

CITY COUNCIL CITY COUNCIL
MEETING MINUTES FOR

Meeting of June 4, 2019

As Approved by the City Council at their regular meeting of _____

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

A notice of the meeting was posted by the City Clerk on May 30, 2019 (revised agenda posting).

4:30 pm ***CONVENE CITY COUNCIL SPECIAL MEETING (CLOSED SESSION), Sebastopol City Hall, City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA**

CALL TO ORDER: Mayor Hinton called the closed session to order at 4:30 pm.

ROLL CALL:

Present: Mayor Hinton
Vice Mayor Slayter
Councilmember Carnacchi
Councilmember Glass
Councilmember Gurney

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley

PUBLIC COMMENT

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

There was no public comment.

Adjourn into Closed Session: Mayor Hinton adjourned into the closed session items at 4:35.

CLOSED SESSION AGENDA ITEM:

1. Conference with Labor Negotiators (Government Code 54957.6)
City Designated Representative: City Administration
Employee Organizations:(SEIU/Public Works/Administrative); Management/Mid Management
and Sebastopol Police Officers Association (SPOA)

City Council Action: No Report Out

Minute Order Number: 2019-125

*Following Items Were Moved from the Closed Session that was originally scheduled following the regular meeting.

15. Public Employee: To Consider Amendment to Contract of Employee pursuant to GC § Section 54957(B)(1) as cited in the Brown Act (Employee: City Manager/City Attorney)

City Council Action: No Report Out

Minute Order Number: 2019-126

16. Public Employee: To Consider Amendment to Contract of Employee pursuant to GC § Section 54957(B)(1) as cited in the Brown Act (Employee: Assistant City Manager/City Clerk)

City Council Action: No Report Out

Minute Order Number: 2019-127

ADJOURNMENT OF CLOSED SESSION: Mayor Hinton adjourned the closed session at 5:45.

6:00 pm CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER: Mayor Hinton called the regular meeting to order at 6:00 p.m.

ROLL CALL

Present: Mayor Hinton
Vice Mayor Slayter
Councilmember Carnacchi
Councilmember Glass
Councilmember Gurney

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley
Engineering Manager Henry Mikus
Finance Director Ana Kwong
Planning Director Kari Svanstrom
Police Chief James Conner
Public Works Superintendent Dante Del Prete

Mayor Hinton announced the City Council held a closed session earlier in the evening and there is no report out.

SALUTE TO THE FLAG: Mayor Hinton led the salute to the flag.

PROCLAMATIONS/PRESENTATIONS: None

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

Suzanna Redda commented as follows:

- Discussed destruction of cliff swallow nests
- Read the article in the local newspaper
- Could not believe what she read
- Sick to her stomach
- Active bird watcher
- Participates and financially supports various activities
- How did this happen
- Like know who gave the order to destroy the nest
- Excellent learning opportunity for the City
- Volunteered to teach about the cliff swallow
- Discussed nesting and migrating
- Urged the Council to think of how it would be if there were no birds or swallows in Sebastopol
- Ned permanent protect nesting area
- Suggest the official bird of Sebastopol – cliff swallow
- Sebastopol should be safe haven for birds

Susan Kirks, President, Madrone Audubon Society, commented as follows:

- Representing Audubon Society
- 3000 members in Sonoma County
- She has received no response to her letter
- Discussed outstanding issues
- Concern of the report that there were no hatchlings and no mature eggs in the next
- Discussed high probability or complete reality there were hatchlings and mature eggs ready to hatch and adult swallows swarming around the area
- Asked the Council to follow up on this
- Asked Department of Fish and Wildlife to investigate
- Where are the materials
- Where are the trash bags
- Think of the most vulnerable of us all

- Suggested a monetary contribution from City and worker
- Portion of salary each year
- Send a strong message

Mayor Hinton commented as follows:

- Discussed the training for our Public Works Department
- Mayor will respond to the letter

Councilmember Gurney commented the Mayor's response and apology are on line.

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA

(This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda). *Councilmember Glass and Vice Mayor Slayter stated they each had a conflict of interest on the agenda for the budget item.*

CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve consent calendar items 1 and 2.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

CONSENT CALENDAR:

2. Approval of Minutes of the City Council Meeting of May 21, 2019 (City Administration)

City Council Action: The City Council approved the May 21, 2019 Minutes of the City Council Meeting

Minute Order Number: 2019-128

3. Approval of Consultants for City List of On-Call Planning Consulting Services (Planning Director)

City Council Action: Approved Consultants for City List of On-Call Planning Consulting Services

Minute Order Number: 2019-129

INFORMATIONAL ITEMS/PRESENTATION: None

PUBLIC HEARING(s):

4. Public Hearing – To conduct a Public Hearing on Fiscal Year 2019-2020 City of Sebastopol Budget (Finance Director)

Mayor Hinton commented as follows:

- It is a pleasure to present the FY 2019-2020 City budget to the City Council and community members. This budget was done in partnership with the Budget sub-committee consisting of myself and Councilmember Glass, City Administration, Finance and all Department Directors.
- This is the second budget that I have been involved in presenting to the City Council, and this budget, as the past budget, is balanced and responsible. I am particularly proud of this budget because it continues to make investments to address pension liability, safety vehicle replacement and building infrastructure maintenance to ensure the City protects our community by continuing to invest in our public safety, infrastructure repair, and other critical services for our community.
- As the community is aware of, the City of Sebastopol and our neighbors experienced a storm event that impacted our local streets, businesses and private and public properties. This budget is a reflection of the results of that flood. The City's proposed budget for fiscal year 2019-20 represents a major challenge for the City of Sebastopol this year in response to the flood. However, by the dedicated work of the sub-committee and staff, we were able to present a budget that is fiscally responsible. The budget sub-committee met a total of 8 times between March and May (in comparison to six meetings the year before) and many times these meetings lasted for hours to ensure that the City Council was provided a balanced budget. In an effort to create a balanced budget, the sub-committee is proposing a one-time use of the City's unassigned reserve for 19-20, which maintains our essential core services, continue to fund the City's unfunded liability, and maintains adequate funding for reserve to meet council goals. Although the final goals have not been adopted by the City Council for the upcoming year, this budget is reflective of the priorities and vision of this City.
- One of the key investments is the proposal of a new paid firefighter for the Fire Department. As evidenced by the past flood and fires, public safety is critical and valued in this City and this is an additional step to continue our City's safety.
- This budget also makes a commitment to our nonprofit organizations who are vital to this community. Other commitments included economic development contract, library signage, ped line safety project and set aside for improvement to Sebastopol Cultural Center.
- This proposed budget is a responsible financial plan that will enable the City to continue to provide the community with a full scope of high-quality municipal services and programs that enhance the quality of life of all residents.
- The City has worked hard to structurally balance our budget, manage pension liabilities, and continue providing core services. This budget reflects these priorities. Residents and employees should be proud of this fiscal responsibility and the progress that has been made. The budget subcommittee and myself in particular look forward to working with the Council tonight to adopt and implement this budget.

Councilmember Glass commented as follows:

- Responsible budget
- Executed a number of policies
- Discussed retirement liabilities
- Staff did a good job of presenting to us

- Thanked the Finance Director for providing the information to the sub-committee
- Happy to have resources to get through this budget year despite the impact to our revenues

Finance Director Kwong presented the agenda item to the City Council with the following highlights:

- Provided background of the budget process. The City forms a budget subcommittee consisting of two council members (Mayor Hinton and Councilmember Glass). 3 staff members (City Manager / City Attorney McLaughlin, Assistant City Manager / City Clerk Gourley and Finance Director)
- The tasks of the budget subcommittee to meet with the department directors to review their budget requests, Community Benefit Grants applicants to review their requests
- The budget subcommittee met multiple times and spent lots of hours in meetings to consider each request during the budget process.
- As the result of that, the Budget Subcommittee is now presenting their recommendation to the full City Council for approval.
- Presented a balance budget for the upcoming budget year 19-20 with general fund forecasted revenue at \$9.29M, proposed expenditures at \$9.55M with the planned use of unassigned reserve balance of approximately \$260K for 19-20
- General Fund Revenue budget table shows our revenue summary by category. Overall increase to revenue is projected at 3.3% uptick.
- Property tax revenue shows a less than 1% increase and in essence remains flat.
- Sales Tax & Other Taxes – what comprised in this line item is our general sales tax, the 2 local measurers and UUT as all categories are trending positively to a tune of 4.6%.
- TOT is projected a 15% increase due to the passing of TOT tax measure at the November general election.
- Licenses and permits had seen fluctuation from year to year as it all depending on the number of projects during the year. So, staying with the conservative approach with this category of 1.9% increase.
- Fines and Forfeitures revenue will remain flat.
- Interest and rents category is yielding flat as well. The main increase in this category is cell tower with a build in CIP of 3%
- Intergovernmental & Charges for services no increase
- Other revenue is mainly pool reimbursement decrease based on collection.
- No transfer in proposed for 19-20.
- General Fund expenditures budget by department slide has expenses departments must incorporate into their budgets, but do not have control over, include increase in retirement contributions (such as CalPERS), and other insurance premium increases are all built into this budget. The overall expenditures increased by 17.5% is the projected expenditures. Specific question in relation a more detailed for each department can be addressed by the DH who are also attending the meeting tonight to answer specific questions council might have for them.
- The slide on budget highlights for 19-20 can be found in the staff report as well. The proposed budget assumes:
 - o Recommended full time equivalent fire position.
 - o Set aside funding proposed the use of assigned reserve for improvement of the community and cultural center
 - o Proposed the use of unassigned reserve to address storm drains projects due to compliance

