

City of Sebastopol Comprehensive User Fee Schedule



*City of Sebastopol
Finance Department
7120 Bodega Ave.
Sebastopol, CA 95472
(707) 823-7863*

List of adopted City fees and deposits as of
November 1, 2016

Department:		Building Inspection						
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>
Fee	1	069-4123	Incremental Fee	Fee for construction inspection and plan checks	\$6.00 Minimum	\$6.00 Minimum	\$0.00	11/1/2016
Fee	2	068-4124	Permit Electronic System Fee	Fee to establish & maintain electronic permit process.	\$6.00 Minimum	\$6.00 Minimum	\$0.00	11/1/2016
Fee	3	000-4120	State Mandated Law Inspection	Additional plan review & site inspections	15% Permit Fee	15% Permit Fee	\$0.00	11/1/2016
Fee	4	000-4120	Uniform Fire Code Plan Review Fee	Review fee for commercial and industrial projects	25% of Building Permit Fee	25% of Building Permit Fee	\$0.00	11/1/2016

Department:		City Clerk						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Park Use	1	000-4425	City Park Full Use - Private	Full use of any City park by private group(s)	\$900 + \$25 Per day over first day	\$900 + \$25 Per day over first day	\$0.00	11/1/2016
Park Use	2	000-4425	City Park Full Use - Non-Profit	Full use of any City park by non-profit group(s)	\$150+ \$25 Per day over first day	\$150+ \$25 Per day over first day	\$0.00	11/1/2016
Services	3	000-4410	Motor Vehicle Certificate	Fee for legal hearing notice and staff time	\$ 200.00	\$200.00	\$0.00	11/1/2016
Item Sales	4	000-4410	Municipal Code or DVD for Council Meeting	Copy of Municipal Code or Council meeting on DVD	\$ 20.00	\$20.00	\$0.00	11/1/2016
Park Use	5	000-4425	Partial Park Use - Private	Partial use of City park(s) by private groups	\$350 + \$25 Per day over first day	\$350 + \$25 Per day over first day	\$0.00	11/1/2016
Park Use	6	000-4425	Partial Park Use - Non-Profit	Partial use of City park(s) by non-profit groups	\$75+ \$25 Per day over first day	\$75+ \$25 Per day over first day	\$0.00	11/1/2016
Services	7	000-4410	Photocopy Fee (per page)	Cost of duplication to produce photocopies	\$ 0.25	\$0.25	\$0.00	11/1/2016
Park Use	8	000-4425	Plaza Use-Pavilion-Open Space - Private	Use of City plaza/Pavilion & open space by private groups	\$350 + \$25 Per day over first day	\$350 + \$25 Per day over first day	\$0.00	11/1/2016
Park Use	9	000-4425	Plaza Use-Pavilion-Open Space - Non-Profit	Use of City plaza/Pavilion & open space by non-profit groups	\$75+ \$25 Per day over first day	\$75+ \$25 Per day over first day	\$0.00	11/1/2016
Park Use	10	000-4425	Plaza Use-Pavilion-Open Space & Weeks Way - Private	Use of City plaza/ Pavilion / open space & Weeks Way by private groups	\$600 + \$25 Per day over first day	\$600 + \$25 Per day over first day	\$0.00	11/1/2016
Park Use	11	000-4425	Plaza Use -Pavilion-Open Space & Weeks Way - Non-Profit	Full use of City plaza/ Pavilion / open space & Weeks Way by non-profit groups	\$100+ \$25 Per day over first day	\$100+ \$25 Per day over first day	\$0.00	11/1/2016
Park Use	12	000-4425	School Use of Park	Regular school use of any City Park	Set by City Manager	Set by City Manager	\$0.00	11/1/2016
Park Use	13	000-4425	Security Deposit Park Use - Private	Security deposit for park use by private group(s)	\$ 1,000.00	\$1,000.00	\$0.00	11/1/2016
Park Use	14	000-4425	Security Deposit Park Use - Non-Profit	Security deposit for park use by non-profit group(s)	\$ 500.00	\$500.00	\$0.00	11/1/2016
Park Use	15	000-4425	Permit Fee for Use of City Owned Facility - Small Group	Fee use for City facility by small groups	\$25 Per Week	\$25 Per Week	\$0.00	11/1/2016
Park Use	16	000-4425	Permit Fee for Use of City Owned Facility - Medium Group	Fee use for City facility by medium groups	\$50 Per Week	\$50 Per Week	\$0.00	11/1/2016
Park Use	17	000-4425	Permit Fee for Use of City Owned Facility - Large Group	Fee use for City facility by large groups	\$75 Per Week	\$75 Per Week	\$0.00	11/1/2016

