



Associate Planner for the City of Sebastopol

Salary: \$ 6,632 - \$8,143 Monthly

Deadline to Apply: April 30, 2021 by 5:00 P.M. PST

The City of Sebastopol is searching for qualified, innovative, well-organized, and team-oriented candidates to apply for the exciting position of Associate Planner.

Incumbents in this position are responsible for performing various complex, professional-level office and field planning work related to current and advanced municipal planning, including review of development and land use applications, zoning, site plans, and environmental documents; provides professional advice and assistance to the public on planning, zoning, permits, and environmental review; provides complex professional staff assistance to the Planning Director, other departments, and the public. This position requires the ability to exercise sound judgement in the interpretation, application, and explanation of a wide variety of City policies, procedures, and regulations as well as applicable local, State and Federal laws.

Ideal Candidate Profile

- Will possess extensive previous experience with and knowledge of a wide variety of current and/or advanced planning projects and issues
- Possession of a Bachelor's degree from a four-year college or university in City Planning or a closely related field
- Municipal or regional planning experience highly desirable
- Ability to work independently exercising sound judgment and integrity
- Ability to interact in a positive and helpful manner with members of the public, City staff, and other agencies
- Effective interpersonal skills
- Possession of a strong work ethic and sound organizational skills
- Excellent oral and written communication skills
- Effective presentation skills
- Experience with GIS or other permitting or planning software
- AICP certification a plus

Regional Government Services (RGS) and its staff is conducting this recruitment for the City of Sebastopol.

QUALIFICATIONS

The Associate Planner should have knowledge of and/or experience with a wide variety of current and/or advanced planning projects and issues. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and EXPERIENCE

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

A minimum of two (2) years of professional planning experience or an equivalent combination of education and experience. Municipal or regional planning experience preferred but not required.

Education:

Possession of a Bachelor's degree from an accredited four-year college or university in City Planning or a closely related field. A Master's degree in a relevant field may substitute for up to one (1) year of experience.

CERTIFICATES, LICENSES, REGISTRATIONS

Possession of, or ability to obtain a valid California Driver's license. Possession of American Institute of Certified Planners (AICP) certification a plus.

TO APPLY: To view the complete job announcement and to apply for this exciting opportunity, candidates should complete an online application and required supplemental questionnaire and go to: http://bit.ly/SEB_AssocPlnr21

The City of Sebastopol is an Equal Opportunity Employer