interest	000-6090-6921 GF Vacuum Truck	\$1,908	\$1,672	\$0	\$0	\$0	\$0	\$0
Principal	001-6091-6921 GF Vacuum Truck (25%)	\$0	\$0	\$5,492	\$0	\$5,492	\$5,752	\$5,752
Interest	001-6090-6921 GF Vacuum Truck (25%)	\$0	\$0	\$1,425	\$0	\$1,425	\$1,165	\$1,165
Principal	420-6091-6921 Sewer Vacuum Truck (50%)	\$10,017	\$10,490	\$10,985	\$0	\$10,985	\$11,503	\$11,503
Interest	420-6090-6921 Sewer Vacuum Truck (50%)	\$3,817	\$3,344	\$2,849	\$0	\$2,849	\$2,331	\$2,331
Principal	510-6091-6921 Water Vacuum Truck (25%)	\$5,009	\$5,245	\$5,492	\$0	\$5,492	\$5,752	\$5,752
Interest	510-6090-6921 Water Vacuum Truck (25%)	\$1,908	\$1,672	\$1,425	\$0	\$1,425	\$1,165	\$1,165
<b>Total Vacuum Truck Lease</b>		<b>\$27,668</b>	<b>\$27,668</b>	<b>\$27,668</b>	<b>\$0</b>	<b>\$27,668</b>	<b>\$27,668</b>	<b>\$27,668</b>
<b>CREBS Solar Panel Lease (Paid in Full 4/1/2024) Payments due annually on Dec. 16th</b>								
Principal	008-6091-6517 (PG&E Energy Rebates 20.80%)	\$122,000	\$122,000	\$20,299	\$20,299	\$20,299	\$20,299	\$20,299
Principal	001-6091-6517 (Special Sales Tax 47.41%)	\$0	\$0	\$46,267	\$46,267	\$46,267	\$46,267	\$46,267
Principal	510-6091-6517 (Water Ops 31.79%)	\$0	\$0	\$31,023	\$31,023	\$31,023	\$31,023	\$31,023
<b>Total CREBS Lease</b>		<b>\$122,000</b>	<b>\$122,000</b>	<b>\$97,589</b>	<b>\$97,589</b>	<b>\$97,589</b>	<b>\$97,589</b>	<b>\$97,589</b>
<b>Infrastructure Lease (Paid in Full 6/8/2028) Payments due on Dec. 8th and June 8th</b>								
Principal	420-6091-6515 Infra Lease (Sewer Ops 27.78%)	\$28,207	\$29,592	\$31,045	\$31,045	\$31,045	\$32,568	\$32,568

## City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures

Interest	420-6090-6515 Infra Lease (Sewer Ops 27.78%)	\$34,732	\$33,348	\$31,896	\$31,896	\$31,896	\$30,372	\$30,372
Principal	860-6091-6515 Skate Park (Park inLieu 13.89%)	\$14,104	\$14,796	\$15,522	\$15,522	\$15,222	\$16,284	\$16,284
Interest	860-6090-6515 Skate Park (Park inLieu 13.89%)	\$17,367	\$16,674	\$15,948	\$15,948	\$15,948	\$15,186	\$15,186
Principal	510-6091-6515 Infra Lease (Water Ops 31.25%)	\$31,731	\$33,288	\$34,922	\$34,922	\$34,922	\$36,636	\$36,636
Interest	510-6090-6515 Infra Lease (Water Ops 31.25%)	\$39,072	\$37,514	\$35,880	\$35,880	\$35,880	\$34,166	\$34,166
Principal	001-6091-6515 Solar / Streets (SST 27.08%)	\$27,497	\$28,846	\$30,262	\$30,262	\$30,262	\$31,748	\$31,748
Interest	001-6090-6515 Solar / Streets (SST 27.08%)	\$33,857	\$32,508	\$31,092	\$31,092	\$31,092	\$29,607	\$29,607
<b>Total Infrastructure Lease</b>		<b>\$226,567</b>	<b>\$226,567</b>	<b>\$226,567</b>	<b>\$226,567</b>	<b>\$226,267</b>	<b>\$226,567</b>	<b>\$226,567</b>