Department: City Clerk - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>
Services	---	000-4425	Solemnization of Marriage	Cost for City Clerk solemnization of marriage during business hours at City Hall	\$ 50.00	\$50.00	\$0.00	11/1/2016
Services	---	000-4425	Solemnization of Marriage	Cost for City Clerk solemnization of marriage other than normal business hours, private residence or facility	\$75 + mileage Cost	\$75 + mileage Cost	\$0.00	11/1/2016

Department:		Engineering						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Fee	1	000-4430	Encroachment Permit - Annual	Annual permit for all Contractor operations	\$ 840.00	\$840.00	\$0.00	11/1/2016
Fee	2	000-4430	Encroachment Permit - Debris Box	North Bay Corp. placement of debris boxes	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016
Deposit	3	xxx-6870	Encroachment Permit - Recordable	Deposit for Recordable permit for private improvements on City property	\$ 1,000.00	\$1,000.00	\$0.00	11/1/2016
Fee	4	000-4430	Encroachment Permit - Homeowner	Encroachment Permit for homeowners	\$ 200.00	\$200.00	\$0.00	11/1/2016
Fee	5	000-4430	Encroachment Permit - Single Contractor	Encroachment Permit - Single Contractor	\$ 480.00	\$480.00	\$0.00	11/1/2016
Fee	6	000-4430	Encroachment Permit - Additional Contractor	Encroachment Permit - Additional Contractor(s)	\$ 275.00	\$275.00	\$0.00	11/1/2016
Fee	7	000-4432	Grading Permit - Minor	Application fee for regular grading permit less than 500 cubic yards	\$ 600.00	\$600.00	\$0.00	11/1/2016
Fee	8	000-4432	Grading/ Sitework Permit - Major	Application fee for Grading Permit in connection with major use permit, design review or subdivision	\$ 900.00	\$900.00	\$0.00	11/1/2016
Deposit	9	xxx-6870	Minor Plan Check	Deposit for grading plans, sewer or water main extensions, and/or minor street improvements	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016
Deposit	10	xxx-6870	Plan Check - Major Subdivision	Deposit for plan check of final map and improvement plans for major subdivisions	\$ 6,500.00	\$6,500.00	\$0.00	11/1/2016
Deposit	11	xxx-6870	Plan Check - Minor Subdivision	Deposit for plan check of parcel map and improvement plans for minor subdivisions	\$ 4,500.00	\$4,500.00	\$0.00	11/1/2016
Deposit	12	xxx-6870	Plan Check - Major Commercial Project	Deposit for Engineering plan check of improvement plans for major commercial project	\$ 5,000.00	\$5,000.00	\$0.00	11/1/2016
Deposit	13	xxx-6870	Plan Check - Minor Commercial Project	Deposit for Engineering plan check of improvement plans for minor commercial project	\$ 2,500.00	\$2,500.00	\$0.00	11/1/2016
Deposit	14	xxx-6870	Plan Check - Major Residential Project	Deposit for Engineering plan check of improvement plans for major residential project	\$ 2,500.00	\$2,500.00	\$0.00	11/1/2016
Deposit	15	xxx-6870	Plan Check - Minor Residential Project	Deposit for Engineering plan check of improvement plans for minor residential project	\$ 1,200.00	\$1,200.00	\$0.00	11/1/2016
Deposit	16	xxx-6875	Inspection - Major Subdivision	Deposit for major subd sitework improvements	\$ 3,500.00	\$3,500.00	\$0.00	11/1/2016
Deposit	17	xxx-6875	Inspection - Minor Subdivision	Deposit for minor subd sitework improvements	\$ 2,000.00	\$2,000.00	\$0.00	11/1/2016
Deposit	18	xxx-6875	Inspection - Major Commercial Project	Deposit for major commercial project inspections	\$ 3,400.00	\$3,400.00	\$0.00	11/1/2016
Deposit	19	xxx-6875	Inspection - Minor Commercial Project	Deposit for minor commercial project inspections	\$ 1,700.00	\$2,000.00	\$300.00	11/1/2016
Deposit	20	xxx-6875	Inspection - Major Residential Project	Deposit for major residential project improvements	\$ 3,400.00	\$3,400.00	\$0.00	11/1/2016
Deposit	21	xxx-6875	Inspection - Minor Residential Project	Deposit for minor residential project improvements	\$ 1,700.00	\$1,700.00	\$0.00	11/1/2016
Deposit	22	xxx-6875	Inspection - Minor Permits	Deposit for minor permits	\$ 350.00	\$450.00	\$100.00	11/1/2016
Deposit	23	xxx-6870	Certificate of Correction	Engineering review of Certificate of Correction	\$ 350.00	\$350.00	\$0.00	11/1/2016

