


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM REPORT

Meeting: January 17, 2023
To: Honorable City Councilmembers
From: Mayor Hinton
Subject: Appointments for City Council and City Staff Committee Assignments
Recommendation: That the City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations
Funding: Currently Budgeted: _____ Yes _____ No xxx N/A
Net General Fund Cost: \$
Amount: \$
Account Code/Costs authorized in City Approved Budget: ____ (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request that City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations.

BACKGROUND:

Currently, each year, the City Council makes appointments to the various committees. Committees include:

- 1) City membership in a separate agency where the representative is a member of the governing board;
- 2) the City representative is a member of an advisory committee that makes recommendations to another public agency;
- 3) a Council member or Staff member is appointed as a liaison to a special committee;
- 4) other miscellaneous committees; and
- 5) Council created Ad Hoc or Standing Committees or Subcommittees

At the December 20, 2022 City Council Meeting, Mayor Hinton proposed a new process of appointments to the 2023 City Council and City Staff Committees. The Council approved the proposal as follows:

1. Mayor will send to all Councilmembers and Councilmember Elects, a copy of the Current City Council and City Staff Committee Assignments as well as an application that a Councilmember would fill out and return to the Mayor for consideration. A separate application would be required for each Committee that a Councilmember is interested in.
2. The Mayor would then review the applications submitted, speak with the Councilmember to obtain any additional information on their interest to serve on the committee, and provide a recommendation at the first meeting in January of each year of Council Committee Assignments. The Council would then be asked to approve/ratify the recommendations of the Mayor.

DISCUSSION:

City staff distributed the applications to the City Councilmembers and all applications received were forwarded to the Mayor for consideration/recommendation. The applications are attached to this report for reference and information as Attachment B.

Mayor Hinton has reviewed the applications, reviewed the committee assignments and is making recommendations as noted in Attachment A. City Management has proposed Primary and Alternates for Staff Related Committee assignments as well and those are also noted in Attachment A as well.

City Council / General Plan Goals:

This item reflects the City Council Goals and Values as listed below:

The City of Sebastopol is committed to maintaining a high quality of life for current and future members of our community, through excellent public service and careful stewardship of its financial, human, and natural resources.

Goal 5: Provide Open and Responsive Municipal Government Leadership

5.3.3. Encourage and increase public awareness of City Policies, decisions, programs and all public processes and meetings, by investigating effective methods of communication and obtaining feedback from the community.

Action CHW 5c: Practice an open-door policy in City programs, and actively engage and encourage participation from all individuals regardless of ethnicity, race, religion, class, disability, sexual orientation, and gender.

ENVIRONMENTAL REVIEW:

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a resolution making required findings and authorizing the City Manager to implement teleconferenced public meetings for the City Council and all City subordinate bodies pursuant to Assembly Bill 361 does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comments from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the "Public Comment" portion of the City Council discussion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. Information about the agenda item (link to the City Council meeting page) is also disseminated via the City's Constant Contact, posted to the City's website and posted to the Display Board at City Hall).

FISCAL IMPACT:

There is no impact with this action tonight.

RECOMMENDATION: That the City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations.

Attachment(s):

2023 Committee List (Mayor Recommendation)

Applications from Councilmembers