<b>Village Mobile Home Park (Paid In Full 7/1/2027) Payments due on Jan. 1st and July 1st</b>								
Principal	001-6091-6516 (Special Sales Tax)	\$26,698	\$0	\$29,412	\$14,884	\$29,412	\$31,627	\$31,627
Interest	001-6090-6516 (Special Sales Tax)	\$37,887	\$0	\$35,173	\$17,409	\$35,173	\$32,958	\$32,958
Principal	951-6091-6516 (Low Income Housing Fund)	\$28,709	\$0	\$0	\$0	\$0	\$0	\$0
Interest	951-6090-6516 (Low Income Housing Fund)	\$35,876	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Village Mobile Home Park</b>		<b>\$64,585</b>	<b>\$64,585</b>	<b>\$64,585</b>	<b>\$32,293</b>	<b>\$64,585</b>	<b>\$64,585</b>	<b>\$64,585</b>

<b>TOTAL DEBT SERVICE</b>		<b>\$1,362,823</b>	<b>\$1,458,595</b>	<b>\$1,475,141</b>	<b>\$3,201,658</b>	<b>\$3,190,952</b>	<b>\$1,441,287</b>	<b>\$1,441,287</b>
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### Redevelopment - General - Fund 950-6950

#### Expenditures

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6010	Salaries	\$1,770	\$1,680	\$2,230	\$1,020	\$1,020	\$0	\$0
6023	Benefits	\$69	\$92	\$90	\$52	\$52	\$0	\$0
6050	Misc. Supplies & Services	\$86	\$460	\$1,000	\$0	\$0	\$0	\$0
6057	ABX4 26 SERAF Payment	\$797,975	\$164,289	\$0	\$0	\$0	\$0	\$0
6060	Training	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
6070	Dues	\$2,190	\$2,200	\$2,200	\$0	\$0	\$0	\$0
6600	Audit	\$3,150	\$9,200	\$7,000	\$7,000	\$7,000	\$0	\$0
6860	Contract Services	\$3,055	\$56,952	\$3,000	\$0	\$0	\$0	\$0
<b>Total Supplies and Services</b>		<b>\$808,295</b>	<b>\$234,673</b>	<b>\$17,520</b>	<b>\$8,072</b>	<b>\$8,072</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Expenditures</b>		<b>\$808,295</b>	<b>\$234,673</b>	<b>\$17,520</b>	<b>\$8,072</b>	<b>\$8,072</b>	<b>\$0</b>	<b>\$0</b>

#### Departmental Allocations

6010-6005 City Council Allocations	\$5,497	\$23,866	\$5,323	\$3,105	\$3,105	\$0	\$0	
6020-6005 City Manager Allocations	\$50,043	\$124,881	\$61,847	\$36,077	\$36,077	\$0	\$0	
6021-6005 City Clerk Allocations	\$0	\$0	\$20,607	\$12,020	\$12,020	\$0	\$0	
6030-6005 Admin. Services Allocations	\$17,493	\$28,162	\$11,125	\$6,489	\$6,489	\$0	\$0	
6040-6005 City Attorney Allocations	\$8,285	\$8,285	\$9,834	\$5,633	\$5,633	\$0	\$0	
6050-6005 Planning Allocations	\$16,610	\$156,316	\$75,290	\$43,919	\$43,919	\$0	\$0	
6300-6005 Engineering Allocations	\$0	\$24,674	\$27,569	\$16,081	\$16,081	\$0	\$0	
<b>Total Department Allocations</b>		<b>\$97,928</b>	<b>\$366,384</b>	<b>\$211,595</b>	<b>\$123,324</b>	<b>\$123,324</b>	<b>\$0</b>	<b>\$0</b>