Department: Engineering - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>
Deposit	24	xxx-6870	Infrastructure Reimbursement Agreement	Deposit for development of infrastructure reimbursement agreement	\$ 900.00	\$900.00	\$0.00	11/1/2016
Deposit	25	xxx-6870	Legal Document Description Review	Deposit for right of way legal document description reviews and processing	\$ 600.00	\$600.00	\$0.00	11/1/2016
Deposit	26	xxx-6870	Map Amendment	Deposit for review of map amendments	\$ 650.00	\$950.00	\$300.00	11/1/2016
Deposit	27	xxx-6870	Notice of Voluntary Merger	Deposit for notice of voluntary merger	\$ 400.00	\$400.00	\$0.00	11/1/2016
Deposit	28	xxx-6870	Outside Service Area Agreement	Deposit for processing application and deferred annexation agreement, etc.	\$ 1,500.00	\$1,500.00	\$0.00	11/1/2016
Deposit	29	xxx-6870	Reversion to Acreage	Deposit for review of reversion to acreage	\$ 2,400.00	\$2,400.00	\$0.00	11/1/2016
Deposit	30	xxx-6870	Preliminary Review/Meetings	Deposit for information research by Engineering Manager	\$ 250.00	\$450.00	\$200.00	11/1/2016

Department:		Finance						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Item Sales	1	000-4510	City Budget on paper	Costs of reproducing City budget on paper	\$ 20.00	\$20.00	\$0.00	11/1/2016
Services	2	000-4510	Monthly Administration Fee	Fee to maintain corp yard water deposit accounts	\$ 20.00	\$35.00	\$15.00	11/1/2016
Services	3	000-4424	Research Fee	Research fee for confidential employee information	\$30.00 per ½ Hour	\$50.00 per ½ Hour	\$20.00	11/1/2016
Services	4	000-4510	Returned Check	Costs associated with returned checks	\$ 30.00	\$35.00	\$5.00	11/1/2016
Services	5	510-4755	Shut Off for Water	Fee charged to discontinue water service for non-payment of water bill	\$ 35.00	\$55.00	\$20.00	11/1/2016
Services	6	510-4580	Start Up Water Bill Account	To establish new account user for water/sewer	\$ 20.00	\$40.00	\$20.00	11/1/2016
Services	6	510-4580	Deposit on New Water Account	To establish deposit on new user for water/sewer	\$ 30.00	\$100.00	\$70.00	11/1/2016
Services	7	000-4080	Business License Application Processing Fee	Fee for processing business application	\$ 25.00	\$35.00	\$10.00	11/1/2016

