

City Council
 Mayor Una Glass
 Vice Mayor Sarah Glade Gurney
 Diana Gardner Rich
 Neysa Hinton
 Patrick Slayter



City Manager
 Larry McLaughlin
 lmclaughlin@cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
 Mary Gourley
 mgourley@cityofsebastopol.org

City of Sebastopol

CITY COUNCIL MEETING AGENDA – January 5, 2021

5:30 PM - SPECIAL MEETING – Design Review Board Interviews
6:00 PM - REGULAR CITY COUNCIL MEETING

Please Note: The following documents are attached and made a part of this agenda:

- Zoom Log In Information for Council Meeting
- COVID 19 Noticing of City Council Meetings
- Protocols/Process for Council Meetings
- Upcoming Meeting Dates

5:30 PM Convene Special City Council Meeting (ZOOM VIRTUAL FORMAT)

CALL TO ORDER

ROLL CALL

1. Interviews for Vacancies on the Design Review Board (Responsible Department: Planning/City Administration)

| DESIGN REVIEW BOARD MEMBER | TERM ENDING DATE |
|----------------------------|-------------------|
| Ted Luthin | December 31, 2020 |
| Gregory Beale | December 31, 2020 |
| Cary Bush | December 31, 2020 |

Applicant Interviews:

5:30 pm Ted Luthin
 5:45 pm Cary Bush

ADJOURNMENT OF SPECIAL MEETING

6:00 pm Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS:

- Recognition of Outgoing Planning Commissioner Patrick Wilson
- Recognition of City of Sebastopol Years of Service Awards Calendar Year 2020 (This is to recognize the City Employees who were not recognized during the 2020 Council meetings due to COVID 19 Pandemic)

| Last Name | First Name | Job Title | Years of Service with the City of Sebastopol |
|------------|------------|---------------------|--|
| MIKUS | HENRY | Engineering Manager | 5 |
| VILLANUEVA | SALVADOR | Police Officer | 5 |

| | | | |
|------------|-------------|-----------------------|----|
| IRAOLA | MICHAEL | Maint Worker 1 | 5 |
| LEACH | THOMAS | Volunteer Firefighter | 10 |
| FURRY | JOSEPH | Police Officer | 10 |
| REYES | JUVENAL | Laborer | 15 |
| MURPHY | PATTIE | SR Admin Asst | 20 |
| PENNACCHIO | MARIA | Reserve Officer | 20 |
| GOURLEY | MARY | ACM City Clerk | 25 |
| MOONEY | CHRISTOPHER | Police Dispatcher | 25 |
| ELSON | MICHAEL | Volunteer Firefighter | 30 |
| PICCININI | JACK | Volunteer Firefighter | 40 |

PUBLIC COMMENT (for items not on the agenda).

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

- Discussion and Consideration of Appointment(s) to the City of Sebastopol Design Review Board and Direct Staff to Recruit and Publish Public Notice of Vacancy Not Filled for Future Interview and Appointment (Responsible Department: Planning/City Administration)

CONSENT CALENDAR:

- Approval of Minutes of the City Council Meeting of December 15, 2020 (Responsible Department: City Administration)
- Receipt of Calendar Year 2020 City Council Minute/Reference Orders (Responsible Department: City Administration)
- Approval of Calendar Year 2021 City Council Meeting Dates (Responsible Department: City Administration)
- Approval of Award of Contract to Felix General Engineering (dba WestPac Construction) to Install Infiltration Resistant Sewer Maintenance Hole Replacements, Contract Number 2020-04 (Bid price: Not to Exceed \$68,200.00) (Responsible Departments: Engineering Manager/Public Works Superintendent)

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(s):

- Public Hearing – Public Hearing to Consider an Application from Mark Reece, requesting approval of a Conditional Use Permit, to operate an automated car wash at 6809 Sebastopol Avenue, a Tentative Parcel Map to subdivide an existing 1.51 acre lot into three commercial parcels, and a Variance to allow a reduction in the minimum floor area ratio below the requirement of the municipal code. (Responsible Department: Planning) *This item was continued to this date/time specific meeting (Jan 5th 2021, at or after 6:00 pm).*

