

Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM**

Meeting Date: October 20, 2020
To: Honorable Mayor and Honorable City Councilmembers
From: Henry Mikus, Engineering Manager
Subject: Approval of Priority of Local Streets for Capital Improvement Program (CIP) as Discussed at the October 6, 2020 Council Meeting.
Recommendation: Adopt a minute order authorizing staff to prepare a bid package for pavement repairs to local streets utilizing the list of streets presented for approval.
Funding: Currently Budgeted: Yes No N/A
Net General Fund Cost: \$ none

Funds will be drawn from Regional Measure “M” (Fund 201 for \$140,000), State SB1 (Fund 217 for \$273,973), and the City Traffic Impact Fund (Fund 213 for \$38,127). Cost accounting code: 700-23-51-9901; PM Code 210130-10100

Account Code/Costs authorized in City Approved Budget AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is for City Council approval to adopt a minute order directing staff to prepare a bid package for pavement to repairs to prioritized Local Streets for the Capital Improvement Program (CIP).

BACKGROUND:

At the October 6, 2020 Council Meeting, a discussion was held concerning setting priorities for paving City-owned streets with a focus on identifying those streets in direst need of repairs. Council requested staff return with a list of streets to repair that falls within available budget.

The City’s annual Capital Improvement Plan (CIP), which includes a five-year planning period, is the vehicle for implementing City construction projects. During recent CIP approval discussions, staff gave an option to Council to postpone a Curb Ramp project, mostly due to Covid-19 revenue decreases that made funding the entire project unlikely in the short-term. Council concurred, and discussed several other ways to use the remaining available project money. Of several optional uses for the money available from the Curb Ramp postponement, Council elected to repair paving on City-owned streets. Council asked staff to prepare a list of streets and return for Council concurrence.

DISCUSSION:

Utilizing “Street Saver” software, City staff maintain a current pavement condition assessment of all City-owned streets. This data is updated over the course of a year, and annually is a required submittal to the state related to grants for paving. “Street Saver” also calculates repair costs by street segment;

that information is used in preparing the CIP which not only lists projects, but their budgets and the sources of funds to pay for them. "Street Saver" divides streets into several categories depending on the pavement condition, and consequently what rehabilitation, preservation, or repaving techniques would be suitable for those conditions. "Street Saver" was used to generate information presented to Council as part of their October 6, 2020 discussion.

The budget for the postponed Curb Ramp project was \$451,920. Revenue sources were to be:

Regional Measure "M"	\$140,000	From FY 19-20, FY 20-21, and some FY 21-22
State SB1	\$273,973	From FY 19-20, FY 20-21, and some FY 21-22
City Traffic Impact Fund	\$38,127	From City Fund current balance

These fund sources are still valid for repaving work. With the work to bid over winter for a spring start it will likely carry over past June 2021 into FY 21-22.

Two recent surveys regarding "bad pavement" were combined. One survey was of employees, the second survey was from citizens. The worst streets from both surveys were listed together with appropriate "Street Saver" information, and the combined data was used to develop a list of streets to pave. In order to provide the City greatest flexibility, past practice for similar projects was followed. The streets were split into two groups. The first group comprise the "base bid" while the second group is shown as "bid alternates". This allows the City to adjust the actual list to be addressed to accommodate the bids and available money.

Base Bid	Hansen Court	\$48,710
	Michael Place	\$133,670
	Kathleen Court	\$29,143
	Cleveland Avenue	<u>\$115,050</u>
	Base Total:	\$326,573
Bid Alternate	Eastside Avenue	\$44,250
	South Avenue	<u>\$39,648</u>
	Alternate Total:	\$83,898
	Overall Total:	\$410,471
	Leaves contingency:	\$41,449

Some contingent amount (such as 10%) must be set aside to accommodate repairs to crosswalks or ADA curb ramp upgrades. Any paving repair where asphalt is placed requires ADA standards to be incorporated. The streets selected carried PCI grades of between 0 and 8; note the PCI scale goes from 0 (poorest) to 100 (best).

Staff seeks approval to prepare a bid package utilizing the streets listed above.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, staff anticipates receiving public comment from interested parties following the publication and distribution of this staff report. Such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public hearing.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

Funds will be drawn from Regional Measure “M” (Fund 201 for \$140,000), State SB1 (Fund 217 for \$273,973), and the City Traffic Impact Fund (Fund 213 for \$38,127). Cost accounting code: 700-23-51-9901; PM Code 210130-10100

RECOMMENDATION:

That the City Council adopt a minute order directing staff to prepare a bid package for pavement to repairs to prioritized Local Streets for the Capital Improvement Program (CIP).

ATTACHMENTS:

None