

APPROVED

City of Sebastopol City Council Regular Meeting Minutes

Meeting of June 21, 2016

As approved by the City Council at their regular Meeting of July 5, 2016

6:00 pm - Convene Regular City Council Meeting, Sebastopol Youth Annex/Teen Center,
425 Morris Street, Sebastopol, Ca

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

A notice of the meeting was posted by the City Clerk on June 16, 2016.

6:00 pm Convene Regular City Council Meeting, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

Call to Order: Mayor Gurney called the meeting to order at 6:05 p.m.

Roll Call

Present: Mayor Gurney
Vice Mayor Glass
Councilmember Eder
Councilmember Slayter

Absent: Councilmember Jacob (excused per City Council approval of April 5, 2016)

Staff: City Manager-City Attorney Larry McLaughlin
City Clerk Mary Gourley
Building Official Glenn Schainblatt
Engineering Manager Henry Mikus
Finance Director Ana Kwong
Fire Chief Bill Braga
Planning Director Kenyon Webster
Police Chief Jeff Weaver
Superintendent of Public Works Emig

SALUTE TO THE FLAG: Mayor Gurney led the salute to the flag.

PROCLAMATION(S)/PRESENTATION(S): None

PUBLIC COMMENTS: (This is an opportunity for the public to address the City Council on items that are not listed on the agenda. This time is set aside to receive comments from the public regarding matters of general interest not on the agenda, but related to City Council business. Pursuant to the Brown Act, however, the City Council cannot consider any issues or take action on any requests during this comment period. Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. The Mayor has the authority to limit the time allowed for speakers dependent on the amount of speakers in attendance. It is the goal of the Council to conclude the public comments portion of the agenda within 30 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.)

Colleen Fernald commented as follows:

- Stated she was disappointed to not hear back after requesting a meeting last time
- Brought an answering machine to hear the messages as well as cell phone messages that she would like the City Council to hear
- Discussed having evidence to support murder charges against her daughter
- Would like City police agency to work with her
- Discussed medical marijuana and raids
- Trying to move economy to hemp product
- Discussed that it is quasi legal in California
- Asked City to research why we cannot legally grow hemp in Sebastopol
- Read from the movie "Big Short"
- Discussed fraud and upholding of oath and constitution
- Discussed end of unlawful wars of choice bill
- Need to end this once and for all
- Dangerous to our economy and physical health
- City needs to move this along
- Wants to meet on other issues

Michael Carnacchi commented as follows:

- Discussed proclamations
- City should take into consideration the historical value of proclamations
- First Democrat Book by Andrew Jackson
- Statute at large treaties and proclamations of the USA
- Discussed historical value that crosses time lines and party lines
- Save time for City in drawing up proclamations
- Think of that first and foremost historical affect and how it carries in time

Mayor Gurney reminded people of how to contact her at 823-6500.

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to

indicate any statements of conflicts of interests for any item listed on this agenda) ***There were none.***

Consent calendar items are routine matters or matters which have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.

Vice Mayor Glass moved and Councilmember Slayter seconded the motion to approve the consent calendar Items Numbers 1, 2, 3, 4 and 5.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob
Abstain: None

CONSENT CALENDAR ITEM(S):

1. Approval of Minutes of June 7, 2016 City Council Meeting Minutes (City Clerk)

City Council Action: Approved City Council Meeting Minutes of June 7, 2016

Minute Order Number: 2016-145

2. Approval and Adoption of Consolidation of All Personnel Resolutions into One Master Personnel Resolution and Rescinding all Previous Resolutions (Finance Director)

City Council Action: Approved Adoption of Consolidation of All Personnel Resolutions into One Master Personnel Resolution and Rescinding all Previous Resolutions (

Minute Order Number: 2016-146

Resolution Number: 6087

3. Approval of 2016 Local Street Repairs – Acceptance of Bids and Award of Contract for 2016-03 - Local Streets Slurry Seals to Bond Blacktop Inc. (City Engineer/Engineering Manager)

City Council Action: Approved 016 Local Street Repairs – Acceptance of Bids and Award of Contract for 2016-03 - Local Streets Slurry Seals to Bond Blacktop Inc.

Minute Order Number: 2016-147

4. Approval of Re-Appointment of Marghe Mills-Thysen to the Public Arts Committee for a term expiration of June 30, 2020 (City Manager/City Clerk)

City Council Action: Approved Re-appointment of Marghe Mills-Thysen to the Public Arts Committee for a Term Expiration of June 30, 2020

Minute Order Number: 2016-148

5. Approval of Receipt of Notice of Resignation and Notice of Vacancy on the Design Review Board (City Manager/City Clerk)

City Council Action: Approved Receipt of Notice of Resignation and Notice of Vacancy on the Design Review Board

Minute Order Number: 2016-149

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(S): NONE

DISCUSSION AND ACTION ITEMS:

6. Discussion and Action of FY 2016-2017 City of Sebastopol Budget Request for Approval of Resolutions Listed Below Adopting Fiscal Year 2016-2017 City of Sebastopol Budget (Finance Director):
 - o Resolution Approving and Adopting Fiscal Year 2016-2017 City of Sebastopol Budget
 - o Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2016-2017 Fiscal Year pursuant to Article XIII B of the California Constitution
 - o Adoption of Resolution Approving Supplemental Law Enforcement Funds (SLEF)

Finance Director Kwong presented the staff report recommending the City Council review, discuss and approve the FY 2016-2017 City of Sebastopol Budget and approval of all resolutions as listed in the staff report and noted below:

- This proposed budget was reviewed at June 7th Council meeting and public comments were received. During the course of the June 7th meeting, Council provided direction to staff regarding the proposed budget. The first item from that direction was to move the proposed budget amount requested by the Redwood Rainbows Square Dance for \$5,000 from Community Benefit Grant to the Public Works Department.
- The second item was to delay the request for the additional full time equivalent for the Fire Department to mid-year budget review.
- Staff has incorporated Council directions in the budget presented tonight. As the result of those two items, the City net budgetary result of \$151K to be added to reserve. This information can be found on page 3 of the budget book.
- Since the budget public hearing on June 7th, additional information relating to the Redwood Rainbows Community benefits grant request has been obtained. The City Manager has reviewed the Redwood Rainbows Square Dance ADA project and has determined that the work was required by their lease agreement with the City as a “private tenant project”, and that a contractor has been retained and is currently doing that work. Thus, there is no opportunity to complete the project using Public Works employees. The City Manager is recommending the Community Benefit Grant request be reinstated
- In addition, new development has come to light with regards to the usage of the transfer in of the Casino Mitigation Funds. The City Council on June 7th approved the transfer of these funds into the General Fund, however, the Police Chief’s understanding the original agreement that the intent of these funds should be used for “Casino Mitigation” benefits. It was further believes that these funds via the City budget process should be benefiting the Police Department with “crime mitigation” related tasks, rather than having them being used as a reimbursement to general fund generic income which would help offset the overall of the Police’s budget as approved by the City Council on June 7th. Therefore, the Police Chief is requesting an

increase in the same amount of the transfer in \$16,161 to be increased in the Police's budget under new expenditure account code specifically for the use of casino mitigation funds.

- By State law all cities are required to adopt the upcoming year's budget by June 30th. However, if at this meeting tonight, the budget is not adopted, the City must adopt a resolution continuing the previous year's budget into the new fiscal year for a period of less than 60 days. If this occurs, the next scheduled meeting to adopt the 2016/2017 budget will be held on July 5th, 2016.
- There is no anticipated fiscal impact related to continuing the fiscal year 2015/2016 amended budget for five days. If Council takes action to adopt the proposed fiscal year budget on July 5th, the budget effective date will be that same day.
- To that end, it is recommending that the City Council review, discuss and make changes to the proposed budget, and direct staff to incorporate any changes tonight and adopt the proposed FY 2016-2017 City Budget.

City Manager McLaughlin provided additional information as follows:

- Stated there were a number of items tonight that would routinely appear on the consent calendar along with the budget
- Budget had to come off consent to discuss additional items
- Discussed the Redwood Rainbow Square Dance Club - information was reviewed since last meeting- contractor has already been retained to do private tenant work – no opportunity to transfer that work to the Public Works Department and therefore recommending the City Council review and approve the renewed community benefit grant request
- Discussed the Graton Casino Mitigation Funds – Police Chief in attendance to discuss
- Discussed continuation of the Pine Grove Square consultant – item is in 16/17 budget - Fiscal Year 15/16 funds have not been spent - Budget needs exceeds \$30,000 – recommendation Council consider carrying over the unspent funds and transfer into FY 16-17 (\$24,700)
- Another item arose tonight – Fire Department request for additional funding
- Fire Department's full time employee deferred for additional review to the mid-year budget
- Budget Subcommittee met this morning with the Fire Chief regarding a new request for additional budget money to supplement the shift stipend pay - Memo has been provided to the City Council
- Carry over item regarding funding for future staffing for the City Manager's and City Attorney's office – discussed the request from Councilmember Eder for reserving money for supplemental legal services or City Manager services – Stated he is in the first year of a five year extension - Contingency Report coming to the Council in July to discuss what happens in the event something happened to City staff and need to hire interim City Manager or City Attorney

The Council discussed the Police Department's request.

