

## TITLE OF CALL

**OPEN CALL DATE:**

**ENTRY DEADLINE DATE:**

### INTRODUCTION

The City of Sebastopol will commission an artist/artist team...

*Insert: Overall description of Project...*

Project Contact: 707-823-6167 or [kwebster@cityofsebastopol.org](mailto:kwebster@cityofsebastopol.org)

### THEME

The artist will design and produce a site specific work that reflects this community.

*If one is determined, insert description of project Theme.*

No logos, words, specific historic figures, mascots, or any expressions of hate are to be used.

### PROJECT LOCATION

### MATERIALS & MEDIA

The selection panel is open to artwork in all media and materials. However, this artwork will be placed outside, so durability and safety are major factors when considering media and materials

The materials, design and palette must stand up to local weather and be amenable to ongoing maintenance.

Selected artist will be required to create a time-lapse video of the project as it develops.

## **ELIGIBILITY**

The project is open California professional visual artists with experience implementing their ideas and work in the public realm. Artist or Professional Artist means a practitioner in the visual arts, generally recognized by critics and peers as a professional of serious intent and ability, income realized through the sole commission of artwork and frequent or consistent art exhibitions. Artists are NOT eligible who are immediate family or business partners of members of the Public Art Committee or program (??) staff.

## **APPLYING FOR THIS PROJECT:**

Applicants are asked to submit eight digital images of related previous work, a résumé, and a statement of interest no longer than 2,000 characters.

From these applications, the P.A.C. will choose up to three semifinalists to create proposals. Semifinalist artists will be provided with an honorarium of \$1000 to prepare and present their proposal in person. Semifinalists will be expected to pay for travel expenses from the honorarium.

Semifinalist Artists will present their proposals in person to a Public Forum Meeting and to a meeting of the P.A.C.

Following these presentations, the Finalist Selection will be made by the Sebastopol City Council with the advisement of the P.A.C.

The final selected artist or artist team for the commission will collaborate with the Public Arts Committee when finalizing their designs for installation.

### **Can a team apply?**

Applicants may apply as a single artist or multi-person collaborative group. In the case of teams, please submit a single résumé for the whole team with 1-2 pages per team member.

## **MATERIALS TO BE SUBMITTED for PROJECT APPLICATION**

Please read this section carefully. Incomplete applications will NOT be considered. The applicant's name must appear on all materials submitted.

◆ **Digital Images**—In order to be considered for this project, the applicant must electronically submit eight digital images of previously completed artwork. Artists will be able to upload up to two video files.

◆ **?? Media**

Images - Minimum: 3, Maximum: 8

Total Media - Minimum: 3, Maximum: 8

◆ **Statement of Interest**—Please submit a statement briefly outlining your interest in this project and experience working on projects of this kind (2000 character maximum).

◆ **Résumé**—Submit a one-to-two page current résumé that highlights your professional accomplishments as an artist. Please name your résumé file accordingly: Last name. First initial (i.e. Smith.J.pdf). If applying as a team, please submit one résumé with 1-2 pages per team member.

◆ **Description/ Depiction**— Using text description, with or without a general sketch or more specific visual image, please provide a general idea of what you have in mind for this project.

◆ **Budget**— Please provide an estimated budget, not to exceed the \$— budget for this project.

**Questions?** — Please direct all questions about the project to Kenyon Webster at 707-823-6167 or [kwebster@cityofsebastopol.org](mailto:kwebster@cityofsebastopol.org)

**SELECTED ARTIST BUDGET: \$—**

The Artist or Art Team will provide a standard budget.

*Insert: fuller description of what this means*

The selected Artist will receive \$—-. The price will include all taxes and fees as well as any equipment the artist may need to complete the project.

Funds for the budget for this commission come from the City of Sebastopol's ..... *[insert description here]* that is set aside for the commission of public artworks. The contract amount will be inclusive of all costs associated with the project including, but not limited to: the artist's design fee, other consultation fees such as structural engineering consultation, insurance, tools, materials, fabrication, transportation, installation, any

building or site modification required, travel to and from the site, per diem expenses, maintenance, future replacement of parts if needed, project documentation, contingency to cover unexpected expenses, and any other costs.

## **PROPOSAL SELECTION CRITERIA**

The artist will be selected based on the following criteria:

- Appropriateness of the design to the site and, if applicable, to theme
- Quality of the artwork
- Experience of the artist.
- Durability, Maintenance & Safety of artwork design

## **GEOGRAPHIC SPECIFICATIONS**

### **DURABILITY, MAINTENANCE & SAFETY**

Please read this section carefully. The Durability, Maintenance & Safety of this project will be essential elements in the selection process.

All applicants are expected to consider the issues of long-term conservation and maintenance of public art, along with time and budget. These projects are located outside and in the public realm and may therefore be exposed to weather and physical stresses, as well as subjected to vandalism. Public art projects should be fabricated of highly durable, low-maintenance materials. The selected artist must apply an anti-graffiti coat to the finished product. The environmental effects of this project, during and after installation should be considered. Semifinalists are encouraged to consult with a professional conservator prior to the submission of a final proposal. Artist proposals awarded contracts will be reviewed by the City of Denver's Public Art Committee and the Department of Construction and Engineering to ensure conformity with city standards of maintenance and durability, as well as ADA and safety standards. All finalists are expected to stay on budget and to complete work in an approved time frame.

## **INSTALLATION**

The Public Arts Committee will review and inspect the design in person during installation periods once the artist/design is selected and approved.

Selected artist will be required to create a time-lapse video of the project as it develops.

The selected artist will have — days to complete the project.

## **TIMELINE**

Below is the tentative timeline for this project:

(With the exception of the online application deadline, this timeline is subject to adjustments)

**Deadline for entry**

**Semifinalist Selection**

**Semifinalist Artists' presentations to**

**Public Forum Meeting**

**P.A.C. Meeting**

**Finalist Selection**

**By P.A.C.**

**By City Council**

**Finalist Notification**

**Contract Signing**

## **THE SEBASTOPOL PUBLIC ARTS COMMITTEE**

Insert mission statement.

Link:

[http://ci.sebastopol.ca.us/City-Government/Boards,-Commissions-and-Committees/Public-Arts-Committee.](http://ci.sebastopol.ca.us/City-Government/Boards,-Commissions-and-Committees/Public-Arts-Committee)