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

- Consideration of Approval of City Outside Water and Sewer Service Applications for 726 and 732 Robinson Road (Responsible Department: Engineering)
- Consideration of Amendment to Composition of Zero Waste City Committee (Responsible Department: City Administration)

CITY COUNCIL REPORTS:

- City Manager-Attorney/City Clerk Reports:

11. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
 - Housing Sub-committee Report Out (Sebastopol Inn) (Verbal Report Out From Sub-Committee)
12. Council Communications Received
13. Future City Meeting Dates/Events (Informational Only): (See Agenda Below City Web site for Up-to-Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR CITY COUNCIL MEETING:

Meeting will be adjourned to the City Council Regular Meeting of January 19, 2021 6:00 pm (VIRTUAL ZOOM PLATFORM)

American Disability Act Accommodations:

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153 who will contact the ADA Coordinator. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s)

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

The City has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or please call: 707-823-1153. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review. The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

City Council Regular Meetings are available in real time and archived on Livestream. Important Notice

The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.

Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

City Council

Mayor Una Glass
Vice Mayor Sarah Glade Gurney
Diana Gardner Rich
Neysa Hinton
Patrick Slayter



City Manager

Larry McLaughlin
lmclaughlin@cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.org

City of Sebastopol

INSTRUCTIONS FOR CITY COUNCIL VIDEO AND TELECONFERENCE MEETING OF **January 5, 2021**

Please Note: The City of Sebastopol has scheduled a Zoom Meeting (A video communications technology platform for video and audio conferencing).

In order to minimize the spread of the COVID-19 virus, the City of Sebastopol is providing multiple alternatives to viewing Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide numerous ways for the public to provide public comment live during the meeting. Closed Session items are not open to the public but prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

IMPORTANT NOTICE TO PARTICIPANTS: If you are logged onto zoom whether by computer or phone, your information (such as name or phone number) is shown publicly as a participant. If you do not wish to have this information public, please submit written comments as the City does not yet have the capability to hide names and/or phone numbers in zoom.

Topic: City Council Meeting - January 5, 2021

Time: Jan 5, 2021 05:30 PM Pacific Time (US and Canada)

5:30 PM – Special Meeting Time – Design Review Board Interviews

6:00 PM – Regular City Council Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83919575363?pwd=SONhUkRPbUVGcEdHWnpsL1E1My9WQT09>

Meeting ID: 839 1957 5363

Passcode: 050915

One tap mobile

+16699006833,,83919575363# US (San Jose)

+13462487799,,83919575363# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 839 1957 5363

Find your local number: <https://us02web.zoom.us/j/83919575363>

PARTICIPATING IN CITY COUNCIL MEETINGS IN CONFORMANCE WITH SOCIAL DISTANCING REQUIREMENTS

This meeting complies with the Sonoma County Health Officer's COVID-19 Order to Shelter in Place issued on March 17, 2020, and pursuant to California Governor Newsom's Executive Order N-29-20 issued on March 17, 2020.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed using the ZOOM program.

In order to minimize the spread of the COVID-19 virus, the City of Sebastopol is providing multiple alternatives to viewing Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment during the meeting.

VIEWING MEETINGS ONLINE

For this meeting, the City of Sebastopol will be utilizing the Program ZOOM which allows for audio and visual participation. However, Closed Session items are not open to the public but prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Sebastopol is now offering the ability to view and participate in Council meetings via video meetings and telephonic conferencing via "Zoom" video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City of Sebastopol City Council meeting via Zoom Video Conferencing?

Please visit <https://zoom.us> and either sign-up for a free Zoom account or continue as a guest. Once you have downloaded the app on your smart phone, joined from your web browser, or downloaded the Zoom software on your computer you will be ready for the Council meeting .

If you have previously signed up for Zoom, you can enter the following meeting ID to join the meeting: Meeting ID:

Meeting ID: 839 1957 5363

Passcode: 050915

I do not have a computer or smart phone; can I still use Zoom?

If you don't have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone, by calling 1-669- 900- 6833 and entering meeting ID Meeting ID:

Meeting ID: 839 1957 5363

Passcode: 050915

Public Comment While Attending Council Meeting Through Zoom Virtual Platform?

The Mayor will request public comment during the Public Comment periods on the agenda (Consent Calendar, Informational Items, Public Hearing (if any) and Regular Calendar Item(s)). Once the Mayor has announced the public comment period, please do one of the following.