Chief Weaver discussed the Graton Casino funds as follows:

- Discussed County of Sonoma and Graton Tribe agreement
- Discussed impacts of Casino
- Discussed mitigation of agreement
- Received first funds in FY 12-13
- City placed funds into deposit account
- Spent at discretion of Chief of Police
- Discussed items that were purchased with these funds
- Discussed why this was not addressed before tonight by the Police Department
- City auditor wanted those funds to be put through the City process rather than in a deposit account
- Had discussion with City staff on how to implement - No change to procedure has been implemented
- Incorporated income as transfer in to General Fund
- Police Department was not aware of that transfer for this year
- Clear funds are meant to address crime impacts
- Since inception the funds have enhanced and supplemented the Police's general fund
- Casino has impacted the City but not in a substantial way
- Discussed special circumstances of crime reports
- Created drop down menu of Casino related incidents
- Have had reports over the years
- Fallen away from using that
- Hard to prove if it is in the General Fund that those funds would be directly related to the Casino
- Proposing that the money come into General Fund and then goes to the Police Department's line item
- If funds are co-mingled with General Fund, will not have that ability to see how money is spent
- Fear no accounting of funds if incorporated into the general income of the City
- Prefer to have specificity
- Police Department knows definitively the City does not have to use these funds for the police or crime impacts
- County and tribe signed the agreement
- Legal to consider as general income to the City
- Police Department hopes to continue to use funds to enhance the police department's ability to provide service
- Requested the budget be modified

Mayor Gurney questioned if this makes it a specific line item in the Police Department budget.

Chief Weaver stated that is correct.

Councilmember Eder questioned if the budget subcommittee weighed in on this specific item.

Vice Mayor Glass questioned if this is a separate account.

Director Kwong stated it is a separate fund and not separate bank account.

Chief Weaver stated there are other deposit accounts that the Police Chief has discretion over.

Vice Mayor Glass questioned what the auditor stated.

Director Kwong commented as follows:

- Stated the deposit funds have quite a bit of activity
- Discussed deposits from developers
- Discussed things in the deposit account that should have been a general fund type income
- Other items such as the explore program, canine treatment – more like trust account or trust fund that should have been established separately and not in the deposit account
- In process of cleaning up the deposit account
- Casino mitigation is the first item that is being addressed

Vice Mayor Glass questioned for accounting purposes can we have a sub account to account for these funds.

Director Kwong stated the City can have a line item budget for tracking.

Chief Weaver stated that is what he is proposing.

City Manager McLaughlin commented as follows:

- Discussed the auditor's concerns
- Discussed the City of Cotati – monies go into the General Fund and stay there to be used for general fund purposes
- That theory is that the general fund has already paid for police services which were impacted by the casino and this is reimbursing the General Fund for monies it has already spent for police services
- Money could be used for any City service
- Discussed City of Petaluma – into General Fund and then goes into specific page in the police budget
- Discussed City of Santa Rosa – Casino mitigation funds are received like a grant from Casino to City
- Goes into the Police Department and police uses it at their discretion without the City seeing it in the General Fund
- All legal ways of viewing this

Councilmember Eder questioned how the amount is arrived at.

Police Chief Weaver stated he did not know.

Councilmember Eder questioned if historically the police department received the initial allotment and that this is now on top of that.

Police Chief Weaver stated the funds were initially received and then yearly receive funding that is transferred in the deposit account. He stated the Police Department did not address this during the budget discussion.

Councilmember Eder discussed the drop down menu and questioned the type of indicator that would be what a common casino related police incident may be.

Chief Weaver discussed domestic violence, financial crimes, and drug offenses where people came from the casino. He stated it is hard to define what a casino related crime is.

Councilmember Eder questioned if it would be reasonable to presume that any impact to the City of Sebastopol created by the casino would likely be created by people who have to drive here.

Chief Weaver stated that is correct.

Councilmember Slayter discussed the police department budget pages and questioned if the funding sources and pages, numbers and questioned if everything is identical from the last meeting and questioned if the casino mitigation funds was already in the budget and now all we are doing is reallocating of is this budget before the City Council tonight the updated version.

Director Kwong stated nothing has been changed from the last City Council meeting, but that it will be changed if the Council adopts the budget tonight.

Councilmember Slayter clarified that nothing has changed from two weeks ago in the budget presented tonight.

Director Kwong stated that is correct.

Councilmember Slayter questioned if the police department budget will increase.

Director Kwong stated that is correct, the police department's budget will increase by the Casino funds of \$16,141.00.

Councilmember Slayter questioned when the City began receiving the funds.

Chief Weaver stated either second quarter of FY 12-13 or third quarter of FY 12-13.

Councilmember Slayter stated it would be interesting how the overall fund is dispersed and the factors in use of those funds.

Chief Weaver stated he has the report of what has been spent by the police department for this fund.

Councilmember Slayter stated it would be good to know what the funds have been used for.

Mayor Gurney questioned the report and asked if the City knows how other cities used the funds.

Chief Weaver stated no that he would only have the summary from the County Board of Supervisors.

Councilmember Slayter curious if there are other mitigation funds available.

City Manager McLaughlin commented he does not believe there are. He stated these are negotiated elsewhere from different entities and the City is the recipient of these funds.

Chief Weaver discussed the disbursement of the funds to other agencies as listed in the County's report.

The Council discussed the Fire Department's request.

Fire Chief Braga commented as follows:

- Discussed the memo presented to the City Council
- Discussed his meeting with Vice Mayor Glass, Councilmember Slayter and City Manager McLaughlin
- Discussed the new proposal
- Discussed need for sustaining a new full time employee
- Discussed stipend increase as incentive base to fill need Monday-Friday shifts
- Included additional shifts to offer to the volunteers
- Discussed Councilmember Eder's request for a bottom line cost
- Stated this was \$25,000
- Discussed fire bay funds could be used for this

Mayor Gurney clarified if this request would increase pay and would increase the paid shift help which will help increase the response time and that the Fire Chief has stated that the funds could be used from the fourth bay reserve capital improvement fund.

Councilmember Slayter discussed that the Fire Chief offered that as an alternative, but the budget subcommittee wanted to discuss whether we were comfortable funding this if at all and where does the funding come from. He stated the funding could come from that \$25,000 or it could come from General Fund and leave \$25,000 in the reserve fund. He questioned looking at where we are at in the income and expenses, he is comfortable

leaving that amount in the reserve fund and using the general fund to pay for the additional \$25,000. He stated it is important to have that savings account. He stated that he would like to see the Council fund the \$25,000 out of the General Fund and leave the \$25,000 in the fire bay reserve fund.

Vice Mayor Glass stated this is increasing the stipend from \$15.00 to \$25.00 an hour. She stated if the Council moved to a full time person in the fire department that would increase our costs as well as increasing our costs of the paid shifts which could be reduced from a full time person. She questioned if it is the wish of the Council to give that much of an increase or does the Council prefer something in between. She stated the Fire Chief feels that this is what is needed to get more volunteers.

Fire Chief Braga stated \$25 an hour is the basic salary rate. He stated he utilized the police department's salaries and used that for the fire department (\$32.00 an hour for police versus \$25.00 an hour proposed for volunteers). He stated he feels the Fire Department is overdue and needs to come up to a standard hourly rate and stated it needs to be incentive based.

Mayor Gurney discussed the logic. She stated at a year at a glance, if this continues past the six months, it would increase the budget expenses by \$54,400. She stated on top of that in six months, the City is looking at a proposal to add a full time employee of \$100,000 a year and may or may not reduce shift work.

Vice Mayor Glass commented that if the City were to move to the second paid staff, she would assume the City would no longer have the incentivized week day shifts, so what the City is doing is right now creating additional week day paid shifts that would be paid to volunteers for weekdays only. She discussed the need is because the response time during week days has been falling.

Mayor Gurney questioned if the City would roll back to 20 shifts and reduce the rate back to \$17.50 if the City approved a full time employee. She questioned if the paid shift would continue at a reduced amount if the City approved a full time employee.

Fire Chief Braga stated only the shifts would reduce, but the stipend would remain with the agreed upon tonight increased stipend.

Vice Mayor Glass discussed the increase of \$54,000 and discussed the differences if the City permanently moved to having a full time personnel. She stated it would be this plus the full time employee. She added the justification is the issue of response time and stated if the City looks at what the Fire Chief provided, the City went from a four minute to six to eight minute response time which is a significant increase in response time during weekdays. She stated that has a lot to do with less volunteers being available in City limits who can volunteer during weekdays. She stated this is a six month experiment to see if these additional stipends can have a significant impact on our statistical performance numbers so that at the end of six months, the City can see if having these additional paid shifts are having an impact on the City's response times.

