



City of Sebastopol Council Agenda Report



5.

SEBASTOPOL

Local Flavor. Global Vision.

Mayor

Robert Jacob

City Council

Patrick Slayter, Vice Mayor

John Eder

Sarah Glade Gurney

City Manager/Attorney

Larry McLaughlin

City Clerk

Mary Gourley

Meeting Date: July 1, 2014

To: Mayor and Councilmembers

From: Susan Kelly, Engineering Director

Subject: Resolution approving Capital Improvement Program
Budget for Fiscal Year 2014-2015

Recommendation: Conduct Public Hearing; Approve Resolution

Funding: See Attached

Agenda Report Reviewed by:
City Manager /
City Attorney *SM*

Background

The City adopts an annual budget for Capital Projects based on the City's Capital Improvement Plan. As Council is aware a planned update of the Five-year Capital Improvement Plan underway during the current fiscal year has not yet been completed. Staff is continuing work on the longer-range plan and expects to present it to the City Council in the coming months.

In order to continue work on various projects which were initiated in FY 13-14 and previously, the City Council needs to appropriate funding for these projects in Fiscal Year 2014-15.

Discussion

Most of the projects included in the attached Capital Projects budget are ones which were originally funded for FY 13/14 but are not yet completed. For these projects, the funding request is equal to the unspent balance of previously budgeted funds needed to complete the project. These include the oncoming ADA Transition Plan for City Buildings; Pavement Management Plan, Keating Avenue and Local Streets Rehabilitation projects; Bike Lanes on SR 116 Design; SkateGarden Expansion, Occupy Bench and Village Park Conversion; Ives Park Interim ADA Improvements; Sewer System CATV program; Dataloggers on all City Wells; Well 4 Rebuild and our ongoing Groundwater Management Activities.



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There are a select few new projects proposed for FY 14-15. These are

- **Sewer System Management Plan, \$25,000;** this is for a required 5-year update to the City's current SSMP, which was first approved in 2010. The cost is for a consultant to update and amend our plan to conform to new regulatory requirements put in place since the original plan was adopted.
- Well 6 Arsenic Treatment Planning Application and Design, \$82,200; a Funding Agreement is in process between the City and the State Revolving Loan Fund, for funding to complete this work; the approximate total amount of the loan will be \$411,000. The amount included in the 14/15 CIP budget represents year one of a five-year repayment. It is likely that the actual repayment period will not commence until late in the fiscal year, or even in FY 15/16, so this figure is a budget placeholder until such time as the precise Principal and Interest repayment amounts and schedule are known.
- Well 7 Arsenic Treatment System Construction, \$91,771; the City is working with Muni Financial on a loan for this project. The total amount of the loan is estimated to be \$1,235,000. The amount budgeted represents the annual amount of Principal and Interest payments based on a loan with a 20-year term. Again, it is a placeholder in the budget, until the actual payment amounts and schedule are known.

On the final page of the Draft Capital Projects budget is a summary of the total requested budget listed by funding source.

Recommendation

Staff recommends that the City Council conduct a Public Hearing and approve the attached Resolution.

Attachments

- Resolution Approving a Capital Improvement Program Budget for Fiscal Year 2014-2015
- Draft Capital Projects Budget

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL
APPROVING A CAPITAL IMPROVEMENT PROGRAM BUDGET
FOR FISCAL YEAR 2014-2015

WHEREAS, the City Council has conducted a Public Hearing to consider a Capital Improvement Program Budget for Fiscal Year 2014-2015;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby approves and adopts the Capital Improvement Plan Budget for fiscal year 2014-2015