- o Proposed the use of assigned reserve for 1-time deferred capital items. A list of these items will be shown in the next slide
- o Proposed a contract for the economic development
- o Proposed library signage and the traffic safety measure project
- o Open for discussion is the Sonoma Clean Power proposed increase cost in utility
- o Proposed transfer of \$1M to CalPERS retirement reserve
- The building infrastructure replacement fund slide shows reserve will be tapped to fund one-time items related to City's assets and infrastructures.
- The budget proposed the use of \$35,400 from vehicle replacement fund to purchase a police motorcycle
- This general fund shows the light blue color section represented reserve balance audited numbers as of 6/30/18. Section in green is clean-up of historical reserve categories of committed reserve. Pink color is proposed activities. Yellow is where the city will land by 6/30/20
- This bar graph is a snapshot of the 5 year forward looking with annual sources/used. It also gives a history looking back at how the City had performed. Purple color bar is sources of revenue and orange is expenses. As you can see the orange bar is higher than the purple bar starting in this proposed 19-20 budget mainly attributed to the proposed \$1M transfer of unassigned to address unfunded retirement cost. The out years shows our expenses exceeded revenue.
- Water fund is in balance with a proposed use of reserve as well. Projected operating revenue to be \$2.28M. With anticipated \$2.3M in expenditure. Our water rate study is underway and the proposed numbers do not include any increase. Staff will return to the City Council on this subject at a later date.
- Sewer fund is in balance as well with a proposed use of reserve.
- Gas Tax fund with estimated ending fund balance at 6/30/20 in positive standing
- All other special revenue funds such as Measure M, Art in lieu, park in lieu and traffic impact fee have positive estimated fund balance at 6/30/20.

Mayor Hinton asked for questions.

Councilmember Carnacchi commented as follows:

- Financial Forecast and Others (first page)
- Annual Sources and Uses
- Annual Surplus Deficit
- .26 million reserves – showing more of a deficit here

Mayor Hinton explained that this is moving the \$1,000,000 to the CalPERS reserve.

Director Kwong commented that \$260,000 is taking reserves for routine expenses for the upcoming year. She discussed page 154 and explained the chart.

Councilmember Gurney stated the chart looks like we are going in the negative for the next several years.

Mayor Hinton stated this will get us to our 20 percent reserves.

City Manager McLaughlin commented as follows:

- Suggested explanations in the final version
- Stated the City reserves up to last year were healthy (more than other cities) and we were not clear that our sales tax would be re-approved by the public
- Played the budget cautiously
- Reserves are being used for anticipated expenses
- Funding more actively our CalPERS liabilities

Councilmember Gurney questioned if our commitment is 20% but this budget shows a result of 25% and is that because the million is now in CalPERS.

Councilmember Glass discussed the rainy-day account (unassigned reserves) and discussed this is assigned the reserves.

City Manager McLaughlin commented as follows:

- City Council did not make that money untouchable but that the Council would need to unanimously approve using those funds for other than assigned
- City could use that money
- By putting it in an assigned account, City Council sending message paying down our liabilities

Councilmember Gurney commented as follows:

- Does the savings account include these earmarked moneys that are in reserves
- Distinguish between saving account reserve an earmarked reserve
- Adds up to 25%

Mayor Hinton commented as follows:

- Stated no – that currently the reserves are 43%
- Multiple savings accounts

Councilmember Glass commented as follows:

- 25% general rainy-day reserve
- Additional reserve is for different items
 - CalPERS
 - Building
 - IT
 - Vehicle
- 3 million towards unfunded liability
- Discussed needing savings account for vehicle replacement

Vice Mayor Slayter commented as follows:

- Discussed the General Plan update fund
- Slowly building
- Hope to be sufficient to cover cost of General Plan update which 4-5 years ago was 1/2 million dollars

Councilmember Gurney questioned if any budget category is still touchable – Mayor Hinton stated that is correct.

Councilmember Carnacchi commented on page 152 and questioned if this takes into account the 25%.

Director Kwong stated this dips down below the 25% and that the City will flat line at some point. She stated that in 2024-2025, the percent will go down to 9.8% and the balance will be one million unassigned.

City Manager McLaughlin commented that this takes into account a conservative approach.

Councilmember Carnacchi discussed the five-year forecast.

Councilmember Glass commented as follows:

- Discussed revenue projections
- Based more on less on trends
- Statistical sales tax consultant projection
- Conservative
- Questioned if the TOT does not include the projection for when the new hotel is built (Staff stated that is correct)
- Money will kick in
- Gradual decline will not occur with revenue stream from the hotel

Director Kwong stated the City reviews the forecast each year and makes adjustments each year.

Councilmember Carnacchi commented a follow:

- Discussed the police budget
- Discussed the motorcycle proposed to be purchased
- Discussed if the other two motorcycles will be maintained and this will add an additional motorcycle
- Asked if the City will be purchasing an American made bike

Mayor Hinton commented as follows:

- Looked at this item early
- Discussed at length
- Original request was for two motorcycles this year – recommended to replace one

Chief Conner commented as follows:

- American made
- Replace one this year
- Try to auction off motorcycle
- Needs to be replaced

City Manager McLaughlin commented as follows:

- Stated the budget sub-committee meets individually with each department head
- Budget sub-committee took budget and went through every single item in each department's budget
- Asked questions of department heads
- Budget sub-committee went through each departmental budget at great length

Councilmember Gurney questioned the process for discussion of the budget tonight. Mayor Hinton explained the process.

Councilmember Gurney commented as follows:

- Acknowledge the volunteer effort of our budget sub-committee
- Taking time out of their personal and professional lives to do these meetings
- Acknowledge staff
- Trust work of the sub-committee
- Understand questions are asked from a level of trust
- Not ready to vote on the budget tonight
- Want to understand the values behind the decisions that have been made
- Hard to do
- Not have goals and objectives developed for this year
- No sense of what work plan and commitment to policy issues is ours as a Council
- Discussed climate catastrophe – not had that conversation
- Work plan filters into all departmental budgets
- Discussed the use of the unassigned fund balance money and discussed putting money into CalPERS
- If not want to have that high use of unassigned funds into CalPERS – do not contribute that much to CalPERS

Director Kwong discussed the unassigned fund balance and stated if Council only wanted to contribute \$750,000 the \$2.6M unassigned balance would be \$2.6M 250,000. Still have the 260,000 in a deficit as far as entire budget is concerned. The level of the reserve goal will increase.

Vice Mayor Slayter commented as follows:

- Have \$2.6 million in unassigned reserves
- Transferring one million of that to different reserve
- Still reserve
- Changing the bank account only
- 260,000 needing to come out of whichever reserve it is in

Councilmember Glass commented as follows:

- Discussed saving money
- Point of having it is to cushion the years that go up and down
- Using part of that cushion
- Savings account developed over past five years
- Using part of it this year

- Makes it look like we are going into a deficit – but the deficit as planned for
- Point of saving was to cushion need for fixing buildings from flood, vehicles, etc.

Councilmember Gurney commented as follows:

- Discussed reference to conservative projections of revenue
- Discussed impact of flood
- Understanding of the financial impact of the flood different than damage to building

Mayor Hinton stated we do not know those figures yet.

City Manager McLaughlin commented as follows:

- Stated the sales tax report lags a month behind the actual months
- Tried to calculate out what sales tax we may lose due to the flood
- Will know more in the next six months
- Discussed conversation with flood insurance company
- A week away from making determination as to what is covered and not covered
- Know that the City is going to have to assist the Community Center
- Do not have all the information yet

Councilmember Gurney commented as follows:

- Discussed highlights
- Discussed Item 5 – economic development contract
- Have the need to take action now on item#5 and difficult choices to make
- Spoke of flood this year so community has challenges due to such event
- Discussed good reserve
- Future conversation on item#5
- Additional page 4 on staff report indicated 2 capital items
- Significant expense for the 2 items.
- Exterior painting for senior and replacement of Ives Pool media filter
- Wondering if these expenses can be taken out of the budget and approach other non-profit to help.
- Looking for budget savings and ways to generate funds to help fund the economic position.

