

RESOLUTION NO. 6172

**A RESOLUTION OF THE SEBASTOPOL CITY COUNCIL APPROVING ADJUSTMENTS TO THE
BUDGET OF FISCAL YEAR 2017/2018**

WHEREAS, the City of Sebastopol City Council did, on June 6, 2017, adopt the budget for fiscal year 2017/2018; and

WHEREAS, the City of Sebastopol has experienced various adjustments to changing conditions since the budget was adopted and needs to amend the budget to reflect these adjustments.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Sebastopol adopts the following changes to the operating budgets for 2017/2018:

GENERAL FUND

	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 ADJUSTED BUDGET	\$INC/(DEC) FROM ADJUSTED	% CHANGE
REVENUE					
Property Taxes	\$ 2,523,396	\$2,282,000	\$2,245,000	\$ (37,000) ¹	-1.6%
Real Property Transfer	47,194	40,000	40,000	-	0.0%
Sales & Use Tax	4,396,515	4,201,000	4,483,300	282,300 ²	6.7%
Transient Occupancy Tax	514,225	480,000	510,000	30,000 ³	6.3%
Franchise Fees	359,466	324,000	349,200	25,200 ⁴	7.8%
Licenses and Permits	406,529	279,400	284,400	5,000 ⁵	1.8%
Fines & Forfeitures	88,747	87,000	75,000	(12,000) ⁶	-13.8%
Intergovernmental	30,809	28,100	124,421	96,321 ⁷	342.8%
Interest and Rents	84,769	61,700	71,300	9,600 ⁸	15.6%
Charges for Current Services	261,116	194,220	193,720	(500)	-0.3%
Miscellaneous/Other Income	342,212	294,800	301,200	6,400	2.2%
TOTAL REVENUE	\$ 9,054,978	\$8,272,220	\$8,677,541	405,321	4.9%
EXPENSE BY DEPARTMENT					
City Council	\$ 206,294	\$ 200,459	\$ 211,559	\$ 11,100 ^a	4.7%
City Manager	231,646	214,665	214,665	-	0.0%
City Attorney	129,453	127,006	127,006	-	0.0%
City Clerk	238,969	246,066	246,066	-	0.0%
Finance	174,737	195,560	219,760	24,200 ^b	15.9%
Planning	454,346	508,358	508,358	-	0.0%
Building	184,699	181,581	181,581	-	0.0%
Police Protection	3,558,289	3,807,800	3,862,300	54,500 ^c	1.5%
Fire Protection	772,635	945,694	1,042,015	96,321 ^d	10.7%
Public Works	691,504	901,527	1,001,282	99,755 ^e	10.1%
Engineering / Storm Water	149,917	174,137	192,537	18,400 ^f	10.2%
Community Center / Ives Pool	351,672	349,550	349,550	-	0.0%
Non Departmental	252,913	187,206	195,406	8,200 ^g	3.1%
Debt Service	197,626	186,290	186,290	-	0.0%
TOTAL EXPENSE	\$ 7,594,700	\$8,225,899	\$8,538,375	\$ 312,476	3.8%
Transfer In from Other Funds	\$ 670	\$ 10,000	\$ 10,000	\$ -	0.0%
Transfer Out to Other Funds	(150,000)	(4,655)	(129,655)	(125,000) ^h	81.0%
TOTAL TRANSFERS	\$ (149,330)	\$ 5,345	\$ (119,655)	\$ (125,000)	230.2%
NET BUDGET RESULT	\$ 1,310,948	\$ 51,666	\$ 19,511	\$ (32,155)	
Addition/(Uses) of Operating Reserve	\$ 1,310,948	\$ 51,666	\$ 19,511		
TOTAL BUDGETARY BALANCE	\$ -	\$ -	\$ -		

WATER FUND

	2016-17 ACTUAL	2016-17 ADJUSTED BUDGET	2017-18 ADOPTED BUDGET	2017-18 ADJUSTED BUDGET	\$ INC/(DEC) FROM ADOPTED	% CHANGE
OPERATING REVENUE						
Charges for Services						
Residential	\$ 1,860,043	\$ 1,493,900	\$ 1,550,000	\$ 1,600,000	\$ 50,000	3.13%
Commercial	524,767	477,600	500,000	500,000	-	0.00%
Other Income	49,983	4,000	4,000	25,000	21,000	84.00%
Interest Earnings	13,049	600	600	600	-	0.00%
TOTAL REVENUE	\$ 2,447,842	\$ 1,976,100	\$ 2,054,600	\$ 2,125,600	\$ 71,000	3.34%
OPERATING EXPENSES						
G & A Allocation - City Council	\$ 29,989	\$ 31,225	\$ 25,638	\$ 27,438	\$ 1,800	6.56%
G & A Allocation - City Manager	33,588	38,496	39,555	39,555	-	0.00%
G & A Allocation - City Attorney	6,851	6,851	6,903	6,903	-	0.00%
G & A Allocation - City Clerk	20,586	20,724	22,538	22,538	-	0.00%
G & A Allocation - Finance	218,500	222,566	288,131	324,915	36,784	11.32%
G & A Allocation - Planning	20,431	22,608	24,058	24,058	-	0.00%
G & A Allocation - Building	31,016	31,088	31,285	31,285	-	0.00%
G & A Allocation - Engineering	89,804	90,362	93,891	93,891	-	0.00%
G & A Allocation - Fire	57,113	66,315	69,706	69,706	-	0.00%
G & A Allocation - PW Corp Yard	170,404	186,221	193,766	194,486	720	0.37%
G & A Allocation - PW Govt Bldg	21,210	21,210	23,025	24,025	1,000	4.16%
Public Works - Water Operations	741,829	778,740	876,770	941,770	65,000	6.90%
Debt Service - Operations	108,864	120,979	115,910	115,910	-	0.00%
Debt Service - Capital	-	176,068	176,068	176,068	-	0.00%
Transfer to CIP	-	-	-	-	-	0.00%
G & A Allocation - Non Departmental	24,838	28,661	20,547	21,447	900	4.20%
TOTAL OPERATING EXPENSE	\$ 1,575,023	\$ 1,842,114	\$ 2,007,791	\$ 2,113,995	\$ 106,204	5.02%
NET BUDGETARY RESULT	\$ 872,819	\$ 133,986	\$ 46,809	\$ 11,605	\$ (35,204)	
Addition/(Use) of Reserves	\$ 872,819	\$ 133,986	\$ 46,809	\$ 11,605		
TOTAL BUDGETARY BALANCE	\$ -	\$ -	\$ -	\$ -		