Fire Chief Braga stated he would continue to keep the Council advised on the response times and shifts that are vacant due to availability.

Mayor Gurney if it is working, it could be a go to continue and if it is not working the Council would have the opportunity to re-evaluate after six months.

Mayor Gurney opened for public comment.

Colleen Fernald commented as follows:

- \$25.00 per hour more than reasonable for fire fighter
- Supports that
- Makes sick need for casino crime mitigation monies
- Stated she is related to James K Polk
- Support all tribes being compensated for land theft
- Disgusted want to use casino to make money for land
- Did not hear drugs or prostitution mentioned related to casino
- Discussed prostitution in Sebastopol
- Police knew but did nothing about it
- Questioned if this is based on Las Vegas mob
- Questioned if this was an incentive given to them
- Wants to meet in person with Mayor
- Discussed the casino funds – need for this money for law enforcement oversight for this City
- Not need for full time
- Issues are major and minor crimes directly related to police misconduct
- Discussed trauma being unending

ila Benavidez-Heaster commented as follows:

- Questioned what are the values of the budget
- Seethe Council make decisions on what makes it look pretty
- But is it sustainable and does it revitalize
- Issues are about sustainability
- With overall budget, wondering if anybody is aware of the value of the decisions
- What are you looking at
- Concerned about revitalization of this town
- Discussed gentrification
- Council work is amazing, questions are solid
- What is it we need to achieve in regards to the budget in regards to the town
- Businesses are having difficulties
- Discussed issue around Barlow
- Need to get ourselves out of the predicament we are getting ourselves entrenched in
- Do we understand revitalization and gentrification
- Stated it needs to be recognized that some groups within your staffing get supported where others don't and those same groups get asked to be put off

- What is that about
- Why not go that direction
- What do we need to achieve
- Making sure we do more about sustaining our group as whole
- Never take budgeting to offset management
- Management has function on its own

Nysa Henton, 7500 Hayden Avenue, Sebastopol, commented as follows:

- Thanked the Fire Chief
- Great proposal that he presented
- Well thought out
- Creative
- Money for casino could easily fund fire department solution
- Necessity

Mayor Gurney returned the item to the Council for deliberation.

Vice Mayor Glass commented as follows:

- Discussed sustainability comment
- Feel the fire proposal to incentivize and help our volunteer fire department be more viable is an issue of sustainability
- Incentive is good idea
- Issue is of sustainability
- Primary concern as look at budget
- Hesitated on funding other requests of public safety departments
- Looking at sustainability and bigger picture
- Need to have whole picture of where going without budget
- Need to be looking at five and ten years out
- Need to be looking at CIP budget
- Need to look at CalPERS
- Need to look at insurance
- Need to look at infrastructure
- Need to have better handle on these items
- Working on taking a long term look at what we need to be funding so that we are not just looking at things in terms of spending during one year
- Discussed gentrification
- Mindful of that issue and values
- Difficult for us to be the road less traveled
- City is trying to be something not like Healdsburg or Sonoma (cities that are populated by extremely high end hotel goes
- Be City were we have a middle class
- Important issue
- Hard to achieve given today's economy
- Working on as a City Council

- Discussed how to get right balance and mix of tourism, housing, etc.
- Thinks of those issues as she is making recommendations

Mayor Gurney commented as follows:

- Stated the Council did not talk about the Economic Development position or employees that are added to the Public Works Department
- Curious for the explanation of the Economic Development position and where that is fitting in and questioned the new Public Works employees
- Questioned if the new Public Works employee relates back to the newly written Laguna Preserve Management Plan
- stated that the Council did not talk of the ED position and employee added to Public Works Department
- Questioned if the sub-committee saw increased staffing in the Public Works department is to manage the Park and if this employee would be dedicated to the Parks system

Councilmember Slayter commented as follows:

- Stated the Public Works employees are as outlined in the proposal
- Discussed the need for an employee is because of the additional workload of the Laguna Preserve
- Discussed the Economic Development position and stated at this point, the budget sub-committee feel that it is an important position; however, at this time, the sub-committee saw the value in that position is that it is being brought forward by the work that is currently being done for the Pine Grove Square project
- Stated there is a lot of overlap work that the outside consultant is doing that will inform a future Economic Development position
- Stated the sub-committee felt the Pine Grove Square work should be completed and an Economic Development position could use that work and move forward and look at other projects that the employee can use to carry out economic development

Vice Mayor Glass commented as follows:

- Stated Pine Grove Square is creating a foundation for ongoing economic development work in the future
- Work that is being researched will produce a foundation of knowledge that can be built upon for extended economic development work
- Stated it seemed fiscally prudent to add an additional Public Works Employee where the City would be getting a full time position that can be used in a variety of ways rather than the City paying the County to help with the parks maintenance
- Money better spent to have someone in house to get trained to do that kind of work for the Laguna Preserve
- Stated this will allow the City more flexibility and more capacity to do the parks work

Mayor Gurney commented as follows:

- Questioned how the decisions are made for hiring new employees for the Public Works Department for the new employee to do work in the Laguna Preserve
- Questioned if the hiring decision is by the Public Works as the Department Head
- Questioned how the work is defined and how the background of an employee is looked at for the Department Head to make the decision
- Questioned if the hiring of this personnel is based on the understanding of the City Council goals

Superintendent of Public Works Emig commented as follows:

- During budget process was brought up to look at alternatives for the Laguna Preserve and the Parks
- Looked at getting bids for landscaping
- One was the County who is doing similar work on County trail
- Talked with the Laguna Foundation- did not want to bid maintenance part
- Bring people on at entry level
- Stated there is an enormous amount of trail maintenance that needs to be done
- Discussed the expansion of the Skate Garden
- Discussed Village Mobile Home Park
- Discussed current staff who are well versed in landscape management
- Discussed the office assistant to help with permits and answering phones and counter

Councilmember Eder commented if the situation currently exists where someone may not be available for people seeking permits, he suggested an appointment system.

Superintendent of Public Works Emig commented as follows:

- Stated having one office person puts a strain on staff
- Stated one person in Public Works processes permits
- Stated the only other person who is specialized in insurance processing is the City Clerk
- Stated this new person will be crossed trained to do permits and insurance

Councilmember Eder commented as follows:

- Provision of public safety is that it is the most basic function that City government provides
- Everything else is a nice to have
- Public safety comes first
- Discussed memo from police chief
- Not for moment deny personnel equipment or training
- Would like to see demonstrated the use of the funds – think biggest nexus as lay person that could be legitimately defended is traffic and traffic enforcement
- See lion share be devoted to enhanced traffic enforcement
- Legitimate nexus
- Crime Mitigation Fund – more legitimate use than buying equipment

- Time for City to stop pretending that the Fire Department is the poor step child of the Police Department
- Need to get real
- Discussed dedication and management of fire management and dedication of volunteers
- Treated extra bay reserve account as piggy bank for anything fire related
- Applaud there is a sentiment to use money from other sources to fund the extra shifts
- Be sending a bad message to take money from the bay to do that
- Glad to provide money for other civic functions but those people do not show up at three in the morning when not feeling well
- Discussed the future need to fund City Manager/City Attorney –City needs to be pragmatic – 5-10 years out
- Stated this City will have to come up with a couple of paid fire fighters in the next 20 years
- If keep head in sand fiscally, the City will get caught – discussed the safety issue
- Need to put placeholder in budget for future
- Applaud budget subcommittee to fund modest request
- Agreeable to Pine Grove Square carryover
- Discussed Redwood Rainbow – questioned if the lease indicates they are responsible for tenant improvement – City Manager McLaughlin stated yes and stated the ADA ramp is considered their responsibility. He stated when he met with the group a year ago, the prior lease agreement required that they complete that improvement.

Councilmember Eder questioned if that applied even if it is a City owned building.

City Manager McLaughlin stated that is correct. He stated it was complicated. He stated they met and that they all agreed the requirement was required of them as tenants and part of their lease and they had to carry out the project. He stated that they used their own funds and hired they own contractors and stated Phase 2 already and there is no opportunity to transfer this work to the Public Works Department.

Councilmember Eder questioned why the City would fund any of this work.

City Manager McLaughlin commented that the City does not need to, but that the Group applied for the funds as a Community Benefit Grant request and he is recommending that those funds be reinstated as a community benefit grant. He stated the budget subcommittee recommended and the Council directed that the \$5000 be transferred to the Public Works Department to do the work, but stated that is not possible now and he is requesting their original request be reinstated.

Councilmember Eder questioned he is concerned with setting precedent and creating leases for organizations and then contradicting ourselves to say here is the money to accomplish items that are required in the lease.

Mayor Gurney questioned if there is back up or other information for this request.

