Agenda Item Number: #6

Agenda Report Review by:
City Manager

# CITY OF SEBASTOPOL
# CITY COUNCIL
# STAFF REPORT

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|---|---|
| **Meeting Date:** | July 19, 2016 |
| **To:** | Honorable Mayor and City Councilmembers |
| **From:** | City Manager Larry McLaughlin<br>City Clerk Mary Gourley |
| **Subject:** | Designation of Voting Delegate and Alternate(s) at the League of California Cities Annual Conference to be held October 5-7, 2016 at Long Beach, CA |
| **Recommandation:** | That the City Council Discuss and Approve Voting Delegate and Alternate(s) |
| **Funding:** | Currently Budgeted: ____(YES) ___(NO) __XXX__(N/A)<br>Net General Fund Cost: $<br>If Cost to Other Fund(s): |

## INTRODUCTION:
This item is to request the City Council designate a City of Sebastopol Voting Delegate and Alternate(s) for the League of California Cities Annual Conference.

## BACKGROUND:
The League of California Cities 2016 Annual Conference will be held October 5-7 2016, at the Long Beach Convention Center, Long Beach, CA.

## DISCUSSION:
An important part of the Annual Conference is the Annual Business Meeting at the General Assembly scheduled for noon on Friday, October 7, 2016. At that meeting, representatives (delegates) from each City of the League Membership considers and takes action on resolutions that establish League policy.

In order for the City of Sebastopol to cast a vote at the October 7, 2016 Annual Business Meeting, the City Council must designate a Voting Delegate and up to two Alternates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

The voting delegate and alternate must be registered to attend the conference. As of the writing of this staff report, Vice Mayor Glass has indicated an interest in attending.

The deadline to provide these designations to the League is September 23, 2016. The date for registration and housing deadline is August 10, 2016, for early bird rates; however, the League is anticipating hotel rooms to be sold out quickly and they are encouraging an earlier designation of

the City's delegate to ensure that delegates are able to secure a hotel room near the convention center.

**RECOMMENDATION:**

That the City Council designate a City of Sebastopol Voting Delegate and Alternate(s) for the League of California Cities Annual Conference.

**Attachment:**

Letter from League of CA Cities
Voting Delegate/Alternate Form
Tentative Conference Schedule of Events

LEAGUE OF CALIFORNIA CITIES

1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

**Council Action Advised by July 31, 2016**

June 10, 2016

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES**
**League of California Cities Annual Conference – October 5 – 7, Long Beach**

The League's 2016 Annual Conference is scheduled for October 5 – 7 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for noon on Friday, October 7, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 23, 2016. This will allow us time to establish voting delegate/alternate records prior to the conference.**

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.

- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 5, 8:00 a.m. – 6:00 p.m.; Thursday, October 6, 7:00 a.m. – 4:00 p.m.; and Friday, October 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 23. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

# Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.

2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.

6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.

7. **Resolving Disputes**. In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

LEAGUE OF CALIFORNIA CITIES

**CITY**: Sebastopol

## 2016 ANNUAL CONFERENCE
## VOTING DELEGATE/ALTERNATE FORM

**Please complete this form and return it to the League office by Friday, September 23, 2016. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.**

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

**Please note**: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

### 1. VOTING DELEGATE

Name: _____

Title: _____

### 2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

### 3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

**PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.**

**OR**

**ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).**

Name: Mary C. Gourley, MMC, City Clerk E-mail mgourley@cityofsebastopol.org

Mayor or City Clerk (circle one) _____ Phone: 707-823-1153

Date: July 20, 2016 (signature)

**Please complete and return by Friday, September 23, 2016**

League of California Cities
**ATTN: Kayla Gibson**
1400 K Street, 4th Floor
Sacramento, CA 95814

**FAX: (916) 658-8240**
E-mail: kgibson@cacities.org
(916) 658-8247

LEAGUE® OF CALIFORNIA CITIES

# 2016 Annual Conference & Expo

In

# LONG BEACH

## CALIFORNIA

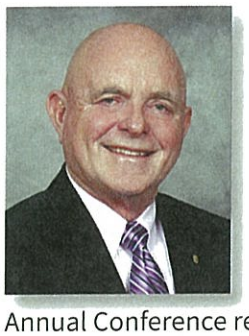
**OCTOBER 5–7**

Early Bird Registration Deadline: August 10

www.cacities.org/AC

2016 ANNUAL CONFERENCE & EXPO
LEAGUE OF CALIFORNIA CITIES
LONG BEACH OCTOBER 5 - OCTOBER 7

Welcome



## Invitation to Attend

It's my pleasure to invite you to seize a valuable opportunity by attending the 2016 Annual Conference and Expo, October 5 - 7 in Long Beach. You won't want to miss this enriching experience.

That's because attending the Annual Conference represents an investment in your community and in yourself. You'll work smarter and feel re-energized after hearing from leading experts, deepening your knowledge of emerging issues, and connecting with colleagues tackling similar challenges.

At the Expo, you'll have the chance to look over a whole host of innovative products and services that can help make your city run more efficiently.

This year's Annual Conference – the League's 118th – will once again be the state's largest gathering of city officials, all of them committed to bettering California's cities. I hope you'll join us!

Warm regards,

**L. Dennis Michael**
2015-2016 President, League of California Cities®
Mayor, Rancho Cucamonga

### Conference Location

The 2016 Annual Conference will be held at the Long Beach Convention Center, located downtown at 300 East Ocean Boulevard. All sessions will be held at the convention center unless otherwise noted.

### Parking and Public Transportation

In addition to the main parking lot along Shoreline Drive, the convention center has three parking garages, Terrace Theater, Arena, and Promenade. Convention center garages can be accessed from Linden Avenue. Parking rates are $10.00 per car entry and special rates as posted at garage may apply during the conference. *(Subject to change without notice)* Public transportation is easily accessible and includes the Metro Blue Line, Los Angeles County's light rail system, and the Passport, a free downtown shuttle, connecting the convention center with all local conference hotels, restaurants, and area attractions. The Passport operates daily, every 6 to 20 minutes.