WASTEWATER FUND

	2016-17 ACTUAL	2016-17 ADJUSTED BUDGET	2017-18 ADOPTED BUDGET	2017-18 ADJUSTED BUDGET	\$ INC/(DEC) FROM ADOPTED	% CHANGE
OPERATING REVENUE						
Charges for Services	\$3,252,724	\$2,831,000	\$2,831,000	\$2,920,000	\$ 89,000	3.0%
Other Income	26,176	47,500	47,500	25,000	(22,500)	-90.0%
Interest Earnings	11,596	5,000	5,000	5,000	-	0.0%
TOTAL REVENUE	\$3,290,496	\$2,883,500	\$2,883,500	\$2,950,000	\$ 66,500	2.3%
OPERATING EXPENSES						
G & A Allocation - City Council	\$ 31,817	\$ 29,911	\$ 29,911	\$ 32,011	\$ 2,100	6.6%
G & A Allocation - City Manager	35,588	39,555	39,555	39,555	-	0.0%
G & A Allocation - City Attorney	4,111	4,142	4,142	4,142	-	0.0%
G & A Allocation - City Clerk	18,013	19,721	19,721	19,721	-	0.0%
G & A Allocation - Finance	212,826	280,549	280,549	316,365	35,816	11.3%
G & A Allocation - Planning	12,258	14,435	14,435	14,435	-	0.0%
G & A Allocation - Building	31,016	31,285	31,285	31,285	-	0.0%
G & A Allocation - Engineering	73,956	77,322	77,322	77,322	-	0.0%
G & A Allocation - PW Corp Yard	124,253	141,288	141,288	141,813	525	0.4%
G & A Allocation -PW Govt Bldg	21,210	23,025	23,025	24,025	1,000	4.2%
Public Works - Wastewater Operations	2,002,269	2,082,450	2,082,450	2,082,450	-	0.0%
Debt Service	77,027	91,108	91,108	91,108	-	0.0%
G & A Allocation - Non Departmental	24,837	20,547	20,547	21,447	900	4.2%
TOTAL OPERATING EXPENSE	\$2,669,181	\$2,855,338	\$2,855,338	\$2,895,679	\$ 40,341	1.4%
NET BUDGETARY RESULT	\$ 621,315	\$ 28,162	\$ 28,162	\$ 54,321	\$ 26,159	
Addition/(Use) of Reserves	\$ 621,315	\$ 28,162	\$ 28,162	\$ 54,321		
TOTAL BUDGETARY BALANCE	\$ -	\$ -	\$ -	\$ -		


PARK IN LIEU FEE FUND

Estimated Beginning Fund Balance 7/1/17 \$ 251,815 \$ 264,501

	<u>2016-17 ACTUAL</u>	<u>2017-18 ADOPTED BUDGET</u>	<u>2017-18 ADJUSTED BUDGET</u>	<u>\$ INCR/ (DECR)</u>	<u>% INCR / (DECR)</u>
<u>OPERATING REVENUE</u>					
Charges for services	\$ 41,710	\$ 35,000	\$ 35,000	\$ -	0.0%
Interest Earnings	2,448	2,800	2,800	-	0.0%
Transfer in	-	-	-	-	
TOTAL REVENUE	<u>\$ 44,158</u>	<u>\$ 37,800</u>	<u>\$ 37,800</u>	<u>\$ -</u>	<u>0.0%</u>
<u>OPERATING EXPENSES</u>					
Public Works	-	-	-	-	
Capital Projects	-	234,900	257,900	23,000	9.8%
Debt Service	31,472	31,470	31,470	-	0.0%
Transfer out	-	-	-	-	
TOTAL OPERATING EXPENSE	<u>\$ 31,472</u>	<u>\$ 266,370</u>	<u>\$ 289,370</u>	<u>\$ 23,000</u>	<u>8.6%</u>
NET BUDGETARY RESULT	<u>\$ 12,686</u>	<u>\$ (228,570)</u>	<u>\$ (251,570)</u>	<u>\$ (23,000)</u>	<u>10.1%</u>
Addition/(Use) of Reserves	<u>\$ 12,686</u>	<u>\$ (228,570)</u>	<u>\$ (251,570)</u>		
TOTAL BUDGETARY BALANCE	\$ -	\$ -	\$ -		
Ending Fund Balance (Estimated)	\$ 264,501	\$ 35,931	\$ 12,931		

IN COUNCIL DULY PASSED this 6th day of February 2018.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City of Sebastopol City Council by the following vote:

APPROVED: 
 PATRICK SLAYTER
 Mayor, City of Sebastopol

VOTE:

AYES:

NOES:

ABSENT:

ABTAIN:

ATTEST:


 Mary Gourley, MMC, Assistant City Manager/City Clerk

APPROVED AS TO FORM:


 Larry McLaughlin, City Attorney