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APPROVED MINUTES

PUBLIC ARTS COMMITTEE
CITY OF SEBASTOPOL
MINUTES OF March 07, 2018

SEBASTOPOL CITY HALL
7120 BODEGA AVENUE
10:30 a.m.

PUBLIC ARTS COMMITTEE:

The notice of the meeting was posted on March 01, 2018.

1. CALL TO ORDER: Committee Member Mills-Thysen called the meeting to order at 10:38 a.m.

2. ROLL CALL: **Present:** Committee Members Arnold, Langberg and Mills-Thysen
 Absent: Chair Gordon (excused) and Committee Member Vertz (unexcused)
 Staff: Kenyon Webster, Planning Director
 Rebecca Mansour, Planning Technician
 Dana Morrison, Assistant Planner

3. APPROVAL OF MINUTES: February 07, 2018

Committee Member Arnold made a motion to approve the minutes as submitted.

Committee Member Langberg seconded the motion.

VOTE: Ayes: Committee Members Arnold, Langberg and Mills-Thysen
 Noes: None
 Abstain: None

4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:

Director Webster updated the Committee on the following:

- Last night, the City Council adopted the comprehensive cannabis ordinance.
- The Planning Commission is in the midst of a huge update to our Zoning Ordinance and Zoning Map.
 - As part of this process, Sebastopol property owners will be mailed notices if a zoning change is proposed for their property.

The Committee asked questions of Director Webster.

5. COMMENTS FROM THE PUBLIC ON MATTERS NOT ON THE AGENDA: There were none.

6. STATEMENTS OF CONFLICTS OF INTEREST: There were none.

7. CONSENT CALENDAR: There were none.

8. REGULAR AGENDA: There were none.

9. DISCUSSION ITEMS:

A. UPDATE ON HIGHWAY 12 BRIDGE PUBLIC ART PROJECT, NED KAHN, ARTIST: Per direction from the City Council, the artist and Planning staff have been working with Caltrans to address requirements for placement of public art at the planned location on existing piers to the sides of the bridge. Staff will provide a brief update.

Director Webster provided a brief introduction.

The Committee asked questions of Director Webster.

Director Webster indicated that City Council review is anticipated to occur in April.

B. DISCUSSION OF REQUEST FOR PROPOSALS FOR FUTURE PUBLIC ART PROJECT: With a planned site of the Bodega-fronting wall of the Sebastopol Library, the Committee will discuss the schedule for the Request for Proposals.

Director Webster presented the staff report.

The Committee asked questions of Director Webster.

Committee Member Arnold referred to page 3 of the RFP and requested that site photographs and a site plan be attached to the RFP.

The Committee concurred.

Director Webster responded in the affirmative.

Committee Member Arnold suggested that the following be included in the RFP, where appropriate:

- 'In the event that, once approved by the City Council the selected artist makes significant changes to the work, the artist must, at his or her own expense, return to the Public Arts Committee for approval and if so done, to the City Council for approval.'

The Committee concurred.

Director Webster stated that he would insert the language in the appropriate place.

Committee Member Langberg referred to the second paragraph under 'Selection Process' on page 4 of the RFP and suggested the following revision:

- Change, 'Up to a \$1,000 honorarium will be provided to the selected finalists who are selected and choose to continue in the process.' to, 'A \$1,000 honorarium will be provided to the selected finalists who are selected and choose to continue in the process.'

The Committee concurred.

Director Webster responded in the affirmative.

Director Webster asked for feedback on the time line once the RFP is issued.

The Committee agreed to have the deadline for submission be 90 days after issuance of the RFP.

The Committee spoke on getting the word out.

Committee Member Gordon, who was unable to attend, suggested the following in as good places to post the RFP to in order to reach a lot of people.

- <https://cafe.callforentry.org/>
- <https://www.publicartist.org/index.cfm>
- <http://artopportunitiesmonthly.com/>

Additional recommendations included:

- Public arts magazine
- CCA (California College for the Arts)
- Sonoma State University
- Art Schools in California

Director Webster noted that Committee members could send him any additional recommendations via email.

10. REPORTS FROM THE COMMITTEE/STAFF: Committee Member Langberg indicated that he would be unable to attend the meeting on April 4, should one be held.

11. WRITTEN COMMUNICATIONS: There were none.

12. ADJOURNMENT: Committee Member Mills-Thysen adjourned the meeting of the Sebastopol Public Arts Committee at 11:01 a.m. to the regular Public Arts Committee Meeting to be held April 04, 2018 at 10:30 a.m., at the City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA.

Respectfully Submitted By:

Dana Morrison
Assistant Planner