## Welcome to Long Beach!

As Mayor of the 7th largest city in California, it's my honor and pleasure to welcome the California League of Cities to our beautiful community. We are proud to be one of the most diverse cities in America, home to a growing aerospace industry, innovative entrepreneurs, world-class museums, one of the nation's finest aquariums in the Aquarium of the Pacific, the Toyota Grand Prix, and a great Pride Parade and Festival that attracts visitors from all over the world. We're also proud of the progress we've made making city government more transparent, efficient and responsive. Through the use of technology, open data, and rigorous public communications, we are keeping residents, businesses and tourists informed and up to date, and holding ourselves accountable in everything we do. And there's more to come. Meanwhile, our city is undergoing a dramatic urban renaissance, with new developments shooting skyward throughout our downtown, new restaurants and shops opening, and downtown household income up by 75% over the past decade. National and local brands share the stage in Long Beach, and the future is looking very bright for our economy. The Port of Long Beach continues to set cargo volume records while reducing emissions, and our airport is winning accolades from coast to coast. I'm very bullish on Long Beach.

The League of Cities is doing important work that benefits Long Beach and our entire region. The League's advocacy on transportation issues, water conservation, and homelessness are just a few of the many actions important to our city. My thanks to all the member cities and the League staff for your hard work on behalf of the people of California. I'm grateful to know we will continue to work together on these important policies, supporting good government and progress in our state.

On behalf of the people of the great City of Long Beach, thank you for visiting with us! We wish you a successful and productive conference.

Sincerely,

**Mayor Robert Garcia**

*(subject to change)*

## WEDNESDAY, OCTOBER 5

8:00 a.m. – 6:00 p.m. ..... Registration Open *(Long Beach Convention Center)*
9:00 - 10:30 a.m. ..... Policy Committees *(at hotel)*
10:30 a.m. - Noon ..... Policy Committees *(at hotel)*
9:00 – 11:00 a.m. ..... AB 1234 Ethics Training
10:00 a.m. – 2:30 p.m. ..... City Clerks Workshop
10:30 – 11:45 a.m. ..... Education
11:45 – 1:15 p.m. ..... Regional Division Lunches
1:00 - 1:30 p.m. ..... First Time Attendee Orientation
1:30 – 2:45 p.m. ..... Department Business Meetings
3:00 - 5:00 p.m. ..... **Opening General Session - Keynote Address**
5:00 – 7:00 p.m. ..... Grand Opening Expo Hall & Host City Reception
7:00 – 10:00 p.m. ..... CitiPAC – 11th Annual Leadership Reception

## THURSDAY, OCTOBER 6

7:00 a.m. – 4:00 p.m. ..... Registration Open
8:00 – 9:30 a.m. ..... Education
9:00 a.m. – 4:00 p.m. ..... Expo Open
9:45 – 11:45 a.m. ..... **General Session - Keynote Address**
11:30 a.m. - 1:00 p.m. ..... Attendee Lunch In Expo Hall *(exhibitor exclusive; no competing events)*
1:00 – 2:15 p.m. ..... General Resolutions Committee
1:00 – 2:15 p.m. ..... Education
2:15 – 2:45 p.m. ..... Caucus Board Meetings
2:45 – 4:00 p.m. ..... Education
4:15 – 5:30 p.m. ..... Education
4:00 – 5:30 p.m. ..... Board of Directors Meeting
Evening ..... Networking Receptions – Caucus, League Partners, Divisions

## FRIDAY, OCTOBER 7

7:30 – 10:00 a.m. ..... Registration Open
7:30 - 8:45 a.m. ..... Regional Division Breakfasts
9:00 - 10:15 a.m. ..... Education
10:30 – 11:45 a.m. ..... Education
Noon – 2:00 p.m. ..... **Closing Luncheon with Voting Delegates & General Assembly**
2:00 p.m. ..... Adjourn

**NOTE**: *Conference Registration is required to attend Department meetings, Division Meetings, and General Assembly/Annual Business Meeting as an attendee and/or Voting Delegate.*

### Brown Act and League Conferences

The Brown Act permits the attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body. However, a majority of the members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the local agency's subject matter jurisdiction.

Conference Overview

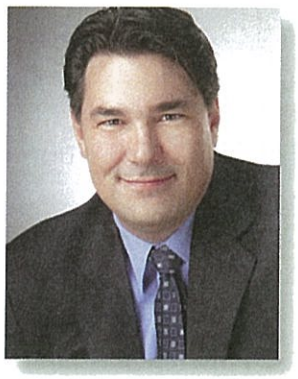
Educational sessions at the annual conference offer professional development, focusing on workable solutions through current and timely topics. Targeting a broad audience, sessions address innovative, thought/discussion provoking, evidence based, trends, tools, and best practices. Connecting professional experience and collective understanding, these sessions aim to provide attendees the opportunity to gain practical skills and useful resources. Visit www.cacities.org/AC for additional details and late breaking sessions.

## Keynotes

### JASON ROBERTS

**"Build a Better Block: How to Make Real Change in Your Community, Today"**

How can we drive change in our communities and move past unproductive committees and outdated regulation? How do we become the "bike part of town" and revitalize stagnant blocks? In this funny, smart, energetic, and breathless talk, arts activist Jason Roberts of the Better Block Project encourages us to stop waiting around. Even if that means painting in our own crosswalks, bringing in our own trees, and blackmailing ourselves into action.



### CHRISTOPHER THORNBERG

**"Fact and Fiction: What is really going on in the California Economy?"**

There seem to be many worries about the ability for the current expansion to maintain momentum—China, oil, the Middle East, tech bubbles and other issues have all cause brief periods of market panic. How sustainable is the economy in its current form? How does 'business unfriendly' stack up? What are the future flash points that cities need to focus their attention on?

**Conference App**

The League of California Cities® mobile application is a great organization and conference tool. The app provides full access to the conference in the palm of your hand. You can see the schedule of events, build your own custom schedule, import your selected events into your calendar, access session materials, speaker bios, all exhibitor information, and the list goes on. The League's mobile app is available for download through your device's app store by searching "League of CA Cities", "League of California Cities" or "CACities."

### City Attorneys Track

The League City Attorneys' Department will present its municipal law track at the Annual Conference, providing Minimum Continuing Legal Education (*MCLE*) presentations for California attorneys. Legal updates will be offered in municipal litigation subject areas: General Municipal Law, Torts & Civil Rights, Labor & Employment, and Land Use & CEQA. Additional and timely municipal law topics will be covered. The Department's track will also include one hour of MCLE specialty credit. Elected officials and city staff are welcome to attend all City Attorneys' Department presentations of interest.