USING A COMPUTER OR SMART PHONE:

- Click on the "Raise Hand" feature in the webinar controls. This will notify Meeting Host that you have raised your hand.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify the Meeting Host that you have “raised your hand” for public comment.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I don't want to provide public comment live; can I provide my public comment for the record another way?

Of course! Please submit all public comments via email for inclusion into the public record.

You may also leave a voice mail that will be made a part of the public record (but will not be read into the record). Please call 707-823-1153 to leave a message (by recording or comments provided verbally to City staff). If recorded, your voice mail will be transcribed by the city and provided to the City Clerk as a public record but will not be read into the minutes at the City Council meeting. Comments should be received by 4:00 pm of the meeting date.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting: <https://support.zoom.us/hc/en-us/categories/201146643>

ATTENDING MEETINGS IN PERSON

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed using the ZOOM program.

Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

City Council

Mayor Una Glass
Vice Mayor Sarah Glade Gurney
Diana Gardner Rich
Neysa Hinton
Patrick Slayter



City Manager

Larry McLaughlin
lmclaughlin@cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.org

City of Sebastopol

COVID 19 NOTICING FOR CITY COUNCIL MEETINGS

The City has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or please call: 707-823-1153.

GOVERNOR'S EXECUTIVE ORDER N-29-20
RE CORONAVIRUS COVID-19

CORONAVIRUS DISEASE (COVID-19) ADVISORY

CITY COUNCIL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

In accordance with Executive Orders N-25-20 and N-29-20, City Council meetings will be held virtually.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON BY ORDER OF THE SHELTER IN PLACE DIRECTIVE.

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

The City Council Meetings will be conducted virtually in accordance with Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak, Executive Order N-29-20, and the Guidance for Gatherings issued by the California Department of Public Health and Sonoma County Public Health Officer. City Councilmembers and staff will participate in the meeting virtually, while practicing social distancing, from individual remote locations.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available.

PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.

- The public will likewise be encouraged by the Mayor to maintain meeting decorum.

For Items Not on the Agenda: Members of the public may submit written emails/comments for items not on the agenda either by email as a public record or by public comment during the public comment period of the virtual City Council meeting. All written emails/comments will be provided to the entire City Council as a public record but will not be read into the minutes at the City Council meeting. Written emails/comments should be received by 4:00 pm of the Council Meeting Date for submission to the entire City Council prior to the meeting and will be included as a part of the public record of the meeting. Please submit your comments via email for this meeting to mgourley@cityofsebastopol.org

For Items Listed on the Agenda: Members of the public may submit written emails/comments for items listed on the agenda either by email as a public record or by public comment during the public comment period of the agenda item during the virtual City Council meeting. **Email comments must identify the Agenda Item Number in the subject line of the email.** All written emails/comments will be provided to the entire City Council as a public record but will not be read into the minutes at the City Council meeting. Written emails/comments should be received by 4:00 pm of the Council Meeting Date for submission to the entire City Council prior to the meeting and will be included as a part of the public record of the meeting. Please submit your comments via email for this meeting to mgourley@cityofsebastopol.org

You may also leave a voice mail that will be made a part of the public record. Please call 707-823-1153 to leave a message (by recording or comments provided verbally to City staff). If recorded, your voice mail will be transcribed by the city and provided to the City Clerk as a public record but will not be read into the minutes at the City Council meeting. Comments should be received by 4:00 pm of the meeting date.

Public Comment While Attending Council Meeting Through Zoom Virtual Platform?

The Mayor will request public comment during the Public Comment periods on the agenda (Consent Calendar, Informational Items, Public Hearing (if any) and Regular Calendar Item(s)). Once the Mayor has announced the public comment period, please do one of the following.

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify Meeting Host that you have raised your hand.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify the Meeting Host that you have “raised your hand” for public comment.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

Consistent with Executive Order N-29-20, teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

- No physical location of the meeting will be open to the public; meeting will only be held by teleconference
- Consistent with Executive Orders No.-25-20 and No. N-29-20 from the Executive Department of the State of California and the Sonoma County Health Official’s March 17, 2020 Shelter in Place Order, the City Council will not be physically open to the public and City Councilmembers will be teleconferencing into the meeting via Zoom Teleconference and/or Video Communications.

