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City of Sebastopol

CITY COUNCIL MEETING AGENDA MEETING OF JUNE 19, 2018

REVISED: As of June 13th, 2018 at 2:30 pm
Agenda Title Change
Consent Calendar Item Number 7

5:30 pm – City Council Special Meeting Time (Interview)

6:00 pm – City Council Regular Meeting
Sebastopol Youth Annex, Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.

5:30 pm CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER
ROLL CALL

CITY COUNCIL MEETING AGENDA – JUNE 19, 2018

1. Interview of Applicant for the Opening on the Sonoma County Library for a Representative from Sebastopol (Current Rep: Helena Whistler – Term Ends June 2018) (City Administration)
Applicant: Stephen C. Zollman

ADJOURN SPECIAL CITY COUNCIL MEETING TO REGULAR MEETING

6:00 pm CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS: None

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

2. Consideration of Appointment of City of Sebastopol Representative on the Sonoma County Library (Term Ending: June 30, 2022) (City Administration)

CONSENT CALENDAR:

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

3. Approval of Minutes of May 30, 2018 Special City Council Meeting Minutes (City Administration)
4. Approval of Minutes of May 31, 2018 Special City Council Meeting Minutes (City Administration)
5. Approval of Minutes of June 5, 2018 City Council Meeting Minutes (City Administration)
6. Approval of Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 6, 2018, for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election to be held on that date pursuant to Elections Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the Local Agency an Estimated Pro Rate Share as a Condition of Having His/her Statement included in the Voters Pamphlet for the Municipal Election to be held on November 6, 2018.(City Administration)

CITY COUNCIL MEETING AGENDA – JUNE 19, 2018

(Three Seats: Glass, Gurney, Slayter)

7. Approval of the Fiscal Year 2018-2019 City of Sebastopol Budget (Finance Director):
 - 7a. Approval of Resolution Approving and Adopting Fiscal Year 2018-2019 City of Sebastopol Budget;
 - 7b. Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2018-2019 pursuant to Article XIII B of the California Constitution;
 - 7c. Adoption of Resolution Approving Supplemental Law Enforcement Funds (SLEF);
 - 7d. Adoption of Resolution Amending City Council Financial Policy #69 (Finance Director)
 - 7e. **Adoption of Resolution Amending City Council Purchasing Policy No. 89**
 - 7f. **Adoption of Resolution of City Council Investment Policy No. 90**
 - 7g. **Adoption of Resolution of City Council Capitalization and Depreciation Policy No. 91**
8. Approval and Adoption of Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges (Salary Schedule) (Finance Director)
9. Approval of Resolution Adopting the Capital Improvement Program Budget for FY 18-19 (Engineering Manager)
10. Approval of Use of City Council Initiatives Fund (FY 17-18) and Use of FY 17-18 City Council Funds (Account Code: 100-1001-4510) to be Approved for Carry over Into the FY 18-19 City Budget to be Used for an Appreciation Dinner for the Planning Commission, Design Review Board and Public Arts Committee to be Sponsored by the City Council at a future date/time to be determined (Councilmember Carnacchi)

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(S):

Please Note: Public Hearing Items 11 and 12 Have Been Continued to a Future City Council Meeting Date

11. This public hearing, scheduled to consider a comprehensive update to the City's Zoning Ordinance, has been continued to a future City Council Meeting date. (Planning Department)
12. This public hearing, scheduled to consider a comprehensive update to the City's Zoning Map, has been rescheduled to a future City Council Meeting date. (Planning Department)

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION) (Continued):

13. Consideration of Approval of Sebastopol Solid Waste Collection Services Annual Rate Adjustment (Recology Sonoma Marin) (Engineering Manager)
14. Consideration of Approval of Authorization to issue a Request for Proposals for a Traffic Corridor Safety Study for Healdsburg Avenue and Gravenstein Highway North (Mayor Slayter/Engineering Manager)
15. Consideration of Request for Placement of Proposed Funding in the FY 18-19 City of Sebastopol Budget for a Circulation Planning Study for Two-Way Streets and By Pass into the FY 18-19 City of Sebastopol Budget (Councilmember Carnacchi)

CITY COUNCIL REPORTS:

16. City Manager-Attorney/City Clerk Reports:
 - *Nomination Period for City Council Candidates is Open July 16, 2018 – August 10, 2018 – dates to be confirmed) If 1 or more of the incumbents does not file by August 10, 2018, the nomination period will be extended for 5 days, until 5:00 p.m. on Wednesday, August 15, 2018.*
17. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee

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Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):

- *Report out – Publicly-Owned Properties Committee (formerly the Committee to Explore Ideas for a New City Hall and Civic Center including Expanded Facility for the Regional Public Library, then known as Pine Grove Square Civic Center Committee)*

18. Council Communications Received:

19. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR MEETING:

This meeting will be adjourned to the next Regular City Council Meeting will be held on Tuesday, July 17, 2018 at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA. **The regular City Council Meeting of Tuesday, July 3rd, 2018 has been cancelled.**

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: www.ci.sebastopol.ca.us. Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to mgourley@cityofsebastopol.org

CITY COUNCIL MEETING AGENDA – JUNE 19, 2018

PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- o Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- o Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- o The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- o The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- o It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- o The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- o The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- o Public participation is encouraged on all public agenda items.
- o Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- o The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- o In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- o If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

All meetings listed below are tentatively scheduled and subject to change.

Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.

Future City Meeting Dates/Events (Informational Only):

June 26, 2018	7:00 pm	Planning Commission - Cancelled
<u>July 3, 2018</u>		<u>City Council Meeting Cancelled</u>
July 4, 2018		City Offices Closed – Holiday Observance
July 4, 2018		Public Arts Committee – Cancelled
July 4, 2018		Design Review Board - Cancelled
July 10, 2018	7:00 pm	Planning Commission (Tentative)
<i>July 16, 2018 – August 10, 2018 NOMINATION PERIOD OPEN FOR CITY COUNCIL (If one or more incumbents choose not to file, deadline is extended to August 15, 2018)</i>		
July 17, 2018	6:00 pm	City Council Meeting
July 18, 2018	4:00 pm	Design Review Board
July 24, 2018	7:00 pm	Planning Commission
August 1, 2018	10:30 am	Public Arts Committee
August 1, 2018	4:00 pm	Design Review Board
August 7, 2018	6:00 pm	City Council Meeting
<u>August 21, 2018</u>		<u>City Council Meeting Cancelled</u>
<u>September 3, 2018</u>		<u>City Offices Closed – Holiday Observance</u>
September 4, 2018	6:00 pm	City Council Meeting

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September 18, 2018	6:00 pm	City Council Meeting
October 2, 2018	6:00 pm	City Council Meeting
<i><u>October 8, 2018</u></i>		<i><u>City Offices Closed – Holiday Observance</u></i>
October 16, 2018	6:00 pm	City Council Meeting
November 6, 2018	6:00 pm	City Council Meeting
<i><u>November 12, 2018</u></i>		<i><u>City Offices Closed – Holiday Observance</u></i>
November 20, 2018	6:00 pm	City Council Meeting
<i><u>November 21&22, 2018</u></i>		<i><u>City Offices Closed- Holiday Observance</u></i>
December 4, 2018	6:00 pm	City Council Meeting
December 18, 2018	6:00 pm	City Council Meeting
<i><u>December 25, 2018</u></i>		<i><u>City Offices Closed – Holiday Observance</u></i>