### First Time Attendees

First conference? Be sure to attend the first-time attendees orientation briefing on Wednesday,October 5, at 1:00 p.m.

### Helen Putnam Award for Excellence

This program, supported by the League Partners, recognizes outstanding cities that deliver the highest quality and level of service in the most effective manner possible. Visit the special displays by cities that won the 2016 prestigious awards program and learn what your city can adapt from their success.

### Institute for Local Government

The Institute for Local Government is the 501c3 research affiliate of the California State Association of Counties and the League of California Cities.

### Mayors and Council Members Leadership Academy

The MCMLA program is for elected officials who are seeking continuing education to enhance their own knowledge and skills in order to better serve the public. Each year officials from throughout the state earn recognition as they progress upward through three sequential levels of achievement. For more information visit www.cacities.org/leadershipacademy.

### Municipal Departments

Departments are essential to the League. They help form League policy, assist with conference program development, and are represented on the Board of Directors. Department business meetings will be held at 1:30 p.m. on Wednesday, October 5. Register your city's leadership to ensure their attendance at the conference as well as department events.

### Session Materials

Our goal is to provide exceptional educational experiences, networking opportunities, and innovative tools that will make attendees and their cities more successful. Presentation materials are an important element of the Annual Conference and will be available online at www.cacities.org/achandouts. You can download or print session materials in advance or after the conference for additional resources.

### Understanding Public Service Ethics Laws and Principles *(AB 1234 Training)*

State law requires elected and appointed officials to receive two hours of training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. Join a panel of experts as they help navigate the ethic laws and principles. *Sign-in begins at 8:30 a.m. and you must be present the full two hours to receive a certification of attendance.*

### City Clerks' Workshop: The California Public Records Act

*Additional registration $150 per member city/$300 non-member city. (Business meeting 10:00 - 10:30 a.m. and 4 hour workshop) CMC/MMC Advanced Education Point accreditation will be available.*

The California Public Records Act *(CPRA)*, established in 1968, requires public inspection and disclosure of government records upon request unless otherwise exempted by law. Almost half a century later, the traditional view of the CPRA is being challenged. Instant access to information is seen not only as the right of an individual but a broader expectation of modern day society. In a world where human interactions are electronically recorded and instantly available in real-time, reevaluation of CPRA views is prudent and necessary to ensure government maintains pace with the community it serves. Explore the historical, legal and social applications of the CPRA, and to identify challenges and opportunities.

### 2016 Trends in Labor Relations

Receive an in-depth look at labor negotiations from the perspective of finance and human resources professionals. Learn about trends in labor relations for 2016 and offer insight into preparing for and presenting persuasive data during labor negotiations. Hear about tactics for protecting vital services in the face of rising personnel expenditures, and revisit strategies that control costs while investing in human resources.

### 5 Workplace Issues That Matter Most to Emerging Leaders

This clear and compelling TED-style talk will introduce attendees to five issues identified by emerging leaders as key to effectiveness in their roles. With millennials eclipsing the number of baby boomers for the first time, senior managers must learn to understand the needs of future leaders. This session presents insights gained from surveys of MMANC/MMASC members *(2013, 2014 & 2015)* as well as the 2015 Local Government Workforce Survey. Leave with a greater understanding of the need to support development opportunities, and the importance of removing barriers to the growth of the next generation of managers.

### Addressing Homelessness: Attainable, Collaborative Solutions

In 2015, California represented a staggering 21 percent of the nation's homeless population. Across the state, local officials and staff are grappling with solutions to address this complex problem. Hear from city officials and staff on how they are using attainable, collaborative solutions to address homelessness and combat the overwhelming problem. Speakers will share their experiences, best practices and lessons learned in partnering with different agencies to reduce homelessness.

### An Exploration in Best Practices for Fire & EMS Services

In many cases, the economic downturn has served as a catalyst for enhanced public demand for transparency and accountability in government. Deciding which programs and innovations are right for your unique community profile is not always self-evident. This session will utilize case studies and examples of multiple best practices in the delivery of services. Explore the dynamics of community paramedicine, the relationship of service capabilities *(ALS v. BLS)* between first response and ambulance services, station placement and resource allocation, shift schedules, quick attack vehicles, mini-pumpers, and public-private partnerships.

**TRACK KEY:** City Attorneys | Human Resources | League Partners

Sessions

### Approaches to Administer Local Minimum Wage Ordinances

Many communities are looking at ways to address income inequality. In areas with a high cost of living, many people working at minimum wage jobs are not able to cover their basic living expenses. A number of cities in California have enacted local minimum wage standards to help address this issue. Hear insights from three cities of various sizes about how they administer their program, lessons learned, and the benefits of a regional approach. Learn about innovative approaches for administration/enforcement by smaller cities as well as the public process for development or revisions to a minimum wage ordinance.

### The Advance of Wireless Infrastructure

As the rules and technology for wireless communications continue to evolve, cities need to move faster and smarter. Our communities demand and deserve good wireless services. Telecommunications carriers are increasing demands to place Distributed Antenna Systems in city right of ways. And the Federal Communications Commission demands that cities move quickly on siting applications. Join us to discuss how your city can balance all these interests.

### Budget Forecasting in Financial Policy Making

Even as the economy has shown great recovery over the last six years, many cities have not seen positive budget results. Demands from labor unions, deteriorating infrastructure, increasing pension and health-care costs, and general inflation are all dampening the ability to get ahead in our budgets. Explore the way different cities have used budget forecast models to introduce financial capacity issues into policy making. Learn best practices for introducing forecast models into council, labor union, and staff discussions as well as suggestions for presenting these models in a public forum.

### Building Trust in Police Departments

Police departments are losing the trust and confidence of those they protect and serve in many cities in California and nationwide, especially among the poor, people of color, and youth. Explore lessons learned and best practices in critical policies *(such as use of force)*, recruitment, training, discipline, civic engagement, the relationship between the council/city manager and police chief and creating a guardian culture. Response to mass shootings and terrorist incidents will also be discussed. Material from *The President's Task Force on 21st Century Policing* will be summarized and presented.