Please visit the City of Sebastopol website at www.CityOfSebastopol.org for the most up-to-date local information on the coronavirus crisis. There are two pages dedicated entirely to the crisis (type “coronavirus” or “shelter in place” in the search bar) where you will find specific resources and answers to many questions that you may have. The City of Sebastopol is also on Facebook, Twitter, and NextDoor.

The City of Sebastopol thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

PROCESS FOR CITY COUNCIL AGENDA

(Due to length of agendas, the Agenda Review Committee can re-order agendas as necessary)

The Agenda Review Committee sets the agendas and is comprised of the Mayor, Vice Mayor, City Manager/Attorney and Assistant City Manager/City Clerk.

Process:

- Mayor calls the meeting to order.
- City Clerk takes roll call/attendance of Councilmembers
- Mayor or Designate will lead salute to the flag
- Mayor will read any Proclamations or Presentations
- Mayor will open for Public Comment for items that are **NOT** on the regular agenda. At this time, a member of the public, when recognized by the Mayor, may speak for up to three minutes on items not on the agenda. During COVID 19 Virtual City Council Meetings, members of the public may submit written emails/comments for items not on the agenda either by email as a public record or by public comment during the public comment period of the virtual City Council meeting. All written emails/comments will be provided to the entire City Council as a public record but will not be read into the minutes at the City Council meeting. Written emails/comments should be received by 5:00 pm of the Council Meeting Date for submission to the entire City Council prior to the meeting and will be included as a part of the record of the meeting. Please submit your comments via email for this meeting to mgourley@cityofsebastopol.org. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time.

For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.

- Mayor will call for statements of conflicts of interest. This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda.
- Consent Calendar: The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
 - The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance on the virtual meeting. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and/or request at that time that an agenda item or items be removed for discussion.
 - If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
 - Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern/Vice Mayor.
- Mayor opens for informational items or presentations. Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, or receipt of item based on the presentation/information provided.
- Mayor opens public hearings.
- Mayor opens regular agenda items.

Listed below is the process for ALL items on the agenda:

- Mayor opens the item
- Council receives Report from the Responsible Department / Councilmember/or Requestor of Item
- Council asked Questions of Staff or Councilmember

- Mayor Opens for Public Comment/or Public Hearing. This is the time for members of the community to speak on the agenda item.
- Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing
- Item returns to the Council for deliberation and action (voting on item)
- After item is closed, Mayor moves to next agenda item.

If there are no further items Mayor asked for informational updates/reports from staff and Council. Mayor then adjourns the meeting.

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

The Sebastopol City Council welcomes you to its meetings that are scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: www.ci.sebastopol.ca.us. Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours. These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to mgourley@cityofsebastopol.org

CITY MEETING SCHEDULE

All meetings listed below are tentatively scheduled and subject to change. If changed, meetings will be noticed accordingly. Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.

Zero Waste Subcommittee Meetings are on hiatus until Covid-19 restrictions are lifted. Pre-Covid-19 shelter orders, the ZW Subcommittee was meeting the 1st Monday of the month, 3-5 PM