Mayor Hinton discussed Ives park.

Councilmember Glass discussed speaking with the community groups and how can they cut their asks and stated that some community groups were asking for funding for City assets and it is proposed to use different funding for those types of requests.

Councilmember Gurney commented as follows:

- Discussed page 5
- Discussed having 25%
- Still doing very well
- Can spend more money to get down to 20%

- Discussed page 6 – total revenue (water/wastewater) – indicate need for rate study
- Why did it take so long if they were hired last November
- Have potential of affecting this part of our budget if the rates increase later this year

Councilmember Glass stated we are now showing a deficit and discussed the rate study. She also discussed the 25% reserve and stated the City has to think of the black and red color chart – that reserve is going to keep sinking because of PERS demand on annual income. She stated if we dip into it this year will have less next year and it is still anticipated to dip into the reserves next year.

Councilmember Gurney asked for a status report on the hotel. City Manager McLaughlin stated it is still on track. Councilmember Gurney stated they are looking to break ground in August and discussed concern with traffic once it breaks ground. She reserved June 25th as special budget meeting or goals but the staff report states it can go to July 2nd with no consequences. Staff stated that is correct. Councilmember Gurney stated she would like this meeting confirmed once it is known.

Vice Mayor Slayter commented as follows:

- Page 27 – Financial Data
 - Senior Center
 - Ives Pool
 - Community Center
- Has significant upticks in annual budgets
- Looked at proposals – significant jump
- Simple explanation to the accounting of the increase in a single year
- Some have been historically in community benefit grants and now some are in the actual budget

Director Kwong commented as follows:

- Reduction to the Community Center this current year but brought back up this year

Councilmember Gurney commented as follows:

- Contributing to operational expenses where the City is paying for non profits that have programs that may be in other city budgets
- Used to pay for programs – now paying for operations

Vice Mayor Slayter commented as follows:

- Discussed if funds account for Public Works employee costs
- Page 33 – General Fund Transfers – first group- Casino Mitigation Fund- Graton Rancerhia money that comes to us to offset the impacts of Casino on our community
- Stated FY 19-20 – blank
- Page 80 – police tab – 15,000 (18-19) \$15,000 for 19-20 as well
- What is the correct number

Director Kwong commented as follows:

- Discussed the transfer on page 33
- Was sitting in a different account

- In new year – in General Fund revenue details on page 31 - \$15,000 projected
- Been growing when sitting in other accounts

Vice Mayor Slayter questioned if the money that comes to the City from the Casino is transferred to the police account.

Director Kwong stated no. The funds are put into the General Fund and the police ask for funding from that fund. She stated the police are asking for \$14,000 from that account and the funds would be moved from the general fund.

Councilmember Gurney questioned if those funds are earmarked.

Director Kwong commented as follows:

- Funds are deposited into the General Fund
- Part of police revenue
- Not specific to any department
- Funding for police services

Councilmember Gurney questioned if this is compelled to go to the police department funds.

City Manager McLaughlin commented as follows:

- Stated no
- Intended to mitigation law enforcement impacts
- In the past it did go to the police department
- Now it goes into the General Fund to mitigate impacts to the City from the Casino

Councilmember Gurney questioned if the original intent was for the police department but that these funds are not restricted.

City Manager McLaughlin commented there are no legal restrictions to these funds.

Vice Mayor Slayter commented as follows:

- Discussed the vehicle maintenance for departments
- Stated he understands this needs to land somewhere
- Questioned if this should be rolled into the vehicle replacement fund

Director Kwong commented that these are routine costs for maintenance such as tires, fuel, oil, and the vehicle replacements funds are reserved or one-time items.

Vice Mayor Slayter questioned what is the “What are I Responding to 911 Program”.

Fire Chief Braga commented as follows:

- An application on the fire volunteer phone

- Provides dispatch information such as where responding to; what type of emergency; address; time dispatched; who is responding

Vice Mayor Slayter discussed the annual subscriptions and questioned if they are both the same thing.

Chief Braga commented that they are the same however one has a better mapping program and that the volunteer can click on an address and bring up google map and give directions.

Vice Mayor Slayter questioned if there is a method to be used to track hours and services provided from the fire department for reimbursement purposes.

Chief Braga stated no.

Vice Mayor Slayter commented as follows:

- Discussed page 96
- Discussed the non-departmental budget
- Discussed Accrual in Lieu and contract services

Director Kwong commented as follows:

- In Management MOU for cash outs
- Accrual limit cash out fund
- If exceed over limit need to cash out

Vice Mayor Slayter questioned if the Management Group employee accruals are in excess of what is allowed, the City is required to cash it out and fund the cash outs. Director Kwong stated it is listed in the MOU and is a fund for specific cash outs.

Councilmember Glass discussed legal liabilities for cash out of comp time and stated there is specific language provisions.

Director Kwong stated that the contract services are for the Park Village WCCS contract - \$93,000.

Vice Mayor Slayter commented as follows:

- Discussed page 128
- Utility Underground Fee Fund
- Large fund balance
- Slowly growing
- Devoted to undergrounding utilities
- What would the City use this money for

Director Svanstrom commented as follows:

- Applicants can pay into this fund for relief from undergrounding requirements if City Engineer approves.
- In this case, the applicant pays an in-lieu fee that can be used for other undergrounding projects

Councilmember Gurney questioned what can these funds be used for.

Director Svanstrom stated they can be used for undergrounding.

City Manager McLaughlin commented as follows:

- Stated this is a fee paid for by applicants
- Cannot be used anywhere else in the budget other than for undergrounding

Councilmember Gurney stated the City is looking for money for storm water expenses and questioned if it can be used for that.

Councilmember Glass stated to her storm water is underground and a utility.

Engineering Manager Mikus commented as follows:

- Discussed the PG&E fund for undergrounding
- What is accumulated will not pay for half a city block
- No sense in doing it

Vice Mayor Slayter stated that he believes undergrounding utilities means wires.

Director Gurney questioned if the City could use the \$234,000 for undergrounding on Bodega and Ragle.

City Manager McLaughlin commented as follows:

- Yes - If it makes sense
- No where near enough money to do something
- Discussed that this is an impact fee
- Cannot use it for anything for other than what it is designated for

Vice Mayor Slayter commented as follows:

- Not keeping up with the rate of inflation
- Never accumulate enough funds to do anything with wires

City Manager McLaughlin stated that he will have outside legal counsel review this and advise what might fall into the definition of what is achievable.

Councilmember Gurney requested staff look at what projects are out there that can be done.

Vice Mayor Slayter commented as follows:

- Discussed page 132
- Vehicle replacement fund
- Why is the City looking at replacing a vehicle that has a five-year span beyond where we are today
- Stated the City has other vehicles on the replacement schedule that are overdue for replacement

City Manager McLaughlin discussed the lifespan of a motorcycle in the use of police operations.

Vice Mayor Slayter commented as follows:

- Prefer to have police department purchase something suitable for our community
- Heavyweight V twin or lighter weight dual purpose
- Advocate for the City thinking of what vehicle is most useful to the department
- Not thinking we should purchase a traditional cruiser

Councilmember Gurney suggested an electric vehicle purchase.

Vice Mayor Slayter commented as follows:

- Page 163
- Membership Listing of Associations
- Discussed the Russian River Water Shed - \$32,000 for dues
- Want to get something for it
- See what benefits are coming our way

Councilmember Glass commented as follows:

- Membership is primarily with compliances with water shed Federal and State regulations
- Cannot afford to go at it alone
- What is the governance of that (JPA and Board)
- Suggested taking a look at their annual budget

Councilmember Gurney commented as follows:

- Would like to see what reports they have done on our behalf
- What reports are required
- Show their work products that help us

Engineering Manager Mikus commented as follows:

- Been collaborative
- Sharing expertise, time and knowledge
- Discussed political baggage

Vice Mayor Slayter requested that staff bring this back as a separate agenda item to review what the City gets from these membership dues.

Vice Mayor Hinton commented as follows:

- Table – 159
- Staffing for City
- Very helpful
- Tells the story of what departments have what positions
- Easy to triangulate personnel costs
- Community Center roof item - \$300,000 – estimate or bid out

City Manager McLaughlin commented that these are costs yet to be determined of non-insurance covered items that need to be replaced.

Public Works Superintendent Dante Del Prete discussed the roof costs and stated he did receive a quote.

Vice Mayor Slayter discussed the solar system on the community center.