### Cafe Style Discussion: Diversity in City Management

With the recent high profile shootings of African-Americans by law enforcement officers and the subsequent court cases and settlements that have ensued, diversity in city management has become a national topic of interest. The conversations and debates have moved outside the realm of public safety and a spotlight has been cast on city leadership in general. Who are the people leading our cities? How much do they reflect the communities they serve? How can we diversify key departments to include more people of color and women? What has worked in the past and what may work best in the future?

### Changing the Way We See & Serve California Cities

Augmented Reality *(AR)* for the public sector is transforming the smart cities movement. AR allows citizens to instantly "see" and interact with the increasing abundance of data through their mobile device. For the public sector, AR has powerful business-specific applications from transportation to tourism to utilities, taking a futuristic phenomenon and transforming it into a practical solution for cities. This session explores and demonstrates revolutionary developments in public sector AR. It simplifies and enhances daily life for citizens, visitors, and workers, creates efficient, connected communities, and is the next step for smart governance.

### Complying with CEQA, Brown Act, and other Public Noticing Requirements

Hear a discussion of best practices for preparing, filing and distributing CEQA notices. Recent case law has provided guide posts for ensuring these documents are defensible. The panel will also address noticing requirements under the Brown Act and recent case law that clarifies when and how CEQA determinations need to be noticed in agendas, staff reports and other documentation. Lastly, the panelists will discuss how agencies can ensure their municipal codes, rules and regulations properly delegate authority to subsidiary bodies to approve or disapprove CEQA documents.

### Crisis Management for Officer Involved Shootings

City leaders and top law-enforcement officials will provide critical information necessary to respond and take appropriate action in the wake of officer-involved shootings and other high profile use of force incidents. Receive an overview of best practices, including handling media at the scene and in the aftermath; providing stress management to the officers on the scene and agency employees; pros and cons of outsourcing the investigation; what public comments may be made prior to, during and after the investigation; compliance with Public Safety Officers' Procedural Bill of Rights *(including scope of information that may be publicly disclosed)*; and building equity with community stakeholders.

### Developing a Power Leadership Network in Your Community

For city officials, time is a limited resource, but networking is an integral part of the job. Networking isn't just about the number of connections you make - it's about meeting and fostering relationships with people who will help you meet your goals. Are you ready to quit filling up the calendar with random events and start building and leveraging relationships that help you as a leader? This session provides tools and strategies to help you spend less time in unproductive meetings and more time building a community of leadership supporters.



TRACK KEY: City Attorneys Human Resources League Partners

### Disaster Preparedness Lessons Learned from the Christchurch Earthquake Red Zone

Jacob Green, Assistant City Manager for the city of Ontario, recently returned from an ICMA Management Exchange to New Zealand and the Christchurch Earthquake Red Zone. Jacob will take attendees through a slideshow and video presentation highlighting lessons learned for local government officials based on New Zealand's response to one of their country's deadliest natural disasters. Lessons learned will cover areas of police/fire response, public information management, leadership, economic development, sheltering, mental health, utility management, infrastructure impact, and many other areas of public sector response and recovery.

### Don't Feed the Bears - Reducing Burglaries in Our Communities

Hear how the city of Lafayette implemented a strategic program to reduce the number of residential burglaries within the community. The program utilizes community partnerships, resident involvement, and the deployment of advanced technology. Results? 50% reduction each year over the past two years and a 60% solve rate of those that did occur. Learn how the program was developed, implemented, and how to replicate a similar program in your own communities - for a very low cost.

### LP Elected Official Engagement in Employee Relations

Engagement in employee relations matters can be both helpful and harmful to the day-to-day operations of public agencies. When faced with discussions on labor negotiations, employee discipline, workplace investigations, performance matters, and anonymous tips about wrong-doing, learn what parameters you should follow to avoid risky pitfalls and how to effectively engage in employee relations.

### Emerging Issues in Policing: Implications for California Cities

Police chiefs from several cities will discuss some of the emerging issues facing law enforcement and public safety in our communities. Topics will include asset forfeiture, homeless and mentally ill residents, legislative impacts surrounding public safety and community involvement.

### Engaging and Serving the Homeless Population Through Parks & Recreation

Learn how the city of Eureka, through a process of trial and error, successfully developed a formula to identify and serve homeless youth and families at no additional cost to the general fund; empowering the City to provide access to valuable city recreation programs and services such as youth development programs, job workshops, family literacy events and more. Participants will walk away with guidelines and a successful model on partnering with outside agencies, discovering unidentified needs, overcoming unforeseen challenges, and implementing a similar project that will empower their city to connect with and serve homeless youth and families.

### Engaging Youth: A Journey of Three Cities

Engaging youth in government has multiple benefits. Youth offer a valuable and unique perspective on city matters. Engaging youth sets up pathways for cities to recruit a more diverse future workforce, and can turn around low citizen engagement as we grow the next generation of active citizens. Youth benefit by gaining 21st century skills; learn about careers in local government and how to advocate for community change. Hear about the startup efforts of three cities who are partnering with schools to actively engage today's youth in civic affairs and enable you to replicate this work.

### The Gender Balance Challenge: Why is it Important?

As we strive to ensure our workforce reflects our communities, embracing diversity is essential. In addition, studies show that inclusive cultures with gender diversity in leadership result in better decision making, more innovation and better results. Yet women are still not proportionately represented in the upper ranks of cities in California. Learn about the business case for gender diversity in city management, and tools that elected officials and city managers can use to support the advancement of female city managers, department heads, and police and fire chiefs.

### Growing Green in Riverside, Integrating Climate Action with Entrepreneurial Opportunity

A multidisciplinary team describes how they developed the Riverside Restorative Growthprint *(RRG)*, a Climate Action Plan that integrates greenhouse gas reduction strategies with economic development and entrepreneurship. Hear the challenges they met in developing the RRG, which required an understanding of local issues and planning priorities along with knowledge of economic development strategies and experience with clean-tech innovation hubs and "Eco-Business Zones." The team used innovative ways to engage with UC Riverside and Riverside's thought leaders, influencers, and community leaders, to gather ideas and best practices for spurring economic development and inspiring entrepreneurship while reducing emissions.

### Hot Topics in Municipal Revenues, Budgeting & Finance

Learn the latest major developments in municipal finance, important changes, significant challenges, and new opportunities. Leading experts Colantuono and Coleman will outline legal developments, new laws, proposals and explain the underlying issues for local government finances.