### Redevelopment Projects - Fund 950-6955

#### Expenditures

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6898	Library Carpet	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
6918	Police Station Roof	\$42,058	\$0	\$0	\$0	\$0	\$0	\$0
6931	Landscaping, Street trees, Bike racks	\$0	\$3,000	\$5,000	\$0	\$0	\$0	\$0
7004	Sebastopol Ave. Streetscape (Engineering)	\$0	\$91,021	\$135,000	\$40,998	\$40,998	\$0	\$0
7084	Plaza Restrooms	\$54,962	\$146,383	\$25,000	\$220	\$220	\$0	\$0
7098	Fire Station Addition Phase I	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7099	Banners, Mural Art	\$1,277	\$0	\$5,000	\$0	\$0	\$0	\$0
8000	Holiday Decorations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8001	Documentary Film Festival	\$2,000	\$3,000	\$3,000	\$0	\$0	\$0	\$0
8002	Technology Grants / Loans	\$2,500	\$11,094	\$5,000	\$0	\$0	\$0	\$0
8003	Façade Program	\$12,382	\$9,490	\$15,000	\$0	\$0	\$0	\$0
8004	Guide Sign Program	\$9,452	\$627	\$90,000	\$0	\$0	\$0	\$0
8005	Ives Park Project	\$0	\$26,780	\$100,000	\$10,460	\$10,460	\$0	\$0
8006	Economic Summit	\$1,229	\$0	\$2,000	\$0	\$0	\$0	\$0
8007	Marketing Matching Funds	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0
8008	Economic Specialist Contract Consultant	\$10,375	\$52,110	\$75,000	\$0	\$0	\$0	\$0
8009	Website Redesign	\$1,337	\$4,780	\$0	\$0	\$0	\$0	\$0
8010	Use of City Property Analysis	\$0	\$0	\$26,000	\$0	\$0	\$0	\$0
8011	Adaptive Bldg. Restoration (Business Incubator)	\$0	\$20,052	\$0	\$0	\$0	\$0	\$0
8013	Skategarden Expansion	\$0	\$2,527	\$625,520	\$0	\$0	\$0	\$0

## City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures

900-6900	CERES Building (900-6900-6860)	\$0	\$22,500	\$0	\$0	\$0	\$0
<i>Total Project Expenditures</i>		\$137,572	\$426,364	\$1,111,520	\$51,678	\$51,678	\$0
<b>TOTAL REDEVELOPMENT GENERAL &amp; PROJECT EXPENDITURES</b>		<b>\$1,043,795</b>	<b>\$1,027,421</b>	<b>\$1,340,635</b>	<b>\$183,074</b>	<b>\$183,074</b>	<b>\$0</b>

### Low and Moderate Income Housing - Fund 951 (Transferred to 950)

#### Expenditures

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
6860	Contract Services	\$2,111	\$22	\$10,000	\$0	\$0	\$0	
6900	Mobile Home Rent Control	\$3,262	\$936	\$4,000	\$2,716	\$2,716	\$0	
7021	Rehabilitation Program	\$2,874	\$10,000	\$10,000	\$0	\$0	\$0	
7051	Inclusionary Housing	\$0	\$0	\$500	\$0	\$0	\$0	
7052	Hollyhock Loan Payments	\$0	\$843,934	\$0	\$0	\$0	\$0	
7056	Low Income Housing Incentive Program	\$0	\$57,400	\$0	\$0	\$0	\$0	
6952-xxxx	Affordable Housing 565-577 Petaluma	\$0	\$0	\$0	\$0	\$0	\$0	
<i>Total Supplies and Services</i>		\$8,247	\$912,292	\$24,500	\$2,716	\$2,716	\$0	
<b>Total Operating Expenditures</b>		<b>\$8,247</b>	<b>\$912,292</b>	<b>\$24,500</b>	<b>\$2,716</b>	<b>\$2,716</b>	<b>\$0</b>	

### RORF Redevelopment Obligation Retirement Fund - Fund 950

#### Expenditures

Object Code	Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<i>Redevelopment 1994 COP (Paid in Full 06/01/13) Payments due Dec. 1st and June 1st</i>								
Interest	950-6090-6545 2004 COP						\$12,041	\$12,041
Principal	950-6090-6545 2004 COP						\$395,100	\$395,100
<b>Total 1989 / 1994 / 2004 COP</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$407,141</b>	<b>\$407,141</b>
<i>Redevelopment 2007 Tax Increment Bonds (Paid in Full 06/01/21) Payments due Dec. 1st and June 1st</i>								
Interest	950-6090-6560 2007 TAB						\$117,298	\$117,298
Principal	950-6091-6560 2007 TAB						\$305,000	\$305,000
Trustee Fees	950-6095-6560 Trustee Fees						\$2,250	\$2,250
<b>Total Tax Increment Bonds of 2007</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$424,548</b>	<b>\$424,548</b>
<i>CALHFA Loan - Hollyhock - Loan due on 10/26/12</i>								
Principal	950-6091-6518				\$1,137,659	\$1,137,659	\$0	\$0
Interest	950-6090-6518				\$28,821	\$28,821	\$0	\$0
<b>Total CALHFA Loan - Hollyhock</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,166,480</b>	<b>\$1,166,480</b>	<b>\$0</b>	<b>\$0</b>
<i>Successor Agency Administrative Costs</i>								
6020-6005	Interim City Manager	\$0	\$0	\$0	\$0	\$40,000	\$30,000	\$30,000
6040-6005	City Attorney	\$0	\$0	\$0	\$0	\$20,000	\$5,000	\$5,000
6030-6005	Interim Administrative Services Director	\$0	\$0	\$0	\$0	\$40,000	\$30,000	\$30,000
6021-6005	City Clerk	\$0	\$0	\$0	\$0	\$40,000	\$20,000	\$20,000
XXXX-6005	Misc Supplies & Office Space/Use	\$0	\$0	\$0	\$0	\$82,889	\$40,000	\$40,000
6120-6005	Audit	\$0	\$0	\$0	\$0	\$10,000	\$8,000	\$8,000
6010-6005	Real Estate Services	\$0	\$0	\$0	\$0	\$0	\$85,000	\$85,000
6010-6005	Public Noticing & Membership Dues	\$0	\$0	\$0	\$0	\$600	\$1,500	\$1,500
6030-6005	Computer Expense & Maintenance	\$0	\$0	\$0	\$0	\$15,000	\$4,500	\$4,500
6030-6005	Training	\$0	\$0	\$0	\$0	\$1,511	\$1,000	\$1,000
6040-6005	Legal Expenses	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
<b>Total Successor Agency Administrative Budget</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b>TOTAL RECOGNIZED OBLIGATIONS &amp; EXPENSES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,166,480</b>	<b>\$1,416,480</b>	<b>\$1,081,689</b>	<b>\$1,081,689</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