Vice Mayor Slayter commented as follows:

- Discussed the overall goals and objectives
- What the City stands for
- Bigger questions
- What are we doing to reduce GHG
- Where is that in the budget
- Discussed switching to Evergreen
- Other cities discussing this now
- Sonoma uses Evergreen
- Climate Action Plan – challenged in court – managed to adopt many of the principals in our General Plan
- Discussed benefits of GHG reduction and targets of GHG reduction
- Big bite out of our targets
- Can get information but it is confidential but can be told to the City Manager

Councilmember Gurney commented as follows:

- Making commitment to GHG reduction
- Lead other cities
- Does a lot County wide
- Trending goals for cities

Councilmember Glass commented as follows:

- Discussed speaking of this with Evergreen
- Discussed the difference is \$200,000 (County quote) and we are being told is it an extra 40%
- Would like to have staff to continue to look into if we can get a better price on that

City Manager McLaughlin stated the figures for Evergreen are listed in the budget and are from Sonoma Clean Power.

Mayor Hinton called for a break at 7:56 pm and reconvened the meeting at 8:10 pm.

Mayor Hinton discussed page 2 of 7 (highlights of the budget) as follows:

Item #1 – New item – recommended full time fire position

- Discussed the number of fire calls
- Appropriate to recommend this position

Councilmember Gurney commented as follows:

- Questioned if this position is based on number of calls going up
- Discussed statistics presented to the Council

Chief Braga commented as follows:

- Percentage of calls are medical related
- Fires are low percentage of calls

Councilmember Gurney commented as follows:

- Confusion of calling our fire personnel volunteers as they are getting stipends
- People assume that the fire fighter volunteers do not get funding but they do
- The volunteers get stipends
- Stated this is a significant amount of funding to the fire department for the volunteers

Mayor Hinton commented as follows:

- Same she sees the volunteers the same as the Council
- The Councilmembers are volunteers who get a stipend

City Manager McLaughlin commented as follow:

- Discussed the volunteer fire department
- Stated the volunteers receive a stipend as being volunteers to the fire department
- Using stipends allows the fire department to remain volunteer
- Safe in that position
- Amount of stipend paid have gone up significantly from many years ago
- Payment for handling shifts

Councilmember Gurney questioned the amount of stipends for the volunteers.

Chief Braga commented as follows:

- Stated \$25.00 for stipend hour
- \$200 for an 8-hour shift

Mayor Hinton discussed Item #2

- Roof
- Additional costs for flood related non-reimbursable costs

Councilmember Gurney questioned the timeline and if this will need to be addressed at the mid-year budget.

City Manager McLaughlin commented as follows:

- Stated the City is in communication with the insurance adjuster
- Stated the insurance adjuster will make a decision next week as to what is covered and what is not
- Stated the City has been warned that there are things that were submitted that are not covered under the insurance
- Stated the City has the opportunity to debate that if appropriate

- Should learn that within a week or so
- Budget not adopted by that time
- May be more specific on the budget items and timeline prior to the budget coming back

Councilmember Gurney commented as follows:

- Voiced concern and stated we need to get the Community Center back on track
- It needs to be operating in its best condition

City Manager McLaughlin stated that has been the goal and the City has done the best it can in this situation.

Mayor Hinton discussed Item #3:

Storm Drain Capital project

She stated that this project has been put off for one year already.

Councilmember Gurney commented as follows:

- Unfunded mandate yet again
- Sebastopol is an older city
- Contact Senator McGuire – find some way to put into category to use water/sewer funds
- Tremendous burden on City

Councilmember Glass questioned if this is for permits to show that we are moving forward to address State laws.

Engineering Manager Mikus comment that 1/3 is for permits and 2/3 is for fixing items.

Vice Mayor Slayter questioned who is the issuer of the permit.

Engineering Manager Mikus discussed the \$100,000 and what projects are proposed.

Public Works Superintendent Del Prete commented as follows:

- Discussed failures of the storm drain structure
- Discussed costs
- Discussed rehabbing
- Discussed outfalls
- Identified storm drain system is backing up with sediment

Councilmember Gurney discussed Abbott Avenue.

Public Works Superintendent discussed that the City cannot do vegetation management without permits.

Councilmember Carnacchi commented that the City does not know what permits to get in order to do the work.

Public Works Superintendent Del Prete stated that the City needs proper permits.

Councilmember Carnacchi commented as follows:

- Can city staff contact the Public Affairs Office to discuss permits
- Can the city staff find out what permits are needed

Public Works Superintendent Del Prete commented as follows:

- City can get a maintenance permit for first 100 feet of discharge
- Can maintain it in house with scope provided
- Discussed vegetation management

Vice Mayor Slayter questioned if there is any work detailed in the Laguna Preserve Management Plan.

Public Works Superintendent Del Prete stated he does not believe so.

Vice Mayor Slayter commented as follows:

- City waives permit fees with some regularity
- Is that anything that these permit issuers would do

Public Works Superintendent Del Prete commented as follows:

- Need scope of work
- City will apply for permits
- Will ask to see if fees can be reduced or waived

Councilmember Carnacchi commented as follows:

- Would it be better if the City Council does the outreach to the agencies rather than the department heads
- Would like to see this come back as a separate item

Mayor Hinton stated she would trust the Engineering Manager to reach out to the agencies and ask.

City Manager McLaughlin commented as follows:

- Stated when the City waives fees, it is for groups that are doing good works in the community
- Work outweighs fee
- Agencies not funded unless pay themselves through these fees
- Believes these agencies would be less willing to waive fees

Councilmember Glass commented as follows:

- Why does the City have siltation
- City is losing a huge amount of top soil
- What kind of programs need to be in place
- What does it take to have less siltation – is it less permits, less work done in these areas

Vice Mayor Slayter stated we need to stop paving the planet.

Mayor Hinton discussed item #4

She stated that the roof is listed twice on this report and asked staff to correct that.

Councilmember Gurney commented if the exterior painting is needed for the Corp Yard.

Public Works Superintendent Del Prete commented as follows:

- Senior Center is experiencing dry rot
- Imperative to do the work
- Police Department – not been painted – is due
- Public Works – could delay it because it is metal; however, it is in poor shape

Councilmember Gurney stated the City needs to find money for the economic development and sustainability position.

Mayor Hinton discussed item Number 5.

Councilmember Carnacchi stated that the job description should be brought to the Council as an agenda item.

Mayor Hinton that would be similar to the fire position job description.

Councilmember Glass commented as follows:

- Attended the economic marketing meetings at the Chamber
- Need to have staff time to help coordinate the position
- Need to help get more research on expanding the business improvement district
- Need catalyst – person who can bridge group

City Manager McLaughlin commented as follows:

- Been on economic vitality meeting also
- Proposing to develop the position utilizing someone who is hired first on a part time basis
- Priorities identified
- Part time position
- Help develop position with City Council and staff

Councilmember Gurney commented as follows:

- Impression is there has been a lot of discussion outside of the public to create and implementation this position in town
- Behoove the city to consider more than \$40000
- What purpose do we want to dedicate that to
- Council has been in discussions for support staff for City Administration
- Discussed a sustainability coordinator
- Discussed climate catastrophe
- Collaborative marketing for the business community

- Sub-committee to work on boundaries of the community business district
- Not willing to jump into this assumption that the position is strictly economic development
- Want to be updated on the conversations that took place in the community from this group
- Funding may not be enough to draw a person
- History is that this position has been a failure
- Be very careful of how we conceive this
- Need to find someone to do tasks identified
- Fine with place holder
- Needs larger label
- Need to look at balancing the needs of the community

Councilmember Glass commented s follows:

- Agree with this as a placeholder
- Title – economic vitality or community vitality coordinator
- Need to identify tasks
- Need someone who is specifically and especially suited to our community

Councilmember Gurney commented as follows:

- Need someone connected to the community
- Take the words and say something else
- Have more flexibility
- Not assume limited to economic development
- Need to define what we want
- Council has competing interests
- Contract Position for now

Vice Mayor Slayter commented as follows:

- Fine with amount but not sure it is enough
- Part time
- Limited
- Unknown
- \$40K reasonable figure
- Community Vitality contract position okay for now

Councilmember Gurney commented as follows:

- Revenue more than vitality
- Engagement
- Different aspects to this potential position
- 40K good place holder but low for what we all want

Item #6

No comments

Item #7:

No comments

Item #8 Set aside to flush out real costs.

- Councilmember Gurney- Put \$40,000 placeholder in the budget
- Appreciate this budget make commitment to join Evergreen

Councilmember Glass commented as follows:

- Spending \$260000 more than what we have
- Increasing the funding for the position would bump up the cost to \$300,000

Councilmember Gurney stated that is assuming the City is not adding or removing any items from the budget.

Councilmember Carnacchi stated he is not comfortable with that.

Mayor Hinton called for a straw vote for the placeholder for Evergreen. Councilmembers Gurney, Glass, Vice Mayor Slayter and Mayor Hinton were in concurrence with the placeholder for Evergreen and Councilmember Carnacchi stated he was not in support of that.