City Manager McLaughlin commented as follows:

- Stated the backup materials was part of the community benefit grant application process
- Stated the \$5000 is a small portion of the expense of the project

Councilmember Eder stated he does not want to get into a situation where the City is creating legal relationships and then contradicting ourselves in the midst of it.

Mayor Gurney stated the Council does not have the back up to the grants that were discussed and questioned the total cost.

Superintendent of Public Works Emig stated the total cost for this project was about \$65,000.

Vice Mayor Glass stated this is like giving them a discount on their having a lease on the building. She stated it is not the bulk of the cost that they are spending on the project, but a small amount. She stated the City is getting a building that has a public use that is benefitting the public in our town that we own.

Councilmember Eder questioned if it is reasonable to assume that once the work is completed, that facility will be ADA compliant.

Superintendent Emig stated that is his understanding.

Councilmember Eder questioned if this is work that the City would have had to complete, absence the lease.

City Manager McLaughlin stated the City would be required to do that work.

Councilmember Eder questioned if by given them \$5000, this is saving the City the balance of the cost of the repairs.

City Manager McLaughlin stated that it is saving the City that and more.

Councilmember Eder stated he does not have any issues with transferring the funding of \$5000 back to the Redwood Rainbow Square Dance as a community benefit grant.

Councilmember Slayter commented as follows:

- Concurs with transferring \$5000 back to Redwood Rainbow Square Dance
- Value to community with facility being ADA compliant
- Discussed the Pine Grove Square carry over and stated this is a product of timing
- Stated the sub-committee is moving at a deliberate pace
- Stated he is agreeable to the carry over

- Stated this work is valuable
- Discussed the Fire Department and stipend increase for additional shifts
- Stated it is a nice idea the Fire Chief came up with
- Discussed the value of the volunteers and Fire Department as a whole
- Stated this increase from \$17.50 to \$25.00 per hour for a paid shift is a really good deal for the City
- Casino Mitigation Funds – like idea of line item so that everyone can have transparency and stated it is valuable to have transparency
- Stated he is not going to weigh in on where the City thinks the money should be spent
- City Manager/City Attorney position and funding will be brought back in July
- Getting information accurately and presenting it at mid-year budget review is key

Mayor Gurney commented as follows:

- Stated the City Manager/City Attorney funding discussion and information will be coming to the City Council at the second meeting in July
- Concurs with transferring money back to Redwood Rainbow Square Dance
- Concurs with carrying over the funding for Pine Grove Square
- Stated she is looking forward to the information that the City Manager will provide in July
- Stated this will help to clarify whether the Council needs to table that discussion until January
- Need to get real about the Fire Department
- Discussed the use of reserves from the fire bay account
- Discussed vehicle replacement and unfunded liabilities that need to be addressed
- Appreciates the City cleaning up the practices for the crime mitigation fund
- Money should be directed to that special line item dedicate to traffic enforcement

Vice Mayor Glass commented as follows:

- Concurs with transferring money back to Redwood Rainbow Square Dance
- Concurs with carrying over the funding for Pine Grove Square
- Stated she is looking forward to the information that the City Manager will provide in July
- Agrees that the City needs to get real with the Fire Department
- Stated this is the first step of helping to make the volunteer department more sustainable
- Stated this is an experiment to see the impact that it has on our making our volunteer department more viable and making our numbers better
- Stated the Police Department Casino Mitigation funds should be a line item
- Stated gearing it to traffic is a good idea
- Stated she tends to think that we need to be spending the money in ways that we are going to ensure that it is continued in the future
- Stated if spending on traffic mitigation, it needs to be framed in such a way that it is clear that it is tied to that source of funding

- Stated the City wants to sustain that funding
- Urged that it is viable that our police department reacquaint themselves with the former drop down menu that tracked the casino impacts
- Stated the more that is documented, the better to justify future funding

Mayor Gurney requested Vice Mayor Gurney comment on the Fire Department request.

Vice Mayor Glass commented as follows:

- Concurs with the experiment of increased paid shifts
- Stated the funds need to come from the General Fund and not reserve account
- Need to keep the money in the bay reserve

Councilmember Slayter moved and Councilmember Eder seconded the motion to adopt the City of Sebastopol Fiscal Year 16-17 Budget with the following amendments:

- Approve moving \$5000 from the Public Works Department back to the requested community benefit grant of Redwood Rainbow Square Dance Club
- Carry Over to Pine Grove Square the unspent balance for next fiscal year
- Approve fire department increase in stipend from \$17.50 to \$25.00 for trial period of six months and to be paid out of the General Fund (\$25,200)
- Crime Mitigation Fund – Increase Police Department budget of \$16,161 and directed creation of a special line item in the Police Department Budget
- Discussion of City Manager/City Attorney Position Funding to be returned at Future City Council Meeting

Discussion:

Councilmember Eder strongly encouraged the Police Department for enforcement and tracking to clearly define impacts of the Casino to ensure a clear linkage between funds and incidents.

Mayor Gurney concurred that there needs to be a way to ensure that these funds are tracked.

Councilmember Slayter amended his motion and Councilmember Eder seconded the amendment to adopt the City of Sebastopol Fiscal Year 16-17 Budget with the following amendments:

- Approve moving \$5000 from the Public Works Department back to the requested community benefit grant of Redwood Rainbow Square Dance Club
- Carry Over to Pine Grove Square the unspent balance for next fiscal year
- Approve fire department increase in stipend from \$17.50 to \$25.00 for trial period of six months and to be paid out of the General Fund (\$25,200)
- Crime Mitigation Fund – Increase Police Department budget of \$16,161 and directed creation of a special line item in the Police Department Budget

- Discussion of City Manager/City Attorney Position Funding to be returned at Future City Council Meeting
- Directed the Police Department to ensure that the incidents and funds are tracked to ensure a clear linkage between the funds and incidents that are related to the casino.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob
Abstain: None

City Council Action: Adopted the City of Sebastopol Fiscal Year 16-17 Budget with the following amendments:

- Approve moving \$5000 from the Public Works Department back to the requested community benefit grant of Redwood Rainbow Square Dance Club
- Carry Over to Pine Grove Square the unspent balance for next fiscal year
- Approve fire department increase in stipend from \$17.50 to \$25.00 for trial period of six months and to be paid out of the General Fund (\$25,200)
- Crime Mitigation Fund – Increase Police Department budget of \$16,161 and directed creation of a special line item in the Police Department Budget
- Discussion of City Manager/City Attorney Position Funding to be returned at Future City Council Meeting
- Directed the Police Department to ensure that the incidents and funds are tracked to ensure a clear linkage between the funds and incidents that are related to the casino.

Minute Order Number: 2016-150

Resolution Numbers: 6088/6089/6090

Mayor Gurney called for a break at 7:50pm and reconvened the meeting at 8:00 pm.

Councilmember Eder moved and Vice Mayor Glass seconded the motion to:

Approve and Adopt Resolution establishing the appropriations limit for the City of Sebastopol for the 2016-2017 Fiscal Year pursuant to Article XIII B of the California Constitution; and

Approve and Adopt Resolution Approving Supplemental Law Enforcement Funds (SLEF)

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob
Abstain: None

7. Adoption of Resolution Approving Capital Improvement Program Budget (Engineering Manager)

Engineering Manager Mikus stated there was only one change. There was no staff report.

Mayor Gurney opened for public comment. There was none.

Mayor Gurney returned the item to the Council for deliberation. There was none.

Councilmember Slayter moved and Mayor Gurney seconded the motion to adopt Resolution Approving the Capital Improvement Program Budget.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney

Noes: None

Absent: Councilmember Jacob

Abstain: None

City Council Action: Adopted Resolution Approving the Capital Improvement Program Budget.

Minute Order Number: 2016-151

Resolution Number: 6091

The Council discussed item number 9 prior to Item Number 8.

9. Approval of Resolution Adopting Comprehensive Memorandum of Understandings for the City's Bargaining Groups (Management, Mid Management, Unrepresented/ Sebastopol Police Officers Association (SPOA)/Sebastopol Employees International Union (SEIU) (City Manager/Finance Director)

City Manager McLaughlin presented information to the City Council. The City Manager thanked the Finance Director and City Clerk for completing the goal of having all various memorandums and side letters put into one document for each bargaining unit. He discussed the background of MOUs and bargaining for units. He provided a summary of each currently negotiated items for each unit.

Mayor Gurney opened for public comment. There were none.

Mayor Gurney returned the item to the Council for deliberation.

Mayor Gurney commented as follows:

- Stated this is a significant update
- Stated this is clear and clean
- Stated the document captures all the history and is current to date
- Stated the City is moving into a new age and appreciates the professionalism of staff

Vice Mayor Glass moved and Councilmember Eder seconded the motion to approve and adopt the Comprehensive Memorandum of Understandings for the City's Bargaining Groups (Management, Mid Management, Unrepresented/ Sebastopol Police Officers Association (SPOA)/Sebastopol Employees International Union (SEIU).