2021 City Meeting Dates/Times

| | | |
|--------------------------|----------|---|
| January 6, 2021 | 9:30 am | Agenda Review Committee Meeting |
| January 6, 2021 | 10:30 am | Public Arts Committee Meeting |
| January 6, 2021 | 4:00 pm | Design Review Board Meeting |
| January 12, 2021 | 7:00 pm | Planning Commission Meeting |
| January 18, 2021 | | City Holiday Observance – City Offices Closed (Martin Luther King Holiday) |
| January 19, 2021 | 6:00 pm | City Council Meeting |
| January 20, 2021 | 9:30 am | Agenda Review Committee Meeting |
| January 20, 2021 | 4:00 pm | Design Review Board Meeting |
| January 26, 2021 | 7:00 pm | Planning Commission Meeting |
| February 2, 2021 | 6:00 pm | City Council Meeting |
| February 3, 2021 | 9:30 am | Agenda Review Committee Meeting |
| February 3, 2021 | 10:30 am | Public Arts Committee Meeting |
| February 3, 2021 | 4:00 pm | Design Review Board Meeting |
| February 9, 2021 | 7:00 pm | Planning Commission Meeting |
| February 12, 2021 | | City Holiday Observance – City Offices Closed (Lincoln Birthday) |
| February 15, 2021 | | City Holiday Observance – City Offices Closed (Washington's Birthday) |
| February 16, 2021 | 6:00 pm | City Council Meeting |
| February 17, 2021 | 9:30 am | Agenda Review Committee Meeting |
| February 17, 2021 | 4:00 pm | Design Review Board Meeting |
| February 23, 2021 | 7:00 pm | Planning Commission Meeting |
| March 2, 2021 | 6:00 pm | City Council Meeting |
| March 3, 2021 | 9:30 am | Agenda Review Committee Meeting |
| March 3, 2021 | 10:30 am | Public Arts Committee Meeting |
| March 3, 2021 | 4:00 pm | Design Review Board Meeting |
| March 9, 2021 | 7:00 pm | Planning Commission Meeting |
| March 16, 2021 | 6:00 pm | City Council Meeting |
| March 17, 2021 | 9:30 am | Agenda Review Committee Meeting |
| March 17, 2021 | 4:00 pm | Design Review Board Meeting |
| March 23, 2021 | 7:00 pm | Planning Commission Meeting |
| March 31, 2021 | | City Holiday Observance – City Offices Closed (Ceasar Chavez Day) |
| April 6, 2021 | 6:00 pm | City Council Meeting |
| April 7, 2021 | 9:30 am | Agenda Review Committee Meeting |
| April 7, 2021 | 10:30 am | Public Arts Committee Meeting |
| April 7, 2021 | 4:00 pm | Design Review Board Meeting |
| April 13, 2021 | 7:00 pm | Planning Commission Meeting |
| April 20, 2021 | 6:00 pm | City Council Meeting |
| April 21, 2021 | 9:30 am | Agenda Review Committee Meeting |
| April 21, 2021 | 4:00 pm | Design Review Board Meeting |
| April 27, 2021 | 7:00 pm | Planning Commission Meeting |
| May 4, 2021 | 6:00 pm | City Council Meeting |
| May 5, 2021 | 9:30 am | Agenda Review Committee Meeting |
| May 5, 2021 | 10:30 am | Public Arts Committee Meeting |
| May 5, 2021 | 4:00 pm | Design Review Board Meeting |
| May 11, 2021 | 7:00 pm | Planning Commission Meeting |
| May 18, 2021 | 6:00 pm | City Council Meeting |
| May 19, 2021 | 9:30 am | Agenda Review Committee Meeting |
| May 19, 2021 | 4:00 pm | Design Review Board Meeting |
| May 25, 2021 | 7:00 pm | Planning Commission Meeting |
| June 1, 2021 | 6:00 pm | City Council Meeting |
| May 31, 2021 | | City Holiday Observance – City Offices Closed (Memorial Day) |