Item #9

Councilmember Gurney discussed potential sources for \$40,000.

Vice Mayor Slayter stated he would like to see more funding for this

Councilmember Glass stated funding would have to be taken out of other expenses

Councilmember Gurney questioned if the budget sub-committee discussed revenue enhancement measures and if so, are there any recommendations.

Councilmember Glass commented as follows:

- Knocked around ideas
- Examining the possibilities for a bond measure with the library
- Expand library and city hall at same time
- Non-profits do not have adequate funding
- Discussed the new law of moving the cap on sales tax
- Jurisdiction that would include West County
- Bond
- Plus 1/8th sales tax

Councilmember Gurney questioned if this would mean a 2020 ballot for our citizens to pay more for West County to use our facilities.

Councilmember Glass commented as follow:

- Special district
- Discussed floating a bond measure
- Make facilities revenue producing

Councilmember Gurney commented as follows:

- Questioned timeline for the bond
- Voiced concern for our citizens to make these contributions

Councilmember Glass discussed the bond used to pay for the downtown plaza.

Vice Mayor Slayter read from the budget the retirement of debts.

Councilmember Gurney commented as follows:

- Discussed the potential for a grand project
- Library and Senior Center
- At capacity
- Want to provide better service
- Excited to have something that has capacity for what we can do now and what we want to build out for our future
- Be careful not to create awkwardness in the JPA if it focuses on just our library
- Passage of measures gives us more capacity for bonds

Councilmember Glass commented as follows:

- Discussed improving the land/facilities
- Provide good service to the public

Vice Mayor Slayter discussed a guaranteed revenue stream for bonds.

Councilmember Gurney discussed getting a consultant to come and discuss bonds.

Councilmember Glass discussed speaking to someone about the scope of work.

City Manager McLaughlin commented as follows:

- Suggested doing it first at staff level
- Talk with professionals
- Bring back to Council
- No initial direct expense for doing this
- Will set up that meeting

Councilmember Gurney commented as follows:

- Goals and objectives need to be a part of the budget
- Need to fast track this
- Stated the Council sub-committee needs to come back to the Council with goals and objectives

Mayor Hinton commented as follows:

- Council can extend goals and priorities
- Set aside special meeting for goals and priorities
- May need to continue that meeting
- Discussed work load of Council and staff

Councilmember Gurney stated the bond issue needs to be included in the discussion of goals and priorities.

Mayor Hinton opened the public hearing.

ila Benavidez-Heaster commented as follows:

- City took hits from the flood
- City has so many things to address
- No to economic development position
- Deferred maintenance – look a little more to other places other than the City
- Doing outstanding work
- There are other resources
- Wait one more year for police station
- Bond money is not here now
- Taken too many hits this year
- Where do you want to invest
- Come to your greatest strength
- Do not have a lot of dollars
- SCCC hit by the flood – deserves to be supported financially

Douglas Emory commented as follows:

- Some items can be deferred
- Evergreen creates unique situation here in Sebastopol
- Be supported by geothermal and solar
- Discussed storm drains
- Did not see the fees for GSA
- Reserves decreasing – those fees are going to go up
- City has one vote – not much of a say in GSA
- Budget forever for 22 years if the City joins tonight

Susan Ball commented as follows:

- Elephant in the room
- Been in Sebastopol since 1989
- Community Center deserves another place to rebuild
- A lot of money can be raised
- A lot of money for the roof – ridiculous
- Start thinking of the future
- Senior Center and library should be combined
- Space for all people
- Need more vision
- Not have Band-Aid solution
- Comment on traffic
- Scary situation
- Do not join the GSA

- Boat that is sinking

Hearing no further comments, Mayor Hinton closed the public hearing.

Council Deliberations:

The Council concurred to continue this item to the June 18th Council meeting with the potential for a June 25th Special Council Meeting.

City Council Action: No formal vote taken. Item was continued to the June 18th City Council Meeting.

Minute Order Number: 2019-130

5. Public Hearing – To conduct a Public Hearing to Levy and Collect Annual Assessments for FY 2019-2020 for the City of Sebastopol’s Lighting Special Assessment District; Resolution Approving the Engineer’s Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2019-2020 for the City of Sebastopol Landscaping and Lighting Assessment District (Finance Director)

Finance Director Kwong presented the agenda item.

Mayor Hinton asked for questions.

Councilmember Carnacchi commented as follows:

- Discussed the owners list
- Questioned where the information was obtained from
- Stated it is outdated and not proper to use
- Owners have changed
- Businesses not there

Councilmember Gurney stated some of the names on the list are persons who have passed away.

Director Kwong commented as follows:

- Discussed the City Engineer prepared the report
- Stated he has a data base that he uses
- Connected to County
- If the report is rejected – the file is updated
- Make current with County

Councilmember Gurney commented as follows:

- Discussed local address with owner names
- Some owners have out of town addresses
- Can this information be merged with voter registration
- Questioned if the City can find out which ones are rentals
- Which do not have owner occupied
- Get housing statistics

Councilmember Glass commented as follows:

- Stated that should not be a problem to get
- Should not be that hard for staff to do
- Discussed that there may be issues with using voter registration information

City Manager McLaughlin commented as follows:

- Stated the County takes our information and brings our report to current
- Ensures the bill goes on the right bill
- Stated there is a process in place
- Stated staff utilizes last year's list
- City does not have a legal obligation
- Staff creates the list based information we have
- Stated this is not the vehicle to find out rentals versus owner occupied homes

Councilmember Gurney commented as follows:

- Stated the City should have that information available
- Stated she would like to know those statistics

Councilmember Glass commented as follows:

- Realtors have access to more data
- City can work to do those merged reports
- Do statistical analysis
- Get information from County assessor

Councilmember Gurney stated she would like this work done for the non-hosted rental item.

City Manager McLaughlin commented as follows:

- Stated staff is talking with a consultant for Airbnb's
- Which are hosted and which are not

Councilmember Carnacchi commented as follows:

- Stated there are a lot of properties that are owned by the Laguna Foundation
- Did not know that they owned property
- Stated all of the Councilmembers addresses are on this list
- Questioned if Councilmember addresses are public record
- Questioned if the County updates their records and then the City updates our records

Director Kwong stated City Engineer Gaffney should update the City list based on the County list.

Mayor Hinton opened the public hearing.

Hearing no comments, Mayor Hinton closed the public hearing.

Council Deliberations:

There were none.

Councilmember Gurney moved and Councilmember Glass seconded the motion to Approve Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2019-2020 for the City of Sebastopol Landscaping and Lighting Assessment District

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Approved Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2019-2020 for the City of Sebastopol Landscaping and Lighting Assessment District

Minute Order Number: 2019-131

Resolution Number: 6243-2019

6. Public Hearing – To conduct a Public Hearing on Capital Improvement Program Budget for FY 2019-2020 (Engineering Manager)

This item has been continued to the June 18th City Council Meeting to be held at 6:00 pm at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

City Council Action: item has been continued to the June 18th City Council Meeting to be held at 6:00 pm at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Minute Order Number: 2019-132

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

7. Discussion and Approval of the Annual GSA Fee Assessment resulting from Sebastopol joining the Santa Rosa Plain GSA Basin (Engineering Manager)

Engineering Manager Mikus presented the agenda item to the City Council.

Mayor Hinton stated she has had a number of conversations with Andy Rogers about this item.

Councilmember Gurney questioned who does Andy Rogers work for.

Mayor Hinton commented as follows:

- Stated he works for West Yost
- Contracted for the Russian River Watershed Association
- Russian River Watershed Association Director
- Appointed as Administrative Head/Manager for GSA

Councilmember Gurney questioned appointed by whom.

Mayor Hinton stated the GSA Board and read Mr. Rogers title and credentials.

Councilmember Gurney commented as follows:

- How is Mr. Rogers paid at GSA or RRWSA
- Questioned if he is paid by the revenue stream

Engineering Manager Mikus commented as follows:

- Discussed grant from DWR
- Divided rest of money among two-year payments
- Fees and grants are their operating capital
- Discussed renewable revenues (money added to parcel tax)

Vice Mayor Slayter commented as follows:

- Page 2 – staff report
- Termination of fee
- Does not state the GSA Board had any input at all
- Only states GSA staff
- Does not seem like this is a determination that should be made by a staff member
- Should be made by members of the Board

Mayor Hinton discussed the vote to agree to let Sebastopol come at the 3/5ths amount and directed sub-committee to determine if there are additional members down the road and how they want to treat them. She stated we are in the Santa Rosa basin.

Vice Mayor Slayter questioned paying a fee beginning July 2019.