Department:		Fire						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Services	1	000-4465	Auto Fire Sprinkler - Comm/Multi	Inspect seven (7) or more heads on system	\$ 450.00	\$450.00	\$0.00	11/1/2016
Services	2	000-4465	Auto Fire Sprinkler - Comm/Multi - Reinspection Fee	Inspect seven (7) or more heads on system	\$ -	\$225.00	\$225.00	11/1/2016
Services	3	000-4465	Auto Fire Sprinkler - Residential	Inspect seven (7) or more heads on system	\$ 350.00	\$350.00	\$0.00	11/1/2016
Services	4	000-4465	Auto Fire Sprinkler - Residential - Reinspection Fee	Inspect seven (7) or more heads on system	\$ -	\$175.00	\$175.00	11/1/2016
Services	5	000-4465	Automatic Fixed Extinguishing System	Inspect FM200 and other fixed extinguish systems	\$ 250.00	\$250.00	\$0.00	11/1/2016
Services	6	000-4465	Automatic Fixed Extinguishing System - Reinspection Fee	Inspect FM200 and other fixed extinguish systems	\$ -	\$125.00	\$125.00	11/1/2016
Permit	7	000-4465	Burn Permit	Fee for burn permit, including fire inspection	\$ 125.00	\$125.00	\$0.00	11/1/2016
Permit	8	000-4465	Tent Permit	180 day (6 months) tent permit for temporary usage per calendar year	\$ -	\$175.00	\$175.00	11/1/2016
Permit	9	000-4465	Business License Inspect - Commercial	Inspect commercial businesses for fire safety	\$ 250.00	\$125.00	\$(125.00)	11/1/2016
Permit	10	000-4465	Business License Inspect - Home Occupancy	Inspect home occupation business for fire safety	\$ 150.00	\$75.00	\$(75.00)	11/1/2016
Services	11	000-4465	Call Response	Fee to recover costs for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016
Services	12	000-4465	Command Vehicle	Hourly cost of equipment for emergency mitigation	\$ 150.00	\$150.00	\$0.00	11/1/2016
Permit	13	000-4465	Day Care - Fire Permit	Annual inspection of commercial day care	\$ 150.00	\$150.00	\$0.00	11/1/2016
Services	14	000-4465	Engine / Ladder	Hourly cost of equipment for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016
Services	15	000-4465	Fire Alarm System	Inspection of installation of fire alarm system	\$ 300.00	\$300.00	\$0.00	11/1/2016
Services	16	000-4466	Fire Alarm System - Reinspection Fee	Inspection of installation of fire alarm system	\$ -	\$150.00	\$150.00	11/1/2016
Services	17	000-4465	Fire Hydrant Flow Test	Fee to assess fire hydrant flow	\$ 250.00	\$250.00	\$0.00	11/1/2016
Services	18	000-4465	Fire Report	To recover, copy & produce a fire response report	\$ 100.00	\$100.00	\$0.00	11/1/2016
Services	19	000-4465	False Alarms	Unwarranted Fire Alarm Notification (>3) per calendar year	\$ -	\$1,450.00	\$1,450.00	11/1/2016
Permit	20	000-4465	Fireworks - Public Display	To utilize fireworks for public display or SFX	\$ 300.00	\$300.00	\$0.00	11/1/2016
Permit	21	000-4465	Fireworks Stand	Permit to operate a fireworks stand	\$ 150.00	\$150.00	\$0.00	11/1/2016
Permit	22	000-4465	Institutional Care Facility < 50 persons	Institutional care facility holding less than 50 persons	\$ 200.00	\$200.00	\$0.00	11/1/2016
Permit	23	000-4465	Institutional Care Facility < 50 persons - Reinspection Fee	Institutional care facility holding less than 50 persons	\$ -	\$100.00	\$100.00	11/1/2016
Permit	24	000-4465	Institutional Care Facility > 50 persons	Institutional care facility holding > 50 persons	\$ 300.00	\$300.00	\$0.00	11/1/2016
Permit	25	000-4465	Institutional Care Facility > 50 persons - Reinspection Fee	Institutional care facility holding > 50 persons	\$ -	\$150.00	\$150.00	11/1/2016

Department: Fire Continued									
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>	
Services	26	000-4465	Rescue Squad	Hourly cost of equipment for emergency mitigation	Actual Costs	Actual Costs	\$0.00	11/1/2016	
Services	27	000-4465	Special Events Permit - Private	Fee to inspect fire and life safety equipment at special events.	\$ 150.00	\$150.00	\$0.00	11/1/2016	
Services	28	000-4465	Special Events Permit - Non-Profit	Fee to inspect fire and life safety equipment at special events.	\$ 150.00	\$150.00	\$0.00	11/1/2016	

