

City Council

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Vice Mayor Una Glass
Michael Carnacchi
Sarah Glade Gurney
Neysa Hinton

**City Manager**

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City of Sebastopol

AGENDA
For
CITY COUNCIL REGULAR MEETING
Of
DECEMBER 17, 2019

6:00 pm – Regular City Council Meeting, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.

6:00 pm CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS:

- Proclamation – Recognizing Police Chief James Conner on his Retirement from the City of Sebastopol
- Proclamation – Recognizing Building Official Glenn Schainblatt on his Retirement from the City of Sebastopol

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Approval of Minutes of the City Council Meeting of December 3, 2019 (Responsible Department: City Administration)
2. Approval of Authorization to Issue a Request for Proposals for Preparing Permits for Calder Creek Stormwater Outfall Repairs (Responsible Department: Engineering Manager)
3. Approval of Authorization to Issue a Request for Proposals for Water and Sewer Pipeline Mapping (Responsible Department: Engineering Manager)
4. Approval of Resolutions for Applications of Grant Requests to the Sonoma County Community Development Commission for CDBG, HOME, or HEAP funds (Responsible Department: Engineering Manager)
5. Approval of Waiving of Second Reading and Adoption of Ordinance #1128 - Adoption of International Code amendments SMC 15.04 & 15.08 (Responsible Department: Building Official)
6. Approval of Waiving of Second Reading and Adoption of Ordinance #1129 - Adoption of Zoning Ordinance amendments to Chapter 17.220, Accessory Dwelling Units (Responsible Department: Planning Director)

INFORMATIONAL ITEMS/PRESENTATION:

7. LANTERN Presentation (Requestor: LANTERN Chair Arlene Kallen/Councilmember Gurney)

PUBLIC HEARING(s):

8. Public Hearing – To consider a request by Huntley Square, LLC, for a Development Agreement (Responsible Department: Planning Director)

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION) (Continued)

9. Discussion of DRAFT qualifications for “Community Vitality/Economic Vitality” Coordinator Position (Responsible Department: City Administration)
10. Discussion and Receipt of Update/Status of General Plan Implementation Report

- (Responsible Department: Planning Director)
11. Consideration of Request for Joint City Council and Planning Commission Meeting (Requestor: Councilmember Carnacchi)
 12. Consideration and Discussion of Approval Authorizing a Job Description and Approving Resolution Setting Salary Rates and Ranges (Salary Schedule) For Position of Fire Engineer (Responsible Department(s): Budget Sub-Committee/Fire Staffing Sub-Committee/Fire Chief)
 13. Consideration and Discussion of 2020 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments (Responsible Department: City Administration)
 14. Discussion and Consideration of Approval of Setting City Council Meeting Dates for Calendar Year 2020 (Responsible Department: City Administration)

CITY COUNCIL REPORTS:

15. City Manager-Attorney/City Clerk Reports
16. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
17. Council Communications Received
18. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR MEETING:

Meeting will be adjourned to the next Regular City Council Meeting which will be held **on Tuesday, January 7, 2020 at 6:00 pm** at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: www.ci.sebastopol.ca.us. Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to mgourley@cityofsebastopol.org

PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

All meetings listed below are tentatively scheduled and subject to change.

Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.

December 18, 2019	9:30 am	Agenda Review Committee Meeting
December 18, 2019	4:00 pm	Design Review Board Meeting
December 24, 2019	7:00 pm	Planning Commission Meeting Cancelled Due to Holiday

December 24th and 25th, 2019

City Holiday Observance – City Offices Closed

December 31ST 2019 and January 1, 2020

City Holiday Observance – City Offices Closed

January 1, 2020 ***10:30 am***

Public Arts Committee Cancelled Due to Holiday

<i>January 1, 2020</i>	<i>4:0 pm</i>	<i>Design Review Board Meeting Cancelled Due to Holiday</i>
January 7, 2020	6:00 pm	City Council Meeting
January 8, 2020	8:30 am	Agenda Review Committee Meeting
January 8, 2020	10:30 am	Public Arts Committee Meeting
January 8, 2020	4:00 pm	Design Review Board Meeting
January 14, 2020	7:00 pm	Planning Commission Meeting
<i>January 20, 2020</i>		<i>City Holiday Observance – City Offices Closed</i>
January 21, 2020	6:00 pm	City Council Meeting
January 22, 2020	8:30 am	Agenda Review Committee Meeting
January 22, 2020	4:00 pm	Design Review Board Meeting
January 28, 2019	7:00 pm	Planning Commission Meeting Cancelled

Nomination Period for City Council Candidates is Open July 13, 2020 – August 7, 2020. If 1 or more of the incumbents does not file by August 7, 2020 the nomination period will be extended for 5 days, until 5:00 p.m. on Wednesday, August 12, 2020.