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**DRAFT MINUTES**

PUBLIC ARTS COMMITTEE  
CITY OF SEBASTOPOL  
MINUTES OF July 06, 2016

SEBASTOPOL CITY HALL  
7120 BODEGA AVENUE  
10:30 a.m.

**PUBLIC ARTS COMMITTEE:**

The notice of the meeting was posted on June 30, 2016.

**1. CALL TO ORDER:** Chair Gordon called the meeting to order at 10:30 a.m.

**2. ROLL CALL:**     **Present:**     Chair Gordon, and Committee Members Arnold, Vertz, and Mills-Thysen  
                          **Absent:**     Committee Member Persinger (unexcused)  
                          **Staff:**        Kenyon Webster, Planning Director

**3. APPROVAL OF MINUTES:** June 01, 2016

Committee Member Arnold made a motion to approve the minutes as submitted.

Committee Member Vertz seconded the motion.

VOTE:            Ayes:            Chair Gordon, and Committee Members Arnold, Vertz, and Mills-Thysen  
                      Noes:            None  
                      Abstain:        None

**4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:**

The Committee asked questions of staff.

Director Webster updated the Committee on the following:

- The applicant has withdrawn the Barlow Hotel application.
- The French Garden Inn is an approved project, however, their permits will expire this fall if they are not renewed or if construction doesn't begin. The property is currently for sale.
- A project at the former Amerigas site on Gravenstein Highway North is beginning the review process. Expects that the proposed project is large enough to require onsite art or payment of an in-lieu fee.

The Committee asked additional questions of staff.

**5. COMMENTS FROM THE PUBLIC ON MATTERS NOT ON THE AGENDA:** There were none.

**6. STATEMENTS OF CONFLICTS OF INTEREST:** There were none.

**7. CONSENT CALENDAR:** There were none.

**8. REGULAR AGENDA:** There were none.

**9. DISCUSSION ITEMS:**

**A. REVIEW AND DETERMINATIONS REGARDING RESPONSES TO REQUEST FOR QUALIFICATIONS FOR PUBLIC ART PROJECT:** A Request for Qualifications for a public art project was issued, and multiple responses were submitted. The Committee began submittal status determinations at the June 1 meeting and is expected to identify the top three responses at the July 6 meeting.

Chair Gordon asked a procedural question of the Committee.

After going through the ten responses selected at their last meeting, the Committee selected Ned Kahn Studios, Vickie Jo Sowell and Mark Grieve/Ilana Spector as their top three.

The Committee asked questions of staff about the process moving forward.

Comments on the process by both Director Webster and the Committee included:

- The top three artists will be notified that they have been selected and their continuing interest confirmed.
- After confirming with the finalists, the unselected artists will be notified.
- A presentation to the Public Arts Committee, by each of the finalists, shall occur at a regularly scheduled Public Arts Committee meeting within 90 days of their being selected. A public presentation shall occur on the same day as the regularly scheduled meeting, in the evening, in order to give members of the public an additional opportunity to provide feedback.

Chair Gordon asked if staff could convey their availability to give tours to the finalists, if desired.

The Committee agreed on that being a good idea.

Director Webster agreed that perhaps one or two members could give a tour to each different finalist, if so desired, so as to not constitute a quorum of the Public Arts Committee.

The Committee agreed to assign tours to interested members of the Committee, depending on their availability, when the tours are scheduled.

Comments on the process by both Director Webster and the Committee continued:

- A straw vote on the three proposals by members of the public could occur at the evening presentation.
- A special Public Arts Committee meeting could occur one week after the public

- presentation in order for the Committee to deliberate and make their decision.
- Committee Member Arnold indicated that he would ask the Sebastopol Center for the Arts to volunteer use of their Little Red Hen room for the public presentation meeting.
- Targeting October 5 for both the regularly scheduled Public Arts Committee meeting as well as the public presentation.
- Will think about the format for the public presentation.
- Would like outreach such as an informational flyer and information posted on the City's website.
- Likes the idea of a non-binding referendum with the results being kept private.
- Site identification is important for both the Committee and the artists.
- Suggested that the artist tour(s) be scheduled for the same day.
- The tour should be kept similar for each of the finalists.
- The Committee could have a special meeting within the next 30 days or so to meet and talk with the finalists with a tour to follow.
- Committee Member Vertz commented that she would look into securing a bus or van.
- It would be ideal to give a tour to all of the finalists at once.

**B. DISCUSSION OF CITY COUNCIL COMMENTS ON SCULPTURE GARDEN CONCEPT:**

The Committee had forwarded a recommendation for creation of a sculpture garden area, which was referred back to the Committee after discussion by the City Council.

Director Webster explained the Council's feedback.

After some discussion, the Committee agreed to agendize future discussion of a sculpture garden project. The Committee also agreed to agendize discussion of whether or not they would like to issue a RFQ for a second project using monies in the art in-lieu fund.

**10. REPORTS FROM THE COMMITTEE/STAFF:** There were none.

**11. WRITTEN COMMUNICATIONS:** Resolution 6099, Placement of Monuments and Art on City Property.

**12. ADJOURNMENT:** Chair Gordon adjourned the meeting of the Sebastopol Public Arts Committee at 11:50 a.m. to the next regular Public Arts Committee Meeting to be held August 03, 2016 at 10:30 a.m., at the City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA.

Respectfully Submitted By:

Kenyon Webster  
Planning Director