**Capital Improvement Program**

**Expenditures**

Account # / Description	2009 - 10 Actual Expenditures	2010 - 11 Actual Expenditures	2011 - 12 Budgeted Expenditures	YTD Expenditures (6/7/12)	2011 - 12 Projected Expenditures	2012 - 13 Dept. Requested Expenditures	2012 - 13 Recommended Expenditures
<b>Streets 6325/6331/6333/6345 [Funding by Grants, Local Sales Tax, County Transportation Sales Tax and Traffic Impact Fees]</b>							
835-6325-7096	Pavement Maintenance Program (TCRF)	\$0	\$19,891	\$19,891	\$0	\$0	\$0
836-6325-7046	Green Valley Vista Resurfacing Project - Comp FY 11	\$24,536	\$339,818	\$0	\$0	\$0	\$0
	<b>Subtotal Miscellaneous Pavement and Resurfacing Projects</b>	<b>\$24,536</b>	<b>\$359,709</b>	<b>\$19,891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
003-6325-7096	Pavement Maintenance Program (Measure M)	\$0	\$0	\$78,000	\$0	\$115,303	\$115,303
836-6325-7096	Pavement Maintenance Program (Prop 1B)	\$0	\$0	\$38,520	\$0	\$37,975	\$37,975
761-6331-7096	Pavement Maintenance Program (Special Sales Tax)	\$9,917	\$84	\$214,490	\$0	\$213,339	\$208,100
010-6331-7096	Pavement Maintenance Program (Infrastructure Lease)	\$0	\$0	\$0	\$0	\$0	\$11,200
	<b>Subtotal Pavement Rehabilitation, Various Streets</b>	<b>\$9,917</b>	<b>\$84</b>	<b>\$331,010</b>	<b>\$0</b>	<b>\$366,617</b>	<b>\$372,578</b>
761-6331-7092	PMP Update (P-TAP11 and P-TAP13)	\$0	\$1,320	\$2,000	\$3,239	\$5,000	\$5,000
870-6331-7092	PMP Update (P-TAP11)	\$3,088	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal Pavement Management Updates</b>	<b>\$3,088</b>	<b>\$1,320</b>	<b>\$2,000</b>	<b>\$3,239</b>	<b>\$5,000</b>	<b>\$5,000</b>
	<b>Total Pavement Maintenance Projects</b>	<b>\$37,541</b>	<b>\$361,113</b>	<b>\$352,901</b>	<b>\$3,239</b>	<b>\$5,000</b>	<b>\$377,578</b>
007-6325-7057	Street Smart 2 (Fed Grant & Measure M) Comp FY 12	\$405,951	\$77,260	\$19,093	\$0	\$0	\$0
007-6325-7078	Street Smart 3 (Measure M)	\$133,175	\$393,456	\$1,354,027	\$973,655	\$973,655	\$0
010-6325-7078	Street Smart 3 (Infrastructure Lease)	\$0	\$0	\$0	\$0	\$194,385	\$0
870-6325-7078	Street Smart 3 (Traffic Impact Fee)	\$0	\$0	\$460,000	\$225,595	\$225,595	\$0
	<b>Total Street Smart Project</b>	<b>\$539,126</b>	<b>\$470,716</b>	<b>\$1,833,120</b>	<b>\$1,199,250</b>	<b>\$1,393,635</b>	<b>\$0</b>
212-6325-7079	SUSD Huntley Street (SRTS)	\$8,477	\$0	\$0	\$0	\$0	\$0
212-6345-7080	Safe Routes to School (Federal Grant)	\$68,551	\$59,856	\$82,206	\$39,549	\$50,000	\$10,000
808-6325-7046	Fed ARRA Resurfacing (Federal Grant) Comp FY 11	\$562,914	\$38,427	\$0	\$0	\$0	\$0
866-6333-xxxx	Bike Rack Program (TFCA Grant) Comp FY 11	\$2,048	\$17,953	\$0	\$0	\$0	\$0
870-6325-6050	Slow Down Sebastopol (Traffic Impact Fees)	\$13,913	\$0	\$0	\$0	\$0	\$0
870-6325-7014	Bike Lane Study (Traffic Impact Fees) Comp FY 12	\$9,096	\$59,557	\$17,851	\$0	\$0	\$0
870-6325-7093	Lynch Traffic Signal (Traffic Impact Fees) Comp FY 11	\$352	\$328,297	\$0	\$0	\$0	\$0
870-6325-7095	Bike Detection on City Signals (Traffic Impact Fees)	\$99	\$1,330	\$0	\$0	\$0	\$0
	<b>Total Miscellaneous Street Projects</b>	<b>\$665,450</b>	<b>\$505,420</b>	<b>\$100,057</b>	<b>\$39,549</b>	<b>\$50,000</b>	<b>\$10,000</b>
	<b>Total All Street Projects</b>	<b>\$1,242,117</b>	<b>\$1,337,249</b>	<b>\$2,286,078</b>	<b>\$1,242,038</b>	<b>\$1,448,635</b>	<b>\$381,617</b>
<b>CDBG Community Development Block Grants 6062   6063   6375</b>							
800-6062-xxxx	Curb Ramps - Comp FY 10	\$8,371	\$29,000	\$0	\$0	\$0	\$0