IN COUNCIL DULY PASSED THIS 1st day of July 2014

APPROVED: _____
MAYOR

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: _____
CITY CLERK

City of Sebastopol
2014/2015 Budget Expenditures

Department: **Capital Projects**

<u>Account Number</u>	<u>Description</u>	<u>2012/2013 Actual Expenditures</u>	<u>2013/2014 Budgeted Expenditures</u>	<u>2013/2014 Expenditures YTD to 5/29/14</u>	<u>2014/2015 Department Request</u>
Buildings - Other (Funding: Special Sales Tax, Community Development Block Grant)					
001-6321-6918 City Manager/Clerk	City Hall Remodel	0	55,609	55,609	0
803-6064-6860 Engineering	ADA Transition Plan (Buildings) (Comm. Dev. Block Grant)	126,179	176,624	2,930	173,694
Transportation (Funding: Measure M, Street Reserve, Traffic Impact Fee, TFCA, TDA3, Infrastructure Lease, Grant Revenue)					
Pavement Maintenance					
761-6331-7092 Engineering	Pavement Management Plan Updates	5,000	2,500	2,653	5,000
Federal Aid Streets					
761-6331-7046 Engineering	Keating Ave Reconstruction PSE (OBAG)	0	50,000	9,743	40,257
761-6331-7046 Engineering	Keating Ave Reconstruction CONST (OBAG)	0	0	0	50,000
212-6331-7046 Engineering	Keating Ave Reconstruction CONST (Federal-aid Grant)	0	0	0	250,000
Local Streets					
761-6331-7096 Engineering	Local Street Rehabilitation	208,100	300,000	2,680	297,320
003-6325-7096 Engineering	Local Streets Rehabilitation (Measure M)	115,303	200,000	37,398	162,602
836-6331-7096 Engineering	Local Street Rehabilitation (Prop 1B)	37,975	36,709	36,304	0
Traffic & Safety					
870-6325-6050 Engineering	Audible Signal Equipment	0	0	5,184	0
Bicycle & Pedestrian					
870-6345-7014 Engineering	Bike Lanes on SR 116 (PS&E)	0	60,561	3,302	57,259
217-6345-7014 Engineering	Bike Lanes on SR116 (PS&E) (TDA Article 3 Grant)	0	59,439	10,345	49,094
870-6345-6931 Engineering	Bike Rack Program	0	8,000	188	0
870-6345-7016 Engineering	Seb-Petaluma Trail Planning (Local match future Caltrans Grant)	0	1,700	0	1,700
Parks (Funding: Park In Lieu Fees, Grants, Donations)					
860-6090-6515 Debt Service	Infrastructure Lease Interest	15,186	14,387	14,387	13,548
860-6091-6515 Debt Service	Infrastructure Lease Principal	16,284	17,084	17,084	17,922
221-6382-xxxx Planning	Laguna Wetlands Preserve (Grant)	28,792	4,813	7,902	0
749-6400-6860 Planning	Skategarden Expansion Redesign (Donations)	0	25,000	550	24,450
860-6400-6860 City Manager	385 Morris St Appraisal	0	0	2,500	0
860-6400-6976 Planning	Occupy Bench Project	0	5,500	0	5,500
860-6400-7006 Public Works	Railroad Forest Bio Assessment	0	0	8,442	0

City of Sebastopol
2014/2015 Budget Expenditures

Department: **Capital Projects**

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827-6400-7013 Planning	Village Park Conversion Open Space County Grant	0	125,000	110,816	14,184
860-6400-7013 Planning	Tomodachi / Village Park Conversion	75,000	75,000	62,587	12,000
860-6400-8005 Planning	Ives Park Interim ADA Improvements	0	18635	2,475	20,000
Sewer (Funding Capital Improvement Impact Fees)					
731-6425-6540 PW & Engineering	Morris St. Pump Station Expense & Litigation Costs	15,000	156,920	156,920	0
731-6425-6870 PW & Engineering	Sewer Main Repair (Engineer)	20,000	0	449	0
421-6425-6550 PW & Engineering	Sewer System CATV	150,000	150,000	0	305,000
731-6425-6550 PW & Engineering	Sewer System CATV	155,000	155,000	0	0
731-6425-6551 PW & Engineering	Lateral Replacement Program	40,000	40,000	0	40,000
731-6425-6555 PW & Engineering	Sewer System Management Plan	0	0	0	25,000
Water (Funding Capital Improvement Impact Fees)					
511-6090-7068 Debt Service	HVAC Debt Service Interest	1,207	685	685	140
511-6091-7068 Debt Service	HVAC Debt Service Principal	11,459	11,981	11,981	6,193
511-6090-6363 Debt Service	Well 6 Arsenic Treatment Debt Service Interest	0	0	0	8,161
511-6091-6363 Debt Service	Well 6 Arsenic Treatment Debt Service Principal	0	0	0	78,825
511-6090-6364 Debt Service	Well 7 Arsenic Treatment Debt Service Interest	0	0	0	49,200
511-6091-6364 Debt Service	Well 7 Arsenic Treatment Debt Service Principal	0	0	0	39,882
512-6520-6525 * Public Works	Well 6 Arsenic Treatment Planning and Design	0	0	0	411,000
513-6520-6529 ** Public Works	Well 7 Arsenic Treatment System Construction	0	0	0	1,235,000
511-6520-6529 Public Works	Well 7 Repairs	200,000	150,000	1,254	0
511-6520-6365 Public Works	Dataloggers All 6 City Wells	0	50,000	29,012	20,988
511-6520-6536 Public Works	Well 4 Rebuild	12,754	35,000	0	50,000
762-6520-6536 PW & Engineering	Well 4 Filter Media (Litigation fund)	20,246	50,400	48,898	0
762-6520-6539 Public Works	Water Regulatory Feasability Study	70,000	0	0	0
511-6520-7027 Engineering	Groundwater Management	15,000	15,000	5,149	15,000

* 512-6520-6525: State Revolving Fund Loan for Well 6 Arsenic Treatment Planning and design. Funding Agreement pending.
 ** 513-6520-6529: Muni Financing Loan pending for Well 7 Arsenic Treatment System Construction.