City Manager Mclaughlin commented as follows:

- Stated that is his understanding is that the City would begin paying this fee July 2019
- Council directed that the City are members
- Tonight, is the discussion of what fee to pay

Engineering Manager Mikus commented as follows:

- Stated that in September 2018 the Council voted to join
- In State's mind we are now members

Councilmember Glass commented as follows:

- Ranking of basin
- Low or very low
- What is the formula with how they figure out the classificatory of low or very low
- algorithm
- Discussed populations
- Not know things for sure

- Gamble
- Can we figure that out

Engineering Manager Mikus commented as follows:

- Cannot determine that
- Risky choice to go back and hope that nothing changes

Councilmember Gurney commented as follows:

- County can be a member of a number of GSAs
- Discussed the Wilson Grove GSA
- Gold Ridge went with Santa Rosa basin

Engineering Manager stated some members can be in both.

Councilmember Gurney commented as follows:

- How do they pay their membership fees
- County is paying someone else's fee for them

Mayor Hinton commented as follows:

- Discussed rule for well owners
- Push back on fee
- County Board of Supervisors passed that they would cover their fees for three year

Councilmember Gurney commented as follows:

- Do not recall our decision to be so certain we were going to be a member
- Distressed by fees
- Would like staff to go back and figure that out
- Do not feel comfortable in being a member that is financially infeasible and unpredictable
- Fee feels almost made up
- Concerned with future expenses

Mayor Hinton commented as follows:

- Lines have been redrawn
- Cannot redraw lines until 2022

Councilmember Carnacchi commented as follows:

- Discussed the City of Petaluma
- Valley Ford – redrawn- part of Salt Point
- Discussed Gold Ridge, Sebastopol and Sonoma County
- Discussed Marin County
- City of Petaluma – redrew their jurisdictional boundary and joined Petaluma Valley Basin
- When decided to have jurisdictional redraw - rating was on draft document
- Discussed staff report and minutes

- Stated staff did not bring information that should have been brought to us
- Stated the Council made a decision to give up jurisdiction on our wells based on that information
- Stated the Council is giving up our legal jurisdiction over the basin of which all of our water is coming from
- Had long conversation with Bill Brewster
- Stated he is willing to set up a conference call with the City
- Had a conversation with the Regional Water Quality Control Board
- Discussed submitting an application the way we want to re-draw
- Do not need to outline reasons why
- In 2022 if there are enough requests to have the jurisdictional re-draw, it can be opened up again
- Opens a window
- Opens for public comment
- Against redrawing
- Discussed General Plan Goal 6
- Giving them jurisdiction of our ground water
- No control over Wilson Grove basin
- Of all of the basins, the Wilson Grove basin is at risk for amount of salt and minerals going in there
- Reason suspected is big Ag
- Pay money to Santa Rosa Plain to develop a ground water sustainability plan for water we do not use
- Discussed Wilson Grove and sub-basins
- Provided a demonstration of the basin using straws to demonstrate the Wilson Grove
- Concern to pay money to fund a ground water sustainability plan and abandon ours
- Return this item to the City Council for further discussion
- Ask for conference call with the DWR and Water Regional Quality Control Board

Mayor Hinton commented as follows:

- State requires us to have a plan (if in medium ranking)
- Went down but no guarantee it will not go up again
- Gamble the City would be making
- Paying money to Santa Rosa
- Discussed millions of dollars by staff to create our own plan
- Have redrawn the boundaries
- We are there
- Going to take a while to draw back

Councilmember Carnacchi commented as follows:

- Decision based on inaccurate information from staff
- Discussed scientifically water is at risk

Councilmember Gurney commented as follows:

- Questioned if those who left and went to the water source, what happened – Councilmember Carnacchi stated they abandoned them and gave up jurisdiction over their own water supply
- No responsibility to Wilson Grove
- Got to be some protest application if the City made error or acted on incomplete information
- Wilson Grove at risk
- Questioned why this would cost a million dollars
- Questioned if the State would fine the City if we do not have a plan

Councilmember Glass commented as follows:

- Do not entirely understand what the laws is regulating
- Mandates every jurisdiction having a groundwater sustainability plan
- What is role of DWR
- What is role of RWQCB
- Not understand interplay between GSA and agencies
- Plan is about having water that goes back into the basin and is taken out
- Discussed big Ag
- Not GSA purview to regulate that
- Under land use regulatory agency for that area (PRMD) – unincorporated County

Vice Mayor Slayter commented as follows:

- Discussed County land use planning
- Discussed water and septic
- Not know if there is anything that looks at total draw
- Looked at GSA agenda packet for next week
- Discussed acre use and fees
- Discussed why others are not being charged for water that is drawn on their behalf from another basin
- They need to be paying their fair share
- Read portions of the GSA staff report

Mayor Hinton commented that we are being charged from what is being pulled from ground water. She reminded the Council the City has had four meetings on this.

City Manager McLaughlin commented as follows:

- Discussed the intent of the agenda item
- Heard concerns of the Council
- Discussed paying fee or not paying the fee is the item tonight or to direct staff to bring this item back to the Council for discussion

Mayor Hinton stated Andy Rogers would come to a Council meeting to discuss this.

Councilmember Carnacchi commented as follows:

- Had made connections with DWR

- Suggested the Council conduct a conference call with DWR
- Discussed staff report of 2017
- Discussed the advisory committee seat
- Discussed feeding the basin

Mayor Hinton opened for public comment.

A member of the audience commented as follows:

- No regulation
- Wells going dry
- GSA deigned to protect everyone's water
- Discussed Big Ag
- If part of Santa Rosa Plain have legal recourse
- Petaluma (originally was in Petaluma Valley) – a little bit was in Wilson Grove = did that to not be in two different districts
- Need protection of Agency
- Can go after anyone who is affecting water supplies (Santa Rosa)
- Our communities trying to protect our water from people who do not desire to have it
- Protect our water
- City protected by actions of GSA

Michael Hilber commented as follows:

- Discussed email sent
- Discussed options – forego paying fee and still be customer (\$20-acre foot)
- Discussed vineyards and Ag
- Discussed DWR projected figures for growth
- Raises the rest of the basin from projected growth
- Trying to stick well people with a fee to offset impacts

Doug Emory commented as follows:

- Discussed having DWR to come to a meeting
- Need to vote to be in the plain
- GSA will not protect the City
- Have their own self interest
- Whole thing is fishy and political
- Bad investment
- They only want the City's money
- What are the other options
- Talk to DWR
- Discussed the Yost consultant eating up the money
- Be careful

Council Deliberations:

Mayor Hinton commented that the City Council can either approve/deny paying the fees or direct staff to return this item.

Vice Mayor Slayter commented as follows:

- Too many questions raised tonight
- Council asked staff for a presentation and did not receive it
- Staff presentation was not from DWR
- Dumb founded looks are for good reason
- Feel shanghaied
- Not know if right or wrong
- Feels like flipping a coin – not right way to make a decision

Councilmember Glass commented as follows:

- Do not understand what the law really is
- Not know most of the people participating now
- Not know how to make a good decision if not know what is the purview of the GSA
- Create a groundwater sustainability plan and then have use fees to fund implementation of that plan
- By what State Laws is their regulatory powers
- How does it interact with the other regulatory agencies
- City staff and Council does not know the answer to that
- Throwing a dart in the dark
- Assume everyone else gets it - Then find out no one else gets it either
- How many people understand what the State law is
- Need to feel that we need to know that
- Find it nerve wracking, threatening and scary
- Have obligation to know State law

City Manager McLaughlin commented as follows:

- Provide mechanism or not to protect our water supply
- This GSA (Wilson Grove) – protected by Santa Rosa GSA
- Mechanism to protect water supply or it is formed for a different purpose
- What is effect of not joining a GSA
- Discussed pay to play request tonight
- Do not need to pay to be on Board
- User fees start soon
- Discussed fundamental question
- Is the GSA the mechanism to protect our water

Councilmember Gurney commented as follows:

- Concern of not understanding how all the different agencies and plans in a way that is hierarchal
- Not understand the power behind the organization
- What is the regulatory authority

- What is the enforcement authority
- People who know are members of the wine industry
- Not know how not paying and playing would work out for us here
- Can we be a nonpaying party and show up to lobby for our own interest
- Failure in details to connect the dots
- Continuing to get confusing information
- Do not have confidence in this group

Councilmember Glass commented as follows:

- At this point there is not a Wilson Grove GSA
- Will not have to have a Wilson Grove GSA
- Low priority
- Discussed ranking for basins
- Changed rules and rankings
- If we were back in that basin would it still be very low and what is the likelihood of that moving

Mayor Hinton stated we are trying to satisfy the State requirements.

Engineering Manager Mikus commented as follows:

- Discussed the City threshold
- Discussed if anyone moved it would change the threshold
- Discussed acre feet
- Discussed water shed boundary (Atascadero Creek)
- No answer that suits Sebastopol because of boundaries

Mayor Hinton commented as follows:

- Suggested brining this item back to the Council
- Have expert in attendance (DWR and the CA Regional Water Quality Control Board)
- Not voting for member seat at the table at this time
- City is currently a member of the Santa Rosa basin – start to be assessed fees as soon as the fee guideline is approved

Councilmember Carnacchi commented as follows:

- Does not want a meeting agendized until it is confirmed they are in attendance
- Not have a meeting without them
- If we cannot get them here what is the sense of the meeting
- Volunteered to arrange the meeting
- Needs to be a condition that they need to attend this meeting
- They stated they are willing to meet with a conference call

City Manager McLaughlin commented as follows:

- Agenda committee meeting can discuss tomorrow
- Dependent upon the budget

- Possible that the agenda setting committee could look at holding a special meeting at City hall
- Conduct a telephone conference
- Need to communicate to see what is their preference
- Leave it to the agenda review committee to schedule

Councilmember Glass commented as follows:

- Have question of legal issues
- How does this law work

City Manager McLaughlin commented as follows:

- Can discuss with outside counsel
- Outside counsel should be able to address these questions
- Could be a multi-purpose meeting

Councilmember Gurney commented as follows:

- Do not feel committed to paying any fee
- Not committed to joining
- Not see risk in moving this forward for discussion

The Council directed City staff and the agenda review committee to set up a teleconference with DWR and other experts as needed.

City Council Action: No formal action taken. directed City staff and the agenda review committee to set up a teleconference with DWR and other experts as needed.

Minute Order Number: 2019-133

8. Discussion and Appointment of a Council Member and Alternate to represent Sebastopol on the GSA Board resulting from Sebastopol joining the Santa Rosa Plain GSA Basin.

This item was continued from the March 19th council meeting (item is dependent upon outcome of item #7 above) (Engineering Manager)

City Council Action: None. Item was continued based on the GSA discussion in previous agenda item.

Minute Order Number: 2019-134

9. Discussion and Consideration of Distribution of City Council Initiative Funds: This item is to request the City Council Approve Use of City Council Initiatives Fund FY 18-19 (City Administration)

The Council discussed distribution of funds as follows:

- Mayor Hinton – Ives Pool outdoor showers (\$500) – This will also help benefit the homeless.
- Councilmember Glass – Ives Pool outdoor showers (\$500)
- Vice Mayor Slayter – Sebastopol World Friends Scholarship (\$500)
- Councilmember Gurney – Madrone Audubon Society (\$500)

Councilmember Carnacchi questioned if it would be a conflict to donate his funds to the Sebastopol Downtown Association. City Manager McLaughlin stated no.

Councilmember Carnacchi stated he was not sure who to donate these items to and could this item be returned to the next meeting for his funds.

Mayor Hinton opened for public comment. There was none.

Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approved distribution of Council initiative funds as follows:

- Mayor Hinton – Ives Pool outdoor showers (\$500) – This will also help benefit the homeless.
- Councilmember Glass – Ives Pool outdoor showers (\$500)
- Vice Mayor Slayter – Sebastopol World Friends Scholarship (\$500)
- Councilmember Gurney – Madrone Audubon Society (\$500)

Discussion:

Councilmember Carnacchi stated he would like to donate his funds to the Sebastopol Downtown Association (\$500)

Vice Mayor Slayter amended his motion and Councilmember Glass seconded the amended motion to approved distribution of Council initiative funds as follows:

- Mayor Hinton – Ives Pool outdoor showers (\$500) – This will also help benefit the homeless.
- Councilmember Glass – Ives Pool outdoor showers (\$500)
- Vice Mayor Slayter – Sebastopol World Friends Scholarship (\$500)
- Councilmember Gurney – Madrone Audubon Society (\$500)
- Councilmember Carnacchi – Sebastopol Downtown Association (\$500)

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Approved distribution of Council initiative funds as follows:

- Mayor Hinton – Ives Pool outdoor showers (\$500) – This will also help benefit the homeless.
- Councilmember Glass – Ives Pool outdoor showers (\$500)
- Vice Mayor Slayter – Sebastopol World Friends Scholarship (\$500)
- Councilmember Gurney – Madrone Audubon Society (\$500)
- Councilmember Carnacchi – Sebastopol Downtown Association (\$500)

Minute Order Number: 2019-135

10. Consideration and Direction to Mayor or her Designated Representative for Voting for Various Boards and Committee Vacancies at the June 2019 City Selection Committee and Sonoma County Mayors and Councilmembers Association Meeting (City Administration)
The following letters were received in response to the call for letters of interest for appointments that will be considered at the June 13th meeting.

Board of Directors

- **ABAG Executive Board**, one position, to fill expired term of Jake Mackenzie (Rohnert Park); term expires June 2019. Two-year fixed term. Council Member Mackenzie has announced that he will not be seeking reappointment.

Letter(s) Received: None to date

Mayor Hinton commented as follows:

- Received a letter from the Board of Supervisor on support for an alternate seat for MTC
- Discussed adding an agenda item to the June 13th MC Board Meeting on creation of an alternate seat
- Stated the deadline to submit items to the Chair of the MC board is Wednesday June 5th
- Mayor Hinton stated she would not be in attendance at the June 13th MC Meeting.

Mayor Hinton asked for questions.

Councilmember Gurney questioned if the City knows how the MTC is governed and stated they are governed by a set of by-laws and would contain information on the alternate seat.

Mayor Hinton stated they currently do not have an alternate seat.

Councilmember Glass commented as follows:

- Stated it is her understanding MTC is governed by State Laws
- Stated it is her understanding it would take a change to State Law to add an alternate to MTC

Councilmember Gurney stated MTC can be State Law add an alternate.

Mayor Hinton stated that Supervisor Hopkins believes the State law can be changed.

Councilmember Gurney commented as follows:

- Stated this is problematic and undemocratic
- Stated other cities have not had a chance to discuss this

Mayor Hinton commented as follows:

- This is being placed on the Board agenda so that all councils will have a chance to discuss it
- Discussed the item needing two actions to bring this to the full membership
- Apologized for the late notice but stated she received the letter yesterday from the Board of Supervisors
- Stated this will be on the Board Meeting of June 13th for a vote
- Stated the vote will probably happen with or without Sebastopol's vote

Councilmember Glass questioned if the Chair of the Mayor's and Councilmembers is aware of this request and questioned how many councils will be able to review this prior to the June 13th Board Meeting.

Mayor Hinton stated that is correct as the deadline is tomorrow to submit items and she has every right as a Councilmember to submit an item and that all councils will have this by this week.

Councilmember Glass commented as follows:

- Speaks to her and others discomfort
- Voiced concern with an agenda item going on the agenda at the last minute without full council's discussion prior to the meeting
- Stated now Mayors and Councilmembers are this jurisdictional body that the City does not get to vote on something
- Stated there is a feeling of manipulation
- Stated it was a similar feeling with the MTC seats needing three names to be submitted
- Stated she is not okay with that process
- All the other cities should be able to look at this and vote on it
- Stated this Council should be providing direction to the Mayor

Mayor Hinton stated she is bringing this forward for this Council and stated this is not a secret thing as it was discussed in an open forum at the Board of Supervisors Meeting and she received the letter yesterday and stated they are in support of this request.

Councilmember Gurney commented as follows:

- Discussed the process for discussion of Mayors and Councilmembers items
- Discussed providing direction to the Mayor for voting
- Stated if the City has to vote tonight, to provide direction to the Vice Mayor to advocate for Councils to take this back to their staff to get a write up on it
- Particularly to get information from MTC as to their empowering documents about alternates
- Discussed being on Boards where they may have refused a request for an alternate
- The City has a body needs to know the context in which this proposal fits or doesn't fit
- Advocate for rolling it to the next meeting
- Discussed the difficulty of going into that meeting and having people vote not in accord with their Council's direction
- Discussed democratic failure and the notice of this item being presented to the Council
- Feel steamrolled through without opportunity to review the work up for the report

Mayor Hinton commented as follows:

- Discussed transparency and disclosure
- Brought this item to the Council as soon as she received the letter
- Stated this was the time to bring this item to this Council
- Will be on the August General Membership Meeting if approved by the Board
- Stated it is a multiple step process to get the item to the General Membership
- Stated everyone will have plenty of time to discuss this
- This is just a vote to bring this to the General Membership

Councilmember Gurney stated the Mayor votes for the Council at the General Membership meeting.

City staff discussed the process to add this item to the agenda as it came after the posting of the item.

Mayor Hinton moved and Councilmember Carnacchi seconded the motion to add this item to the agenda tonight for discussion (MC Board Meeting Item for June 13th – MTC Alternate Position).

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Added item to agenda

Minute Order Number: 2019-136

The Council continued discussion of the item.