Department:		Planning						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Fee	1	000-4420	Adjustment	Fee	\$285.00	\$290.00	\$5.00	11/1/2016
Fee	2	000-4420	Administrative Permit Review	Fee for staff-level permit review	\$230.00	\$240.00	\$10.00	11/1/2016
Fee	3	000-4420	Administrative Time Extension	Fee for staff extension of permits	\$100.00	\$110.00	\$10.00	11/1/2016
Deposit	4	xxx-6880	Annexation Request - Preliminary	Deposit for costs to process annexation request	\$2,450.00	\$2,565.00	\$115.00	11/1/2016
Deposit	5	xxx-6880	Annexation/ Prezone Request	Deposit for annexation / prezone request	\$4,845.00	\$5,100.00	\$255.00	11/1/2016
Fee	6	000-4420	Antenna Permit (Administrative)	Fee for administrative review of antenna permit	\$485.00	\$500.00	\$15.00	11/1/2016
Fee	7	000-4420	Appeal of Commission, Board, or Staff determination	Fee for appeal of planning commission or design review board decision	\$385.00	\$400.00	\$15.00	11/1/2016
Fee	8	000-4420	Building Permit Review- Major	Review of major building permit	\$155.00	\$170.00	\$15.00	11/1/2016
Fee	9	000-4420	Building Permit Review - Minor	Review of minor building permit	\$55.00	\$60.00	\$5.00	11/1/2016
Fee	10	000-4420	Business License App. Review	Review of business license application	\$25.00	\$25.00	\$0.00	11/1/2016
Deposit	11	xxx-6880	Certificate of Compliance	Deposit for certificate of compliance	\$1,345.00	\$1,400.00	\$55.00	11/1/2016
Fee	12	000-4420	Design Review (Administrative)	Fee for administrative design review	\$125.00	\$140.00	\$15.00	11/1/2016
Deposit	13	xxx-6880	Design Review - Major	Deposit for major design review	\$1,075.00	\$1,100.00	\$25.00	11/1/2016
Fee	14	xxx-6880	Design Review - Minor	Deposit for minor design review	\$300.00	\$300.00	\$0.00	11/1/2016
Fee	15	000-4420	Design Review Minor Amendment	Fee for minor amend. DR or Tree Board approval	\$145.00	\$145.00	\$0.00	11/1/2016
Deposit	16	xxx-6880	Development Agreement	Deposit to process development agreement	\$10,055.00	\$10,500.00	\$445.00	11/1/2016
Deposit	17	xxx-6880	EIR Review	Deposit for admin & review of EIR preparation.	\$6,755.00	\$6,800.00	\$45.00	11/1/2016
Deposit	18	xxx-6880	Initial Study Preparation	Deposit for initial study preparation	\$2,530.00	\$2,545.00	\$15.00	11/1/2016
Fee	19	000-4420	Filming Permit	Services provided for filming applications	\$520.00	\$530.00	\$10.00	11/1/2016
Fee	20	000-4420	Filming Permit - Still	Services provided for filming applications	\$395.00	\$395.00	\$0.00	11/1/2016
Fee	21	000-4420	Non Profit or Student Filming Permit	Services provided for filming applications	\$100.00	\$100.00	\$0.00	11/1/2016
Deposit	22	xxx-6880	General Plan Map or Text Amend.	Deposit for general plan map or text amendment	\$3,180.00	\$3,255.00	\$75.00	11/1/2016
Fee	23	000-4420	General Plan / Zoning Ordinance	Annual revenue to recover costs of 15-year updates	\$23,750.00	\$30,000.00	\$6,250.00	11/1/2016
Fee	24	000-4420	Historic Interest Site	Fee for historic interest site	\$465.00	\$485.00	\$20.00	11/1/2016
Fee	25	000-4420	Landmark Designation	Fee for landmark designation	\$550.00	\$565.00	\$15.00	11/1/2016
Deposit	26	xxx-6880	Lot Line Adjustment	Deposit for lot line adjustment	\$1,455.00	\$1,555.00	\$100.00	11/1/2016
Fee	27	000-4420	Mailing List Preparation - Major	Fee for major project mailing list preparation	\$140.00	\$140.00	\$0.00	11/1/2016
Fee	28	000-4420	Mailing List Preparation - Minor	Fee for minor project mailing list preparation	\$130.00	\$140.00	\$10.00	11/1/2016
Deposit	29	xxx-6880	Major Variance	Deposit for major variance	\$775.00	\$795.00	\$20.00	11/1/2016
Fee	30	000-4420	Medical Cannabis Admin Exception	Fee for Admin Exception	\$95.00	\$100.00	\$5.00	11/1/2016
Fee	31	000-4420	Minor Administrative Permit Review	Fee for staff-level permit review	\$85.00	\$90.00	\$5.00	11/1/2016
Fee	32	000-4420	Photocopying	Fee to recover photocopying costs.	\$0.25	\$0.25	\$0.00	11/1/2016