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney

Noes: None
Absent: Councilmember Jacob
Abstain: None

City Council Action: Approved and adopted the Comprehensive Memorandum of Understandings for the City's Bargaining Groups (Management, Mid Management, Unrepresented/ Sebastopol Police Officers Association (SPOA)/Sebastopol Employees International Union (SEIU).

Minute Order Number: 2016-153
Resolution Numbers: 6093/6094/6095

8. Approval and Adoption of Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges (Salary Schedule)

City Manager McLaughlin presented the staff report.

Mayor Gurney opened for public comment. There was none.

Mayor Gurney returned the item to the Council for deliberation. There was none.

Councilmember Slayter moved and Vice Mayor Glass seconded the motion to approve and adopt the Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob
Abstain: None

City Council Action: Approved and Adopted the Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges.

Minute Order Number: 2016-152
Resolution Number: 6092

10. Approval of Contracts for City Manager and City Clerk to incorporate requirements of CALPERS and City of Sebastopol Personnel Resolution (City Manager/City Clerk/Finance Director)

City Manager McLaughlin presented the report and stated that this is a formality.

Mayor Gurney opened for public comment. There was none.

Mayor Gurney returned the item to the Council for deliberation. There was none.

Vice Mayor Glass moved and Councilmember Slayter seconded the motion to approve the Contracts for City Manager and City Clerk to incorporate requirements of CALPERS and City of Sebastopol Personnel Resolution.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob
Abstain: None

City Council Action: Approved and Adopted the Contracts for City Manager and City Clerk to incorporate requirements of CALPERS and City of Sebastopol Personnel Resolution.

Minute Order Number: 2016-154
Resolution Numbers: 6096/6097

11. Approval for Authorization to transfer from Special Sales Tax Fund to Streets Pavement Reserve Capital Fun (Finance Director)

Finance Director Kwong presented the staff report recommending the City Council approve Authorization to transfer from Special Sales Tax Fund to Streets Pavement Reserve Capital Fund and provided the following information:

- This item is the annual routine requesting that the City Council Approve and Adopt the Resolution authorizing transfer from the Special Sales Tax Fund 001 to the Street Pavement Reserve Fund 761.
- As it has occurred in previous years, staff has taken such item to the Council annually before end of the fiscal year to obtain authorization to transfer residual balance from the Special Sales Tax Fund 001 to the Street Pavement Reserve Fund 761 for \$150K. Based on our estimations at the close of this fiscal year, there should be adequate fund balance to support this transaction. However, if unanticipated expenditures occur and fund balance is no longer adequate for this transfer, the transfer will not happen.
- On February 2, 2016, through the mid-year budget amendment process, the City Council authorized the transfer of \$50,000 with \$100,000 balance to be obtained authorization to transfer at the end of the fiscal year.
- Staff recommends that the City Council approve and adopt resolution approving the transfer up to \$100K from Special Sales Tax Fund to Streets Pavement Reserves.

Mayor Gurney stated if it is correct that if approved, the City will now have transferred \$150,000 over this fiscal year to this fund.

Director Kwong stated that is correct.

Mayor Gurney opened for public comment. There was none.

Mayor Gurney returned the item to the Council for deliberation. There was none.

Councilmember Eder moved and Vice Mayor Glass seconded the motion to Approve for Authorization to transfer from Special Sales Tax Fund to Streets Pavement Reserve Capital Fund.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney
Noes: None
Absent: Councilmember Jacob

Abstain: None

City Council Action: Approved Authorization to Transfer from Special Sales Tax Fund to Streets Pavement Reserve Capital Fund.

Minute Order Number: 2016-155

Resolution Number: 6098

12. Approval of Award of Contract to Diane Davis to Administer the County of Sonoma Department of Health Services Alcohol Prevention Education Services Grant and Amending the FY 2016-2017 City Budget (Police Chief)

Police Chief Weaver presented the staff report recommending the City Council approve Award of Contract to Diane Davis to Administer the County of Sonoma Department of Health Services Alcohol Prevention Education Services Grant and Amending the FY 2016-2017 City Budget.

Councilmember Eder questioned in the staff report that it only referenced Sebastopol, but in the contract it refers to Petaluma-Sebastopol.

Chief Weaver commented as follows:

- City no longer as capacity to do this work
- Partnered with Petaluma
- Funds pay for work here in Sebastopol and for same two people to do this work in Petaluma
- Discussed a cooperative agreement to provide service to Petaluma

Councilmember Eder questioned if Sebastopol is reimbursed from the City of Petaluma.

Chief Weaver stated no, that the services are paid for from the grant.

Councilmember Eder questioned if the City is sharing the grant with the City of Petaluma.

Chief Weaver stated that is correct.

Mayor Gurney questioned if this grant is shared half and half.

Chief Weaver commented pretty much, but deferred to Diane Davis for comment.

Diane Davis commented as follows:

- Stated the Cities are pretty equal in number of establishments
- Doing more here to do impact inspections
- Visiting licensed establishment to ensure compliance

Mayor Gurney opened for public comment. There were none.

Mayor Gurney returned the item to the Council for deliberation.

Councilmember Eder commented as follows:

- Stated this is impressive
- Discussed seeing this in action
- Stated he liked what he saw
- Discussed activity number 3 verbiage of responsible beverage training and discussed minimum of 15 – questioned if there is enough outreach to make a City facility available to bring in the largest number of people to do it well
- Stated he would like to see a better return
- See biggest and widest distribution of this training

Chief Weaver commented as follows:

- Stated the City is doing a lot of training
- Stated the training is held at the Police Department
- City does go door to door to offer invitation to licensed establishment
- Stated he will be bringing an ordinance to mandate responsible beverage service

Mayor Gurney questioned if this training is extended to people who are serving at an event.

Ms. Davis stated yes.

Chief Weaver stated the City has conducted training in advance of major events.

Councilmember Eder commented as follows:

- Discussed ABC issuance of licenses
- Questioned if the City has any say in approval of licenses within the City
- Questioned if in the preparation of the ordinance if it can be mandatory for annual renew of license and training and stated no training no renewal

Chief Weaver stated he hopes to make this program self-funding.

Councilmember Eder moved and Councilmember Slayter seconded the motion to approve Award of Contract to Diane Davis to Administer the County of Sonoma Department of Health Services Alcohol Prevention Education Services Grant and Amending the FY 2016-2017 City Budget.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney

Noes: None

Absent: Councilmember Jacob

Abstain: None

City Council Action: Approved Award of Contract to Diane Davis to Administer the County of Sonoma Department of Health Services Alcohol Prevention Education Services Grant and Amending the FY 2016-2017 City Budget.

Minute Order Number: 2016-156

13. Discussion and Action of Wayfinding Sign project, for presentation of design options, and getting direction (Planning Director)

Planning Director Webster presented the staff report recommending the City Council hear a presentation by the City's consultant, receive any public input, and provide comments and direction on the design options.

The consultant provided a presentation to the City Council.

Mayor Gurney requested what direction is being asked to move forward

The consultant discussed visual direction input would be helpful.

Mayor Gurney questioned if that is to determine which of these the Council likes best that resonates with visual feeling.

The consultant stated the Council should discuss how the images want to project the personality of Sebastopol to residents and visitors.

Mayor Gurney discussed concept 2 as edgy and urban.

Councilmember Eder commented as follows:

- Primary consumer of these signs are tourists
- Most of the people who live in town know where things are
- Believe these signs need to be the cleanest crispiest most easily read and understood
- Tasteful design
- Option 1 with some modifications does that the most
- Clean and tasteful design
- Well done
- Some modifications need to be made
- Other options except option 3 seem drab
- Major objection to option 3 – side view folded U – fill with leaves and dead bugs

The consultant stated these details of fabrication would be handled later on and that these are conceptual. The colors are earth tone and doing a little color here and there. She stated any selection taken tonight would be put through further color explorations.

Councilmember Eder commented as follows:

- Discussed Option 1
- Like all the signs
- Welcome to Sebastopol sign should continue the theme of the green header that is not there and green stripe along bottom
- Vertical uprights - discussed concrete base is heavy as is the one for police services
- Vertical side supports would look better

- Discussed continuing and carrying green stripe across
- Do planting below it if vertical
- Wondering if want to have tag line on Welcome to Sebastopol
- Gateway to Laguna sounds good
- In green stripe along bottom of pedestrian ones, suggested that it may be worth putting in city web site address
- Suggested a place in some of these pedestrian signs or facility signs for QR codes

The consultant stated that maps would have web site address and possibly QR code.

Councilmember Eder discussed printing on aluminum panel and questioned the life span.

The consultant stated it is a process used for outdoor. She stated that they looked at the most environmentally conscious process first then durability and cost compared to other techniques.

