

**City Council**

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**City of Sebastopol**

CITY COUNCIL  
AND SEBASTOPOL SUCCESSOR AGENCY  
FOR THE FORMER SEBASTOPOL COMMUNITY DEVELOPMENT AGENCY  
MEETING OF  
JANUARY 7, 2020

AGENDA

**5:00 pm – City Closed Special Meeting (Closed Session)**, Sebastopol City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA

**6:00 pm – Regular City Council Meeting**, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.*

**5:00 pm: Convene City Closed Special Meeting (Closed Session), Sebastopol City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENT**

**CITY COUNCIL AND SEBASTOPOL SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL  
COMMUNITY DEVELOPMENT AGENCY - JANUARY 7, 2020 AGENDA**

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

**Adjourn into Closed Session**

**CLOSED SESSION AGENDA ITEM:**

1. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to § 54956.9(b): (One Case)

**Adjournment of Closed Session**

6:00 pm           **CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425  
Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**REPORT OUT OFF CLOSED SESSION**

**PROCLAMATIONS/PRESENTATIONS:**

- Years of Service Award - Ana Kwong - Administrative Services Director - 5 Years
- Proclamation Recognizing the Rialto Cinemas on their 20<sup>th</sup> Anniversary

**PUBLIC COMMENT** (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE**

**AGENDA** (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

**CONSENT CALENDAR:**

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

2. Approval of Minutes of the City Council Meeting of December 17, 2019 (Responsible Department: City Administration)
3. Receipt of 2019 Minute/Reference Orders for the City of Sebastopol City Council (Responsible Department: City Administration)

**CITY COUNCIL AND SEBASTOPOL SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL  
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4. Approval of Outside Service Area Agreement (OSAA) for both water and sewer at 647 Lyding Lane (Responsible Department: Engineering Manager)
5. Approval of Receipt of Informational Item – Vacancy to fill remaining term - Sonoma County Library Commission City Representative, Stephen Zollman – Term Expires July 31, 2022 (Responsible Department: City Administration)

**INFORMATIONAL ITEMS/PRESENTATION:           None**

**PUBLIC HEARING(S):**

6. Public Hearing – To conduct a Public Hearing on the Water/Wastewater Rate Study/Prop 218 Notice Results (Responsible Department: Administrative Services Director/Consultant)
7. Public Hearing for Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 100 (Peets) (Responsible Department: Planning Department)
8. Public Hearing for Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 110 (Supercuts) (Responsible Department: Planning Department)

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION) (Continued)**

9. Consideration and Discussion of Creation of Climate Action Sub-committee (Ad Hoc Sub-Committee/Responsible Department: Planning Department/City Administration)
10. Discussion and Receipt of Update/Status of General Plan Implementation Report (Responsible Department: Planning Director) – *Item was continued from the December 17<sup>th</sup> City Council Meeting*
11. Consideration of Request for Joint City Council and Planning Commission Meeting (Requestor: Councilmember Carnacchi) – *Item was continued from the December 17<sup>th</sup> City Council Meeting*
12. Consideration and Discussion of 2020 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments (Responsible Department: City Administration) – *Item was continued from the December 17<sup>th</sup> City Council Meeting*
13. Consideration of Designation of Voting Designated Representative(s) for the Board of Directors of the Sonoma County Mayors' and Councilmembers' Association and City Selection Committee Meetings of 2020 to Vote in the Mayor's Absence (Responsible Department: City Administration)

**ADJOURNMENT OF THE CITY COUNCIL MEETING TO THE SUCCESSOR AGENCY**

**CONVENE MEETING OF THE SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL COMMUNITY DEVELOPMENT AGENCY (The City Council Acts as the Successor Agency)**

Agenda Items shown under this heading are items that the City Council of the City of Sebastopol will be considering solely in the capacity as the Successor Agency for the former Sebastopol Community Development Agency.

**CALL TO ORDER**

**ROLL CALL**

**CONSENT CALENDAR ITEMS:**

14. Approval of the Recognized Obligation Payment Schedule (ROPS 20-21) for the period July 1, 2020 to June 30, 2021 (Finance Director)

*CITY COUNCIL AND SEBASTOPOL SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL  
COMMUNITY DEVELOPMENT AGENCY - JANUARY 7, 2020 AGENDA*

15. Approval and Adoption of the FY 2020-2021 Successor Agency Administrative Budget (Finance Director)

**ADOURNMENT**

**RECONVENE REGULAR CITY COUNCIL MEETING**

**CITY COUNCIL REPORTS:**

16. City Manager-Attorney/City Clerk Reports
17. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
18. Council Communications Received
19. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

