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# City of Sebastopol

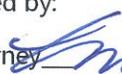
Mayor  
Sarah Glade Gurney  
City Council  
Una Glass, Vice  
Mayor  
John Eder  
Robert Jacob  
Patrick Slayter

Meeting Date:  
To:  
From:  
Subject:

Meeting of March 1, 2016  
Mayor and City Council  
Kenyon Webster, Planning Director  
Municipal Code Amendment to Create Planning Commission  
Alternate Position  
Adopt Ordinance

Recommendation:  
Funding:

Currently Budgeted: \_\_\_ Yes \_\_\_ No x N/A  
Net General Fund Cost:  
If Cost to Other Fund(s),

Agenda Report Reviewed by:  
City Manager/City Attorney 

City Manager/City  
Attorney  
Larry McLaughlin  
City Clerk  
Mary Gourley

On February 16, 2016, the City Council introduced a Municipal Code Amendment to create an 'alternate' position on the Planning Commission. The ordinance is now presented for adoption.

Attachment: Ordinance for adoption

Ordinance No. \_\_\_\_\_

AN ORDINANCE FOR ADOPTION  
OF THE CITY OF SEBASTOPOL, CALIFORNIA,  
AMENDING THE SEBASTOPOL MUNICIPAL CODE  
TO AMEND SECTION 2.24.020 A. AND B.  
TO ADD AN ALTERNATE POSITION TO THE PLANNING COMMISSION

Whereas, the Planning Commission is responsible for making decisions on land use applications, reviewing public park projects, and advising the City Council regarding land use and park policy matters, and as such, it performs critical community functions; and

Whereas, the City values a range of perspectives in its Planning Commissioners; and

Whereas, the Commission has at times lacked a quorum due to appointment vacancies, member absences, or member conflicts of interest, which adversely affects the public process and timely decision-making; and

Whereas, creating an 'Alternate' member who could participate in Commission decisions when one or more members were absent would reduce the potential for a quorum not to be present, as well as enhancing representation of a range of community viewpoints on the Commission; and

Whereas, on February 16<sup>th</sup>, 2016, the City Council conducted a duly-noticed public hearing regarding the proposed amendments and introduced the ordinance for first reading.

Now, therefore, Municipal Code Section 2.24.020 A. and B. are hereby amended to read as follows:

Section 2.24.020

A. The Commission shall consist of seven (7) members or such other numbers as the City Council shall, from time to time, determine by resolution, but in no event less than five (5) members. An Alternate may also be appointed who may serve as a member in the absence of a regular member, or if there is a vacant member position.

B. The members of the Commission and the Alternate shall be from among residents of the City of Sebastopol or shall be the owner of a business within the City of Sebastopol, and up to one person who is not in one of the above categories, but who is a resident of the 95472 Zip Code area, may also be appointed. Members and the Alternate shall be appointed by a majority of the members of the City Council.

This Amendment is hereby adopted and will take effect in thirty days.

Adopted by the City Council on the 1<sup>st</sup> day of March, 2016

Approved: \_\_\_\_\_  
Mayor

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
City Clerk