Councilmember Eder continued comment as follows:

- Discussed (radius corners) – safety item and suggested (rounded corners).
- Like colors shown and type font – legible
- Word Sebastopol looks odd – heavy
- Discussed option 2 – looks like Girl Scout colors

Councilmember Slayter commented as follows:

- Gateway signs – vertical – look installed sideways
- Appreciate design effort that went into them
- Sebastopol is long word read horizontally like we actually read
- Prefer horizontal gateway sign
- Need a strong second dimension- substantial and thick other than what is indicated on 1.1
- Discussed thickness and sense of permanence
- Like strong base on gateway signs
- For gateway signs questioned if every one of these proposals eliminate the placards for “home of the tigers” or “Burbank Farms” or “Sister City” signs

Director Webster stated that is correct.

Mayor Gurney discussed those signs and their historical value and significance.

Councilmember Slayter commented as follows:

- Stated he concurs with the historical value and significance
- Stated they should be worked into the concept
- Signs should be adjacent to or along those lines
- Provides civic pride
- Discussed the update of the City logo and stated he appreciates what has been done and its artistic style, but stated Sebastopol is not a tree, but an Apple

- Stated he would like to see the new logo used and a way to work the apple into these signs
- Like old street signs that have the apple logo and name of street
- Nice strong design element that carries through town
- Preference for the number 1 would be his second choice
- Prefer option 2 with significant revised color scheme
- Not a big fan of brown
- Like tension created between pole and small sign on left
- Larger element on right
- Make fit in small or rectangle
- Come up with pole design that uses clever way of attaching the blades to the poles
- Discussed design opportunity
- Discussed blade shape – arc on blade (option2) interesting contrast between hard edge of rectangle
- Wavy edge is contrived – not in favor
- Would like to see mockup of top edges that need to be aligned (level across top or pole higher)

The consultant stated the pedestrian signs have less height from the ground to bottom of sign and is a smaller unit and stated those details will be worked on during the next go round.

Councilmember Slayter questioned what happens if a facility that is noted moves or closes and questioned if there needs to be a budget for sign to remain accurate or need to be replaced.

Director Webster commented as follows:

- Stated the signs will need to be replaced
- Stated that Public Works will need to replace the signs
- Stated it will be similar to replacement of street signs
- Discussed consideration of updating of this program

Councilmember Slayter questioned if there is part of this program a merchant's map or guide.

Director Webster stated no, that the signs are geared to public facilities, amenities and destinations.

Councilmember Slayter stated this is important as the first step and stated the other guide would be nice for visitors to know.

Vice Mayor Glass commented as follows:

- Disagree with Councilmember Eder – does not like Option 1
- Get part of clean and readable
- Is too overly modern and feeling shopping center

- Too modern
- Option 2 – tends to have more interesting design and less overtly modern
- Like Number 2
- Do like vertical signs although understand comment of reading Sebastopol horizontally
- Number 3 – like concept of rivers and hills but feels stark in comparison to how everything else in this town looks
- Simplistic – too stark
- Number 4 – Like item A and C where it is bringing in a concept (tree and apple blossom) – like idea of bringing in apple or apple blossom concept and putting it in type of item in item C style sign or item A style sign
- Tend to like Option 2 – and like some of the ideas that are presented in Option 4 scenarios
- Sebastopol is about apples not oak trees

The consultant stated this is about concept.

Vice Mayor Glass commented as follows:

- Option 2 – Sebastopol police services sign is solid but without looking like a strip mall sign
- Option 1 – Welcome to Sebastopol on concrete – concrete feels like shopping center
- Agree solid base is important

The consultant questioned Vice Mayor Glass about the facilities identification signs.

Vice Mayor Glass commented as follows:

- Like version 2 of facilities sign
- Version 1 with concrete bottom feels like tombstone like
- Like the idea of tying in the ped line concept and like the technology ideas
- Think of how those things may change over time

Mayor Gurney commented as follows:

- Like idea of tag line
- Only City on the Laguna
- Like tag line City on the Laguna
- No other City can make that claim
- Historically a lot of conversation about claiming the identity of the Laguna of who we are
- Like lollipop type of sign but kiosks were way too busy
- Option 1 – too anywhere USA
- Not have enough to the design
- Option 2 – Blade on side – created more balance in sign
- Like idea of blade and creating identity for different parts of town
- Unifying signs – blades say something else

- Word reads down – negative projection of our town
- Signs should read bottom up – positive and inspiring
- Like gateway signs to be horizontal
- Too hard to read vertical
- Option 3 – look like campaign signs
- Too predictable and too overused
- Option 4 – nix on both
- Especially do not like the tree option
- Like concept of blade on the sign
- Concern ten minute walking circle is pretty small
- Discussed map with Walks book
- Shows ¼ mile half circle
- Have circle and then wider circle
- Encouraging people beyond
- When cut off map with ten minute circle it looks like there is nothing else
- Like time measure rather than mileage
- Not sure use the words “the core”

The consultant stated she removed “core”.

Mayor Gurney continued comment as follows:

- Discussed the radius
- Stated this is confusing
- Suggested identifying the plaza with an apple or heart
- Think more than tourists will use this
- Like developing heightened sense of place for ourselves

Mayor Gurney opened for public comment.

ila Benavidez-Heaster commented as follows:

- Too institutionalized
- Good feedback
- Right of monument – looks like tombstone
- Want to avoid that
- Form is what gives you thought and carries you where the words don’t
- Recommend softening with curve linear without
- Feels prison like
- Want to make it flow
- Want it to carry you without going to the vortex
- Done amazing stuff
- Vertical is intriguing
- No filigree
- Vertical with natural components carries bigger message
- Sebastopol is a word people are trying to figure out

- If not from here, stumbling
- Support in continuing to where you are going
- Now begin to make it Sebastopol
- Apples – absolutely
- Feedback is excellent
- Taking it from directional to having a place to go

Molly commented as follows:

- Excited about this project
- Like Option Number 1
- Got a lot of components right
- Like continued colors of City logo
- Have same font with white lettering
- Ties in
- Think having letters read up rather than down
- More natural
- Like banner on side as to show what neighborhood or area in
- Carry out further
- Way to define neighborhoods
- Not been defined in the past – cool way to incorporate going forward
- Like ped line incorporation
- Like ten minute walking circle on kiosk
- Helpful to continue to have that on signs on the streets
- Walk your City
- Like tag line – city of the Laguna
- Conflict with Laguna de Santa Rosa
- Gives conflicting message to tourist
- Incorporate bike racks on poles

Hearing no further comment, Mayor Gurney brought the item back for Council deliberation.

The consultant requested direction from the Council.

Director Webster commented he heard Option 2 as preference.

Councilmember Eder stated he did not find Option 2 pleasing in any matter (likes Option 1 and 3). No support for option 2.

The consultant stated option 2 has a lot of possibility.

Vice Mayor Glass moved and Councilmember Slayter seconded the motion to direct the consultant to move forward with Option 2 as the top choice.

Discussion:

- The consultant requested information on the logo and staff stated they can forward the logo to the consultant.
- The consultant stated that they did not look at how to integrate the logo into sign concept – will do that
- The consultant stated they will come back with further development based on color choices, panel sizes, vertical versus horizontal, options for color, and for final clarification

Councilmember Slayter stated the font (Arial) is good.

The consultant stated she will show options and provide mock ups.

VOTE:

Ayes: Councilmember Slayter, Vice Mayor Glass and Mayor Gurney

Noes: Councilmember Eder

Absent: Councilmember Jacob

Abstain: None

City Council Action: Directed the consultant to move forward with Option 2 as the top choice.

Minute Order Number: 2016-157

14. Recommendations from Public Arts Committee to Create a Sculpture Garden area on the Morris Street frontage of the Public Works property, and to Modify Resolution 6012 to make temporary artwork proposals subject to review by the Public Arts Committee (Planning Director)

Planning Director Webster presented the staff report recommending the City Council discuss these recommendations and provide direction. The Council may by motion approve the concept of the sculpture garden area. Regarding review of temporary artworks, if Council wishes to accept the Committee's recommendation, a resolution modifying Resolution 6012 is attached, as well as a strike-out/bold version showing the potential revisions.

Mayor Gurney questioned if the Public Arts Committee will be designing this garden or if it is part of their work.

Director Webster commented as follows:

- Stated that the idea was to look at an area where there is a large enough and suitable area that might accommodate randomly proposed sculptures
- Stated it is not the most ideal site
- Stated an area that is flat and has sidewalk frontage would be better
- Committee talked of different sites but stated there was not many
- Stated they thought this site might be suitable
- Stated the concept did not include designing anything

Mayor Gurney stated that citizens would not be able to walk in this area as there is no sidewalks and art would be randomly placed there.

Councilmember Eder discussed water reduction and that the City has reduced watering City lawns and questioned if the City was planning on maintaining this area in a higher level if this proposal is approved.

Director Webster he does not think so unless the City receives other direction, but the intent is to continue with water conservation.

Mayor Gurney opened for public comment. There was none.

Hearing no further comment, Mayor Gurney brought the item back for Council deliberation.