**ADJOURNMENT OF REGULAR MEETING:**

Meeting will be adjourned to the next Regular City Council Meeting which will be held **on Tuesday, January 21, 2020 at 6:00 pm** at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: [www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

**CITY COUNCIL AND SEBASTOPOL SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL  
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These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.  
To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk’s office, or e-mail your request to mgourley@cityofsebastopol.org

**PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.**

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

**All meetings listed below are tentatively scheduled and subject to change.**

**Please review the City’s web site, bulletin board or contact City Department for possible changes to City Meetings.**

January 8, 2020	8:30 am	Agenda Review Committee Meeting
January 8, 2020	10:30 am	Public Arts Committee Meeting
January 8, 2020	4:00 pm	Design Review Board Meeting
January 9, 2020	5:30 pm	Sonoma County Mayors and Councilmembers Social Gathering Hosted by the City of Sebastopol
January 14, 2020	7:00 pm	Planning Commission Meeting
<b>January 20, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
January 21, 2020	6:00 pm	City Council Meeting
January 22, 2020	8:30 am	Agenda Review Committee Meeting
January 22, 2020	4:00 pm	Design Review Board Meeting
January 28, 2019	7:00 pm	Planning Commission Meeting Cancelled
February 3, 2020	3:30 pm	Zero Waste Committee
February 4, 2020	6:00 pm	City Council Meeting

**CITY COUNCIL AND SEBASTOPOL SUCCESSOR AGENCY FOR THE FORMER SEBASTOPOL  
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February 5, 2020	8:30 am	Agenda Review Committee Meeting
<b>February 12, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
February 13, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
<b>February 17, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
February 18, 2020	6:00 pm	City Council Meeting
February 19, 2020	8:30 am	Agenda Review Committee Meeting
March , 2020	3:30 pm	Zero Waste Committee
March 3, 2020	6:00 pm	City Council Meeting
March 4, 2020	8:30 am	Agenda Review Committee Meeting
March 17, 2020	6:00 pm	City Council Meeting
March 18, 2020	8:30 am	Agenda Review Committee Meeting
<b>March 31, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
April 6, 2020	3:30 pm	Zero Waste Committee
April 7, 2020	6:00 pm	City Council Meeting
April 8, 2020	8:30 am	Agenda Review Committee Meeting
April 9, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
April 21, 2020	6:00 pm	City Council Meeting
April 22, 2020	8:30 am	Agenda Review Committee Meeting
May 4, 2020	3:30 pm	Zero Waste Committee
May 5, 2020	6:00 pm	City Council Meeting
May 6, 2020	8:30 am	Agenda Review Committee Meeting
May 19, 2020	6:00 pm	City Council Meeting
May 20, 2020	8:30 am	Agenda Review Committee Meeting
<b>May 25, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
June 1, 2020	3:30 pm	Zero Waste Committee
June 2, 2020	6:00 pm	City Council Meeting
June 3, 2020	8:30 am	Agenda Review Committee Meeting
June 11, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
June 16, 2020	6:00 pm	City Council Meeting
June 20, 2020	8:30 am	Agenda Review Committee Meeting
<b>July 2, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
July 6, 2020	3:30 pm	Zero Waste Committee
July 7, 2020	6:00 pm	City Council Meeting
July 8, 2020	8:30 am	Agenda Review Committee Meeting
July 21, 2020	6:00 pm	City Council Meeting
July 22, 2020	8:30 am	Agenda Review Committee Meeting
August 3, 2020	3:30 pm	Zero Waste Committee
August 4, 2020	6:00 pm	City Council Meeting
August 5, 2020	8:30 am	Agenda Review Committee Meeting
August 13, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
<b>August 18, 2020</b>	<b>6:00 pm</b>	<b>City Council Meeting - CANCELLED</b>
August 19, 2020	8:30 am	Agenda Review Committee Meeting
September 1, 2020	6:00 pm	City Council Meeting
September 2, 2020	8:30 am	Agenda Review Committee Meeting
<b>September 7, 2020</b>		<b>City Holiday Observance – City Offices Closed</b>
September 14, 2020	3:30 pm	Zero Waste Committee
September 15, 2020	6:00 pm	City Council Meeting
September 16, 2020	8:30 am	Agenda Review Committee Meeting
October 5, 2020	3:30 pm	Zero Waste Committee
October 6, 2020	6:00 pm	City Council Meeting
October 7, 2020	8:30 am	Agenda Review Committee Meeting