### How Bad Data is Hurting the Fire Service

Explore challenges and questions presented to fire departments and the ways to use relevant and objective data for better decision making. Most fire departments have learned the value of collecting data but are falling into some common pitfalls when using and interpreting the data, and also fail to use the data beyond response times or station location issues. With the changing economic climate and the availability of information, elected officials and citizens have become accustom to data-driven decision versus emotional arguments, and expect fire service leaders to provide decision-making models that will withstand scrutiny.

*Sessions and speakers are subject to change.*

Sessions

### How Data Visualization Uncovers Secrets to Better Outcomes

Using the latest in data visualization, see what some of the best outcomes in local government have in common. The panelists have developed a new tool that unlocks the secret to great government collaborations. These experts have used the latest in public administration practice alongside a revolutionary data visualization tool to reverse engineer the ingredients from distinguished local government projects. Take home the learnings from the most successful government collaborations and apply them to your most wicked problems.

### How to Develop Your Retail Recruitment Roadmap

An ever-growing number of communities are recognizing the tax revenue and quality of life benefits provided by a thriving retail sector. Explore the four steps to developing a successful retail economic development roadmap, and case studies of how communities, including Temecula, have successfully grown their retail sectors.

### Implementing Affordable Housing & Sustainable Communities Program

Strategic Growth Council *(SGC)*'s AHSC program aims to reduce greenhouse gas emissions and vehicle miles traveled by incentivizing mode-shift to walking, biking and public transit use via compact affordable housing and strengthened transportation networks. While AHSC provides a critical resource for communities to meet their sustainable planning goals, the program requires creativity and encourages strong, innovative partnerships between public and private entities. Hear directly from SGC and a diverse group of practitioners on how cities can successfully access AHSC funds to further housing and transportation projects in their communities.

### Lessons from the Cal-ICMA "City Manager Challenges and Strategies" Report

A recently completed survey and series of focus groups has resulted in a summary report and recommendations on how to improve local government effectiveness by improving the partnership between appointed local government executives, and the elected officials to whom they are responsible. The study identified a number of key issues that impact these relationships, and key strategies to address these challenges. A partnership between several local government organizations is underway to address key study findings. Learn about key follow-up actions while identifying practical ways both appointed and elected officials can establish and maintain this critical relationship.

### Making the Most of Your City's Technology

Information Technology *(IT)* is traditionally seen as a necessary evil in municipal government. With seemingly insatiable user expectations, ever increasing budget and staff requests, exorbitant maintenance agreements, project backlogs, and questionable results, IT often gets a bad rap. Learn about technology strategy, systems, cloud computing, citizen engagement, mobile apps, smart cities and more. Experienced city managers and CIOs will share advice and experiences on how to make the most of technology investments. *Attendees can send questions to either the League's twitter account @CaCitiesLearn with the hashtag #CityITQuestions or email info@misac.org to become part of the session!*

### Making Your Community Truly Inclusive

The city of Temecula has paved the way for youth and families with disabilities by honoring the fundamental value of each person in the community. There have been numerous changes legislatively and societally that have created a strong incentive towards increased awareness and creating a culture that embraces inclusion. Communities will learn how to identify their assets and needs of youth with disabilities by developing strategies and actions that facilitate partnerships, leverage resources, and capitalize on a "can do" spirit. City officials will realize the importance and benefits of including people with disabilities in all aspects of their community.

### Medical Marijuana: Continuing Regulatory Changes

Receive the latest updates on the state's implementation of the Medical Marijuana Regulation and Safety Act. Challenges cities have faced along with potential solutions in crafting local regulations will be highlighted. Hear how a marijuana legalization measure on the November ballot may change the regulatory picture for cities.

### Meeting Affordable Housing Challenges with Fewer Resources

Cities across the state are struggling to address chronic homelessness and housing affordability challenges. Come hear what cities are doing with fewer resources, and what you can do to increase state and federal financial support, reduce regulatory barriers, and provide additional incentives and local financial tools.

### LP Mergers & Sharing Personnel: What's a City to Do?

In an effort to utilize all available resources, cities sometimes merge with other agencies, and/or share personnel. Occasionally, neighboring cities will merge two fire departments, or appoint one department head to serve both agencies. Learn about best practices, and identify pitfalls associated with these types of arrangements.

### New Tools for Funding Your Stormwater Program

The El Niño rains this year have demonstrated the need for cities to find adequate funding for the ongoing maintenance of storm drain and flood control systems, as well as to fund overall system improvements and permit compliance activities. Examine several innovative strategies that cities are currently using to fund their stormwater programs. These strategies will help your city implement new stormwater funding strategies and technologies that can reduce the financial burden on your general fund, reduce costs and help the environment.



TRACK KEY: City Attorneys Human Resources LP League Partners

### Prepare For An Active Shooter Event & Save Lives

The city of Rancho Cucamonga will profile their innovative training program designed to teach police officers, firefighters and residents to work together in response to a mass casualty incident. Learn valuable lessons and program framework that you can take to your jurisdictions to create your own interagency response plan. This program can help municipalities achieve the delivery of emergency medical care to victims within minutes of public safety's arrival, coordination of a large resource response, and teaching their communities to reduce loss through action.

### Public Meetings Out Of Control? Think Like A Kindergarten Teacher

Incivility, disrespect, public "flaming" and even angry-mob takeovers: these are increasing problems in California's local public hearings. Agendas are sidetracked, often standing incomplete when adjournment finally arrives in the wee hours. Sitting elected officials are at a loss, and staff is flummoxed. Qualified candidates for office are being deterred from running altogether, due to a public process run amok. This CityTalk will offer an entertaining, practical and innovative look at our public meeting problems. Provocative reform-ideas will be offered.

### LP Reducing Pension and OPEB Costs

With the ever growing pressures on public funds and the constitutional and statutory limitations on modifying pension benefits, public agencies are looking for innovative ways to reduce the cost of pensions. In addition, recent cases have clarified that modifications to OPEB benefits are considered on a case-by-case basis and, thus, are fact intensive. This session will focus on the various techniques that public agencies are using to rein in pension and OPEB costs.

### Response and Aftermath to a Terrorist Attack - Lessons Learned

When a major international incident occurs in your community, are you prepared for the response and aftermath? A police chief and mayor will discuss how they maneuvered the demands of media outlets from around the world, and how they worked cooperatively with the various federal, state, and local agencies who assisted with the response and investigation.