Mayor Gurney commented as follows:

- Sees randomness of art
- Stated this area is not planted or landscaped
- Questioned if staff would be required to maintain this area

Vice Mayor Glass commented as follows:

- Stated that having sculpture could be interesting to see if driving down the street
- Concerned with this area and stated the City may want to remove the lawn that is there now and move to a drought tolerant sustainable landscaping
- Seems odd to be creating a sculpture garden before this is figured out
- Stated it is the cart before the horse
- Worried that if the City starts putting sculpture there and then the landscaping is changed, it could become problematic
- Thin as city want to move away from having lawns except for where they are functional (like kids playing on them)
- Not want large sponges for water

Councilmember Eder questioned how many thousands of people go through the Community Center each year.

Diana Rich, Executive Director of the Community Center, stated about 50,000.

Councilmember Eder questioned if Ms. Rich had an opinion if this would be an amenity to the area.

Ms. Rich commented as follows:

- Stated it would depend on what is displayed
- Personal concern would be what is the motivation
- Stated there is a need for a sculpture place but that this does not sound like a great plan

- Stated it may work if the City has the opportunity to select certain specific pieces to go there
- Stated it should be attractive
- Array of sculpture that has inherent integrity
- Not just one sculpture after another that is individually approved
- Pleased if series of sculpture were attractive and created a sense of integrity and communicated the right message

Councilmember Eder commented as follows:

- Discussed quality of public art in Sebastopol
- Moderately interested in this if it was strictly as one year trial
- Stated the bar has to be raised on public art in Sebastopol
- Stated it is mediocre at best
- Bringing public arts committee in is a good thing
- Area like that could lend itself to good art – not sure have ability to pull it off in Sebastopol
- Greater risk of mediocre than magnificent
- Cap at one year and re-evaluate
- If too restrictive an area, it may be a bad idea to move forward
- Not do for sake of doing it and putting something there

Ms. Rich commented as follows:

- Discussed needing information of what a sculpture garden involves
- Suggest asking the Public Arts Committee what is the parameter of the garden or what is allowable art
- What is planned for within the sculpture garden

Mayor Gurney commented as follows:

- Stated there is no plan
- Stated the idea is hodge-podge
- Needs to be concept as to what this garden is about
- Landscaping is problematic
- How does it need to look to be attractive
- Suggest if the Public Arts Committee is interested in this idea to have them work it up so there is a concept
- Not want Public Works to spend a lot of time maintaining
- Discussed how this is to be a garden and what sort of art do we want there

Councilmember Slayter commented as follows:

- Presents opportunity to address green to brown lawn
- Agree this feels like it came to the Council too early
- Needs to be a curated selection
- Not be random
- Intrigued by the idea

- Presents design challenges
- Like to see more but this is not enough

Mayor Gurney stated she is wondering if there were some artistic or purposeful re-landscaping concepts someone could come up with that may or may not have art in it.

Councilmember Eder suggested tabling this item pending additional information.

Mayor Gurney discussed referring this back to the Public Arts Committee to have them work something up and bring it back to the City Council.

Councilmember Eder stated that the Council needs to realize that we are looking at costs for redeveloping that area at some future date.

Mayor Gurney stated that the Committee will need to work up that cost and look at costs if that is their suggestion.

Mayor Gurney discussed the resolution proposed.

Director Webster discussed the changes behind the resolution which is about quality and to use the expertise of the committee.

Mayor Gurney questioned if this deals with the issue of placement of art and temporary placement of art that last forever and that the jury would be the Public Arts Committee.

Councilmember Eder commented as follows:

- Stated we need an inventory of what art is in town
- Stated that 90 percent has been there longer than it is supposed to be
- Discussed having an art removal and replacement program
- Suggested this be through the Public Arts Committee or Sculpture Jam
- Art gets stale especially if not good art
- That will get rid of issue where stuff has been hanging around longer than it should have
- Implement a program like that
- Not know how long things have been here
- Some pieces may not need to come out (door to hell)
- Need to get clear guidelines on how to keep tabs on art

Mayor Gurney commented as follows:

- Stated tis could be direction given to the Public Arts Committee
- Discussed a removal and replacement policy
- Suggested the Public Arts Committee would be available to do this
- Discussed refurbishments and repair

Councilmember Eder stated that would be a step in the right direction.

Councilmember Slayter commented as follows:

- Likes the proposed resolution
- Likes using the body of experts on the Public Arts Committee
- Put to as much work as possible for this volunteer committee to do

Councilmember Slayter moved and Mayor Gurney seconded the motion to approve the proposed modifications to the resolution.

Discussion:

Mayor Gurney questioned if there needed to be a formal motion to provide direction to the Committee.

Staff stated a formal motion was not needed.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney

Noes: None

Absent: Councilmember Jacob

Abstain: None

City Council Action: Approved the proposed modified resolution.

Minute Order Number: 2016-158

Resolution Number: 6099

15. Discussion and Action for Direction to Staff Regarding Applications for Complete Streets Advisory Committee (City Manager/City Clerk)

City Manager McLaughlin presented the staff report recommending the City Council Discuss and Direct Staff for Next Steps on Applications received for Openings on the Complete Streets Advisory Committee,

Councilmember Eder questioned how long this committee has been in existence.

Staff stated approximately four years.

Councilmember Eder questioned how long the committee has been receiving City staff support.

Director Webster stated for approximately two years.

City Manager McLaughlin commented as follows:

- Stated he staffed the first few meetings
- Committee formed with restriction not to be staffed
- Realized not get off ground without some staffing
- Asked Engineering Director to staff it when needed
- Then Planning Department was requested to staff the committee

Councilmember Eder questioned if the committee is currently staffed.

Director Webster stated yes.

Mayor Gurney commented as follows:

- Discussed the history of the committee
- Discussed that this committee is required in cities of 10,000 or more population
- Councilmember Slayter became interested and drafted the ordinance
- Prior Council approved that and put it in play
- Not a committee this City is required to have
- Unusual to have a committee with a City of population of 7,700

Vice Mayor Glass commented as follows:

- Seems like there is a lot of friction and disagreement on this committee
- Sort of committee in search of a job
- What is it that we want them to do or are they not really getting any direction of what it is they are supposed to be doing
- Questioned if there a specific issues that staff is taking to them
- Discussed that they could discuss the issue f pedestrians being hit by cars in front of Burbank Heights
- Stated that is a Complete Streets kind of issue
- Questioned if this issue has been brought to them for feedback

Director Webster that on that particular issue, people who were advocating for improvements brought that item straight to the City Council and chose not to take it to the Complete Streets Advisory Committee.

Mayor Gurney commented as follows:

- Stated the ordinance lays out the duties and responsibilities of the Committee
- Ordinance has number of purposes for the committee
- Focus of committee detailed such as:
- Alternatives modes of transportation
- Bike Ped Safety
- Enough interest and initiative that they would come forward with own ideas
- Stated it was created out of an informal group - Bike/Walk Sebastopol
- Empaneled that group with long list of goals and activities
- Cannot see much work product over last four years

Vice Mayor Glass commented as follows:

- Long list may be part of problem
- List too long and too broad
- Planning Commission's role is pretty specific

Director Webster commented as follows:

- City does not have numerous bike improvement projects

- Stated City staff took the Highway 116 project to the Committee and got feedback
- Stated those kinds of projects are unusual and uncommon in Sebastopol with limited resources
- Stated the Committee is searching for what to do
- Too open ended ideas become a factor as they are not grounded in reality
- Stated the committee feels they are not being heard or listened to
- Disappointed and frustrated
- Stated in other cities, this committee has defined sets of responsibilities that are coming through on a regular basis
- Stated the committee needs clarity and not just generate ideas

Vice Mayor Glass stated that it seems part of the issue is that the committee is not part of a process.

Councilmember Slayter commented as follows:

- Idea was that the open-endedness and idea factory of it that were both intriguing ideas to him and Mayor Gurney and balance of the then Council
- Committee has not functioned in way we set out for it to function
- Work product has been less than what was hoped for
- Singular views and laser focus on individual pet projects been problematic for committee
- So much as it pains to him to say that what was his belief and hope, to lead to great places with these projects
- Stated that has not come to fruition
- Probably best served by suspending the committee and at some point in future that there be a Council sub-committee that revisits tis committee and makes recommendation to the City Council to eliminate or disband the committee
- Supports suspending the committee – useful life of committee has ended

Vice Mayor Glass commented as follows:

- Tend to think good idea to suspend
- Need subcommittee to review the function of the committee
- Where it might fit in a process
- If it is needed
- Decide whether to recommend either narrowing its focus to provide useful feedback that fits into the processes of the City as they are now and is not just something that is really sucking a lot of staff time
- No specific thing to get done and spending staff time on not doing anything
- Tend to support a Council committee that reviews its mandate and takes a look at the functionality of a Complete Streets Committee elsewhere to see if it works procedurally and that the committee is producing
- Discussed whether there needs to be more focused direction given to the committee

Mayor Gurney stated the sub-committee was a great idea and questioned if anyone wanted to volunteer.