Department: Planning - Continued								
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Deposit	33	xxx-6880	Preliminary Review	Deposit for preliminary review	\$1,455.00	\$1,500.00	\$45.00	11/1/2016
Deposit	34	xxx-6880	Public Art Review	Deposit for public art review	\$860.00	\$905.00	\$45.00	11/1/2016
Fee	35	000-4420	Reasonable Accommodation Request	Fee for staff-level permit review	\$345.00	\$400.00	\$55.00	11/1/2016
Fee	36	000-4420	Research Fee	Hourly fee charged for staff researched information	\$40.00	\$50.00	\$10.00	11/1/2016
Deposit	37	xxx-6880	Rezone or Text Amendment	Deposit for rezone or text amendment	\$3,060.00	\$3,100.00	\$40.00	11/1/2016
Fee	38	000-4420	Sandwich Board Sign/Banner Rev.	Fee for staff review of sandwich board/banner signs	\$25.00	\$25.00	\$0.00	11/1/2016
Fee	39	000-4420	Sign Removal	Fee for removal, storage & pickup of signs	\$25.00	\$25.00	\$0.00	11/1/2016
Fee	40	000-4420	Sign Review - Individual / Minor	Fee for sign review	\$100.00	\$130.00	\$30.00	11/1/2016
Fee	41	000-4420	Sign Review - Major	Fee for major sign review	\$170.00	\$230.00	\$60.00	11/1/2016
Fee	42	000-4420	Sign Review - Staff	Fee for staff sign review	\$75.00	\$95.00	\$20.00	11/1/2016
Fee	43	000-4420	Sign Variance	Fee to process exception to Sign Ordinance	\$55.00	\$55.00	\$0.00	11/1/2016
Fee	44	000-4420	Site Inspection	Fee for site inspection	\$85.00	\$90.00	\$5.00	11/1/2016
Fee	45	000-4420	Subdivision Ordinance Exception	Deposit for subdivision ordinance exception	\$940.00	\$985.00	\$45.00	11/1/2016
Fee	46	000-4420	Supplies, Major Permit	Fee for supply costs	\$35.00	\$35.00	\$0.00	11/1/2016
Fee	47	000-4420	Supplies, Minor Permit	Fee for supply costs	\$15.00	\$15.00	\$0.00	11/1/2016
Deposit	48	xxx-6880	Tentative Major Subdivision	Deposit for tentative major subdivision	\$5,180.00	\$5,450.00	\$270.00	11/1/2016
Deposit	49	xxx-6880	Tentative Minor Subdivision	Deposit for tentative minor subdivision	\$4,745.00	\$4,900.00	\$155.00	11/1/2016
Fee	50	000-4420	Time Extension Request	Fee for time extension request	\$125.00	\$130.00	\$5.00	11/1/2016
Fee	51	000-4420	Transfer of Alcoholic Beverages	Fee for administrative review of transfer of alcoholic beverages use permit	\$85.00	\$90.00	\$5.00	11/1/2016
Fee	52	000-4420	Tree Protection Plan	Fee for tree protection plan	\$370.00	\$380.00	\$10.00	11/1/2016
Fee	53	000-4420	Tree Removal - Tree Board	Fee for tree removal review, requiring Tree Board approval	\$300.00	\$300.00	\$0.00	11/1/2016
Fee	54	000-4420	Tree Removal - City Arborist	Fee for City Arborist services, for tree removal review for single family and duplex properties	\$250.00	\$250.00	\$0.00	11/1/2016
Deposit	55	xxx-6880	Use Permit - Major	Deposit for major use permit	\$1,220.00	\$1,280.00	\$60.00	11/1/2016
Deposit	56	xxx-6880	Use Permit - Minor	Deposit for minor use permit	\$845.00	\$895.00	\$50.00	11/1/2016
Fee	57	000-4420	Use Permit - Temporary	Fee for temporary use permit	\$185.00	\$185.00	\$0.00	11/1/2016
Fee	58	000-4420	Water Efficient Landscape Review	Fee for water efficient landscape review	\$370.00	\$375.00	\$5.00	11/1/2016
Fee	59	000-4420	Zoning Determination	Fee for zoning determination	\$75.00	\$80.00	\$5.00	11/1/2016
Fee	60	000-4420	Zoning Ordinance Interpretation	Fee to process special interpretation of Zoning Ordinance	\$375.00	\$375.00	\$0.00	11/1/2016