### Safeguarding Your City from "Vehicle-into-Building" Crashes

Cities can prevent property damage, injuries, and fatalities by improving parking lot safety. Participants will understand the breadth of the problem of "vehicle-into-building" crashes in the United States and recognize the options to address this problem. More than 60 vehicle-into-building crashes occur daily, causing over 3,600 injuries and nearly 500 deaths every year. Seventy percent of the collisions involved vehicles crashing into a store or business and 41 percent of these collisions resulted from pedal error. The city of Artesia adopted its safety ordinance in April 2015 and will share its ordinance and staff report with interested cities.

### The Sharing Economy - Managing the Challenge & Creating Opportunities

Like the 'information super highway' of 25 years ago that changed the way we shop and conduct business, the sharing economy is revolutionizing how consumers and businesses choose a ride, a vacation location, a parking space and even wardrobes. While the emergence of this new market is undeniable, the implications on local government continue to evolve, leaving many cities unsure of the proper approach. How is collaborative consumption shaping future tax policy? How are other cities managing this trend? Participants will learn about emerging trends and discover practical ways *(policies, partnerships, etc.)* to respond and create new opportunities.

### Sitting is the New Smoking: How to Get Employees Moving

In 2015, medical research and a major *Forbes* magazine article named physical inactivity a major risk factor for chronic disease, calling it the "new tobacco." Cities can utilize their workforce wellness programs to get employees moving to counter sitting's negative health impacts. Hear from cities that have created opportunities for employees to engage in physical activity during the work day, and maximized participation through various competitions. Learn about inactivity research, low cost strategies to create activity opportunities, maximizing employee participation and the short and long term benefits of workforce wellness programs.

### Social Media & Today's 24-7 News Cycle: Do's & Don'ts

With media reporting on stories 24-7 and prevalence of mobile devices and social media, how city officials conduct themselves during a personal or emergency crisis can reflect either positively or negatively in a community. This brave new world means that elected officials must understand the 24-7 news cycle, social media technology, and the potential consequences of even a mere 140 character "tweet." Learn from experts who have effectively helped cities and other agencies address internal crises, natural disasters, and public personnel matters. This informative panel will provide practical strategies on using instant communication tools and crisis communication strategies that work.

### Strategies for Local Government Recruiting in the Social Media Age

Learn how to utilize social media strategies to recruit and retain talent, as well as inform and educate city constituents. Understand some of the legal challenges and the necessary tools for each of the social media platforms.

### Succession Planning for the New Government Workforce

Every day 10,000 people turn 65 years of age. Millennials now outnumber baby boomers, 76 million to 75 million, and by 2025 they will make up 75% of the workforce. It's an oversimplification to believe that current approaches for developing leaders will work for millennials. Many organizations are trying to improve their leadership pipelines, but for a number of reasons are coming up short. Explore ideas and insights on effective ways to attract, develop and retain all generations throughout California, with a special emphasis on millennials.

Sessions

### Succession: The Achilles Heel of City Government

Years of prolonged hiring freezes coupled with early retirements and fewer interested and/or qualified candidates have proven costly to agencies that have had to promote and/or hire people who were not qualified for their new responsibilities. Hear a discussion about the impact these issues have on your agency effectiveness. Panelists will present viable succession processes to enable you to address your current competency gaps, and fill future key vacancies throughout the organization with well-qualified individuals who can hit the ground running.

### Transparent Cities: Building Communities for Everyone

A proposed ballot initiative, the award winning TV series *Transparent*, and recent court decisions have placed "transgender" in the center of the public square necessitating a city hall that is transparent for all, be it visitor or resident. However, research has shown that many people do not know what 'transgender' means. "Transparent Cities" will inform and educate local officials and help them understand the political and jurisdictional issues confronting local elected officials as the public discussion broadens into city council chambers; panelists will provide attendees with tools to positively address widespread public misunderstanding about transgender and gender nonconforming persons.

### What Municipalities Can Do About the Coming Drone-pocalypse

The FAA estimates 1 million drones were sold during the 2015 holiday season. Learn about the effects of the 2015 FAA drone registration regulations and the spring 2016 commercial drone regulations on municipalities. Focus on what municipalities can and cannot do to combat privacy, noise, and nuisance issues raised by small drones through the types of ordinances allowed and not allowed due to FAA pre-emption. Discussion will also surround how these regulations affect municipal airports.

### What Planning Directors Wish Council Members Knew About Planning

In many cities, planning directors spend a great deal of time responding to council member/public requests for information, explaining why a particular project can or cannot move forward, and dealing with heated public hearings, while trying to juggle the rest of their job duties as well. In this session, attendees will receive valuable information about what cities can and cannot do when it comes to general plans, plan amendments, zoning, mixed-use developments, housing, the RHNA process, etc.

### Who in Your City Will Determine the 2016 Elections?

Did you know, every 30 seconds in the US, a Latino citizen turns 18 and becomes eligible to vote? Latinos are playing an increasingly impactful role in politics, and how they turn out this November stands to be a key factor in which party emerges in control of the White House, the state and cities across California. Learn from the experts how the changing demographics in California will impact your State and local elections. The Secretary of State has been invited to share his efforts to increase voter turnout.

## Networking

### CitiPAC – 11th Annual Leadership Reception

With the support of our event hosts, Keenan & Associates, CitiPAC will present its 11th Annual Leadership Reception on Wednesday, October 5th from 7:00 - 10:00 p.m. at the Loft on Pine. Join the League Board of Directors for this wonderful evening of entertainment featuring food, beverages dueling pianos and casino style gaming.

### Diversity Groups

The Board of Directors has recognized the following five diversity groups: African-American Caucus; Asian-Pacific Islander Caucus; the Gay, Lesbian, Bisexual & Transgender Local Officials Caucus; Latino Caucus and Women's Caucus. Sign up to join one or more of the League's Caucuses. Each will host a networking event at the Annual Conference and is open to all attendees.

### Host City Reception

The City of Long Beach welcomes the delegates to the League of California Cities® Annual Conference & Expo. Please join us at the opening night host city reception and enjoy a selection of delicious hors d'oeuvres. The reception will take place from 5:00 - 7:00 p.m. on Wednesday, October 5, at the Long Beach Convention Center. *A registration badge is required to access the event and show floor.*

### Regional Divisions

Regional Divisions function as the League's grassroots advocacy teams. Divisions are staffed locally by public affairs managers to support League goals. Contact your local manager for information and prices of on-site division networking events.