Councilmember Eder commented as follows:

- Telling that four incumbents did not reapply
- Cautionary sign to the Council
- Committee has been allowed to flounder
- Blame at feet of City Council and City staff
- Stated he cannot think of one single recommendation from the Committee that has been embraced by the City during his entire term of office
- Frankly surprised that they have not all quit
- Looked up bike and ped committee
- Discussed their thirteen charges
- Read excerpts of the duties
- Committee set up to fail
- Want to drive a stake through the heart of Sebastopol - kill another committee
- Discussed applicants
- Will not support disbanding of committee
- Support refocusing it and starting all over again
- Discussed pet projects comment
- Stated they are doing work that they are charged with
- Stated this needs to be fixed and not killed

Mayor Gurney opened for public comment.

ila Benavidez-Heaster commented as follows:

- Sat in on this committee for an extended period of time
- Not functional
- Observed for a long time
- Not wanted to invest time there any more
- Understood it was a charter that had formed it
- Has potential
- Direction is needed
- Know some of the people on there are combative
- Does not foster what is needed
- Not know if disbanding it is the answer
- Committee should serve well
- What looking at when initiated
- Sense is looking at something important
- Committee is more than just bikes
- Want to support in finding a solution to maintaining this committee in a different way
- Little more structure is needed
- More accountability
- One individual says something then no one else will do anything
- Why not say to group the Council is frustrated

- Committee not doing anything
- How do we do for ourselves
- Saw real conflict
- One individual railroading the group
- Look at what is wanted from this group
- Need this group

Molly commented as follows:

- Agree with previous comments
- Important committee to have
- Says a lot of town to have one
- Stated it needs to be structured
- Wayfinding Sign program should be under Complete Streets purview
- Not know if they were asked to comment on it
- Stated the committee could do that
- Important committee to have
- Falls in line with what Cittaslow is doing
- Can support Cittaslow or vice versa
- Comments of it not working are correct
- Needs reorganization
- Likes suggestion of looking at other cities
- Would be sad to see it disbanded

Mayor Gurney commented as follows:

- Not set up so that it could fail
- Failed idea in first place
- Concept that does not work
- Took on something that was organized and intended for bigger cities with more staff
- To put this group in the stream process of reviewing elevates this committee to something similar to the Planning Commission which would need staff reports, packets, conversation, evaluation, etc.
- Never organized to be that way
- If say the committee has failed, it is because the design of it was a failure idea to start with
- Committees work because they are official recognized
- Committees are organized in a conventional way
- Volunteers asked to serve without that conventional support
- Design largely responsible for the difficulties as well as the newness of the committee
- If interested in salvaging and evaluating how it might be redesigned or repurposed or to review the ordinance
- Needs someone interested in doing that work

- Could return in six months and ask if there are Councilmembers willing to do that work

Councilmember Slayter commented as follows:

- Stated he would be interested in taking another look at it
- Suggested doing this down the road and not take it on immediately

Councilmember Eder commented as follows:

- Willing to join that committee
- Participate and facilitate a way to try to return it to its original spirit and function
- Not just about people on streets and feet
- Not a big City
- Suggested meeting quarterly or bi-monthly
- Seems a shame to throw it away
- All have to play like adults
- Discussed dynamics of that committee
- Concern is reaching out to the people who applied
- All skilled and knowledgeable
- Happy to have them and their experience and dedication to benefit the City
- Explain the City is re-evaluating the protocol to the applicants
- Want better end result
- Willing to stay their application for some period of time

Mayor Gurney commented as follows:

- Five months until new council is seated
- Not sure a reasonable time frame for subcommittee to do this work
- Includes evaluation staff time and staff support
- Difficulty from creation

Vice Mayor Glass commented as follows:

- Appreciate Councilmember Slayter wanting to delay on subcommittee
- Staff could be thinking if there is a role that they could see a Complete Streets Committee being helpful to them on transportation issues that the City has
- Staff can return with a staff report

Mayor Gurney commented as follows:

- Staff could do that
- Know might what say
- Council created committee
- Not fair to staff to push a job on to them to show how to make this worthwhile
- Potential subcommittee of Councilmembers Slayter/Eder
- Willing to do work not in immediate future but in the near future
- Return in a timeline time line with recommendation to the future of this committee
- Issues/resolutions of those issues

Councilmember Slayter stated the time line would be at least two to three months before he could take this on.

Mayor Gurney commented as follows:

- Three of 7 members are currently on the committee
- Committee cannot function that way
- No point in appointing new volunteers into something of confusing purpose
- Dysfunctional
- Better choice to suspend pending the subcommittee work that is to come back
- Recommendations with what to do with the advisory committee
- Assuming there are subcommittee member who want to do that
- Otherwise suspend and see if there is any interest when it comes back

Vice Mayor Glass stated she supports that idea.

Mayor Gurney questioned the following:

- Suspend with subcommittee or
- Suspend and wait for someone to be interested to be champion

Vice Mayor Glass suggested suspending the committee pending creation of a subcommittee of a couple of Councilmembers who may be interested.

Mayor Gurney suggested this item come back in the fall to see if there is interest for a subcommittee and stated the subcommittee can schedule this for fall (September) agenda.

Vice Mayor Glass moved and Councilmember Slayter seconded the motion to suspend the Complete Streets Advisory Committee.

Discussion:

The Council discussed the budget subcommittee which has just accomplished a big budget and state that there are other budget issues to be discussed and suggested that this item be returned in the fall for discussion.

VOTE:

Ayes: Councilmembers Eder, Slayter, Vice Mayor Glass and Mayor Gurney

Noes: None

Absent: Councilmember Jacob

Abstain: None

City Council Action: Suspended the Complete Streets Advisory Committee

Minute Order Number: 2016-159

CITY COUNCIL REPORTS:

16. City Manager-Attorney/City Clerk Reports:

City Manager McLaughlin reported as follows:

Provided information on the Pine Grove Square Subcommittee

- Event scheduled for next week. Property owners invited to review/discuss thoughts on future of property.
 - Discussed the budget for this committee. Stated the committee got a late start - work did not start until April.
17. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on pending issues before such Boards):

Councilmember Eder reported as follows:

- Discussed the League of CA Cities North Bay Legislative Committee
- Discussed that he will forward information of legislation
- Discussed one bill that would preclude the ability of the City to prevent a telecommunications company from placing an antenna on public land
- City as landowner cannot stop them
- Might solve KOWS issue

Mayor Gurney reported as follows:

- CIR Committee met
- Coming in with a report at the July 5th meeting
- Provided SCTA RCPA and Health Action Report
- Encourage to read SCTA RCPA – update on shift Sonoma County program which dealt with car share feasibility, bike share feasibility studies and EV readiness
- Flexible hub – preferred
- Maps created that show hot spots for parking and EVs
- Foundational work is there
- Discussed Climate Change and Adaption – grave conclusions
- Reported on the Age Friendly Communities Meeting

City Manager McLaughlin reported on this committee as follows:

- Discussed a questionnaire that is being developed to try to help make communities more age friendly
- Discussed amenities for such communities such as availability of transportation
- Reviewed present City Council goals with the committee and stated many of the goals related to the aging population
- Pleasantly happy to confirm that we do make a big effort in Sebastopol to recognize those needs in our everyday decision making in project development
- Proud of that
- Done a lot of things that other communities need to
- Pledged to work with them in the future to develop this and see if any areas for improvement

Vice Mayor Glass reported as follows:

- Attended the Marin Sonoma Mosquito Vector Control District Board Meeting
- Public hearing on District's PEIR – been 4-5 years in the making

- Reviewed all policies and procedures that are used by the district for vector control and all of the types of chemicals and mitigation measures that the District engages in
- EIR approved/adopted by Board
- Not without controversy

Councilmember Eder reported out:

- Liaison to Palm Drive/Sonoma West Medical Center
- Attending the Sonoma Medical West Center meeting
- Local donor agreed to provide with additional three million in funding
- Saw agenda item for Board meeting discussing new CEO for SWMC
- Went to film Common Ground
- Not sure what is accurate to say – get sense pressure for affordable housing so great in Sonoma County – people not willing to look for City centered growth- discussed people talking of building and letting their guard down
- May need to be aware of it and vigilant of it

18. Council Communications Received: None

19. Future City Meeting Dates/Events (Informational Only): (See Below)

CLOSED SESSION: None

ADJOURNMENT: Mayor Gurney adjourned the regular City Council Meeting at 10:59 p.m. to the next Regular City Council Meeting to be held on Tuesday, July 5, 2016 at 4:00 pm (Closed Session) at 7120 Bodega Avenue, Sebastopol, CA with Regular Meeting at 6:00 pm at the Sebastopol Teen Center/Youth Annex, 425 Morris Street, Sebastopol, CA.

Respectfully Submitted,


Mary Gourley, MMC, City Clerk