Department:		Police						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Services	1	39826	Animal Release - Dog	Fee to recover costs incurred for animal release	\$100.00	\$100.00	\$ -	11/1/2016
Services	2	39826	Animal Release - Cat	Fee to recover costs incurred for animal release	\$35.00	\$35.00	\$ -	11/1/2016
Fee	3	000-4460	Audio / Video Reproduction	Fee to reproduce police audio and/or video tapes	\$45.00 Minimum	\$45.00 Minimum	\$ -	11/1/2016
Services	4	000-4460	Clearance Letters	Fee for background check and composition of letter	\$15.00	\$15.00	\$ -	11/1/2016
Services	5	39816	Dog License - Neutered	Fee to process dog license application	\$10.00	\$10.00	\$ -	11/1/2016
Services	6	39816	Dog License - Neutered (for Senior Citizens)	Fee to process dog license for owners age 62 or older	\$5.00	\$5.00	\$ -	11/1/2016
Services	7	39816	Dog License - Non-Neutered	Fee to process non-neutered dog license application	\$20.00	\$20.00	\$ -	11/1/2016
Services	8	39816	Dog License - Non-Neutered (for Senior Citizens)	Fee to process dog license for owners age 62 or older	\$10.00	\$10.00	\$ -	11/1/2016
Services	9	000-4464	False Alarm Fee	For Officer response to false alarm	\$75.00	\$75.00	\$ -	11/1/2016
Services	10	000-4460	Fingerprint / Live Scan Fees	Fee to recover costs for fingerprinting & Live Scan	\$20.00	\$20.00	\$ -	11/1/2016
Services	11	000-4460	Firearms & Property Storage Fee	Fee to store confiscated firearms & misc property	\$53.00 Minimum	\$53.00 Minimum	\$ -	11/1/2016
Services	12	000-4460	Hazardous Material Response	To recover costs for response to hazardous material incident	Actual Costs	Actual Costs	\$ -	11/1/2016
Services	13	000-4460	Noise / Party Abatement Fee	Fee to recover costs of noise disturbance response	\$50.00 Minimum	\$50.00 Minimum	\$ -	11/1/2016
Services	14	000-4460	Parking Space Rentals	Costs of processing parking rental space invoices	\$30.00	\$30.00	\$ -	11/1/2016
Services	15	000-4460	Party Control	To recover costs for response to out-of-control party situations	\$100.00	\$100.00	\$ -	11/1/2016
Permits	16	000-4460	Permit- Annual Oversized Loads	Fee for services necessitated by annual application for transportation permits of oversized loads	\$90.00	\$90.00	\$ -	11/1/2016
Fee	17	000-4460	Photograph Reproduction	Fee to reproduce police department photographs	\$20.00 Minimum	\$20.00 Minimum	\$ -	11/1/2016
Permit	18	000-4464	Private Alarm Permit - Commercial	Fee for new alarms installed at commercial property	\$20.00	\$20.00	\$ -	11/1/2016
Permit	19	000-4464	Private Alarm Permit - Residential	Fee for new alarms installed at residential property	\$10.00	\$10.00	\$ -	11/1/2016
Services	20	000-4463	Report Copy	Fee to recover costs of reproducing police report	\$20.00	\$20.00	\$ -	11/1/2016
Services	21	000-4463	Research / Crime Analysis Fee	Fee to recover costs of research	\$35.00 per hour	\$35.00 per hour	\$ -	11/1/2016

Department: Police - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>
Permit	22	000-4460	Residential Parking Permit Fee	Fee to recover costs of processing parking permits	\$10.00	\$10.00	\$ -	11/1/2016
Permit	23	000-4460	Special Event Permits - Major	Fee for street closures &/or special events	\$260.00	\$260.00	\$ -	11/1/2016
Permit	24	000-4460	Special Event - Commercial Minor	Fee for street closures &/or special events	\$50.00	\$50.00	\$ -	11/1/2016
Permit	25	000-4460	Special Event - Residential Minor	Fee for street closures &/or special events	\$15.00	\$15.00	\$ -	11/1/2016
Services	26	000-4460	Transportation Permits - Single Trip	Fee for services of single trip applications for transportation permits of large or heavy loads.	\$60.00	\$60.00	\$ -	11/1/2016
Services	27	000-4462	Vehicle Release	Fee to recover costs for vehicle releases	\$75.00	\$75.00	\$ -	11/1/2016
Services	28	000-4130	Vehicle Violation Correction Inspect	Fee to recover costs on all non-city citations	\$10.00	\$10.00	\$ -	11/1/2016
Fee	29	000-4460	VIN Verification Fee	Fee to recover costs to verify vehicle id numbers	\$15.00	\$15.00	\$ -	11/1/2016

