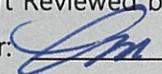


Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
STAFF REPORT**

Meeting Date: May 3, 2016
To: Honorable Mayor and Honorable City Councilmembers
From: Henry Mikus, Engineering Manager
Subject: Grant Application for TDA3 Funds for Bike Paths on Local Streets
Recommendation: Approval of a Resolution
Funding: Currently Budgeted: X Yes _____ No _____ N/A
Net General Fund Cost: \$ None
Project will be paid for by the Traffic Impact Fund plus a TFCA Grant; Total funding will be \$595,179; Fund number 870-6345-7014

INTRODUCTION: This item is to request the City Council approve a Resolution endorsing a grant application for 2016 TDA3 Funds for Bike Paths on Local Streets

BACKGROUND:

Metropolitan Transportation Commission (MTC), in partnership with the Sonoma County Transportation Authority (SCTA) provides periodic grant opportunities. Under the Transportation Development Act Article 3 (TDA3) competitive grant money is available for bicycle lanes, bicycle and pedestrian paths, and related planning and marketing efforts. There are no matching requirements with this funding source. Projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle plans; and be authorized by a city/town council or county board.

TDA funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA (TDA3) is a set-aside of approximately 2% of those funds for bicycle and pedestrian planning and projects. MTC administers TDA3, which is distributed based on population.

Sonoma County’s incorporated cities/town and the County of Sonoma are eligible to apply. Each year an annual fund estimate (“entitlement”) is developed for each jurisdiction based on population, with unused “entitlements” allowed to accumulate from year to year as “credit.” A jurisdiction’s claim for any given year is not allowed to exceed the amount equal to the accumulated credit plus the following two years of projected entitlement. This mechanism allows jurisdictions to gather sufficient amounts, from past and future “entitlements,” to fund projects. Programming in any given year, however, cannot exceed the sum of the total revenues available to Sonoma County as a whole (i.e., what is “in the bank”).

The current projected allocation from available funds for TDA3 for Sebastopol would be \$6,645. With a small current positive balance added, the total available would be \$8,842. These numbers are reflected in the grant application.

The City, by virtue of its Bicycle/Pedestrian Master Plan (as adopted in March 2008, and amended in November 2011), has begun work on two interrelated projects to enhance the bike pathways within the City. The project listed in the grant application is for Class 2, Class 3, and Sharrows Bike Lanes on Local City Streets, which has an expected construction cost of approximately \$545,000 as listed in the approved FY 15-16 Capital Improvement Plan (CIP). The companion project is the adding of bike lanes to SR 116, a project that is under discussion as a partnership with CalTrans and their SR 116 paving plans to achieve significant savings and synergy.

The grant-focus project is to design and construct suitable bicycle lanes on local streets owned by the City of Sebastopol. Project funds are budgeted, and are to come from the City's "Traffic Impact" Fund. This fund is supported from developer traffic impact fees and our local dedicated sales tax. Project budget is approximately \$590,000 (construction plus engineering design), with the money for this project already in-hand. There is also a very strong likelihood that our recent Transportation Fund for Clean Air 2016 Grant Application for \$50,000 for the project will be approved.

The Competitive Procurement Process for the design work is complete, and that work is to commence May 2016 and be done by fall. Competitive Procurement for the construction contract will occur during winter so that construction can begin March 2017 and be complete by October 2017.

RECOMMENDATION: That the City Council adopt a Resolution of Approval for the project and the application for \$8,842 in TDA3 grant money.

Attachments:

Resolution
Grant Application
Map

Metropolitan Transportation Commission

Transportation Development Act (TDA) Article 3 Funds Bicycle and Pedestrian Projects

Attachment B
page of

TDA Article 3 Project Application Form

Fiscal Year of this Claim: FY 16-17 Applicant: City of Sebastopol

Contact person: Henry J. Mikus

Mailing Address: 714 Johnson Street, Sebastopol, CA 95472

E-Mail Address: hmikus@cityofsebastopol.org Telephone: 707-823-2151 ext 206 office; 707-328-8105 cell

Secondary Contact (in event primary not available) Rich Emig

E-Mail Address: remig@cityofsebastopol.org Telephone: 707-823-2151 ext 205

Short Title Description of Project: Class 2, Class 3, and Sharrows Bike Lanes on Local City Streets, plus Class 2 Bike Lanes on SR 116

Amount of claim: \$6,645 FY 16/17 grant apportionment plus funds on hand from prior years = \$8,242

Functional Description of Project:

