

CITY OF SEBASTOPOL  
CITY COUNCIL  
STAFF REPORT

Meeting Date:

To: Honorable Mayor and Honorable City Councilmembers  
 From: City Manager Larry McLaughlin  
 Assistant City Manager/City Clerk Mary Gourley  
 Subject: Discussion of Receipt of Letter of Resignation of Alexis Persinger (Design Review Board and Public Arts Committee) and Direction to Staff for Unscheduled Vacancy  
 Recommendation : That the Mayor and City Council Provide Direction to Staff  
 Funding: Currently Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No XX N/A  
 Net General Fund Cost: N/A  
 Amount: \$0

**INTRODUCTION:** This item is to request that the City Council Discuss the Unscheduled Vacancy Occurring from the Resignation of Alexis Persinger (Design Review Board and Public Arts Committee) and provide direction to staff.

**BACKGROUND:**

THE DESIGN REVIEW BOARD CONSISTS OF THE FOLLOWING APPOINTMENTS:

- A. TWO PERSONS, AT LEAST ONE OF WHOM SHALL BE A LICENSED ARCHITECT AND ONE OF WHOM SHALL BE A LICENSED LANDSCAPE ARCHITECT, OR WHOM SHALL HAVE EXPERTISE IN LANDSCAPE DESIGN, LANDSCAPE CONTRACTING, TREE CARE AND EVALUATION OR OTHER RELATED FIELDS.
- B. ONE PERSON WHO MAY BE ANY OF THE FOLLOWING: ARCHITECT, LANDSCAPE ARCHITECT, BUILDING DESIGNER, BUILDING CONTRACTOR, LANDSCAPE CONTRACTOR.
- C. TWO AT-LARGE MEMBERS.
- D. ONE ALTERNATE WHO MAY BE IN SECTION A, TO SERVE AT ANY MEETING OR ON ANY MATTER IN THE ABSENCE OF A BOARD MEMBER, OR IN THE EVENT A MEMBER HAS A CONFLICT OF INTEREST.

IN THE EVENT SUITABLE CANDIDATES SATISFACTORY TO THE CITY COUNCIL IN THE ABOVE CATEGORIES ARE NOT AVAILABLE TO SERVE, THE CITY COUNCIL MAY THEN SELECT ANY PERSON OR PERSONS IN THEIR DISCRETION. ALL TERMS OF OFFICE SHALL TERMINATE DECEMBER 31ST OF THE LAST YEAR OF THE TERM OF APPOINTMENT.

THE CURRENT BOARD IS LISTED BELOW:

DRB MEMBER	TERMINATION DATE	CATEGORY
TED LUTHIN, CHAIR	Dec. 31, 2016	B
CHRISTINE LEVEL	Dec. 31, 2016	D (Alternate)
CARY BUSH	Dec. 31, 2016	A
LARS LANGBERG	Dec. 31, 2017	C

LYNN DEEDLER, VICE CHAIR	Dec. 31, 2017	C
ALEXIS PERSINGER (Resigned Effective January 2017)	Dec. 31, 2017	A

**DISCUSSION:**

On January 11, 2017, City staff received a letter of resignation from Alexis Persinger. Mr. Persinger serves on the Design Review Board and the Public Arts Committee.

The item before the City Council tonight for discussion and action is the unscheduled vacancy on the Design Review Board. Mr. Persinger fills a Licensed Architect position (Category A) on the Design Review Board and serves as the Design Review Board representative on the Public Arts Committee.

As the Council is aware, the City Council will be conducting interviews and appointments on January 30, 2017 for three openings on the Design Review Board. The City Council should consider whether to:

1. Interview for this unscheduled vacancy at your January 30<sup>th</sup> City Council Meeting during Design Review Board interviews/appointments based on the applications received for the current vacancies; or
2. Direct staff to initiate the public application process for the vacancy on the Design Review Board to fill the Licensed Architect (Category A) – Seat (TWO PERSONS, AT LEAST ONE OF WHOM SHALL BE A LICENSEE ARCHITECT AND ONE OF WHOM SHALL BE A LICENSED LANDSCAPE ARCHITECT, OR WHOM SHALL HAVE EXPERTISE IN LANDSCAPE DESIGN, LANDSCAPE CONTRACTING, TREE CARE AND EVALUATION OR OTHER RELATED FIELDS).

The Design Review Board at a future meeting will make a recommendation to the City Council for a representative from the Board to be appointed to the Public Arts Committee to fill this vacancy.

**RECOMMENDATION:** Staff recommends that the Mayor and City Council Authorize provide direction to staff regarding the unscheduled vacancy on the Design Review Board.

**Attachments:**

Letter of Resignation

6940 Burnett Street  
Sebastopol, CA 95472  
Phone: 707.829-0700  
Fax: 707.829-0706  
[persingerarchitects.com](http://persingerarchitects.com)

January 10, 2017

Kenyon Webster  
Members of the Sebastopol Design Review Board  
City of Sebastopol

**Re: Resignation from the Design Review Board**

Dear Kenyon,

I'll be resigning from the Design Review Board and the Art Commission effective at the end of January. It's been my pleasure to serve with the other citizen volunteers, who have been uniformly thoughtful, intelligent and committed to our city. Unfortunately, the demands of work and family have increased for me in 2017 and I am unable to continue.

Best wishes,



Alexis Persinger,

AIA Principal

Persinger Architects