Department:		Public Works						
Type	Pg. #	Acct #	Title	Description of User Fee	FY15/16 Fee Amount	FY16/17 Fee Amount	Inc/(Dec)	Effective
Per Hour	1	000-4445	Aerial Lift Tower Truck	Equipment use outside of normal department duties	\$120.00	\$125.00	\$5.00	11/1/2016
Per Hour	2	000-4445	Aerial Lift Tower Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Fee	3	000-4445	After Hours Phone Call	Fee for Public Works after hours phone call	\$40.00	\$45.00	\$5.00	11/1/2016
Fee	4	000-4445	After Hours Phone Call - Gap	After hours phone call during Gap Overtime.	\$40.00	\$45.00	\$5.00	11/1/2016
Fee	5	000-4445	After Hours Public Works Response	Fee for Public Works after hours response	\$85.00	\$150.00	\$65.00	11/1/2016
Fee	6	000-4445	After Hours PW Response-Gap Overtime	After hours PW response during Gap overtime.	\$80.00	\$150.00	\$70.00	11/1/2016
Per Hour	7	000-4445	Air Compressor- Jack Hammer	Equipment use outside of normal department duties	\$110.00	\$115.00	\$5.00	11/1/2016
Per Hour	8	000-4445	Air Compressor- Jack Hammer	Equipment use only	\$15.00	\$15.00	\$0.00	11/1/2016
Per Hour	9	000-4445	Backhoe Tractor	Equipment use outside of normal department duties	\$120.00	\$130.00	\$10.00	11/1/2016
Per Hour	10	000-4445	Backhoe Tractor	Equipment use only	\$30.00	\$35.00	\$5.00	11/1/2016
Fee	11	000-4445	Banner Installation - Inside City	Installation for non-profits inside City + \$1.50/banner	\$175.00	\$265.00	\$90.00	11/1/2016
Fee	12	000-4445	Banner Installation - Outside City	Installation for non-profits outside City + \$1.75/banner	\$350.00	\$400.00	\$50.00	11/1/2016
Per Hour	13	000-4445	Concrete Saw	Equipment use outside of normal department duties	\$100.00	\$110.00	\$10.00	11/1/2016
Per Hour	14	000-4445	Concrete Saw	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016
Deposit	15	xxx-6875	Inspection- Sewer Main Video	Deposit for sewer main video inspection	\$1,600.00	\$1,700.00	\$100.00	11/1/2016
Per Hour	16	000-4445	Large Dump Truck	Equipment use outside of normal department duties	\$120.00	\$120.00	\$0.00	11/1/2016
Per Hour	17	000-4445	Large Dump Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Per Hour	18	000-4445	Multi Trash Pump	Equipment use outside of normal department duties	\$100.00	\$110.00	\$10.00	11/1/2016
Per Hour	19	000-4445	Multi Trash Pump	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016
Service	20	000-4445	Pavement Repair & Trench Inspect.	Recover pavement repair & trench inspection costs	\$150.00	\$170.00	\$20.00	11/1/2016
Per Hour	21	000-4445	Pickup Truck	Equipment use outside of normal department duties	\$85.00	\$95.00	\$10.00	11/1/2016
Per Hour	22	000-4445	Pickup Truck	Equipment use only	\$10.00	\$10.00	\$0.00	11/1/2016
Per ½ Hour	23	000-4445	Property Clean Up Notification	Fee for property clean up to clear city right of way	\$60 per 1/2 hour	\$90 per 1/2 hour	\$30.00	11/1/2016
Per Hour	24	000-4445	Service Calls	Fee for site visits & service calls	\$110.00	\$110.00	\$0.00	11/1/2016
Per Hour	25	000-4445	Sewer Camera	Equipment use outside of normal department duties	\$160.00	\$170.00	\$10.00	11/1/2016

Department: Public Works - Continued								
<u>Type</u>	<u>Pg. #</u>	<u>Acct #</u>	<u>Title</u>	<u>Description of User Fee</u>	<u>FY15/16 Fee Amount</u>	<u>FY16/17 Fee Amount</u>	<u>Inc/(Dec)</u>	<u>Effective</u>
Per Hour	26	000-4445	Sewer Camera	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Per Hour	27	000-4445	Sewer Cleaning Truck	Equipment use outside of normal department duties	\$190.00	\$235.00	\$45.00	11/1/2016
Per Hour	28	000-4445	Sewer Cleaning Truck	Equipment use only	\$55.00	\$55.00	\$0.00	11/1/2016
Per Hour	29	000-4445	Small Dump Truck	Equipment use outside of normal department duties	\$100.00	\$125.00	\$25.00	11/1/2016
Per Hour	30	000-4445	Small Dump Truck	Equipment use only	\$20.00	\$20.00	\$0.00	11/1/2016
Fee	31	420-4720	Village MHP Dump Station Fee	Use of dump station for self contained RV's	\$20.00	\$30.00	\$10.00	11/1/2016