

Agenda Report Reviewed by:
 City Manager: 

**CITY OF SEBASTOPOL
 CITY COUNCIL
 STAFF REPORT**

Meeting Date: January 11, 2016
To: Honorable Mayor and Honorable City Councilmembers
From: City Manager Larry McLaughlin
 City Clerk Mary Gourley
Subject: Planning Commission Appointments
Recommendation : That the Mayor and City Council Conduct Make Appointments to the Openings on the Planning Commission
Funding: Currently Budgeted: _____ Yes _____ No XX N/A
 Net General Fund Cost: N/A
 Amount: \$0

INTRODUCTION: This item is to request that the City Council make appointments to the openings on the Planning Commission.

BACKGROUND:
 The City Council earlier in the evening conducted interviews with the following individuals for vacancies on the Planning Commission.

PLANNING COMMISSION INTERVIEWS

Name of Applicant	Time of Interview
Paul Fritz	7:00 pm
Geoffrey Skinner	7:15 pm
Evert Fernandez	7:30 pm
Colin Doyle	7:45 pm
Linda Kelley	8:00 pm

DISCUSSION:

PLANNING COMMISSION – 4 YEAR TERM

The Planning Commission meets the 2nd and 4th Tuesdays of each month at 7:00 p.m. at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA. The members of the Planning Commission shall be from among residents of the City of Sebastopol or shall be the owner of a business within the City of Sebastopol. The Planning Commission consists of seven members.

The appointments tonight are to fill three vacancies as advertised and highlighted below. The appointments made tonight will have a term ending of December 31, 2019.

However, on December 10, 2015, Planning Commission Scot Stegeman was informed that he had missed three consecutive unexcused absences from the Planning Commission, on October 13th and 27th, and December 8th.

Under the City of Sebastopol Municipal Code, three consecutive unexcused absences results in automatic removal from the Planning Commission, and a vacancy shall be deemed to have occurred, unless a showing of good cause is presented to the City Council. The City Council is the sole judge as to whether or not good cause is shown. In the December 10th letter, the City of Sebastopol requested a response from Planning Commissioner Stegeman by December 29, 2015, to present a showing of good cause to the City. As of the deadline, the City did not receive any response and the City has determined that this is now an automatic removal. The City Council tonight may choose to fill the remaining term of Commissioner Stegeman (December 31,2016) from the applications received for tonight’s agenda item, or direct the City Clerk to recruit for this vacancy.

PLANNING COMMISSION	TERMINATION DATE	RESIDENT? AND/OR OWN BUSINESS IN TOWN?
MICHAEL JACOB	Dec. 31, 2018	Resident
ZACHARY DOUCH	Dec. 31, 2018	Lives outside City Limits/Owns business within City limits
LINDA KELLEY	Dec. 31, 2015	Resident
COLIN DOYLE	Dec. 31, 2015	Resident/Owns Business
EVERT FERNANDEZ	Dec. 31, 2015	Resident
RUSS PINTO	Dec. 31, 2016	Resident
*SCOT STEGEMAN	Dec. 31, 2016	Lives within 95472

RECOMMENDATION: Staff recommends that the Mayor and Council Conduct make appointments to the openings on the Planning Commission with term endings of December 31, 2019.