801-6063-xxxx	Wischemann Hall ADA - Cancelled FY 11	\$0	\$3,389	\$0	\$0	\$0	\$0
803-6064-xxxx	ADA Transition Plan (FY 12 and 13)	\$0	\$0	\$66,824	\$645	\$645	\$126,179
806-6375-xxxx	ARRA Energy Efficiency/Conservation (Federal Grant)	\$0	\$0	\$41,237	\$35,370	\$41,237	\$0
	<b>Total CDBG Grants</b>	<b>\$8,371</b>	<b>\$32,389</b>	<b>\$108,061</b>	<b>\$36,015</b>	<b>\$41,882</b>	<b>\$126,179</b>
<b>Parks 6382   6400 [Funding by Park In Lieu fees; various State and Local Grants; Donations]</b>							
221-6382-7020	Laguna Wetlands Preserve	\$680	\$23,961	\$37,000	\$20,163	\$20,163	\$28,792
860-6400-6860	Skategarden Expansion (Park-in-Lieu)	\$16,308	\$15,769	\$200,000	\$10,244	\$10,244	\$0
860-6091-6515	Infrastructure Lease - Skate Park (Principal)	\$14,104	\$0	\$15,522	\$15,522	\$15,222	\$16,284
860-6090-6515	Infrastructure Lease - Skate Park (Interest)	\$17,367	\$0	\$15,948	\$15,948	\$15,948	\$13,186
827-6400-7013	Village Park (So Co Grant)	\$0	\$0	\$125,000	\$0	\$0	\$125,000
860-6400-7013	Village Park Conversion (Park-in-Lieu)	\$16,459	\$12,182	\$21,000	\$19,036	\$21,000	\$75,000
	<b>Total Parks</b>	<b>\$64,918</b>	<b>\$51,912</b>	<b>\$414,470</b>	<b>\$80,913</b>	<b>\$82,577</b>	<b>\$258,262</b>
<b>Skatepark Fund 6386 [Funding by Donations]</b>							
749-6386-6050	Skatepark Fund	\$0	\$0	\$44,080	\$0	\$0	\$0
	<b>Total SkatePark Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,080</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sewer 6316   6425 [Funding by Sewer Capital Improvement Funds]</b>							
421-6315-6050	Laguna Force Main Break - Litigation (Sewer CIP)	\$12,923	\$2,137	\$0	\$2,355	\$2,355	\$5,000
421-6316-6020	Morris Street Pump Station (Sewer CIP)	\$0	\$56,498	\$0	\$2,432	\$2,432	\$0
731-6425-xxxx	Sewer Main Repair Morris St Pump Station (Techite)	\$0	\$14,253	\$200,000	\$161,342	\$197,500	\$0
	<b>Total Morris Street Pump Station</b>	<b>\$0</b>	<b>\$70,751</b>	<b>\$200,000</b>	<b>\$163,774</b>	<b>\$199,932</b>	<b>\$0</b>
422-6425-7085	Inflow & Infiltration (completed FY 12)	\$948	\$47,250	\$10,962	\$10,594	\$10,594	\$0
421-6425-6550	Sewer System CATV Analysis (Sewer CIP)	\$0	\$0	\$0	\$0	\$0	\$305,000
731-6425-6550	Sewer System CATV Analysis (Techite Fund)	\$0	\$0	\$0	\$0	\$0	\$155,000
731-6425-6551	Lateral Replacement Program (Techite Fund)	\$0	\$0	\$0	\$0	\$0	\$40,000
	<b>Total Sewer</b>	<b>\$13,871</b>	<b>\$120,138</b>	<b>\$210,962</b>	<b>\$176,723</b>	<b>\$212,881</b>	<b>\$350,000</b>
<b>Water 6520 [Funding by Water Capital Improvement Funds and Infrastructure Lease Proceeds]</b>							
010-6520-6528	Water Zone Connect (Infrastructure Lease)	\$0	\$0	\$195,754	\$195,754	\$195,754	\$0
511-6520-6528	Water Zone Connect (Water CIP)	\$18,124	\$63,123	\$101,662	\$74,625	\$27,037	\$0
762-6520-6534	USGS Groundwater (Well 4 Lit)	\$7,268	\$2,355	\$0	\$0	\$0	\$0
762-6520-7027	Groundwater Management Activities (Well 4 Lit)	\$3,681	\$6,372	\$10,000	\$9,724	\$10,296	\$15,000
762-6520-6539	Water Regulatory Comp. Feasibility Study (Well 4 Lit)	\$0	\$0	\$0	\$0	\$0	\$70,000
762-6520-6536	Well No. 4 Rebuild (Well 4 Lit)	\$0	\$0	\$0	\$0	\$0	\$20,246
511-6520-6536	Well No. 4 Rebuild (Water CIP)	\$0	\$0	\$0	\$0	\$0	\$12,754
511-6520-7011	1st Avenue Tank Painting (Defer \$40k to 13/14)	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Water</b>	<b>\$29,073</b>	<b>\$71,849</b>	<b>\$307,416</b>	<b>\$280,103</b>	<b>\$233,087</b>	<b>\$85,000</b>

