

CITY OF SEBASTOPOL  
CITY COUNCIL  
STAFF REPORT

**Meeting Date:** January 30, 2017  
**To:** Honorable Mayor and Honorable City Councilmembers  
**From:** City Manager Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley  
**Subject:** Design Review Board Appointments  
**Recommendation :** That the Mayor and City Council Make Appointments to the Design Review Board  
**Funding:** Currently Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No XX N/A  
Net General Fund Cost: N/A  
Amount: \$0

**INTRODUCTION:** This item is to request that the City Council Conduct Make Appointments to the Design Review Board.

**BACKGROUND:**

THE CITY COUNCIL EARLIER IN THE MEETING CONDUCTED INTERVIEWS WITH THE FOLLOWING INDIVIDUALS FOR VACANCIES ON THE DESIGN REVIEW BOARD.

**DESIGN REVIEW BOARD**

- TED LUTHIN
- CHRISTINE LEVEL
- CARY BUSH
- GEOFFREY BEALE

**DISCUSSION:**

**THE DESIGN REVIEW BOARD CONSISTS OF THE FOLLOWING APPOINTMENTS:**

- A. TWO PERSONS, AT LEAST ONE OF WHOM SHALL BE A LICENSED ARCHITECT AND ONE OF WHOM SHALL BE A LICENSED LANDSCAPE ARCHITECT, OR WHOM SHALL HAVE EXPERTISE IN LANDSCAPE DESIGN, LANDSCAPE CONTRACTING, TREE CARE AND EVALUATION OR OTHER RELATED FIELDS.
- B. ONE PERSON WHO MAY BE ANY OF THE FOLLOWING: ARCHITECT, LANDSCAPE ARCHITECT, BUILDING DESIGNER, BUILDING CONTRACTOR, LANDSCAPE CONTRACTOR.
- C. TWO AT-LARGE MEMBERS.
- D. ONE ALTERNATE WHO MAY BE IN SECTION A, TO SERVE AT ANY MEETING OR ON ANY MATTER IN THE ABSENCE OF A BOARD MEMBER, OR IN THE EVENT A MEMBER HAS A CONFLICT OF INTEREST.

IN THE EVENT SUITABLE CANDIDATES SATISFACTORY TO THE CITY COUNCIL IN THE ABOVE CATEGORIES ARE NOT AVAILABLE TO SERVE, THE CITY COUNCIL MAY THEN SELECT ANY PERSON OR PERSONS IN THEIR DISCRETION. ALL TERMS OF OFFICE SHALL TERMINATE DECEMBER 31ST OF THE LAST YEAR OF THE TERM OF APPOINTMENT.

The appointments tonight are to fill three vacancies as advertised and listed below with term ending dates of December 31, 2018 as well as one unscheduled vacancy with a term ending date of December 31, 2017.

<u>DESIGN REVIEW BOARD</u>	<u>TERM ENDING DATE</u>	<u>CATEGORY</u>
TED LUTHIN	Dec. 31, 2016	B
CHRISTINE LEVEL	Dec. 31, 2016	D (Alternate)
CARY BUSH	Dec. 31, 2016	A
*ALEXIS PERSINGER	Dec. 31, 2017	A

\*City staff received a letter of resignation from Alexis Persinger. If an appointment is made tonight to this seat, this appointment will be to fill the remainder of the term for this unscheduled vacancy.

**RECOMMENDATION:** Staff recommends that the Mayor and City Council Make Appointments to the Design Review Board with specifics as to seat categories, or, if not all seats are filled, to direct staff to re-advertise.

**Attachments:**

Current Design Review Board Roster

DRB MEMBER	TERMINATION DATE	CATEGORY
TED LUTHIN, CHAIR	Dec. 31, 2016	B
CHRISTINE LEVEL	Dec. 31, 2016	D
CARY BUSH	Dec. 31, 2016	<i>(Alternate)</i> A
LARS LANGBERG	Dec. 31, 2017	C
LYNN DEEDLER, VICE CHAIR	Dec. 31, 2017	C
ALEXIS PERSINGER	Dec. 31, 2017	A