

Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM**

Meeting: January 7, 2020
To: Honorable Mayor and City Councilmembers
From: Councilmember Carnacchi
Subject: Consideration of Request for Joint City Council/Planning Commission Meeting
Recommendation: That the Mayor and City Council Discuss and Approve Scheduling of a Joint City Council/Planning Commission Meeting
Funding: Currently Budgeted: Yes No xxx N/A
Net General Fund Cost: \$
Amount: \$

Account Code/Costs authorized in City Approved Budget: N/A/A (verified by Administrative Services Department)

INTRODUCTION:

This item is to request the City Council Discuss and Consider Scheduling a Joint City Council/Planning Commission Meeting. This item was continued from the City Council Meeting of December 17, 2019.

BACKGROUND:

The Planning Commission is responsible for making recommendations to the City Council on the General Plan, Zoning Ordinance, Subdivision Ordinance, Cultural Heritage Ordinance, and other ordinances relating to land use, growth, and development review. The Commission also reviews various types of development applications such as Use Permits, Variances, and Subdivisions.

The Planning Commission plays a central role in the planning process by acting as an advisory board to the City Council on all planning and development issues. The Commission also assures that the General Plan is implemented by reviewing development applications on a case-by-case basis as well as functioning as the decision-making body for many proposals.

DISCUSSION:

Tonight's agenda item is to discuss conducting a joint City Council/Planning Commission meeting.

The City Council considered this request at an earlier Council meeting and agreed to table this agenda item until such time that the City Council has discussed the Update/Status of items listed in the Action Plan of the General Plan. That item is also on tonight's Council agenda.

The Council, in discussion with the Planning Department, can propose specific topics to be discussed in a Joint Meeting. This would provide an opportunity for the City Council and Planning Commission to review specific items on the Commission's work plan and provide suggestions, recommendations or direction.

As the Planning Commissioners are appointed by the City Council, it would be helpful to conduct this meeting to discuss any items that the Commission may have as well as having this be an opportunity for the Commissioners to understand the view of the City Council while making their decisions. Although no specific topic has been proposed, the meeting agenda would be required to list details of the agenda item. One such item that could be discussed could be the Planning Commission Work Program. This would provide an opportunity for the City Council and Planning Commission to review items on the Commission's work plan and provide suggestions, recommendations or direction.

The meeting is proposed to be on a regular Planning Commission meeting night and would be proposed to be an annual meeting. A copy of the 2020 approved city meetings is attached for reference.

Fiscal Analysis

There is no direct fiscal impact associated with the recommended action tonight.

Public Notice:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to scheduled meeting date.

RECOMMENDATION: That the Mayor and City Council Discuss and Approve Scheduling of a Joint City Council/Planning Commission Meeting.

Attachment(s):

2020 Approved Meeting Calendar

JANUARY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 New Year's Day	2	3	4
5	6 CC	7	8	9 Sonoma County Mayors and Councilmembers	10	11
12	13 PC	14	15 DRB – Potential cancellation Tentative - Special City Council Meeting – PC/DRB/PAC Appointments	16	17	18
19	20 M L King Day	21 CC	22	23	24	25
26	27 PC	28	29	30	31	

FEBRUARY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 CC	4	5 PAC DRB	6	7	8
9	10 PC	11	12 Lincoln's Birthday	13 Mayors and Councilmembers	14	15
16	17 Presidents' Day	18 CC	19 DRB	20	21	22
23	24 PC	25	26	27	28	29

MARCH 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 CC	3	4 PAC DRB	5	6	7
8	9 PC	10	11	12	13	14
15	16 CC	17	18 DRB	19	20	21
22	23 PC	24	25	26	27	28
29	30 Caesar Chavez Day	31				

APRIL 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 PAC DRB	2	3	4
5	6 CC	7	8	9 Mayors and Councilmembers	10	11
12	13 PC	14	15 DRB	16	17	18
19	20 CC	21	22	23	24	25
26	27 PC	28	29	30		

MAY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 CC	5	6 PAC DRB	7	8	9
10	11 PC	12	13	14	15	16
17	18 CC	19	20 DRB	21	22	23
24	25 Memorial Day	26 PC	27	28	29	30
31						

JUNE 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 CC	2	3 PAC DRB	4	5	6
7	8 PC	9	10	11 Mayors and Councilmembers	12	13
14	15 CC	16	17 DRB	18	19	20
21	22 PC	23	24	25	26	27
28	29	30 Special City Council Meeting - If Needed - Budget				

JULY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			PAC DRB	1 2 Independence Day Observance for city Staff	3	4 Independence Day
5	6	7 CC	8	9	10	11
12	13	14 PC	15 DRB	16	17	18
19	20	21 CC	22	23	24	25
26	27	28 PC	29	30	31	

AUGUST 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 CC	5 PAC DRB	6	7	8
9	10	11 PC	12	13 Mayors and Councilmembers	14	15
16	17	18 CC - CANCELLED	19 DRB	20	21	22
23	24	25 PC	26	27	28	29
30	31					

SEPTEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 CC	2 PAC DRB	3	4	5
6	7 Labor Day	8 PC	9	10	11	12
13	14	15 CC	16 DRB	17	18	19
20	21	22 PC	23	24	25	26
27	28	29	30			

OCTOBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 CC	7 PAC DRB	8 Mayors and Councilmembers	9	10
11	12	13 PC	14	15	16	17
18	19	20 CC	21 DRB	22	23	24
25	26	27 PC	28	29	30	31

NOVEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 CC – CANCELLED Election Day - (Tuesday following the first Monday in November)	4 PAC DRB	5	6	7
8	9	10 PC	11 Veterans Day – City Offices Closed	12	13	14
15	16	17 CC	18 DRB	19	20	21
22	23	24 PC	25 Thanksgiving Holiday - City Offices Closed	26 Thanksgiving Day	27	28
29	30					

DECEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 CC	2 PAC DRB	3	4	5
6	7	8 PC	9	10	11	12
13	14	15 CC	16 DRB	17	18	19
20	21	22 PC	23 Christmas Holiday – City Offices Closed	24 Christmas Holiday – City Offices Closed	25 Christmas Day	26
27	28	29	30 New Year's Eve Holiday – City Offices Closed	31 New Year's Eve Holiday – City Offices Closed		