City of Sebastopol
Incorporated 1902

PUBLIC ARTS COMMITTEE
MEETING OF OCTOBER 05, 2016
10:30 A.M. TO 12:00 P.M.

Sebastopol City Hall
7120 Bodega Avenue
Sebastopol, CA 95472

AGENDA

Announcement: Please silence or turn off all cell phones and electronic devices during the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES:** July 06, 2016

4. **PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST**

5. **COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA**

6. **STATEMENTS OF CONFLICT OF INTEREST**

7. **CONSENT CALENDAR:** None

8. **REGULAR AGENDA:** None

9. **DISCUSSION ITEMS:**

   A. **DISCUSSION OF REVIEW AND SELECTION PROCESS FOR PUBLIC ART PROJECT:** Three artists were selected to proceed in the review process for a public art project in Sebastopol. The Committee is requested to discuss the art work review and selection process.

10. **REPORTS FROM THE COMMITTEE/STAFF**

11. **WRITTEN COMMUNICATIONS:** None

12. **ADJOURNMENT:** This meeting will be adjourned to the Committee meeting of November 2, 2016 at 10:30 A.M., at the City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA.

Meeting Process
The City of Sebastopol wishes to foster a constructive, respectful, and open process through its meeting procedures. Members of the public have the right to speak on all public hearings under discussion by the Public Arts Committee including consent calendar items, after being properly recognized by the Chairperson. The Committee requests that members of the audience refrain from expressions of approval or disapproval (clapping, booing, hissing) of statements of other participants, which discourages the expression of a range of viewpoints, as well as lengthening meetings. The following is the hearing process:

1. The Chairperson opens public hearing.
2. Presentation of Staff Report from the Planning Department.
3. Committee Questions of Staff.
4. Presentation by the Project Applicant, Questions of Applicant from the Committee. Applicant presentations should generally be limited to approximately 10 minutes or less.
5. Comments from members of the public. At the commencement of the public hearing, if you wish to speak, please come to the podium, or if no podium is available, raise your hand. After recognition by the Chairperson, it is requested that you give your name and address before beginning your remarks. Comments should be addressed to the Committee as a body and not the audience or any individual member, staff person, or applicant. This is an opportunity for members of the public to make statements regarding matters of concern. The procedure does not provide for members of the public to conduct discussions with the applicant or Committee, unless specifically permitted by the Committee. Comments should generally be limited to approximately 3 minutes or less.
6. The Chairperson may request that the applicant or staff respond to specific issues raised in the public comments.
7. The Chairperson closes the public hearing, but reserves the right to re-open the public hearing later in the meeting.
8. The Public Arts Committee deliberates on the project. Board members discuss the project; applicant or public comment is not permissible unless allowed by the Committee.
9. The Chairperson may re-open the public hearing to give the public or applicant the right to comment on the Public Arts Committee deliberation or bring forth new information to the Committee.
10. The Public Arts Committee takes action on the project by making one or more motions to approve, condition, deny, or continue (schedule further consideration for a future meeting) the matter.

The Public Arts Committee considers a range of requests, and conducts public meetings of many of its agenda items. Due to the number, complexity and public interest associated with some agenda items meetings of the Public Arts Committee can be lengthy. The Public Arts Committee makes every effort to proceed as expeditiously as possible; your patience and understanding is appreciated.

Consent Calendar Items will be approved at one time without discussion unless a member of the public or the applicant wishes to speak regarding the item, or a Public Arts Committee member requests discussion of the item. If such a request is made, that item will be heard after the balance of the Consent Calendar has been voted on. No new items will be presented after 11:30 a.m., with the Public Arts Committee adjourning no later than 12:00 p.m. This time may be extended by agreement of a majority of the Public Arts Committee members.

Staff Reports on Agendized Items are available for review at the Planning Department during regular business hours and at the Sebastopol Library. Agenda materials are also posted on the City web site. Reports are generally issued and posted by 4:00 p.m. on the Thursday before the meeting. Interested persons are encouraged to review these reports, which evaluate proposals relative to adopted laws and policies.

Letters or Written Materials regarding agenda items may be submitted to the Planning Department prior to or at the Public Arts Committee meeting; written materials submitted at least six days in advance of the meeting will be included in the Committee's meeting packet. The Committee requests that if possible, written materials be submitted to the Planning Department in time for the meeting packet which also allows them to be posted on the City web site; it is difficult for Board members to effectively review materials submitted during the meeting.

Action by the Public Arts Committee on most matters occurs with the affirmative votes of a majority of members present.

Minutes of the Public Art Committee are summary in nature, are not intended to be transcripts, and are focused on actions taken.

Design Aspects of Projects considered by the Public Arts Committee may also require approval by the

Design Review Board and/or Planning Commission. For more information on this process, contact the Planning Department staff.

Disabled Accommodations: If you have a disability, which requires an interpreter or other person to assist you while attending the meeting, please call the City Clerk at (707-823-1153).

For more information regarding the Public Arts Committee or Development Permit Procedures and Standards, please contact the Planning Department (707) 823-6167, or see the City's web site at www.ci.sebastopol.ca.us. For copies or to review all written documents relating to items listed on the agenda, please visit the Planning Department's office during regular business hours. The Planning Department's office is located at 7120 Bodega Avenue, Sebastopol, CA 95472 or call (707) 823-6167.