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**UNAPPROVED DRAFT MINUTES**

DESIGN REVIEW BOARD  
 CITY OF SEBASTOPOL  
 MINUTES OF June 05, 2019

SEBASTOPOL CITY HALL  
 CONFERENCE ROOM  
 7120 BODEGA AVENUE  
 4:00 P.M

**DESIGN REVIEW BOARD:**

The notice of the meeting was posted on May 30, 2019.

**1. CALL TO ORDER:** Chair Langberg called the meeting to order at 4:05 P.M.

**2. ROLL CALL:**

<b>Present:</b>	Lars Langberg, Board Member Ron Hari, Board Member Christine Level, Board Member Gregory Beale, Board Member
<b>Absent:</b>	Ted Luthin, Chair (excused) Cary Bush, Vice Chair (excused)
<b>Staff:</b>	Dana Morrison, Assistant Planner

**3. APPROVAL OF MINUTES:** There were none.

**4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:**

Assistant Planner Morrison provided the following updates:

- She has accepted a job offer with the County of Sonoma.
  - Tomorrow will be her last day as an employee of the City of Sebastopol.

Members of the Board congratulated Assistant Planner Morrison on her new job and said they were sad to see her go.

Assistant Planner Morrison updates continued:

- Prospective developers are holding an open house today at O'Reilly Media to discuss a proposal to develop residential or mixed-use behind the O'Reilly Media property.
  - The open house is being held at 1005 Gravenstein Highway North in the Tarseir Room from 6:00 p.m. to 8:00 p.m.
- Anticipated to come before the Council for discussion at a future date is creation of a moratorium on whole-house vacation rentals.
- Next week the Planning Commission will review a request for a delivery-only cannabis location at 523 South Main Street.

The Board asked questions of Assistant Planner Morrison.

**5. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

Chair Langberg asked if members of the public wished to comment on items not on the agenda.

Hearing none, Chair Luthin closed the public comment period.

**6. STATEMENTS OF CONFLICT OF INTEREST:** Chair Luthin was absent due to a proximity conflict with item 8A.

**7. CONSENT CALENDAR:** There were none.

**8. REGULAR AGENDA:**

- a. **DESIGN REVIEW AMENDMENTS:** On December 7, 2016, the Design Review Board approved the overall design of the proposed Hotel Sebastopol, with lighting and mechanical equipment slated to return at a future meeting for review. Additionally, the applicant returned for DRB review and approval of a rooftop design to include a new trellis feature as well as solar/carport structures proposed for the adjacent parking lot. The applicant has since submitted plans to the Building Department. During the Planning Department review of the plans, staff determined that some of the design changes require DRB approval.

Assistant Planner Morrison presented the staff report.

The Board asked questions of Assistant Planner Morrison.

The applicant, Brett Jones gave a brief presentation and was available for questions.

The Board asked questions of Mr. Jones.

Chair Langberg asked if members of the public wished to speak on this item.

Hearing none, Chair Langberg closed the public comment period and brought it back to the Board for discussion.

Board Member Level commented:

- Could approve the application as presented.

Board Member Hari and Chair Langberg concurred with Board Member Level.

The Board asked additional questions of Mr. Jones.

Board Member Level made a motion to approve the application as submitted.

Board Member Beale seconded the motion.

AYES: Chair Langberg, and Board Members Level, Beale and Hari  
NOES: None  
ABSTAIN: None  
ABSENT: Chair Luthin and Vice Chair Bush

**9. DISCUSSION ITEMS:** There were none.

**10. REPORTS FROM THE BOARD/STAFF:** There were none.

**11. ADJOURNMENT:** Chair Langberg adjourned the meeting at 4:22 p.m. The next regularly scheduled Tree Board/Design Review Board meeting will be held on June 19, 2019 at 4:00 p.m., at the Sebastopol City Hall, 7120 Bodega Avenue, Sebastopol, CA.

Respectfully Submitted By:

Kari Svanstrom  
Planning Director