*Sessions and speakers are subject to change.*

## HOW TO PARTICIPATE

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The 2016 Annual Conference Resolution Calendar of Events identifies the key points in the process.

### Submission of Resolutions

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Resolutions submitted to the General Assembly must be concurred in by at least five cities or by city officials from at least five cities. Those submitting resolutions should be prepared to provide written documentation of concurrence by at least five cities or by city officials from at least five cities. This may be in the form of a letter from the city or the city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All concurrences must be submitted at the time the resolution is submitted by the deadline of midnight, August 6, 2016.

### Consideration at the Conference

The League President refers resolutions to the League policy committees for review and recommendation at the Conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee and individuals appointed by the League President. Resolutions approved by the policy committee and/or GRC are next considered by the General Assembly. Resolutions disapproved or referred by both the policy committee and GRC will not proceed to the General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: refer back to a policy committee, amend, disapprove or no action.

### Late-Breaking Issues

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly (Deadline: noon, Thursday, October 6). All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

### 2016 Resolutions Calendar And Deadlines

#### BEFORE THE CONFERENCE

**Friday, July 15:** Deadline for submitting appointments to the General Resolutions Committee.

**Saturday, August 6, Midnight:** Deadline for submitting resolutions to the League office by regular mail, email or fax.

**Mid-August:** Resolutions distributed to city officials and posted on the League website.

#### AT THE CONFERENCE

**Wednesday, October 5, 9:00 - 10:30 a.m.** *(Thursday committees)* and **10:30 a.m. - 12:00 p.m.** *(Friday committees)*: Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee on resolutions assigned to each committee.

**Thursday, October 6, 12:00 p.m.:** Deadline to submit signatures to qualify a petitioned resolution.

**Thursday, October 6, 1:00 p.m.:** General Resolutions Committee meets to consider and make recommendations on resolutions.

**Friday, October 7, 12:00 p.m.:** Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting. *(Voting Delegates must be registered at conference and must stay until conclusion of voting. They may register for Friday only.)*

Exhibitors

## A

5 BARS, LLC
A Tiny House Village *(Newport Pacific)*
Accela
Ameresco
American Fidelity Assurance Company
ANP Lighting
Aqua Patch Road Materials, LLC
Arborjet
Architerra Design Group
Avery Associates
AXA

## B

Best Best & Krieger LLP
Blais & Associates
Bob Murray & Associates
Bryce Fastener Inc.
Burke, Williams & Sorensen, LLP
Burrtec Waste Industries, Inc.

## C

California Building Officials
California Consulting, LLC
California Contract Cities Association
California Fuel Cell Partnership
California Housing Finance Agency
California Joint Powers Insurance Authority
California Product Stewardship Council
California State Board of Equalization
CA Statewide Community Development Authority *(CSCDA)*
California State Water Resources Control Board
CalPERS
CalTRUST
Cannon
Carpenter/Robbins Commercial Real Estate, Inc.
Charles Abbott Associates
Churchwell White LLP
Citrus Pest & Disease Prevention Program
City of Rancho Cucamonga
City Ventures
CleanStreet
Climatec BTG
CloudCompli
Community Champions
Complus Data Innovations, Inc.
Contract Sweeping Services
Contractor Compliance and Monitoring, Inc.
CSG Consultants, Inc.
CXT Prefabricated Concrete Buildings

## D

Dapeer, Rosenblit & Litvak, LLP
Davey Resource Group, a Division of the Davey Tree
David Taussig & Associates, Inc.
Deacero
Dekra-Lite
DESIGNPOLE CO
Digital Ally Inc.
DN Tanks
DSSI

## E

Earth Systems
EfficientGov
Empower Retirement
Energy Upgrade California
ExecuTime Software

## F

FATHOM
Fieldman, Rolapp & Associates, Inc.
Fitch & Associates, LLC
Foundation Support of CA
FuelMaster/Syntech Systems, Inc.

## G

George Hills Company, Inc.
Glice LLC
Golden Sun Safety
Good Energy, L.P.
Graphic Solutions
Graybar
Greenshine New Energy

## H

HAI, Hirsch & Associates Inc. Landscape Architects
HD Supply Facilities Maintenance
HdL Companies
HEAL Cities Campaign
Herman Miller
Holbrook Asphalt
HR Green, Inc.

## I

IBank
In God We Trust-America, Inc.
Integrated Media Systems
IntelliTime Systems Corporation
International Municipal Signal Assn Far West
ITEM, Ltd.

## J

Jamboree Housing Corporation
Johnson Controls
Jones & Mayer

## K

Kaiser Permanente
Kasdan LippSmith Weber Turner, LLP
Keenan & Associates
Kenall Lighting
Keyser Marston Associates, Inc.
KOA Corporation
Kosmont Companies and Auction.com

## L

Laserfiche
Learn4Life
LECET Southwest
Library Systems & Services
Liebert Cassidy Whitmore
Local Search Association
Longobart-Ross Consulting

## M

Matrix Consulting Group
Meyers Nave
MuniciPAY
MuniServices
MuniTemps
MyOnlineBill.com

## LEAGUE PARTNER Speaker Theater

This expo session area will highlight successful examples of public/private partnerships. Explore case studies of innovative projects and programs that have worked in California cities. Gain insight from elected officials, city staff and industry experts that have discovered creative solutions to some of the challenging problems that cities face.

## N

NBS
NEOGOV
Newline Interactive
Newport Pacific Capital Family of Companies
NexLevel Information Technology
NLC Service Line Warranty Program
NO-DES, Inc.
Northern California Carpenters Regional Council
NV5

## O

Omni-Means, Ltd
OpenGov.com
OpTerra Energy Services
Otto Environmental Systems North America, Inc.

## P

Pacific Gas and Electric Company
ParcelQuest
PARS
Pennino Management Group
PERC Water
PFIC
Phantom Fireworks
Piper Jaffray
PlaceWorks
PowerFlare - PF Distribution Center, Inc.
Precision Civil Engineering, Inc.
Procure America, Inc.
Public Agency Risk Sharing Authority of California
Public Financial Management Group
Public Restroom Company

## R

Radarsign, LLC
Ralph Andersen and Associates
Rancho Cucamonga's Pop Up City Hall
Redtail Telematics Corp
Renew Financial
Renne Sloan Holtzman Sakai LLP *(Public Law Group)*
Renovate America - The HERO Program
Republic Services
REV
RJM Design Group, Inc.
RKA Consulting Group
RSG, Inc.

