

Agenda Report Reviewed by:  
City Manager: 

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM REPORT

Meeting Date: December 17, 2019  
To: Honorable Mayor and Honorable City Councilmembers  
From: Henry Mikus, Engineering Manager  
Subject: Approval of Resolutions for Applications of Grant Requests to the Sonoma County Community Development Commission for CDBG, HOME, or HEAP funds  
Recommendation: Approve the Resolutions Regarding FY 2020-2021 CDBG and HOME Applications.  
Funding: Currently Budgeted:  Yes  No  N/A  
Net General Fund Cost: \$ none

Grant funds would be used via Fund 216 CDBG ADA Transition Plan

Account Code/Costs authorized in City Approved Budget N/A (verified by Administrative Services Department)

**INTRODUCTION:**

Community Development Block Grants (CDBG) and Home Investment Partnership Program (HOME) funds are administered by the County of Sonoma under the Urban County Entitlement Program. Sebastopol, along with six other cities, participates in this program through a cooperative agreement.

**BACKGROUND:**

Typically, the first step in the annual process of allocating CDBG funds is for the Cities to make recommendations to the Sonoma County Community Development Commission which administers the CDBG program on behalf of the County. City recommendations are then considered by joint session of the Technical Advisory Committee (composed of City representatives) and the Community Development Commission for inclusion in the Consolidated Plan, which covers CDBG, HOME, (Home Investment Partnership Act) and FESG (Federal Emergency Shelter Grant) programs. The final approval of the Consolidated Plan is by the Sonoma County Board of Supervisors, based on the recommendations forwarded by the CDC and TAC.

**DISCUSSION:**

At its December 3, 2019 meeting, the Sebastopol City Council discussed staff's initial recommendation to apply for a \$110,000 FY 20-21 CDBG grant for ADA Transition renovations to the Police Station per a priority list that had been made several years ago. Instead, Council directed staff to prepare two grant applications, one for the Youth Annex as the top choice followed by City Hall as a second choice. The Youth Annex grant request would be for \$180,000 and the City Hall grant request would be \$120,000.

CDBG and HOME grant applications are due January 2020 for the FY 2020-2021 allocations; the matching Resolutions for Council Approval are attached.

**Fiscal Analysis**

There is no direct fiscal impact associated with the recommended action tonight.

**Public Notice:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to scheduled meeting date.

**RECOMMENDATION:**

That the City Council approve the two Resolutions Regarding FY 2020-2021 CDBG and HOME Applications for both the Youth annex and City Hall

**ATTACHMENTS:**

ADA Transition Projects Cost Estimate Update  
Resolutions

	\$340,577	\$510,866	\$51,087	\$12,000	\$6,000	\$579,952	\$115,990	\$695,942	\$710,000
	Original Estimate	Cost escalation	Design fee	Inspection & field	Admin expenses	Total	20% contingency	Total	Use
Police Station	\$52,710	\$79,065	\$7,907	\$2,000	\$1,000	\$89,972	\$17,994	\$107,966	\$110,000
City Hall	\$58,725	\$88,088	\$8,809	\$2,000	\$1,000	\$99,896	\$19,979	\$119,876	\$120,000
Youth Annex	\$88,527	\$132,791	\$13,279	\$2,000	\$1,000	\$149,070	\$29,814	\$178,883	\$180,000
Fire Station	\$36,140	\$54,210	\$5,421	\$2,000	\$1,000	\$62,631	\$12,526	\$75,157	\$80,000
Public Works	\$51,697	\$77,546	\$7,755	\$2,000	\$1,000	\$88,300	\$17,660	\$105,960	\$110,000
Garzot building	\$52,778	\$79,167	\$7,917	\$2,000	\$1,000	\$90,084	\$18,017	\$108,100	\$110,000

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL SUBMITTING ITS RECOMMENDATION TO THE SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT and HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS

WHEREAS, the City of Sebastopol participates in the Urban County Entitlement Program in Sonoma County; and

WHEREAS, the City of Sebastopol solicited proposals from qualified applicants for the use of Community Development Block Grant (CDBG) funds in Sebastopol; and

WHEREAS, the City of Sebastopol solicited proposals from qualified applicants for the use of Home Investment Partnership Program (HOME) funds in Sebastopol; and

WHEREAS, the City Council of the City of Sebastopol has reviewed qualifying proposals; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sebastopol does hereby direct the City Manager and staff to submit to the Sonoma County Community Development Commission Application of the City of Sebastopol for Community Development Block Grant funding for the ADA Transition Plan for the Youth Annex in the amount of \$180,000.

The City of Sebastopol further acknowledges our intent to participate in the FY 2020-2021 application for contingency funds to operate the following housing rehabilitation programs for low-income owner-occupied households throughout the incorporated area of the City:

- Owner-Occupied Repair Program
- Mobile Home Comprehensive Rehabilitation Program
- Water/Sewer Connection Program
- Mobile Home Earthquake Resistant Bracing System Program

DULY ADOPTED by the City Council on December 17, 2019.

APPROVED: \_\_\_\_\_  
MAYOR

AYE: \_\_\_\_\_  
NO: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

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WHEREAS, the City Council of the City of Sebastopol has reviewed qualifying proposals; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sebastopol does hereby direct the City Manager and staff to submit to the Sonoma County Community Development Commission Application of the City of Sebastopol for Community Development Block Grant funding for the ADA Transition Plan for the Sebastopol City Hall in the amount of \$120,000.

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ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK