



the Board of Administration of the California Public Employees' Retirement System and the City of Sebastopol.

**DISCUSSION:**

CalPERS requires that clearly defined procedures be followed for contract amendments. The following steps are being taken in order to complete the contract amendment process:

- The City Council must adopted a Resolution of Intention – September 20, 2016 Resolution No. 6105 (fulfilled)
- Government Code Section 20474 requires employee election affected whenever the contract is amended to change the employees' rate of contribution. This election must be held for the contract group following the adoption of the Resolution of Intention, and prior to the adoption of the Ordinance to amend the CalPERS contract. The election is scheduled to be conducted after September 20, 2016. (Election is in progress).
- The Ordinance, which will be the First and Final Reading Ordinance, and a City Council vote on adoption, must occur no sooner than 20 days after the adoption of the Resolution of Intention. This First Reading Ordinance is presented to the City Council for adoption on October 18, 2016 and November 1, 2016 respectively.
- The effective date of the contract amendment must be the first day of a payroll period and may not be earlier than the day following the effective date of the Final Reading Ordinance. The contract amendment effective date is anticipated to be December 1, 2016 for December 15 CalPERS payroll reporting.

**RECOMMENDATION:**

That the City Council Approve the First Reading of Ordinance to Approve an Amendment to the Contract Between the Board of Administration of the California Public Employees' Retirement System (CalPERS) and the City of Sebastopol to Include Provisions Pursuant to Government Code 20516 "Cost Sharing" for Local Sebastopol Police Officers Association (SPOA) Members in Accordance with the Previously Approved Comprehensive Memorandum of Understanding.

**Attachment:**

Ordinance

ORDINANCE NO. \_\_\_\_\_

An Ordinance of the City Council of the City of Sebastopol authorizing an amendment to the contract between the City Council of the City of Sebastopol and the Board of Administration of the California Public Employees' Retirement System.

The City Council of the City of Sebastopol does ordain as follows:

Section 1.

That an amendment to the contract between the City Council of the City of Sebastopol and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit, and by such reference made a part hereof as though herein set out in full.

Section 2.

The Mayor of the City Council is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

Section 3.

This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of 30 days from the passage thereof shall be published at least once in the West County Times and News, a newspaper of general circulation, published and circulated in the City of Sebastopol and thenceforth and thereafter the same shall be in full force and effect.

Adopted and approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Clerk