As part of the Master Bike/Pedestrian Plan (adopted 2008, amended 2011) the City wishes to construct an integrated bike paths system. Because ownership of streets within the City of Sebastopol is divided between the State of California and the City, two projects are being developed. One focuses on local owned streets, and the companion project involves SR 116. Money collected by the City from both a local sales tax and developer impact fees will pay for much of the work, with the money already in hand. Grant monies are being sought to help as appropriate. The local streets work includes Class 2 bikeways, sharrows, and Class 3 lanes, and is the target for this grant application. Remaining cost for the local streets project is approximately \$590,000. The SR116 work is nearly all Class 2 pathway. This integrated network will enable access to downtown Sebastopol, our hospital, four schools, several commercial/retail districts, link to two "disadvantaged" neighborhoods, and will provide a huge missing link through the City to connect two regional Class 1 trails that end at the City: the east/west Joe Rodota Trail, and the north/south West County Trail. A future Petaluma/Sebastopol Trail, currently in planning, will also benefit by linking to other trails and paths. For the local streets project a designer has been selected under competitive procurement and will begin work within a month. The SR 116 project is 90% designed. The City and CalTrans are currently seriously exploring doing the SR 116 as a joint project with projected efficiencies of effort and financial savings. Sebastopol's part of this work would be approximately \$150,000; these funds are also on-hand. The SR 116 work is not part of the grant application but since the projects together provide the City an integrated cohesive system, their synergy has to be recognized.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, engineering, construction, contingency). Use the table below to show the project budget for the phase being funded or total project. Include prior and proposed future funding of the project. Planning funds may only be used for comprehensive bicycle and pedestrian plans. Project level planning is not an eligible use of TDA Article 3.

Project Elements: Planning & engineering are about 50% done (between both projects), with contracts in place for that work to be completed this year. Construction makes up the majority of the remaining work and cost estimates.

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		\$8,842			\$8,842
list all other sources:					
1. City sales tax and impact fees	\$531,158				\$531,158
2. TFCA grant		\$50,000			\$50,000
3.					
4.					
Totals					\$590,000

Project Eligibility:	YES?/NO?
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A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	yes
D. Has the project been reviewed by a Bicycle Advisory Committee (BAC)? (If "NO," provide an explanation). Enter date the project was reviewed by the BAC: _ Reviewed by Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) on April 26, 2016.	Yes, as part of the Bike/Ped Master Plan
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	NA
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) October 2018 _____	yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	yes

Resolution No.

Attachment A

Re: Submittal of Countywide Coordinated Claim to the Metropolitan Transportation Commission for the Allocation of Fiscal Year Fiscal Year 2016 – 2017 TDA Article 3 Pedestrian/Bicycle Project Funds to Claimants in County of Sonoma

Prioritized List of Projects

	Short Title Description of Project	TDA Article 3 Amount	Total Project Cost
1.	Class 2, Class 3, and Sharrows Bike Lanes on Local City Streets	\$8,842	\$590,000
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
	Totals	\$8,842	\$590,000

Resolution No.
Abstract

This resolution approves the request to the Metropolitan Transportation Commission by the **City of Sebastopol** for an allocation of Transportation Development Act Article 3 Pedestrian and Bicycle Project funding for fiscal year **Fiscal Year 2016 - 2017**.

Resolution No.

Re: Request to the Metropolitan Transportation Commission for the allocation of fiscal year Fiscal Year 2016 - 2017. Transportation Development Act Article 3 Pedestrian/Bicycle project funding

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No.4108, entitled "Transportation Development Act, Article 3, Pedestrian and Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108 requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **City of Sebastopol** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; now, therefore, be it

RESOLVED, that the **City of Sebastopol** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it

RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **City of Sebastopol** to carry out the project; and furthermore, be it

RESOLVED, that the project has been reviewed by the Bicycle Advisory Committee (BAC) of **City of Sebastopol**

RESOLVED, that the **City of Sebastopol** attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of **County of Sonoma** for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

In Council, duly passed and adopted this Third Day of May , 2016.

APPROVED: _____
Mayor Sarah Glade Gurney

AYES:

NAYS:

Absent:

Abstain:

ATTEST: _____
Mary Gourley, MMC, Clerk, City of Sebastopol

Resolution No.
Attachment A

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year Fiscal Year 2016 – 2017 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

Page 1 of 1

1. That the **City of Sebastopol** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **City of Sebastopol** legally impeded from undertaking the project(s) described in “Attachment B” of this resolution.
2. That the **City of Sebastopol** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **City of Sebastopol** within the prior five fiscal years.
8. That the project(s) described in Attachment B is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.
9. That any project described in Attachment B that is a bikeway meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B will be completed before the funds expire.
11. That the **City of Sebastopol** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

TDA Article 3 Project Application Form

Fiscal Year of this Claim: FY 16-17 Applicant: City of Sebastopol

Contact person: Henry J. Mikus

Mailing Address: 714 Johnson Street, Sebastopol, CA 95472

E-Mail Address: hmikus@cityofsebastopol.org Telephone: 707-823-2151 ext 206 office; 707-328-8105 cell

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2. TFCA grant		\$50,000			\$50,000
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4.					
Totals					\$590,000

Project Eligibility:	YES?/NO?
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B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	yes
D. Has the project been reviewed by a Bicycle Advisory Committee (BAC)? (If "NO," provide an explanation). Enter date the	Yes, as part

<p>project was reviewed by the BAC: _ : _ Reviewed by Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) on April 26, 2016.</p>	<p>of the Bike/Ped Master Plan</p>
<p>E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).</p>	<p>NA</p>
<p>F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) October 2018 _____</p>	<p>yes</p>
<p>G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)</p>	<p>yes</p>