

**CITY OF SEBASTOPOL
CITY COUNCIL
STAFF REPORT**

Meeting Date: October 4, 2016
To: Honorable Mayor and Honorable City Councilmembers
From: Henry Mikus, Engineering Manager
Subject: Approval of Engineering Firm (KASL) Contract No. 2016-05
Engineering Design & Bid Package ADA Curb Ramp Upgrades along SR 116
Recommendation: Adopt Minute Order approving contracting with KASL for the engineering design and bid package.
Funding: Currently Budgeted: X Yes _____ No ____ N/A
Net General Fund Cost: \$ none
\$33,868 cost would be paid for from the Traffic Impact Fund

INTRODUCTION: This item is to request the City Council authorize staff to approve contracting with KASL as the Engineering firm to prepare engineering designs and a bid package for construction to upgrade the required ADA curb ramps at pedestrian crossings along SR 116 through the City.

BACKGROUND: Via the most recent Capital Improvement Plan (CIP) the City Council approved further work to establish an integrated network of bike pathways throughout the City of Sebastopol. Having the ADA curb ramps updated is a key component to a greater project, which is establishing bicycle lanes along SR 116 through Sebastopol.

DISCUSSION:
The City and CalTrans plan a joint project whereby repaving plus restriping to accommodate bike lanes will be done together. In order for the allocated CalTrans repaving funds to be released, the project must guarantee that crosswalks be made ADA compliant. CalTrans has no ready fund source for the majority of the curb ramps that are candidates for upgrades, hence the need for the City’s effort to get the ramps constructed in a timely fashion.

The Engineering portion of the project cost estimate is \$40,000. Staff had prepared an RFP for obtaining the Engineering work, which was issued with seven proposals returned. Responders, together with their prices, are listed:

Firma Design Group	\$83,446
KASL	\$33,868
GHD Inc.	\$74,114
Pavement Engineering, Inc.	\$76,435
TJKM Transportation Consultants	\$54,170

Wood Rodgers	\$53,920
LACO Associates	\$74,178

The City maintains a Traffic Impact Capital Fund whose revenue comes from impact fees. The current approximate fund balance is \$970,000 with the anticipated balance at the end of FY 16-17 to be roughly \$250,000 after spending on planned projects (including this one).

RECOMMENDATION: That the City Council adopt a Minute order authorize staff to contract with KASL for the preparation of engineering designs and a bid package for construction to upgrade the required ADA curb ramps at pedestrian crossings along SR 116 through the City.

Attachment(s):

Amendment No. 2 to the Master Agreement between the City of Sebastopol and KASL

**Amendment No. 2 to Master Agreement No. 2016-04
For Engineering Consulting to Perform ADA Curb Ramp Upgrade Design Services:
KASL**

Parties hereto entered into a Master Agreement and Amendment No. 1 for Consulting Services on September 6, 2016 with an initial term of three (3) years.

As part of the annual Capital Improvements Program and annual efforts to improve, maintain, and repair local city streets, the City of Sebastopol requires Engineering services to design then provide a construction bid package for construction work to bring about 30 pedestrian crosswalk curb ramps to current ADA standards.

The City of Sebastopol and KASL wish to incorporate the Scope of Work (as shown in the attached Exhibit A) for the ADA Curb Ramp project into their Master Agreement via this Amendment No. 2. All of the terms and conditions of Master Agreement 2016-04 are hereby incorporated by reference and made part of this contract for the project. Cost is a not to exceed maximum estimate of \$33,868.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers on the dates indicated below.

CITY OF SEBASTOPOL

**CONSULTANT
KASL**

Larry McLaughlin, City Manager

John Scroggs, PE, Principal-in-Charge

Date: _____

Date: _____

Exhibit A of Amendment No. 2

Engineering Consulting to Perform ADA Curb Ramp Upgrade Design Services

Note: The KASL proposal for this project dated September 1, 2016 is an integral part of this exhibit.

Scope of Work

1. Information Gathering
 - 1.1 Kick-off meeting
 - 1.2 Inventory and assessment of existing conditions
2. Topographic Survey of Existing Conditions
3. Preparation of Preliminary Drawings and Cost Estimate
 - 3.1 Preparation of 50% Construction Drawings
 - 3.2 Preliminary cost estimate
 - 3.3 50% submittal review
4. Preparation of Construction Contract Documents
 - 4.1 Preparation of 90% construction drawings, specifications, and estimate
 - 4.2 Preparation of plans, specifications, and estimates (PS&E)
5. CalTrans Encroachment Permit
 - 5.1 Initial submittal
 - 5.2 Response to comments
6. Bidding and Construction Assistance

Budget: Fee will be a maximum of \$33,868.

PROPOSAL FOR ENGINEERING SERVICES, STATE HIGHWAY 116 ADA SIDEWALK
ACCESS RAMPS RECONSTRUCTION PROJECT



COST PROPOSAL

The Cost Proposal submitted for the State Highway 116 ADA Sidewalk Access Ramp Reconstruction Design Services is based on the Labor Effort Estimates and Fee Schedule presented on Page 10 of the Proposal. Based on the estimated hours and rates provided on Page 10 of our Proposal, we will complete all design work for the State Highway 116 ADA Sidewalk Access Ramp Reconstruction Project for a **not to exceed fee of \$33,868**. No subconsultant services or costs are proposed for this Project.

Received 9/01/2016
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