**City of Sebastopol - Fiscal Year 2012 - 13 Budget - Expenditures**

<b>Infrastructure Lease Program</b>								
010-6280-7033	Fire Station Emer. Generator (Infrastructure Lease)	\$0	\$0	\$106,000	\$2,895	\$2,895	\$106,000	\$106,000
010-6331-7090	Library ADA (Infrastructure Lease)	\$30,526	\$98	\$1,150	\$150	\$0	\$0	\$0
<b>Total Infrastructure Lease</b>		<b>\$30,526</b>	<b>\$98</b>	<b>\$107,150</b>	<b>\$3,045</b>	<b>\$2,895</b>	<b>\$106,000</b>	<b>\$106,000</b>
<b>Miscellaneous CIP Projects</b>								
000-6310-8020	CAL-OSHA Safety Policy Update	\$0	\$0	\$4,500	\$0	\$0	\$0	\$4,500
420-6420-8020	CAL-OSHA Safety Policy Update	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
510-8510-8020	CAL-OSHA Safety Policy Update	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
830-6330-8020	CAL-OSHA Safety Policy Update	\$0	\$0	\$4,500	\$0	\$0	\$0	\$4,500
<b>Total CAL-OSHA Safety Policy Update</b>		<b>\$0</b>	<b>\$0</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,000</b>
001-6325-8018	Electric Vehicle Recharging Stations	\$0	\$0	\$6,125	\$0	\$6,125	\$0	\$0
<b>Total Miscellaneous Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$35,125</b>	<b>\$0</b>	<b>\$6,125</b>	<b>\$0</b>	<b>\$29,000</b>