



City of Sebastopol New Business License Rate Classifications

(Rates listed below do not include B.I.A. Business Improvement Area Fee)

A. GENERAL LICENSE: Retailing, wholesaling, manufacturing, processing and services (includes restaurants, Service stations, laundries, barbershops, bookkeeping services and real estate offices).

<u>Class</u>		<u>Rate</u>	<u>Fire / Planning</u>	<u>Inspect.</u>
100	For 1 to 3 persons (including owners, partners and employees who devote more than 20 hours per week to the business.	\$ 90	\$50	\$25
001	For 4 to 7 persons as defined above	135	50	\$25
002	For 8 to 14 persons as defined above	200	50	\$25
003	For 15 or more persons as defined above	340	50	\$25

B. PROFESSIONAL: Includes architects, CPA's, doctors, dentists, engineers, lawyers and similar.

<u>Class</u>		<u>Rate</u>	<u>Fire / Planning</u>	<u>Inspect.</u>
004	For each office location and one licensed person	\$150	\$50	\$25
Various	For each additional licensed professional in the same office.	75	50	\$25

C. RENTAL UNITS: Includes apartment houses, bed & breakfasts, hotels, rest homes, convalescent Homes, mobile home parks and trailer parks.

<u>Class</u>		<u>Rate</u>	<u>Fire / Planning</u>	<u>Inspect.</u>
011	For each four dwelling units, rooms or spaces	\$ 60	\$50	\$25
Various	For each additional of above (Maximum = \$112.50).	3	included above	

D. PART-TIME BUSINESS OR PROFESSION: Must meet **ALL** of the following requirements:

1. Gross receipts not more than \$3,000 per year, and
2. No employees other than owner, and
3. Owner devotes less than 30 hours weekly to the operation of the business or profession.

<u>Class</u>		<u>Rate</u>	<u>Fire / Planning</u>	<u>Inspect.</u>
007	As defined above	\$27.00	\$50	\$25
		Home Occupation	\$25	\$25

E. DELIVERIES: Persons or firms who make regular deliveries of goods, wares or merchandise to residences or places of business not owned by persons making deliveries.

<u>Class</u>		<u>Rate</u>	<u>Fire / Planning</u>	<u>Inspect.</u>
100	As defined above	\$90.00		N/A

F. DOOR TO DOOR SOLICITOR, STREET PEDDLER OR VENDOR: Rate applies to each individual solicitor and such licenses are not transferable. Does not apply to persons selling by sample to the trade, such as selling to businesses for resale purposes only.

<u>Class</u>		<u>Rate</u>	<u>Fire</u>	<u>Planning</u>	<u>Inspect.</u>
006	As defined above	\$150.00			N/A

G. GENERAL CONTRACTORS AND SPECIALTY CONTRACTORS:

<u>Class</u>		<u>Rate</u>	<u>Fire</u>	<u>Planning</u>	<u>Inspect.</u>
C01	Specialty Contractor	\$75.00	\$50	\$25	
C02	General Contractor, Class A or B	\$100.00	\$50	\$25	

Note: Contractors or sub-contractors who do not have their principal place of business within the City limits of Sebastopol may pay their license tax on a calendar quarter basis as part of the building permit process.

PLEASE REFER TO BUSINESS LICENSE ORDINANCE #688 FOR THESE CLASSIFICATIONS NOT LISTED ABOVE:

Carnivals, Circuses, Tent Shows, Street Fairs, Public Dances, Arcades, Amusement or Recreation Parlors, Billiard/Pool Rooms, Ice/Roller rinks, Bowling Alleys, Vending Machines, Theaters and other businesses.

**IMPORTANT NOTICE TO APPLICANTS AND
ADDITIONAL FEES THAT MAY APPLY**

Businesses located in the "Downtown Improvement Area" will be assessed an additional amount equal to 25% or 50% of the business license fee depending upon location. City Finance Department can quote exact rates.

License taxes for new operations shall be pro-rated as follows: 75% of base rate due if operations begin on or after April 1st; 50% on or after July 1st; and 25% on or after October 1st. License tax must be paid before conducting business.

Annual renewal licenses are due and payable in advance on January 1st of each calendar year and become delinquent 30 days thereafter.

Unpaid licenses will be assessed a late penalty of 25% of the business license tax on Feb. 1st, March 1st, April 1st, and May 1st until a 100% penalty has been assessed.

Revised November 2007