Mayor Hinton commented as follows:

- Discussed the submission of her item on the Open Space and AG
- Discussed she submitted the letter to the Executive Committee to have it discussed at the General Membership Meeting
- Stated it did not go through the City Council first

Vice Mayor Slayter commented as follows:

- Discussed the Open Space and Ag Item – stated this was different as it was a Board Committee position where the decision has been vetted by every City Council individually
- Stated the seat is held by a member of the Mayors and Councilmembers
- Not see urgency
- Why not on the next meeting
- Allow cities to have time to do research
- Not know if good idea or not
- Feel like take it or leave it
- Now or never

Councilmember Gurney commented as follows:

- Stated the Mayor has followed the process for the cutoff date
- Stated there is an item legitimately placed on the agenda
- Question before us tonight is how do we want to provide direction tonight to the Vice Mayor who is voting in the Mayor absence
- Suggest that the City of Sebastopol would like to delay this, it is a short time frame for all Councils to get briefed on this item, do it in a public meeting and direct their Mayors on how to vote on this item
- Recommend the Council take the time, review it and then vote on the August meeting date
- Questioned how would we know if it is a worthy issue to send to the General Membership

Councilmember Carnacchi questioned if it would make more sense for the Mayor to be in attendance at the meeting to make this presentation.

Mayor Hinton commented as follows:

- Stated this item was suggested and recommended by our Supervisor as an idea to explore

- Stated she did not think this was an item that the Council would not take a supportive position on
- Stated she did not feel she would need to be in attendance at this meeting to have this item discussed

Councilmember Glass commented as follows:

- Believes it is regulated by State Law
- State Law defines the Board for MTC
- Would like to know what the governance looks like

Mayor Hinton read the last line from the letter.

Councilmember Gurney commented as follows:

- Discussed providing to the Vice Mayor
- Stated it is a yes or no vote
- Sorry for the short notice

Mayor Hinton commented as follows:

- Stated she would vote no on that
- Stated an alternate seat makes sense for a lot of reasons
- Stated this body is voting on this tonight and not giving direction to other Councils

Councilmember Gurney commented as follows:

- Stated she is not voting on whether an alternate seat is viable
- Recommend our voting member give them time to consider the question

Councilmember Glass questioned how other cities could vote on this item. City staff stated each city has a process for their direction to their voting member. Staff also explained the agenda packet distribution and stated the Chair City normally sends it out a week prior to the meeting.

Vice Mayor Slayter commented as follows:

- Discussed the letter from the Supervisors
- Read from the letter their request
- Comfortable with the verbiage suggested
- Allow breathing space
- Allow time to vet and discuss

Councilmember Gurney commented as follows:

- Not know how the MTC was created
- Not sure if this fits into their creating documents or not
- Not know how MTC feels about this
- Stated if MTC wanted alternates that would be significant information for cities to have

Councilmember Glass stated she was informed that it is a State Law and that the law would need to be changed to add alternates.

Mayor Hinton stated it is also a law that Sebastopol cannot sit on SMART and she would like to change that.

Councilmember Carnacchi stated it would not be fair to ask for more information on the last agenda item and not ask for more information for this agenda item as a matter of principal. He suggested this be done on the August meeting.

Councilmember Gurney stated that this would allow the opportunity for the Mayor to be in attendance to present this item.

Mayor Hinton commented as follows:

- Received the letter from the Board of Supervisors
- Brought it forward as an agenda item to the Mayors and Councilmembers
- Stated if Sebastopol wants to sit back until August that would be the Council direction
- Stated it is understood that it is a law and that the law would need to be changed

Councilmember Carnacchi commented as follows:

- Hope that the staff report when returned would have additional information
- Discussed direction to the Mayor for the August meeting
- Questioned what the process would be when this returned to the Council if it would be a yes or no vote
- Questioned if the item can be withdrawn from the Board agenda for June and submit the item for the August Board meeting.

Staff discussed the Chair city would send out the notification for the agenda item and the councils would review and provide direction to their voting member.

Councilmember Gurney commented as follows:

- No urgency to this item
- Want the opportunity for councils to be informed
- Discussed the process to work
- Vet the idea in public
- Recommend to the Board that the item be moved to August meeting to allow the cities the opportunity to discuss it
- If the vote moves forward at the June Board meeting, that the Vice Mayor vote no

Mayor Hinton opened for public comment. There was none.

Councilmember Gurney moved and Vice Mayor Slayter seconded the motion to:

- Recommend to the Board that the item be moved to August meeting to allow the cities the opportunity to discuss it

- If the vote moves forward at the June Board meeting, that the Vice Mayor vote no

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, and Vice Mayor Slayter

Noes: Mayor Hinton

Absent: None

Abstain:None

City Council Action:

- Recommend to the Board that the item be moved to August meeting to allow the cities the opportunity to discuss it
- If the vote moves forward at the June Board meeting, that the Vice Mayor vote no

Minute Order Number: 2019-137

The Council discussed the following appointments. Mayor Hinton opened for public comment on the item. There was none.

- **ABAG Executive Board**, (Alternate), one position, to fill expired term of Julie Combs (Santa Rosa); term expires June 2019. Two-year fixed term. Council Member Combs has announced that he will not be seeking reappointment.
Letter(s) Received: None to date

Councilmember Glass moved and Councilmember Gurney seconded the motion to:

- Direct that letters of interest be re-opened for a future Board meeting consideration
- Requested the openings be re-noticed
- If nominations are received on the floor, the direction is to vote no for that nomination and requested that it be re-noticed

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action:

- Direct that letters of interest be re-opened for a future Board meeting consideration
- Requested the openings be re-noticed
- If nominations are received on the floor, the direction is to vote no for that nomination and requested that it be re-noticed (voiced inappropriateness for voting on a nomination received on the floor)

Minute Order Number: 2019-138

- **Sonoma County Agricultural Preservation & Open Space District** Citizens Advisory Committee, one position, to fill the expired term of John Dell'Osso (Cotati). Term expires two years from appointment.
Letter(s) Received: Mayor John Dell'Osso (Cotati)

Councilmember Gurney moved and Mayor Hinton seconded the motion to support John Dell'Osso for re-appointment.

Discussion:

Councilmember Gurney commented as follows:

- Convincing candidate
- Asked us to vote for him and why
- This is an example of why nominations from the floor do not work
- Has to be substantive information to review

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Support John Dell’Osso for re-appointment.

Minute Order Number: 2019-139

- **ABAG Regional Planning Committee**, one position, to fill vacated term (Feb. 2021) of Julie Combs (Santa Rosa). Term expires two years from appointment.
Letter(s) Received: Council Member Susan Adams (Rohnert Park)

Councilmember Gurney commented as follows:

- Letter introduced as a newly elected
- Recommend a no vote
- Hard time supporting Rohnert Park and their growth policies
- Approved 300 housing units
- Not feel comfortable with someone with that fast a growth

Mayor Hinton commented as follows:

- This is the only letter submitted
- Person had submitted previously
- Served City for more than 14 years
- Support appointment

Councilmember Glass stated that she believes that Rohnert Park is putting in affordable units.

Mayor Hinton moved and Councilmember Glass seconded the motion to support Susan Adams for appointment.

Discussion:

Councilmember Gurney commented as follows:

- If she was an affordable housing advocate, why is that not in the letter
- Stated it is a selling point
- Need qualified people
- Need people with values representing all of Sonoma County

Mayor Hinton commented as follows:

- Individual put in a letter twice
- Served the City for 14 years
- On the Planning Commission
- Knows something of planning

Vice Mayor Slayter stated he has no specific knowledge of this person.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Support Susan Adams for appointment

Minute Order Number: 2019-140

CITY COUNCIL REPORTS:

11. City Manager-Attorney/City Clerk Reports: There were none.
12. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)

Councilmember Gurney suggested inviting Steve Pierce the Library Commissioner representative for Sebastopol.

Councilmember Glass discussed attended the Chamber vitality meeting.

Councilmember Gurney discussed Buzzy Martin's film at the Film Festival.

Vice Mayor Slayter announced the Sebastopol Walks – Opportunity Sites part 2.

Mayor Hinton stated she would be attending the Health Action meeting on Friday.

13. Council Communications Received. There were none.
14. Future City Meeting Dates/Events (Informational Only): (See Agenda and City Web site for Up to Date Meeting Dates/Times)

ADJOURNMENT OF REGULAR MEETING:

Mayor Hinton adjourned the regular City Council Meeting to the next City Council meeting at 12:10 am.

A City Council Special Meeting has been scheduled for Tuesday, June 18, 2019 at 5:00 pm for Interviews for Applicants for One Opening on the Zero Waste Sub-Committee and Interview(s) for Opening for City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives.

The Next Regular City Council Meeting which will be held on Tuesday, June 18, 2019 at 6:00 pm. at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Respectfully Submitted:

Mary C. Gourley, MMC, Assistant City Manager/City Clerk