| | | |
|--|----------|--|
| June 2, 2021 | 9:30 am | Agenda Review Committee Meeting |
| June 2, 2021 | 10:30 am | Public Arts Committee Meeting |
| June 2, 2021 | 4:00 pm | Design Review Board Meeting |
| June 8, 2021 | 7:00 pm | Planning Commission Meeting |
| June 15, 2021 | 6:00 pm | City Council Meeting |
| June 16, 2021 | 9:30 am | Agenda Review Committee Meeting |
| June 16, 2021 | 4:00 pm | Design Review Board Meeting |
| June 22, 2021 | 7:00 pm | Planning Commission Meeting |
| July 4, 2021 | | <i>City Holiday Observance – City Offices Closed (Independence Day)</i> |
| July 6, 2021 | 6:00 pm | City Council Meeting |
| July 7, 2021 | 9:30 am | Agenda Review Committee Meeting |
| July 7, 2021 | 10:30 am | Public Arts Committee Meeting |
| July 7, 2021 | 4:00 pm | Design Review Board Meeting |
| July 13, 2021 | 7:00 pm | Planning Commission Meeting |
| July 20, 2021 | 6:00 pm | City Council Meeting |
| July 20, 2021 | 4:00 pm | Design Review Board Meeting |
| July 21, 2021 | 9:30 am | Agenda Review Committee Meeting |
| July 27, 2021 | 7:00 pm | Planning Commission Meeting |
| August 3, 2021 | 6:00 pm | City Council Meeting |
| August 4, 2021 | 9:30 am | Agenda Review Committee Meeting |
| August 4, 2021 | 10:30 am | Public Arts Committee Meeting |
| August 4, 2021 | 4:00 pm | Design Review Board Meeting |
| August 10, 2021 | 7:00 pm | Planning Commission Meeting |
| August 17, 2021 | 6:00 pm | City Council Meeting |
| August 18, 2021 | 9:30 am | Agenda Review Committee Meeting |
| August 18, 2021 | 4:00 pm | Design Review Board Meeting |
| August 24, 2021 | 7:00 pm | Planning Commission Meeting |
| September 6, 2021 | | <i>City Holiday Observance – City Offices Closed (Labor Day)</i> |
| September 7, 2021 | 6:00 pm | City Council Meeting |
| September 8, 2021 | 9:30 am | Agenda Review Committee Meeting |
| September 8, 2021 | 10:30 am | Public Arts Committee Meeting |
| September 8, 2021 | 4:00 pm | Design Review Board Meeting |
| September 14, 2021 | 7:00 pm | Planning Commission Meeting |
| September 21, 2021 | 6:00 pm | City Council Meeting |
| September 22, 2021 | 9:30 am | Agenda Review Committee Meeting |
| September 22, 2021 | 4:00 pm | Design Review Board Meeting |
| September 28, 2021 | 7:00 pm | Planning Commission Meeting |
| October 5, 2021 | 6:00 pm | City Council Meeting |
| October 6, 2021 | 9:30 am | Agenda Review Committee Meeting |
| October 8, 2021 | 10:30 am | Public Arts Committee Meeting |
| October 8, 2021 | 4:00 pm | Design Review Board Meeting |
| October 12, 2021 | 7:00 pm | Planning Commission Meeting |
| October 19, 2021 | 6:00 pm | City Council Meeting |
| October 20, 2021 | 9:30 am | Agenda Review Committee Meeting |
| October 20, 2021 | 4:00 pm | Design Review Board Meeting |
| October 26, 2021 | 7:00 pm | Planning Commission Meeting |
| November 2, 2021 | 6:00 pm | City Council Meeting |
| November 3, 2021 | 9:30 am | Agenda Review Committee Meeting |
| November 3, 2021 | 10:30 am | Public Arts Committee Meeting |
| November 3, 2021 | 4:00 pm | Design Review Board Meeting |
| November 9, 2021 | 7:00 pm | Planning Commission Meeting |
| <i>November 11, 2021</i> | | <i>City Holiday Observance – City Offices Closed (Veteran’s Day)</i> |
| November 16, 2021 | 6:00 pm | City Council Meeting |
| November 17, 2021 | 9:30 am | Agenda Review Committee Meeting |
| November 17, 2021 | 4:00 pm | Design Review Board Meeting |
| November 23, 2021 | 7:00 pm | Planning Commission Meeting |
| <i>November 25 & 26, 2021</i> | | <i>City Holiday Observance – City Offices Closed (Thanksgiving Holiday)</i> |
| December 7, 2021 | 6:00 pm | City Council Meeting |

| | | |
|-----------------------------------|----------|---|
| December 8, 2021 | 9:30 am | Agenda Review Committee Meeting |
| December 8, 2021 | 10:30 am | Public Arts Committee Meeting |
| December 8, 2021 | 4:00 pm | Design Review Board Meeting |
| December 14, 2021 | 7:00 pm | Planning Commission Meeting |
| December 21, 2021 | 6:00 pm | City Council Meeting |
| December 22, 2021 | 9:30 am | Agenda Review Committee Meeting |
| December 22, 2021 | 4:00 pm | Design Review Board Meeting |
| December 22, 2021 | 7:00 pm | Planning Commission Meeting |
| <i>December 23 & 24, 2021</i> | | <i>City Holiday Observance – City Offices Closed (Holidays)</i> |
| <i>December 30 & 31, 2021</i> | | <i>City Holiday Observance – City Offices Closed (Holidays)</i> |