## S

SAFEbuilt, LLC
Save Pensions, Inc.
Schaefer Systems International, Inc.
Schafer Consulting
ScholarShare Investment Board
Schneider Electric
SeamlessGov by SeamlessDocs
Security Lines US
Sensus
Servpro
Severn Trent Services
Siemens
Silver & Wright LLP
SmartCitiesPrevail.org
Sol Powered By Carmanah
Southern California Gas Company
SouthTech Systems
Spohn Ranch Skateparks
Sportsplex USA
Spring City Electrical
SSA Landscape Architects, Inc.
State of Your City Presentations
SunGard Public Sector
Superior Graffiti Solutions
Surface Systems and Instruments, Inc.
SVA Architects, Inc.
SWARCO Traffic Americas
SyTech Solutions

## T

Tensar
TIAA
TNT Fireworks
Toyota Motor Sales, Inc.
Transtech Engineers, Inc.
Tribal Alliance of Sovereign Indian Nations
Turbo Data Systems
Turf Time West, Inc.

## U

U.S. Communities
U.S. Flood Control Corp
Union Pacific Railroad
United Storm Water, Inc.
University of La Verne
University of San Francisco MA Urban Affairs
Urban Futures, Inc.
USA Fleet Solutions
USA Properties Fund
Utility Service Co. Inc.

## V

Vali Cooper & Associates, Inc.
Vanir Construction Management, Inc.
ViewPoint Government Solutions

## W

We Hang Christmas Lights
Wells Fargo
West Coast Arborists, Inc.
Willdan

*As of April 19, 2016
For a current list, visit www.cacities.org/AC
**Note:** 2016 League Partners are in **teal**


# Expo Grand Prize

## Win $3,000 to be used with any U.S. Communities supplier.

**Solutions for Facilities, Office, Technology, Roads,** Workforce, Corrections, First Responders and more!

U.S. COMMUNITIES™
GOVERNMENT PURCHASING ALLIANCE
www.uscommunities.org/lcc

Congratulations to the City of Monrovia, winner of the 2015 Grand Prize!
Must be present at the Closing General Assembly on Friday to win.
Sponsored by the League of California Cities®

# Registration

## Registration Includes:

- Admission to educational sessions as well as networking events
- Wednesday host city reception and Expo; Thursday lunch with exhibitors; Friday closing luncheon

**Online Registration** *(credit card)* – www.cacities.org/AC

**Mail-in Registration** *(pay by check)* – contact mdunn@cacities.org to request a registration form.

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

## Full Conference Registration Fees

| | EARLY BIRD Before August 10 | After August 10 and onsite |
|---|---|---|
| **City Delegate** | | |
| Member City | $ 525 | $ 575 |
| Nonmember City | $ 1525 | $ 1575 |
| **Public Official** | | |
| County/State | $ 600 | $ 650 |
| **Partner/Exhibitor/All Others** | | |
| Company Representative | $ 700 | $ 750 |

**NOTE:** *Conference registration is required to attend department business meetings, Annual Conference general assembly and/or to be a voting delegate*

## One-Day Registration

***Early bird rates are not available for one day registrations***

| | |
|---|---|
| **City Delegate** | |
| Member City | $ 300 |
| Nonmember City | $ 1300 |
| **Public Official** | |
| County/State | $ 350 |
| **Partner/Exhibitor/All Others** | |
| Company Representative | $ 400 |

## Optional Registration Add-ons *(non-refundable)*

**City Clerks Workshop** - $150 member cities, $300 non-member cities

**Guest Registration** - $125

*Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.*

## Onsite Badge Pick Up

2016 Annual Conference badges will be available at the registration desk in the Long Beach Convention Center.

**REGISTRATION HOURS:**

**Wednesday, October 5** – 8:00 a.m. - 6:00 p.m.

**Thursday, October 6** – 7:00 a.m. - 4:00 p.m.

**Friday, October 7** – 7:30 - 10:00 a.m.

## Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, **minus a $75 processing charge**, only when a written request is submitted to the League of California Cities®, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or mdunn@cacities.org and received before **5:00 p.m. on Friday, September 2**. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. Please note sharing of registration is prohibited.

Questions or special needs? Contact our conference registrar at mdunn@cacities.org before Friday, September 2.

Reduced room rates are available for registered attendees/exhibitors at the 2016 Annual Conference Reserve your hotel nights while space is available. Phone reservations will not be available. The discounted hotel rate cut-off is **Friday, September 2** and the hotels are subject to sell out prior to the reservation deadline – reserve early.

### STEP ONE: Register for the conference

### STEP TWO: Book hotel room

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

### *Predatory Housing Warning*

Beware of unauthorized housing and hotel reservation services that may solicit your business. All legitimate communications regarding housing will come directly from the League of California Cities®. If you receive a suspicious email or phone call asking to book your hotel room for the conference, please let us know immediately.

### Hotel Changes or Hotel Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Friday, September 2 must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgment number to access your reservation and make any necessary changes. Once the September 2 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that after the housing deadline has passed, you may incur a financial penalty and minimum one-night room charge or attrition fees.

**PLEASE NOTE**: *The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/ length of stay in the hotel.*

### Hyatt Regency Long Beach
200 South Pine Street
$209.00 single/double*

### Hyatt Centric The Pike Long Beach
285 Bay Street
$209.00 single/double*

### Renaissance Long Beach Hotel
111 East Ocean Boulevard
$199.00 single/double*

### The Westin Long Beach
333 East Ocean Boulevard
$199.00 single/double*

### Courtyard Long Beach Downtown
500 East First Street
$179.00 single/double*

### Hilton Long Beach Hotel
700 West Ocean Boulevard
$189.00 single/double*

### Queen Mary Hotel
1126 Queens Highway
$159.00 single/double*

*Plus occupancy taxes and fees. All hotels are within walking distance of the convention center or on the free Passport Shuttle route with the exception of the Courtyard Long Beach Downtown which is .2 miles from the Center.*

**CAUTION!** *Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.*